MINUTES OF A MEETING OF
WEST CRAVEN COMMITTEE
HELD AT NEW ROAD COMMUNITY CENTRE, EARBY
ON 6TH OCTOBER 2026

PRESENT –

Councillor D. Hartley (Chair)

Councillors	***Co-optees***	***Police***
B. Hartley	*L. Barrett, Barnoldswick Town Council*	*PC M. Lunney*
S. Land	*D. Anderson, Earby Town Council*	*PCSO A. Walker*
L. Whipp	*K. Shorrock, Salterforth Parish Council*	
G. Whittaker	*County Councillor D. Whipp*	

Officers

L. Barnes	*Senior Planning Officer*
D. Walker	*Assistant Director Operational Services and Area Co-ordinator*
J. Eccles	*Committee Administrator*

(Apologies for absence were received from Councillor C. Church, C. Elley (Kelbrook and Sough Parish Council) and County Councillor N. McCollum.)

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The following people attended and spoke on the item indicated –

Garry Hoerty	*26/0397/FUL - Full: Formation of an agricultural access track at Thornton Hall Farm, Thornton Hall Farm, Skipton Road, Barnoldswick*	*Minute No. 95(a)*
Garry Wilson *Phil Parrish*	*25/0357/CND - Approval of Details Reserved by Condition: Discharge Condition 13 (Landscaping Scheme), Condition 14 (External Lighting Scheme) and Condition 15 (Heat pump details) of Planning Permission 25/0813/FUL at land to the north of The Stables, Old Stone Trough Lane, Kelbrook*	*Minute No. 95(a)*

91. DECLARATIONS OF INTEREST

Members were reminded of the legal requirements concerning the declaration of interests.

Members' attention was also drawn to the requirements of the Council's Code of Conduct relating to the disclosure of Other Registrable Interests and Non-Registrable Interests.

The following Members declared an Other Registrable Interest in the item indicated for the reason stated -

County Councillor D. Whipp	*Planning Applications for determination*	*County Councillor*	*Minute No.95(a)*
County Councillor D. Whipp	*Enforcement Action*	*County Councillor*	*Minute No. 96*

Councillor L. Whipp *County Councillor D. Whipp* *Leanne Barrett*	*Legacy Fund*	*Barnoldswick Town Councillor*	*Minute No. 97(b)*
County Councillor D. Whipp	*Traffic Liaison Meeting*	*County Councillor*	*Minute No. 98*
Councillor L. Whipp *County Councillor D. Whipp*	*Pride in Place Impact fund*	*Barnoldswick Town Councillor*	*Minute No. 101*
L. Barrett	*Items for Discussion – Access to Health Services*	*Barnoldswick Town Councillor*	*Minute No. 102(b)*
County Councillor D. Whipp	*Items for Discussion – House Waste Recycling Centre, Barnoldswick*	*County Councillor*	*Minute No. 102(c)*
County Councillor D. Whipp	*Items for Discussion – Letcliffe Lane/Manchester Road Junction*	*County Councillor*	*Minute No. 102(e)*
L. Barrett	*Item for Discussion – Barnoldswick Town Square*	*Barnoldswick Town Councillor*	*Minute No. 102(g)*
County Councillor D. Whipp		*Barnoldswick Town Councillor & County Councillor*	
County Councillor D. Whipp	*Items for Discussion – dog waste/litter bins*	*Barnoldswick Town Councillor*	*Minute No. 102(h)*
L. Barrett	*Items for Discussion – Broken fence at Valley Gardens*	*Barnoldswick Town Councillor*	*Minute No. 102(i)*
County Councillor D. Whipp		*Barnoldswick Town Councillor & County Councillor*	
County Councillor D. Whipp	*Outstanding Items (a) &(c)*	*County Councillor*	*Minute No. 102(a) & (c)*

92. PUBLIC QUESTION TIME

A resident of Barnoldswick referred to the recent dismissal of their planning appeal, circulated photographs showing the improvements they had made to the property, and asked Members not to take enforcement action.

Members suggested that officers be given time to consider the request and to bring back a report to the next meeting. As this case was referred to in the Planning Appeals and Enforcement Action reports it was agreed to discuss the case when those items were discussed.

