



MEETING OF THE WEST CRAVEN COMMITTEE

Members: Councillors Chris Church, Bryony Hartley, David Hartley (Chair), Susan Land, Lola Whipp and Glenn Whittaker

TO BE HELD ON
TUESDAY 6th OCTOBER 2026
6.30P.M.

NEW ROAD COMMUNITY CENTRE, EARBY

The meeting will commence with **PUBLIC QUESTION TIME**. Members of the public are invited to attend and ask questions of the Committee.

Members of the public may also speak on any agenda item in which they have a direct interest. Petitions may also be presented.

If the item is a planning application then you must make your request **in writing or by telephone by 12 noon on the day of the meeting**.

For other items you should try to make your request **in writing or by telephone by 12 noon on the day of the meeting**. If you are unable to do this the Chairman may still allow you to speak if you turn up at the meeting.

For further information and to make a request to speak please contact
Joanne Eccles tel: 01282 661654
joanne.eccles@pendle.gov.uk

DEAN LANGTON, CHIEF EXECUTIVE

If you would like this information in a way which is better for you, please telephone us.



اگر آپ یہ معلومات کسی ایسی شکل میں چاہتے ہیں، جو کہ
آپ کے لئے زیادہ مفید ہو تو براہ مہربانی ہمیں بتائیے۔

Under the Openness of Local Government Bodies Regulations 2014, people attending open meetings can film, audio record, take photographs or use social media. Oral commentary is not allowed during meetings as it would be disruptive. If you are attending a meeting, you need to be aware that you may be filmed by others attending. This is not within our control.

A G E N D A

PART I – OPEN TO THE PUBLIC AND PRESS

1. Declaration of Interests

Members are reminded of the legal requirements concerning the declaration of interests.

A Member must declare a disclosable pecuniary interest which they have in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting.

In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

Members' attention is also drawn to the requirements of the Council's Code of Conduct relating to the disclosure of Other Registrable Interests and Non-Registrable Interests.

2. Public Question Time

To receive, for a maximum of 15 minutes, questions from members of the public on issues which do not appear on the agenda.

3. Minutes

Enc. To approve or otherwise, the Minutes of the meeting held on 8th September 2026.

4. Police Matters and Community Safety Issues

The Police have been invited to the meeting to discuss the latest crime statistics for September (**TO FOLLOW**). There will also be an opportunity for members of the public to raise police matters and community safety issues.

PLANNING MATTERS

5. Planning Applications

(a) Planning applications for determination

Enc. The Assistant Director Planning, Building Control and Regulatory Services submits the attached report on the following planning applications for determination –

Application No.	Proposal and Location	Recommendation	Page No.
26/0397/FUL	Full: Formation of an agricultural access track at Thornton Hall Farm, Thornton Hall Farm, Skipton Road, Barnoldswick	Refuse	2

26/0512/FUL	Full: Erection of a dwelling with a detached two-storey outbuilding at Milestone House, Barnwood Crescent, Earby	Approve	11
26/0547/CND	Approval of Details Reserved by Condition: Discharge Condition 13 (Landscaping Scheme), Condition 14 (External Lighting Scheme) and Condition 15 (Heat pump details) of Planning Permission 25/0813/FUL at Land to the North of The Stables Old Stone Trough Lane, Kelbrook	Discharge conditions 13, 14 and 15	22

(b) Appeals

Enc. The Assistant Director Planning, Building Control and Regulatory Services submits the attached report on outstanding planning appeals.

6. Enforcement Action

Enc. The Head of Legal Services submits the attached report giving the up-to-date position on enforcement action for information.

FINANCIAL MATTERS

7. Area Committee Budgets

(a) Area Committee Budget 2026/27

The Head of Property & Engineering provides the following update on the West Craven Area Committee budget for 2026/27 –

Allocation for 2026/27 £31,490

Credit balance for litter and dog waste bins for 2026/27 £1,100.55

Plus unspent from 2025/26 for Barnoldswick £500.00

Effective total allocation for 2026/27 £33,090.55 Current Balances -

Area	2026/27 Allocation	Allocated to date	Allocation/credit remaining
Barnoldswick	£15,870.96	£15,870.96	£0.00
Barnoldswick 25/26 unspent	£500.00	£0.00	£500.00
Earby	£7,809.52	£749.00	£7,060.52
Coates	£4,188.17	£4,155.00	£33.17
Kelbrook & Sough	£1,889.40	£1,024.00	£865.40
Salterforth	£1,731.95	£418.00	£1,313.95
Credit (litter & dog bins)	£1,100.55	£0.00	£1,100.55
Total	£33,090.55	£22,216.96	£10,873.59

