

Report Title	Tenders
Meeting	Executive
Meeting Date	27 th August 2026
Report Author	Karen Spencer/Lynne Rowland
Directorate	Resources
Lead Executive Member(s)	Councillor A. Mahmood - Leader Portfolio
Wards Affected	All
Public, Part Exempt, or Fully Exempt	Public
Appendices (if any)	Appendix 1 – Details of tenders that have been received and accepted.

1. Executive Summary

- 1.1 To report, for information, tenders which have been received and accepted; request a retrospective exemption to the Contract Procedure Rules (CPRs) and contract award to Citizens Advice East Lancashire to deliver the Crisis Payment Scheme across Pendle funded by the Crisis Resilience Fund; and request approval to award the contract for the delivery of the Ghyll Cemetery Extension, Barnoldswick.

2. Recommendations

For the reasons set out in this report, the Executive is recommended to:

- 2.1 Approve a retrospective exemption to the Contract Procedure Rules and the award of the contract to Citizens Advice East Lancashire to deliver the Crisis Payment Scheme across Pendle.
- 2.2 Approve the award of the contract for delivery of the Ghyll Cemetery Extension, Barnoldswick to A & G Landscapes & Groundworks Limited.
- 2.3 Note the tenders received and accepted summarised in appendix 1.

3. Information: The Rationale & Evidence for the Recommendations

- 3.1 Contracts with a quoted value of £100,000 or less may be awarded on behalf of the Council by the relevant member of Corporate Leadership Team to the contractor who offers the lowest price or whose offer is considered by the Manager to be the most advantageous to the Council, provided in both cases the price quoted is within the budgetary limits approved by the Executive.

- 3.2 Contracts with a quoted value in excess of £100,000 may be awarded on behalf of the Council by the relevant Chief Officer, following a report to the Executive, to the Provider who offers the lowest price or whose offer is considered by the Chief Officer to be the most advantageous to the Council provided in both cases the price quoted is within the budgetary limits approved by the Council or Committee appointed for that purpose.

Crisis Payment Scheme

- 3.3 As part of the Community Resilience Fund (CRF) the Council is required to deliver a crisis payment scheme. The scheme is to provide urgent support for residents facing immediate, unexpected and unavoidable financial hardship, such as food/fuel poverty, or emergencies like flood or fleeing domestic abuse. It replaces previous welfare schemes and is designed to offer short-term aid and help build financial resilience.
- 3.4 The Council does not have the resources or specialist knowledge to deliver the scheme in house, therefore requires an organisation with specialist debt knowledge and with the infrastructure already in place to deliver the scheme.
- 3.5 Citizens Advice East Lancashire (CAEL) has a sound track record of delivering such a scheme, having delivered the Household Support Fund application scheme on behalf of the Council and therefore already has the infrastructure in place, along with the specialist knowledge to deliver the crisis payment scheme.
- 3.6 Based on the above the Director of Resources granted an exemption to the Contract Procedure Rules to award the contract to CAEL as they are the only provider able to technically deliver the service in the timeframe required.

Ghyll Cemetery Extension, Barnoldswick

- 3.7 Nine contractors were invited to tender for the provision of new paths, resurfacing existing paths, extending and surfacing the car park, the creation of a drystone seating area, the building of memorial walls and chambers, and extensive planting at Ghyll Cemetery, Barnoldswick.
- 3.8 Of the nine contractors, only one returned a tender, being A&G Landscapes and Groundworks Ltd. One opted out due to other work commitments and there was no reply from the remaining seven.
- 3.9 The tender returned by A&G Landscapes and Groundworks Ltd, with contingencies is £276,210.62. This represents value for money.
- 3.10 A&G Landscapes and Groundworks Ltd are familiar with this type of work and have a proven track record of delivering works of this nature.
4. **Link to Council Plan Priorities: (Providing High Quality Services and Facilities, Proud and Connected Communities and Places, Good Growth and Housing and Healthy Communities)**

- 4.1 Delivering value for money in the services we provide links to the Council Plan priority of Providing High Quality Services and Facilities.

5. Implications

5.1 Financial Implications

The expenditure is within Budget and Policy Framework.

5.2 Legal and Governance Implications

None arising directly from the report.

5.3 Climate and Biodiversity Implications

None arising directly from the report.

5.4 Human Resources Implications

None arising directly from the report.

5.5 Equality and Diversity Implications

N/A

6. Consultation

- 6.1 N/A

7. Alternative Options Considered

N/A

8. Statutory Officer Sign off (please put an x in the relevant box below)

Section 151 Officer	X
Monitoring Officer	X

9. Background Documents

- 9.1 N/A

Contact Officers

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- Improvement works to existing retaining wall – Gisburn Street, Barnoldswick
- Improvements to Footpath 2, Kirkham
- Improvements to Salterforth War Memorial
- Improvements to Colne War Memorial

1. Following the relevant procurement process, tenders have been received and accepted in relation to the following projects:-

(a) Improvement Works to Existing Retaining Wall – Gisburn Street, Barnoldswick

Tenderer	Tender Figure (£)
A&G Landscapes & Groundworks Limited	49,526.98
Tender B	74,407.69
Tender C	78,403.07
Tender D	121,030.45
Tender E	142,932.35

The contract has been awarded to A&G Landscapes & Groundworks Limited and will be funded by Council Resources.

(b) Improvements to Footpath 2, Kirkham

Tenderer	Tender Figure (£)
Colin Braithwaite Excavators Limited	67,282.10
Tender B	68,018.31
Tender C	85,943.83

Pendle Council has been commissioned by Lancashire County Council (LCC) to procure this on their behalf.

The contract has been awarded to Colin Braithwaite Excavators Limited and will be funded by LCC.

(c) Improvements to Salterforth War Memorial

Tenderer	Tender Figure (£)
Monk of Colne Limited	9,511.15
Tender B	9,872.54
Tender C	10,985.95

The contract has been awarded to Monk of Colne Limited and will be funded from the Pride In Place Impact Fund.

(d) Improvements to Colne War Memorial

Tenderer	Tender Figure (£)
Colin Braithwaite Excavators Limited	57,770.62
Tender B	63,580.00
Tender C	65,978.55
Tender D	90,572.00

The contract has been awarded to Colin Braithwaite Excavators Limited and will be funded from the Pride In Place Impact Fund.