93. MINUTES

RESOLVED

That the Minutes of the meeting held on 8th September 2026, be approved as a correct record, subject to deleting the Other Registrable Interest by Councillor S. Land who was not a member of Earby Town Council.

94. POLICE AND COMMUNITY SAFETY ISSUES

PC M. Lunney and PCSO A. Walker attended the meeting and presented the crime statistics for September. PC G. Ingham had provided more detailed statistics for the month which were circulated prior to the meeting. Members raised an issue with repeated shoplifting offences at the Co-op store by an individual in Earby, which the Manager of the store had reported, been given a crime reference, but not heard anything further. It was felt that more of a Police presence in the town centre would help to deter crime.

A person had been witnessed driving irresponsibly on an e-bike at speed. The Police were asked what could be done to tackle this anti-social behaviour and keep communities safe.

PC Lunney said that nine e-scooters and an e-bike had been seized by the Pendle Neighbourhood Policing Team in Colne recently, as part of Operation Centurion, a proactive operation tackling the misuse of e-bikes and e-scooters. The bikes would now be destroyed. A similar operation could be carried out in West Craven, if it was felt there was a need.

It was noted that there had been a consecutive increase in assaults in the Coates Ward over the last 3 months.

RESOLVED

(1) That PC G. Ingham be thanked for providing the detailed crime statistics for September and asked if he had any explanation or information on the increase in assaults in the Coates area for the last 3 months.

(2) That PC M. Lunney follow up on the shoplifting crimes reported at the Co-op Store in Earby and action the Police were taking to deter further incidents.

95. PLANNING APPLICATIONS

(a) Planning Applications for determination

The Assistant Director Planning, Building Control and Regulatory Services submitted a report on the following planning applications for determination –

26/0397/FUL Full: Formation of an agricultural access track at Thornton Hall Farm, Thornton Hall Farm, Skipton Road, Barnoldswick for Mr Chris Harrison

RESOLVED

That planning permission be **refused** for the following reason –

1. The proposed development would intensify the use of an existing dangerous access and result in potential conflict with users of the car park, taking into account the intentionally unauthorised nature of the development and substantial weight given to that, the

development would be contrary to policies SP13 and DM37 of the of the Adopted Pendle Local Plan Fourth Edition (2021-2040) and policies DM8, TR4 and TR6 of the National Planning Policy Framework.

26/0512/FUL Full: Erection of a dwelling with a detached two-storey outbuilding at Milestone House, Barnwood Crescent, Earby for Mrs Amelia Cleaver

RESOLVED

That planning permission be **granted** subject to the following conditions –

1. The proposed development hereby permitted shall be begun before the expiration of three years from the date of this permission.

   Reason: Required to be imposed by Section 91 of the Town and Country Planning Act 1990, as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. The development hereby permitted shall be carried out in accordance with the following approved plans: 3212.1A Site/Roof

   Reason: For the avoidance of doubt and in the interests of proper planning.

3. Prior to the commencement of above ground works involved in the erection of the external walls of the development, samples of the external materials to be used in the elevations and roof of the proposed development, including those used for hard landscaping and boundary treatments shall have been submitted to and approved in writing by the Local Planning Authority. The development shall thereafter be carried in strict accordance with the approved materials.

   Reason: To allow the Local Planning Authority to control the external appearance of the development in the interest of visual amenity.

4. No development shall take place, including any works of clearance, until a Construction Method Statement and a Construction Site Plan has been submitted to and approved in writing by the Local Planning Authority. The approved statement shall be adhered to throughout the construction period. It shall include details of:

   i. The parking of vehicles of site operatives and visitors
   ii. The loading and unloading of plant and materials
   iii. The storage of plant and materials used in constructing the development
   iv. Wheel washing facilities and means of mechanical road sweeping
   v. Measures to control the emission of dust and dirt during construction
   vi. A scheme for recycling/disposing of waste resulting from clearance and construction works
   vii. Details of working hours
   viii. Timing of deliveries
   ix. Measures to ensure that construction and delivery vehicles do not impede access to neighbouring properties.
   x. Measures to control construction site noise and vibration
   xi. Burning on site

Reason: In the interest of highway safety and the residential amenity of neighbouring properties.