(b) Legacy Fund

The Head of Property & Engineering reports that the current balance for the West Craven Area Legacy Fund 2026/27 is **£48,090** and has been allocated as follows -

Area	2026/27 Allocation	Allocated to date	Allocation/credit remaining
Barnoldswick	£30,090.00	£30,090.00	£0.00
Earby	£12,000.00	£12,000.00	£0.00
Kelbrook & Sough	£3,000.00	£3,000.00	£0.00
Salterforth	£3,000.00	£3,000.00	£0.00
Total	£48,090.00	£48,090.00	£0.00

At the last meeting Members agreed that the allocations for Barnoldswick, Salterforth and Kelbrook and Sough should be spent on play areas and given to the relevant Parish/Town Councils for this purpose. It was also agreed to reconsider the funding allocated for the 2 Earby projects at this meeting.

Councillors agreed to consult with residents on the level of support for running the Northolme Community Centre, how this would be managed and the costings involved.

With regard to the £7k set aside for a possible pump track in Earby the Operations Manager advises that there are 3 options for its build -

1. Professional construction with a tarmac wearing course - low maintenance, easy to use and can cope with a wide range of scooters, bikes and even motor bikes if they can access it – approximately £60-70k.
2. Professional construction with an aggregate surface - primarily constructed from stone (but not building spoil) with a specialist wearing course. This needs continual maintenance and is easily damaged by electric bikes or motorbikes. Barrowford pump track has an established group that manage the site and carry out the maintenance (PBC buys aggregate to top up when needed.) This option is cheaper than tarmac but still would need a substantial budget uplift.
3. Area landscaped using building spoil and capped off with aggregate - likely not to be built by experienced pump track builders, liable to sink and settle and inferior, not likely to last any length of time.

There would need to be weekly inspections and associated upkeep costs which could be substantial over a year. Site furniture such as bins, bench, and fencing would also need to be considered. These would all add to the cost.

At the last meeting it was reported that Earby Town Council were not against having a pump track in Earby, but that the PBC owned land off Bailey Street was not the right location for one.

Enc. The Earby Events Group have submitted the attached bid seeking £626.00 should there be any funds available.

HIGHWAYS ISSUES

8. Traffic Liaison Meeting

(a) Minutes of 7th September

Attached are the minutes of a meeting of the Traffic Liaison Meeting held on 7th September for information. **TO FOLLOW**

(b) Speeding cars on Salterforth Road

At the last meeting the Committee added their support to the request to LCC (reference CF33027) and LCC's Traffic Liaison Meeting for warning signs to be sited in both directions of Salterforth Road, Earby to alert drivers to the presence of the playground and a reduction in speed limit to 20mph.

LCC's response has confirmed that they will provide an additional Playground warning sign on the approach from Earby towards Salterforth to match the existing sign from Salterforth towards Earby providing a suitable location can be found. They will aim to inspect the site within the next couple of weeks with the sign being ordered shortly after if appropriate. There is currently no support from the TLM for the reduction of any of the existing speed limits along Earby Road/Salterforth Road. The current actual speed data does not support a consistent speeding issue and any isolated incidents are likely a result of antisocial driving behaviour. As the highway authority, LCC has a responsibility to design the network and make amendments where necessary to facilitate safe and expedient travel for the vast majority of road users. It is not possible for the network to be designed in such a way to remove all instances of intentional antisocial driving behaviour.

MISCELLANEOUS ITEMS

9. Earby Memorial Park Toilets

At the last meeting a verbal update on costings were provided for opening the toilets 7 days a week from April to November (31 weeks) between the hours of 8am and 7pm as follows:

3 toilets at £175 per week, total cost **£5,425**

The standalone toilet at £87.50 per week, total cost **£2,712.50**

This did not include the provision of items.

Kelbrook and Phoenix Football Club and Earby Memorial Bowling Club have confirmed that they do not have sufficient volunteers for opening the toilets to the public when matches or training are being held.

