

**MINUTES OF A MEETING OF  
WEST CRAVEN COMMITTEE  
HELD AT NEW ROAD COMMUNITY CENTRE, EARBY  
ON 4<sup>th</sup> AUGUST 2026**

*PRESENT –*

*Councillor D. Hartley (Chair)*

**Councillors**

*C. Church  
S. Land  
G. Whittaker*

**Co-optees**

*J. Greaves, Barnoldswick Town Council  
D. Anderson, Earby Town Council  
S. Ashley, Kelbrook and Sough Parish Council  
K. Shorrock, Salterforth Parish Council  
County Councillor D. Whipp*

**Officers**

*A. Pushpagaran Planning Officer  
D. Walker Assistant Director Operational Services and Area Co-ordinator  
J. Eccles Committee Administrator*

*(Apologies for absence were received from Councillors B. Hartley and L. Whipp, and County Councillor N. McCollum.)*

◆◆◆◆

*The following person attended and spoke on the item indicated –*

*Tim Piggott 25/0357/CND - Approval of Details Reserved by Condition: Minute 62(a)  
Discharge Condition 9 (Surface Water Sustainable  
Drainage Scheme) of Planning Permission 21/0111/FUL  
(Appeal Ref: APP/E2340/W/21/3288078) at Land to the  
west of Brogden View, Brogden Lane, Barnoldswick)*

**58.**

**DECLARATIONS OF INTEREST**

Members were reminded of the legal requirements concerning the declaration of interests.

Members' attention was also drawn to the requirements of the Council's Code of Conduct relating to the disclosure of Other Registrable Interests and Non-Registrable Interests.

The following person declared an Other Registrable Interest in the item indicated for the reason stated -

|                                   |                                                                                                    |                          |                         |
|-----------------------------------|----------------------------------------------------------------------------------------------------|--------------------------|-------------------------|
| <i>County Councillor D. Whipp</i> | <i>Planning Application for<br/>determination -<br/>25/0357/CND (Discharge<br/>of Condition 9)</i> | <i>County Councillor</i> | <i>Minute No. 62(a)</i> |
| <i>Councillor C. Church</i>       | <i>Area Committee Budget</i>                                                                       | <i>Barnoldswick</i>      | <i>Minute No. 64</i>    |
| <i>County Councillor D. Whipp</i> | <i>2026/27 &amp; Legacy Fund</i>                                                                   | <i>Town Councillor</i>   |                         |
| <i>County Councillor D. Whipp</i> | <i>Traffic Liaison Meeting</i>                                                                     | <i>County Councillor</i> | <i>Minute No. 65</i>    |

|                                   |                                                                                      |                          |                         |
|-----------------------------------|--------------------------------------------------------------------------------------|--------------------------|-------------------------|
| <i>County Councillor D. Whipp</i> | <i>Flags on Street Lighting Columns</i>                                              | <i>County Councillor</i> | <i>Minute No. 67</i>    |
| <i>County Councillor D. Whipp</i> | <i>Items for Discussion - speeding vehicles on Manchester Road, Barnoldswick</i>     | <i>County Councillor</i> | <i>Minute No. 69</i>    |
| <i>County Councillor D. Whipp</i> | <i>Outstanding Item - safer route to Church School/Clifford Street, Barnoldswick</i> | <i>County Councillor</i> | <i>Minute No. 70(b)</i> |

**59. PUBLIC QUESTION TIME**

There were no questions from members of the public.

**60. MINUTES**

**RESOLVED**

That the Minutes of the meeting held on 7<sup>th</sup> July 2026, be approved as a correct record.

**61. POLICE AND COMMUNITY SAFETY ISSUES**

The crime figures for July 2026 had been circulated prior to the meeting. It was noted that there was an increase in every category, and a significant rise in assaults. PC G. Ingham could not attend the meeting and so it was unclear whether there had been a large increase in the number of assaults or whether it was related to one or two incidents.

There was a request for uniformed Police to be visible in the area during school holidays as a deterrent against anti-social behaviour.

**RESOLVED**

- (1) That the Police be asked for more information on the rise in assaults in July and, if it was possible, to provide a commentary highlighting anything unusual or significant in the crime figures when they could not attend future meetings.
- (2) That the Police be asked for a more visible presence in the parks and around the towns in the school holidays as a deterrent against anti-social behaviour.

**62. PLANNING APPLICATIONS**

**(a) Planning Applications for determination**

The Assistant Director Planning, Building Control and Regulatory Services submitted a report on the following planning application for determination –

**25/0357/CND Approval of Details Reserved by Condition: Discharge Condition 9 (Surface Water Sustainable Drainage Scheme) of Planning Permission 21/0111/FUL (Appeal Ref: APP/E2340/W/21/3288078) at Land to the west of Brogden View, Brogden Lane, Barnoldswick) for Mr David Devine**

A planning update had been circulated prior to the meeting reporting receipt of representations on the discharge of condition application raising a number of points. These were outlined in the report with the planning officer's response to each point. The recommendation remained to discharge Condition 9.