5. Prior to first occupation of the approved development the parking and manoeuvring areas shown on the approved plans shall be constructed, laid out and surfaced in bound porous materials and thereafter always remain available for the parking of vehicles associated with the dwelling and shall be kept free from obstructions in perpetuity.

   Reason: In the interest of highway safety to ensure that satisfactory levels of parking and manoeuvring are provided and retained within the site.

6. Prior to first occupation of the approved development the surface and foul drainage for the development shall be constructed and completed in accordance with the approved plan *3212.1A Site/Roof*, unless otherwise agreed in writing with the Local Planning Authority.

   Reason: In the interest of satisfactory and sustainable drainage.

7. Notwithstanding the provisions of Article 3 and parts 1 and 2 of the second Schedule of the the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) (or any Order revoking and re-enacting that Order with or without modification), no development as specified in Classes A, AA, B, C, & E(a) of Part 1 of Schedule 2 of that Order shall be carried out without express planning permission first being obtained from the Local Planning Authority.
   Part 1

   A) no enlargement, improvement or other alterations shall be carried out

   AA no additional storeys shall be erected

   B+C) no alterations to the roof of the building shall be carried out

   E(a)) no buildings, enclosures, swimming or other pools shall be erected or constructed within the curtilage of the building(s)

   Reason: To enable the Local Planning Authority to control any future development on the site in order to safeguard the character and amenity of the area and impacts on neighbouring properties.

8. All windows on the west elevation, the first-floor windows on both the north and east elevations, of the development hereby permitted shall at all times be fitted with obscure glazing to at least level 4 or above unless otherwise agreed in writing by the Local Planning Authority. Any replacement glazing shall be of an equal degree or above. The windows shall be hung in such a way as to prevent the effect of the obscure glazing being negated by way of opening.

   Reason: To ensure an adequate level of privacy to adjacent residential properties.

9. The approved landscaping in accordance with the approved plan *3212.1A Site/Roof* shall be implemented in its entirety approved form within the first planting season following the substantial completion of the development. Any tree or other planting that is lost, felled, removed, uprooted, dead, dying or diseased, or is substantially damaged within a period of five years thereafter shall be replaced with a specimen of similar species and size, during the first available planting season following the date of loss or damage.

Reason: To ensure the development is adequately landscaped to ensure compensation for lost planting and to integrate with its surroundings.

Informatives

1. Notes for preparing construction method statement:

- No machinery shall be operated nor any potentially noisy processes carried out at the site outside the hours of 08:00 and 17:30 on weekdays and 09:00 and 13:30 on Saturdays and there shall be no machinery operated or potentially noisy processes carried out at all on Sundays, Bank or Public Holidays.

- No deliveries shall be taken at or dispatched from the site outside the hours of 08:00 and 17:30 on weekdays and 09:00 and 13:30 on Saturdays and there shall be no deliveries taken or dispatched from the site at all on Sundays, Bank or Public Holidays. No Vehicles shall be left idling onsite with the engine running. As Barnwood Crescent is a cul-de-sac timing of any deliveries should be such to avoid peak morning and afternoon pedestrian and vehicular movements.

- The contractor shall have regard to the relevant parts of BS 5228 1997 “Noise and Vibration Control on Construction and Open Sites” during the planning and implementation of site activities and operations.

- The local planning authority expects that the best practical means available in accordance with British Standard Codes of practise 5228:1997 Parts 1 to 4 shall be employed at all times to minimise the emission of noise from the site.

- Reference should be made to the Council’s ‘Code of Practice for Construction and Demolition Sites’.

- The Borough of Pendle Council has announced a climate emergency, therefore, to help improve air quality there should be no burning of any materials on site. Pendle Borough Council receives many complaints about smoke from bonfires, which are inappropriate in any area of the borough. The practice of burning wastes on site is an old-fashioned practice, which normally constitutes an offence under the Duty of Care provisions of the Environmental Protection Act 1990. The applicant is cautioned against permitting any bonfire to take place during demolition, site clearance or construction. For further information contact Environmental Health at Pendle Borough Council by telephoning (01282) 661199.