10. Kelbrook Primary School

Following discussion at the last meeting under Police and Community Safety Issues it was agreed to give further consideration on if there were any actions that could improve the situation at pick up/drop off times at Kelbrook Primary School.

11. Pride in Place Impact Fund

The Senior Economic Officer submits the attached update on the Pride in Place Impact Fund projects. **(TO FOLLOW)**

12. Items for Discussion

Members of the Committee have requested that the following items are considered –

- a) To consider managing the volume of business for future meetings.
- b) Access to health services in West Craven. To consider:
 - the current situation in relation to provision of a proper health centre in West Craven following PBC's invitation to meet with Lancashire's Director of Public Health and a representative of the Integrated Care Board;
 - Pendle Leisure Trust's progress on the use of West Craven Sports Centre as a hub for health;
 - West Craven residents' access to routine health care clinics and screenings (eg wound dressings; podiatry; diabetic eye care; audiology; lung cancer screening; and mammography).
- c) Road safety concerns in relation to LCC's Household Waste Recycling Centre. To consider the problem of traffic queuing for the HWRC when skips are being loaded/unloaded. The queue regularly extends out of the lorry park, onto West Close Road and Skipton Road. As skip changeovers can take a considerable time, these queues last for lengthy periods. Passing traffic is at significant risk of collision with oncoming vehicles on both West Close Road and Skipton Road.
- d) To receive an update on the Ghyll Cemetery extension and to consider the condition of the existing cemetery.
- e) The possibility of improving the visibility at the junction of Letcliffe Lane with Manchester Road, Barnoldswick. Letcliffe Lane is a well-used access to Letcliffe Park. Visibility to the right is very restricted. Adjacent development may provide an opportunity to improve visibility at the junction and create a safer environment for both motorists and pedestrians.
- f) Sunken and loose 'ironwork' on the A56 between Kelbrook and the administrative county boundary with North Yorkshire. There is a significant number of manhole lids/frames and roadside gulleys which have sunk and/or are loose and clanging.
- g) Maintenance issues on Barnoldswick's Town Square, including a broken bollard, raised bed wall and water refill fountain etc. There are quite a lot of outstanding maintenance issues that need attending to.
- h) Problems with the management and maintenance regime of dog waste and litter bins in West Craven.
- i) Broken fence adjacent to the top bridge at Valley Gardens. There is a beck immediately behind the pavement. An effective, permanent barrier is needed at the back of the pavement. The abutment is being undermined and the drain just behind the broken fence post/vegetation may be discharging foul water.
- j) To consider the condition of pavements and roads following extensive works to renew gas mains in Barnoldswick, affecting extensive areas of the town. Contractors are leaving excavation debris on pavements and roads. As well as being a mess, the debris poses a risk to people from stones flying up.

13. Outstanding Items

The following items have been requested by the Committee. Reports/updates will be submitted to a future meeting.

- (a) Actions/permissions/confirmation of funding awaited from LCC on safer routes to school scheme following a site visit to Church School/Clifford Street, Barnoldswick – an update will come to the November meeting (12.05.2026)
- (b) Ginnel between North Street and Castle View, Barnoldswick – officers have undertaken further site visit and costings for resurfacing ginnel, and a linked scheme to take the resurfacing into Castle View, with possible contribution from PROW network, will come to the next meeting (07.07.2026)
- (c) Earby Flood Alleviation Scheme – meeting with LCC being arranged (08.09.2026)

14. Exclusion of the Public and Press

To consider excluding the public and press from the meeting during the next following item of business in pursuance of the power contained in Section 100(A)(4) of the Local Government Act, 1972 as amended when it is likely, in view of the nature of the proceedings or the business to be transacted, that there will be disclosure of exempt information which is likely to reveal the identity of an individual.

PART II – EXEMPT ITEMS

15. Empty Homes

Enc. The Head of Housing and Environmental Health submits the attached report on empty homes in West Craven.

16. Problem Sites

Enc. The Assistant Director Planning, Building Control and Regulatory Services submits the attached report on problem sites in West Craven.

17. Outstanding Enforcements

Enc. The Assistant Director Planning, Building Control and Regulatory Services submits the attached report on outstanding enforcements in West Craven.