MINUTES OF A MEETING OF THE
COLNE AND DISTRICT COMMITTEE
HELD AT COLNE TOWN HALL
ON 8TH OCTOBER 2026

PRESENT –

Councillor M. Atkinson (Chair)

Councillors	***Co-optees***
D. Cockburn-Price	*A. Bell (Colne Town Council)*
S. Cockburn-Price	*W. Halliday (Foulridge Parish Council)*
D. Lord	*S. Smith (Colne BID)*
N. McCollum	
R. O'Connor	
A. Sutcliffe	
A. Whitehead	

Officers in attendance

Karen Spencer	*Director of Resources*
Lynne Rowland	*Committee Administrator*

(Apologies for absence were received from Councillor M. Waddington.)

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The following persons attended the meeting and spoke on the items indicated -

Russell Tebbutt	*Legacy Fund*	*Minute No.109*
Elaine Whittingham		

101. DECLARATION OF INTERESTS

Members were reminded of the legal requirements concerning the declaration of interests.

Members' attention was also drawn to the requirements of the Council's Code of Conduct relating to the disclosure of Other Registrable Interests and Non-Registrable Interests.

102. PUBLIC QUESTION TIME

There were no questions from members of the public.

103. MINUTES

RESOLVED

That the Minutes of the meeting held on 10th September 2026 be approved as a correct record and signed by the Chair.

104 PROGRESS REPORT

A progress report on action arising from the last meeting was submitted for information.

A verbal update was provided on progress with the 'Swim for Your Lives' project, to which this Committee had allocated funding.

105. COMMUNITY SAFETY ISSUES AND POLICE MATTERS

Councillor A. Sutcliffe, the Chair of the Colne Community Safety Partnership (CSP) provided an update on community safety issues and police matters following his attendance at the earlier CSP meeting.

106. PLANNING APPLICATIONS

(a) Applications to be determined

The Assistant Director, Planning, Building Control and Regulatory Services submitted a report of the following planning applications to be determined -

26/0461/FUL Full: Change of use of land to provide 1 no. caravan pitch, including the erection of a utility building, the retention and reduction of hardstanding with associated landscaping, parking and altered vehicular access at Green End Smallholding, Lenches Road, Colne for Ms Mary Violet Hind

The Chair reported that this application had been withdrawn.

26/0487/LBC Listed Building Consent: Alterations to existing door opening to create a new window at Thistleholme, Wycoller Road, Trawden for Mr & Mrs K. Brown

RESOLVED

That Listed Building Consent be **granted** subject to the following conditions –

1. The works approved shall be begun before the expiration of three years from the date of this consent. No later than three days after works first begin on site, written notice shall be given to the Local Planning Authority of the date on which works are first commenced.

Reason: To comply with Section 18 of the Planning (Listed Buildings and Conservation Areas) Act 1990, and to ensure the Local Planning Authority is informed of the commencement of the first works on the site.

2. The works hereby permitted shall be carried out in accordance with the following approved plans:

749/5 Location & Site Plan
749/6 Existing and Proposed Plans and Elevations
749/9 Window Frame Setting and Stone Surround Detail
749/8 Oak Window Frame Details
749/7 Existing and Proposed Section

Reason: For the avoidance of doubt and in the interests of proper planning.

3. Notwithstanding any indication on the approved plans and application form, prior to external cladding and rendering, samples of all the external materials and finishes to be used on the elevations, including the natural stone for walls, mullions, sill, jambs and head, and lime

mortar including its exact specification, shall have been submitted to and approved in writing by the Local Planning Authority. The works shall thereafter times be carried out in strict accordance with the approved materials.

Reason: To ensure a satisfactory form of development in the interest of the character and appearance of the listed building.

Informatives

All construction work shall be carried out only within the hours of 8am – 6pm Monday – Friday, 9am – 1pm Saturday and no working Sundays and Bank holidays. Failure to work within these hours may result in a service of a notice under the Control of Pollution Act 1974, and potentially prosecution thereafter.

REASON

In accordance with Section 66 of the Planning (Listed Buildings and Conservation) Act 1990, special regard has been made to the desirability of preserving the special historic or architectural interest of the building. The proposal does not materially affect the special historic or architectural interest of the Listed Building and as such there is no reason to refuse consent.

26/0467/VAR Variation of Condition: Vary Condition 2 (Plans), Condition 3 (Materials), Condition 5 (Access), Condition 8 (Parking areas) and Condition 13 (Parking and manoeuvring areas) of Planning Permission 25/0829/FUL at Wynstone, Barrowford Road, Colne for Mr Frank Belshaw

RESOLVED

That the Assistant Director, Planning, Building Control and Regulatory Services be delegated authority to approve the Variation of Condition application, subject to receipt of amended plans in which the roof materials of the proposed garage match those of the proposed new dwelling; and the turret clock feature is removed from the proposals as it conflicts with the style of the new building.

(b) Planning appeals

The Committee was advised that, as at 16th September 2026, there were no new appeals and no appeals outstanding.

107. ENFORCEMENT/UNAUTHORISED USES

Enforcement Action

The Head of Legal and Democratic Services submitted a report which gave the up-to-date position on prosecutions.

In a verbal update, the Committee was advised that the court date for prosecution in relation to land at Green End Smallholding, Lenches Road, Colne had been adjourned to 19th October 2026.