2. The developer should take note of Public Footpath FP1305016 Earby which passes along access to the site and immediately adjacent to it and take the utmost care to ensure that this is kept undisturbed and free of obstruction during the course of the development. Any breach of the legislation which protects public rights of way can result in legal action, fines and default action carried out and re-charged to the landowner. Any proposals for the temporary diversion or closure of a footpath should be made to Lancashire County Council’s Public Rights of Way team - PROW@lancashire.gov.uk . The location, district and planning application number should be included in any correspondence.

3. If during any stage of the development any miscellaneous substances, made ground or potentially contaminated ground that has not been previously identified and planned for in a report is uncovered, work in the area must stop immediately and the Environmental Health Department at the Borough of Pendle should be made aware. No work should

continue until a contingency plan has been developed and agreed with the local planning authority.

REASON

Section 38 of the Planning and Compulsory Purchase Act 2004 requires that applications be determined in accordance with the development plan unless material considerations indicate otherwise. The proposed development would accord with Local Planning Policy and would be compliant with the guidance set out in the Framework, subject to compliance with planning conditions. The development therefore complies with the development plan. There is a positive presumption in favour of approving the development and there are no material reasons to object to the application.

25/0357/CND Approval of Details Reserved by Condition: Discharge Condition 13 (Landscaping Scheme), Condition 14 (External Lighting Scheme) and Condition 15 (Heat pump details) of Planning Permission 25/0813/FUL at land to the north of The Stables, Old Stone Trough Lane, Kelbrook for Mrs L. Lancaster

(Before the vote was taken, the Senior Planning Officer advised that a decision to refuse to discharge the conditions, contrary to officer recommendation would represent a significant risk of costs being awarded against the Council in the event of an appeal. The matter would therefore be referred to the Head of Legal and Democratic Services and subject to his agreement the decision would stand referred to the Development Management Committee.)

RECOMMENDATION

That Conditions 13 (Landscaping Scheme),14 (External Lighting Scheme) and Condition 15 (Heat pump details) not be discharged and the following requests be made –

- That the 2m high fence be changed to post and rail fencing, which would be more appropriate in this countryside setting;
- That thought be given to the gap between the dry-stone wall and the boundary treatment (there was concern that weeds and foliage would grow up in between the dry-stone wall and the fencing without proper maintenance);
- That the location and types of trees be indicated more clearly (some documents referred to types of grasses whilst others referred to trees); and
- That a maintenance plan for the landscaping scheme be requested.

(b) Planning Appeals

The Assistant Director Planning, Building Control and Regulatory Services submitted a report on outstanding planning appeals.

Since the report was issued the Planning Inspectorate had dismissed the appeal against condition 3 of grant of planning permission for replacement of windows and the alteration of an existing door to add a window to front elevation at 2A Park Road, Barnoldswick. There was a discussion about whether enforcement action was appropriate.

RESOLVED

That the Assistant Director Planning, Building Control and Regulatory Services be asked not to resume enforcement action in respect of 2a Park Road and for the matter to be considered at the

next meeting, giving Members of the Committee time to consider the Inspectorate's decision and the applicant the opportunity to make her case.

96. ENFORCEMENT ACTION

The Legal Services Manager submitted a report giving the up-to-date position on enforcement action. A verbal update was given at the meeting.

Members said that following construction of the housing development at Cob Lane, Kelbrook, Cob Lane was in a dreadful condition with loose stone and dangerous. LCC had said that if the builders had not sorted out the reinstatement of the carriageways, they would carry out the works in default.

RESOLVED

That the Assistant Director Planning, Building Control and Regulatory Services be asked to request Lancashire County Council, as the highway authority, to carry out works in default to reinstate the carriageway at Cob Lane.

REASON

In the interests of highway safety.

97. AREA COMMITTEE BUDGET 2026/27 & LEGACY FUND

(a) Area Committee Budget 2026/27

The Head of Property and Engineering Services reported that the current balance for the Area Committee Budget for 2026/27 was £10,873.59 out of a total allocation of £33,090.55. This included a credit of £1,100.55 for dog waste/litter bins.

Members considered a new bid from Earby Events Group seeking £626 for the purchase of gazebos. (They had withdrawn their original bid to the Legacy Fund.)

RESOLVED

That £626 be allocated from the Earby allocation of the 2026/27 Area Committee Budget to the Earby Events Group for the purchase of 2 gazebos; that an assurance be sought that the gazebos were durable; and in the event that they needed to upgrade the specification, that a bid for any additional funding needed be submitted to the next meeting.