## **RESOLVED**

That consideration of the application be **deferred** for a site visit to look at the onsite drainage in relation to the proposed Surface Water Sustainable Drainage Scheme and to seek clarity on several issues.

### **(b) Planning Appeals**

The Assistant Director Planning, Building Control and Regulatory Services submitted a report on outstanding planning appeals which was noted.

## **63. ENFORCEMENT ACTION**

The Legal Services Manager submitted a report giving the up-to-date position on enforcement action. A verbal update was given at the meeting.

It was noted that the fines issued by the Courts on the company and director for non-compliance at the development at Land at the junction with Greenberfield Lane, Gisburn Road, Barnoldswick had not yet been paid. These would be followed up by the Courts. The lack of footpath was a problem for pedestrians and should have been completed.

The report mentioned a breach of condition at Land off Cob Lane and Old Stone Trough Lane in Kelbrook. It was noted that this site was not yet connected to the mains water supply. Some trenches had been dug and there were loose chunks of stone spread across the road at the top and bottom of Kelbrook Lane. It was understood that LCC was arranging for the mains to be connected at the top of the road.

## **RESOLVED**

- (1) That the lack of footpath at the development at Land at the junction with Greenberfield Lane, Gisburn Road, Barnoldswick be taken up again with Lancashire County Council to see if there was any action they could take in view of their responsibility for highway safety.
- (2) That, the Enforcement Officer be asked to contact LCC, in respect of Land off Cob Lane and Old Stone Trough Lane, Kelbrook, to formally request that the site be connected to the mains water supply at the earliest opportunity and the highway made safe.

## **64. AREA COMMITTEE BUDGET 2026/27 & LEGACY FUND**

### **(a) Area Committee Budget 2026/27**

The Head of Property and Engineering Services submitted a report on the Committee's Area Committee Budget for 2026/27.

Members had attended a site visit to the Robert Windle Foundation in Earby, regarding their bid at the last meeting which was seeking £7,000 towards roof repairs. The total estimated cost of the works was £45,000 and they had raised £31,500 so far. They were struck with the importance of having such a beautiful, historic building in Earby.

The report requested that Members deallocate £80 to cover a shortfall needed for Premises Improvement Grants. It was noted that this was no longer needed but if they wished to support a new bid, then £1,500 would be needed from elsewhere in the Barnoldswick Budget.

## **RESOLVED**

- (1) That £4,000 be allocated from the Earby allocation of the 2026/27 Area Committee Budget towards roof repairs for the Robert Windle Foundation.
- (2) That the Robert Windle Foundation be encouraged to apply for National Lottery Awards for All funding and the Lancashire Environmental Fund if they hadn't already done so; contact the LCC Heritage Officer to see if there were any funding streams for the restoration of heritage buildings they could apply for; and, if there was still a shortfall for the roof work, to submit a further bid to this Committee, in the event that any of the Earby projects funded by either the Area Committee Budget or the Legacy Fund did not progress.
- (3) That the Engineering Manager be asked if the £5,000 committed from the Barnoldswick budget for the wall repair project might come under budget so that £1,500 could be deallocated to support the new bid for a Premises Improvement Grant in Barnoldswick.

## **REASON**

***To enable the Area Committee Budget to be allocated efficiently and effectively.***

### **(b) Legacy Fund**

The Head of Property and Engineering Services submitted a report on the Legacy Fund of £500K which was agreed by the Special Budget Council on 2<sup>nd</sup> March 2026 for projects that would leave a lasting legacy across the Borough. £250k had been allocated to Town and Parish Councils and £250k had been granted to area committees based on their electorate. £48,090 had been allocated to this Committee and the funding had been earmarked for projects as follows -

Earby £12,000  
Kelbrook and Sough £3,000  
Salterforth £3,000  
Barnoldswick £30,090

At its meeting on 31<sup>st</sup> March £12,000 was allocated for 2 Earby projects - £7k towards a pump track on PBC owned land off Bailey Street and £5k for seed funding for Northolme Community Centre, although it was unknown whether any progress had been made. At that meeting a possible Barnoldswick project discussed was the building of a bridge across the canal linking Whitworth Way to the canal tow path, and the Engineering Manager had been asked to look at the permissions required, feasibility and costings.

## **RESOLVED**

That an update on progress with the Legacy Fund projects be submitted to the next meeting.

## **REASON**

***To enable the Legacy Fund to be allocated efficiently and effectively and spent by***

**65.**

**TRAFFIC LIAISON MEETING**

The minutes of a meeting of the Traffic Liaison Meeting held on 2<sup>nd</sup> June were submitted for information.

The minutes listed current TROs and included a No Waiting At Any Time (NWAAT) TRO that had been approved for Earby Road, Salterforth. Plans that Members had seen showed a long length of double yellow lines that looked to be excessive.

Members also noticed that LCC had slightly moved the bus stop in front of Moor View, Salterforth and were planning on building a bus clearway, which would impact on already very limited parking in that area and was felt to be unnecessary. Residents were saying that the bus stop was hardly used.