108. AREA COMMITTEE BUDGET 2026/27

The Head of Housing and Environmental Health reported that the current balance for the Committee's area committee budget for 2026/27 was £26,119.

A bid for Colne Premises Improvement Grants was submitted for consideration. The bid included an initial request of £1,456 for one application that was ready to proceed. It was reported that a further four Premises Improvement Grant requests had been received, therefore an allocation of an additional £3,000 was sought.

It was noted that a report to the August 2026 meeting of this Committee had stated that there was £3,000 remaining in the ledger for Premises Improvement Grants.

RESOLVED

That –

(1) this Committee supports an allocation of £1,456 from the existing £3,000 remaining in the ledger for Premises Improvement Grants, for the one application that is ready to proceed;

(2) the request for an additional £3,000 be declined.

REASON

(1) In support of the application.
(2) To continue to allow for funding of Premises Improvement Grants to be considered on an ad hoc basis.

109. LEGACY FUND

The Head of Housing and Environmental Health reported that currently, the Committee's legacy fund had an uncommitted balance of £15,000 from the general pot, plus three pots of £1,000 remaining for allocation to charities and Colne community groups.

Further to being deferred at the last meeting, the following revised bid was submitted for consideration –

- Street Piano – Colne Market Hall (Colne Blues Society) - £970

RESOLVED

That £970 be awarded for the provision of a street piano at Colne Market Hall.

REASON

The allocation is in support of a worthwhile project and is an appropriate use of the legacy fund.

110. COLNE TOWN CENTRE BUS SERVICE IMPROVEMENT PLAN SCHEME

An update on progress with the Colne Town Centre Bus Service Improvement Plan Scheme had been circulated prior to the meeting. The update provided information on Phase 2 of the Scheme, which involved highway improvements. The Scheme was part of Lancashire County Council's Bus

Service Improvement Plan which was utilising funding from the Government and supporting Pendle Council's wider regeneration ambitions.

111. TRAFFIC LIAISON MEETING

The minutes of the Traffic Liaison meeting held on 8th September, were submitted for information.

112. REVIEW OF ALBERT ROAD AND LIDGETT AND BENTS CONSERVATION AREA APPRAISALS AND MANAGEMENT PLANS

The Assistant Director, Planning, Building Control and Regulatory Services submitted a report which advised of the reassessment of the Albert Road, and Lidgett and Bents Conservation Areas in light of changes in guidance and physical changes on the ground, in order to reflect up to date management proposals.

The draft Conservation Area (CA) appraisals and Management Plans for both the Albert Road, and Lidgett and Bents CAs were submitted for consideration. Each provided a contemporary assessment of the evolving nature of the areas and suggested alterations to boundaries. These were appropriate for consideration though a statutory public engagement process.

The Committee was invited to comment on the draft appraisals and, if satisfied with the content, was recommended to agree a public consultation on the proposed changes, together with the allocation of funding to cover the costs of carrying out the publicity.

Members had taken the opportunity, before the meeting, to view the draft appraisals and had identified a number of errors and omissions, including the absence of appropriate maps.

In view of the above, the Committee felt that the documents were not ready to go out to consultation and therefore suggested that consideration of the matter be deferred to the next meeting to allow for appropriate amendments/corrections to be made.

Members also expressed concern at the request for further funding from this Committee for carrying out the publicity.

Before the vote was taken, the Committee was reminded of proposed constitutional amendments which may remove the right of Area Committees to deal with all matters relating to designated conservation areas.

RESOLVED

That –

(1) consideration of the draft Conservation Area appraisals for both Albert Road, and Lidgett and Bents be deferred to the next meeting of this Committee. In the meantime, the documents be checked for accuracy and content, and corrected/updated where appropriate.

(2) the Assistant Director, Planning, Building Control and Regulatory Services be asked to consider alternative sources of funding for carrying out the publicity.

REASON

(1) To ensure the Committee is satisfied with the content of the draft appraisals, prior to seeking the views of the public.

(2) It is considered that the responsibility for the provision of funding for carrying out the publicity lies elsewhere.

113. OUTSTANDING ITEMS

The following item had been requested by the Committee. A report/update would be submitted to a future meeting.

(a) Greenfield Road, Colne

114. EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED

That in pursuance of the power contained in Section 100(A)(4) of the Local Government Act, 1972 as amended, the public and press be excluded from the meeting during the next items of business when it was likely, in view of the nature of the proceedings or the business to be transacted that there would be disclosure of exempt information which was likely to reveal the identity of an individual.

115. OUTSTANDING ENFORCEMENTS

The Assistant Director, Planning, Building Control and Regulatory Services submitted, for information, a report which gave the up-to-date position on outstanding enforcement cases.

A discussion was held on a number of cases on the list.

116. PROBLEM SITES

The Assistant Director, Planning, Building Control and Regulatory Services submitted a report on problem sites in the Colne and District area.

A discussion was held in relation to two of the listed sites.

RESOLVED

That the Assistant Director, Planning, Building Control and Regulatory Services be asked to action the request in relation to File Ref: PLE/23/1483, as discussed.

REASON

To address the issues with this problem site.

117. NUISANCE VEHICLES

The Head of Policy and Commissioning submitted a report, for information, on nuisance vehicles in Colne and District.

A request was made for a further vehicle to be added to the list.

CHAIR _____