REASON

To enable the Area Committee Budget to be allocated efficiently and effectively.

(b) Legacy Fund

At the last meeting Members agreed that the allocations for Barnoldswick, Salterforth and Kelbrook and Sough should be spent on play areas and given to the relevant Parish/Town Councils for this purpose. This meant that all the funding had now been allocated. It was also agreed to review the 2 Earby projects at this meeting.

£5k had been earmarked for seed funding for the reopening of Northolme Community Centre There was no progress to report on this project. Cllr S. Land offered to speak to colleagues, Together Housing to discuss the terms of the tenancy agreement and residents that had expressed an interest in helping to run the community centre, and to report back with costings, the present level of interest in the community and what would be needed for the project to go ahead.

Members considered the £7k set aside for a possible pump track on PBC owned land at Bailey Street in Earby. The Operations Manager had provided 3 options with rough costings for a pump track build which were noted. Earby Town Council was not against a pump track in the area but did not think that the Bailey Street site was the right location. There were concerns over the drainage on this site and the potential noise nuisance for residents.

RESOLVED

(1) That the proposed pump track for Earby not be progressed at the Bailey Street site.

(2) That further information on the possible reopening and running of Northolme Community Centre be brought to the next meeting, so the Committee could decide on whether to progress the project or spend the funding elsewhere.

(3) That the allocations for Barnoldswick, Kelbrook and Sough and Salterforth agreed at the last meeting be paid to the respective parish/town councils to spend on their play areas (subject to confirmation that they wanted to accept the funding).

REASON

For the benefit of local communities.

98. TRAFFIC LIAISON MEETING

(a) Minutes of 8th September

The minutes of the meeting of the Traffic Liaison Meeting held on 8th September were submitted for information.

(b) Speeding Cars on Salterforth Road

At the last meeting the Committee added their support to the request to LCC (reference CF33027) and LCC's Traffic Liaison Meeting for warning signs to be sited in both directions of Salterforth Road, Earby to alert drivers to the presence of the playground and a reduction in speed limit to 20mph.

Members welcomed the agreement from LCC to provide an additional Playground warning sign on the approach from Earby towards Salterforth to match the existing sign from Salterforth towards Earby, providing a suitable location could be found. However, they were disappointed that there was no support at the TLM for the reduction of the 30mph to 20mph speed limit along Salterforth Road. Whilst there was no evidence of speeding or collision data, to support additional road safety measures, residents were witnessing speeding vehicles. According to Government, placemaking was the process of involving communities in establishing good design and creating healthier, safer neighbourhoods. The Committee felt that there was more that could be done to slow down traffic on this road.

RESOLVED

(1) That the intention to erect an additional Playground warning sign on the approach from Earby towards Salterforth be welcomed.

(2) That LCC be asked to reconsider reducing the speed limit on the 30mph stretch of Salterforth Road, Earby to 20mph in accordance with national guidance on designing residential streets for speeds of 20mph or lower to improve safety and placemaking.

(3) That LCC be asked to assess the vegetation/hedgerows/bushes on Salterforth Road to see if there were any maintenance issues or changes that could be made to improve visibility and safety for children and pedestrians.

REASON

In the interests of highway safety.

99. EARBY MEMORIAL PARK TOILETS

Members discussed the possibility of reopening the toilets in Earby Memorial Park.

At the last meeting a verbal update on costings was provided for opening the toilets 7 days a week from April to November (31 weeks) between the hours of 8am and 7pm as follows:

3 toilets at £175 per week, total cost £5,425
The standalone toilet at £87.50 per week, total cost £2,712.50
This did not include the provision of items.

Since the last meeting Kelbrook and Phoenix Football Club and Earby Memorial Bowling Club had both confirmed that they did not have sufficient volunteers for opening the toilets to the public when matches or training were being held.

RECOMMENDATION

That the Executive be asked to agree to the reopening of the toilets in Earby Memorial Park 7 days a week from April to November (31 weeks) between the hours of 8am and 7pm based on the following options/costings -

Option 1 - 3 toilets at £175 per week, total cost £5,425
Option 2 - standalone toilet at £87.50 per week, total cost £2,712.50

REASON

To provide a public service and encourage better use of the park.

100. KELBROOK PRIMARY SCHOOL

Following discussion at the last meeting under Police and Community Safety Issues it was agreed to give further consideration to possible actions that could improve highway safety or reduce congestion at drop-off/pick-up times at Kelbrook Primary School. Kelbrook and Sough Parish Council and the Governors of the School had met recently to discuss this but not come up with any workable solutions. Councillor G. Whittaker was awaiting a response from the Head of the School on this matter.

RESOLVED

That consideration of this item be deferred to the next meeting to await the formal response from the Head of Kelbrook Primary School on possible actions that could improve the situation at drop-off/pick-up times.

REASON

In the interests of highway safety.

101. PRIDE IN PLACE IMPACT FUND

Members considered an update on the Pride in Place Impact Fund which presented some variations to the following projects on behalf of Barnoldswick Town Council –

- Barnoldswick Performance Square
- Barnoldswick Heritage Trail & Barnoldswick Sculptures
- Pump Track at Victory Park

RESOLVED

That the Chief Executive, in consultation with the Leader and Deputy Leader, be asked to vary Pride in Place Impact Fund projects as follows –

- The Barnoldswick Performance Space project be varied from a permanent fixed performance space to a temporary or semi-permanent performance space, supported by associated seating and potential planters;
- The Barnoldswick Heritage Trail project and the Letcliffe Park projects be merged into a single combined project; and
- The location of the pump track be changed from Victory Park to Clough Park, subject to asset transfer.

REASON

1. ***There is no longer an Events programme in Barnoldswick which requires a permanent stage. A semi-permanent stage would give more flexibility in the use of the Square.***
2. ***The combination of projects would provide better flexibility with the budget in taking delivery forwards.***
3. ***Victory Park is no longer considered suitable for a pump track.***

102. ITEMS FOR DISCUSSION

(a) Managing the volume of business

In view of the number of items for discussion, the Chair considered whether there was enough time to be able to give all the items listed proper consideration.

RESOLVED

That the remaining business be considered at this meeting, but not beyond 10pm.

REASON

In accordance with the Constitution, meetings starting at 6.30pm would normally finish at 10pm and the remaining business considered at the next meeting, unless Members voted to continue the meeting to deal with all or any of the remaining business.

(b) Access to health services in West Craven

Members discussed several issues relating to the access of health services in West Craven.

At the request of this Committee in November 2025, the Council's Executive on 22nd January 2026 requested the provision of a proper health centre in West Craven and a meeting with Lancashire's Director of Public Health and a representative of the NHS Integrated Care Board, to improve access to local health services in the area.

West Craven residents were having to access routine health care clinics and screenings (e.g. wound dressings; podiatry; diabetic eye care; audiology; lung cancer screening; and mammography) at either Burnley or Colne. Last year, following this Committee's request, the Breast Cancer Screening Trailer had come to Victory Park, but this year it had reverted to Burnley. The new NHS facility at Newtown was not being utilised. Access to NHS dental services was also a concern.

It was not clear whether plans for Pendle Leisure Trust to use West Craven Sports Centre as a hub for health were progressing.

There was an update from Barnoldwick Town Council setting out discussions they had had with Jonathan Hinder MP who had assured the town council that he was in touch with the NHS about the opportunities for improving the services from the Newtown Clinic. The East Lancashire Hospitals NHS Trust were making arrangements for the Breast Cancer Screening Service to come back to Barnoldswick and a date had been set for the Well Bus for Cervical screening.

RECOMMENDATION

That the Executive be asked to pursue the issues with accessing health services in West Craven, working with the town council and the area committee, and that they follow up the resolution from their meeting on 22nd January 2026 to request a meeting with Lancashire's Director of Public Health, Dr Sakthi Karunanithi, and the Integrated Care Board to discuss these issues.

REASON

To provide accessible, local health services for residents of West Craven.

(c) Road safety concerns in relation to LCC's Household Waste Recycling Centre (HWRC)

Members agreed that there was a problem with traffic queuing for the HWRC when skips were being loaded/unloaded. The queue regularly extended out of the lorry park, onto West Close Road and Skipton Road. As skip changeovers could take a considerable time, these queues lasted for lengthy periods. Passing traffic was at significant risk of collision with oncoming vehicles on both West Close Road and Skipton Road.

RESOLVED

That the Assistant Director Operational Services be asked to request LCC's Waste Services Team, to review the current arrangements when skips at the HWRC in Barnoldswick were being loaded/unloaded, as a matter of urgency, to avoid the queues of traffic extending out of the lorry park onto West Close Road and Skipton Road and causing a risk to highway safety.

REASON

In the interests of highway safety.

(d) To receive an update on the Ghyll Cemetery extension and to consider the condition of the existing cemetery.

The Assistant Director Operational Services provided an update on the progress with the extension of Ghyll Cemetery. The tender for the work was complete. There were 2 pre-commencement conditions which needed to be in place before work could start. A construction method statement was being considered by the Planning Team. BNG requirements would be met through either buying credits or additional planting within land owned by the Council. It was hoped to have details with Planning shortly. Work was expected to start as soon as these conditions had been agreed.

Photographs were circulated which showed there were parts of the existing cemetery that needed some attention e.g. Ghyll Steps, bitmac crumbling on the paths, and rotten benches. It was also suggested that the stile onto Ghyll Fields could be more accessible.

RESOLVED

That the Assistant Director Operational Services be asked for the existing infrastructure at Ghyll Cemetery to be upgraded as part of the extension works.

REASON

Combining the extension works with some improvements to the existing cemetery would be an efficient use of resources, enhance the overall appearance and condition of the cemetery, and make it more accessible.

(e) Junction of Letcliffe Lane with Manchester Road, Barnoldswick

The importance of improving the visibility at the junction of Letcliffe Lane with Manchester Road, Barnoldswick was discussed. Letcliffe Lane was a well-used access to Letcliffe Park. Visibility to the right, coming off Manchester Road was very restricted. Initial discussions with the developer of a house being built on the corner presented an opportunity to improve visibility at the junction. Building the kerbs out could make it safer for both motorists and pedestrians.

RESOLVED

That the Engineering Manager be asked to look at possible works to improve the visibility at the junction of Letcliffe Lane with Manchester Road, Barnoldswick in discussion with the developer of the house on the corner, and, if amenable, that LCC be approached to seek their permission for the works.

REASON

To explore the possibility of improving highway safety at this well-used junction.

(f) Sunken and loose 'ironwork' on the A56 between Kelbrook and the administrative county boundary with North Yorkshire.

Members noted that on the A56 between Kelbrook and the boundary with North Yorkshire there were 97 patches of road that needed repair. 86 of these included manhole lids/frames and roadside gulleys which had sunk and/or were loose and clanging.

RESOLVED

That LCC Highways be asked, when carrying out the repairs on the A56 between Kelbrook and the administrative county boundary with North Yorkshire, that they reset the ironwork through surface dressing before the permanent repairs were carried out.

REASON

To ensure that the repairs were of good quality and had longevity.

(g) Barnoldswick Town Square

It was reported that there were a number of maintenance issues needing attention on Barnoldswick's Town Square, including a broken bollard, raised bed wall and water refill fountain.

An update from the town council, who had recently taken ownership of the Town Square, had been circulated prior to the meeting reassuring Members that they were progressing these matters. It was noted that some assets were the town council's responsibility and some were the responsibility of Pendle Council.

RESOLVED

(1) That the ongoing works to address maintenance issues on Barnoldswick Town Square be welcomed.

(2) That any future maintenance issues on the Town Square be reported to the Clerk of Barnoldswick Town Council in the first instance so that she could ensure that the Town Council either actioned them, brought them to the attention of the Town Council, or forwarded a request to Pendle Council for appropriate action to be taken.

REASON

In the interests of public amenity and to ensure that future maintenance issues are dealt with by the appropriate responsible body.

(h) The management and maintenance regime of dog waste and litter bins in West Craven

Members were keen to have any damaged bins repaired or replaced. There was one at the entrance to West Close Road and some in the town centre that required attention. It was suggested that the £1,100.55 for dog waste/litter bins in the Area Committee Budget be used for these and any other repairs identified.

It was also noted that Barnoldswick Town Council had been given £10k for the replacement of dog/litter bins in their parks. The town council were to have a walkabout with Pendle Officers to discuss the siting of new bins in the area.

The Assistant Director Operational Services pointed out that he had checked before the meeting and there were only 3 requests for repairs/replacement bins outstanding. He suggested that any further requests be sent to him to action.

RESOLVED

That the Assistant Director Operational Services be asked -

(1) When the replacement of dog/litter bins would be installed in Barnoldswick parks;

(2) To use the £1,100.55 in the Area Committee budget for litter/dog bins to repair existing bins in the town centres;

(3) To consider placing a sign on small dog bins saying they were for dog waste only; and

(4) To consider placing QR codes on litter/dog waste bins to help with reporting when they were full and needed emptying.

REASON

In the interests of environmental amenity.

(i) Broken fence adjacent to the top bridge at Valley Gardens

Barnoldswick Town Council provided an update on this item and confirmed that a high-quality temporary repair had been carried out to the damaged section of fencing. The loose section of balustrade on the bridge crossing Butts Beck had also been repaired.

LCC had confirmed that the adjacent footway was adopted footway and was their responsibility. However, their position was that responsibility for the fence rested with the adjacent landowner rather than the highway authority. The ownership of and responsibility for the footbridge was unclear and investigations were underway.

RESOLVED

That this Committee support the representations to LCC to accept that the highway retaining structure holding up the Butts was their responsibility.

REASON

To regularise future responsibilities for the maintenance of this section of highway.

j) To consider the condition of pavements and roads following works to renew gas mains in Barnoldswick

Photographs were circulated showing excavation debris that had been left on pavements and roads in Barnoldswick following works to renew gas mains. As well as looking a mess, the debris posed a risk to people from stones flying up.

RESOLVED

(1) That Cadent be formally asked to stop leaving debris on pavements and roads when renewing gas mains in the area and to clean up the debris.

(2) That LCC be asked to review the works the contractors were doing in the area to ensure they were doing a proper job, and if not, to pause non-emergency works.

(3) That the Engineering Manager be asked if there was any other way of progressing this matter if no further action was taken.

REASON

In the interests of visual amenity and highway safety.

103. OUTSTANDING ITEMS

It was noted that a report would come back on the following items –

(a) Actions/permissions/confirmation of funding awaited from LCC on safer routes to school scheme following a site visit to Church School/Clifford Street, Barnoldswick –an update will come to the November meeting (12.05.2026)
(b) Ginnel between North Street and Castle View, Barnoldswick – officers have undertaken a further site visit to look at costings for resurfacing ginnel, and a linked scheme to take the resurfacing into Castle View with possible contribution from the PROW network. Costings will come to the November meeting (07.07.2026)
(c) Earby Flood Alleviation Scheme – meeting with LCC being arranged (04.08.2026)

104. EXCLUSION OF THE PUBLIC AND PRESS

Members agreed to exclude the public and press from the meeting during the following items of business in pursuance of the power contained in Section 100(A) (4) of the Local Government Act, 1972 as amended when it was likely, in view of the nature of the proceedings or the business to be transacted, that there would be disclosure of exempt information which was likely to reveal the identity of an individual.

105. PROBLEM SITES/EMPTY HOMES

The Head of Housing and Environmental Health submitted a progress report on problem sites/empty homes in West Craven.

RESOLVED

That the Head of Housing and Environmental Health be asked to –

- Take further action in respect of the first site on the list;
- Remove sites 3 and 4; and
- Push for progress on the last site if possible.

REASON

In the interests of visual and residential amenity.

106. PROBLEM SITES

The Assistant Director Planning, Building Control and Regulatory Services submitted a progress report on problem sites in West Craven which was noted.

107. OUTSTANDING ENFORCEMENTS

The Assistant Director Planning, Building Control and Regulatory Services submitted a report on outstanding enforcements. A verbal update was given at the meeting.

RESOLVED

(1) That the Assistant Director Planning, Building Control and Regulatory Services be asked to remove the first site from the list as the work had now been completed, but request that, in view of the works being carried out under budget, the £5,000 this Committee had allocated towards the works be returned.

(2) That the third and last cases be removed from the list as no further action was needed.

REASON

The allocation from the Area Committee Budget was not required for completion of the wall project.

Chair……