**RESOLVED**

- (1) That LCC be asked to reconsider the length of lines on the NWAAT TRO approved for Earby Road, Salterforth.
- (2) That LCC be asked to reconsider creating a bus clearway in front of Moor View, Salterforth.

**REASON**

***To prevent further parking restrictions in Salterforth, and to enable any savings to be used to address other highway issues in the area.***

**66.**

**PROVISION OF LITTER/DOG WASTE BINS**

An update was given on the provision of litter/dog waste bins in Quarter 1 – 1<sup>st</sup> April to 30<sup>th</sup> June 2026. Members welcomed the replacement of a post for the dog waste bin on the canal tow path at the Bridge near 154(a) Skipton Road. It was suggested that another dog waste bin was needed as the existing one received a lot of use and was often full.

**RESOLVED**

That the Assistant Director Operational Services be asked to arrange for the installation of another dog waste bin on the canal tow path at the Bridge near 154(a) Skipton Road, Barnoldswick.

**REASON**

***In the interests of residential amenity.***

**67.**

**FLAGS ON STREET LIGHTING COLUMNS**

Members had received confirmation from LCC that they would inspect deteriorating flags when they posed a danger to road users. They needed an exact location, ideally using a What3Words grid reference, a street name or nearby landmark. Alternatively, residents could log the location using the “Love Clean streets” app. This information was noted and would be shared with residents.

## **68. EARBY MEMORIAL PARK TOILETS**

At the 7<sup>th</sup> July meeting Members resolved that an investigation be completed for the opening, securing and cleaning of toilet and changing facilities within Earby Memorial Park. Quotes had been received as follows:

|                                                        |          |
|--------------------------------------------------------|----------|
| Option 1 Use of a stainless-steel standalone unit only | £4,550pa |
| Option 2 Use of the standalone, gents and ladies units | £9,100pa |

This was for toilets to be open 08.00 and closing by 19.00; to be cleaned on opening, replenished with toilet rolls and consumables such as soap etc (although these would be billed separately when quantities were known); and to be serviced 7 days a week. The only exception being Christmas Day.

Members thought that it would be sufficient for the standalone toilet to be open from March to September and that the sports clubs could open and look after the ladies/gents/disabled toilets when they had games on or when training. It was noted that currently there was a radar key for the disabled toilets, so this needed to be looked at.

### **RESOLVED**

That following consultations with the sports clubs an update report be submitted to a future meeting on a proposed way forward for opening the toilets in Earby Memorial Park with revised costings.

### **REASON**

***To agree on the best way forward for opening the toilets in Earby Memorial Park.***

## **69. ITEMS FOR DISCUSSION**

Members discussed speeding vehicles on Manchester Road, Barnoldswick where the speed limit went from a 50mph to a 30mph zone. Residents were concerned that vehicles were not adhering to the speed limit, travelling far too fast in a built-up area, posing safety risks.

### **RESOLVED**

That LCC be asked if they would consider extending the 30-mph zone on Manchester Road, Barnoldswick to the junction with Dales View.

### **REASON**

***To improve highway safety and pedestrians/residents on Manchester Road and Dales View.***

## **70. OUTSTANDING ITEMS**

It was noted that a report would come back on the following items –

- (a) Northolme Community Centre – consulting with residents (31.03.2026)
- (b) Actions/permissions awaited from LCC on safer routes to school following a site visit to Church School/Clifford Street, Barnoldswick – officers in discussion with LCC (12.05.2026)
- (c) Salterforth War Memorial – costings for extending the paving between the memorial and flagpole (07.07.2026)

- (d) Ginnel between North Street and Castle View, Barnoldswick – costings for resurfacing ginnel, a linked scheme to take the resurfacing into Castle View and seeking contribution from the PROW network (07.07.2026)

## **71. EXCLUSION OF THE PUBLIC AND PRESS**

Members agreed to exclude the public and press from the meeting during the following items of business in pursuance of the power contained in Section 100(A) (4) of the Local Government Act, 1972 as amended when it was likely, in view of the nature of the proceedings or the business to be transacted, that there would be disclosure of exempt information which was likely to reveal the identity of an individual.

## **72. OUTSTANDING ENFORCEMENTS**

The Assistant Director Planning, Building Control and Regulatory Services submitted a report on outstanding enforcements which was noted. There was concern about the most recent case involving the raising of land levels and waste being brought to site and being buried or burnt.

### **RESOLVED**

That the Assistant Director Planning, Building Control and Regulatory Services be requested to investigate the reported landfill and burning of rubbish and take appropriate action as soon as possible.

## **73. PROBLEM SITES/EMPTY HOMES**

The Head of Housing and Environmental Health submitted a progress report on problem sites/empty homes in West Craven for information. There was a report of overgrown weeds and leaves in the back yard of a property which had previously been on the list of problem sites. It was understood that some work had been carried out on renovation of the property, but neighbours were concerned about this issue causing damp in winter.

### **RESOLVED**

That the Head of Housing and Environmental Health be asked to contact the owner of an empty property in Earby and request that the back yard be tidied and maintained, and that the property be added to the list of problem sites/empty homes.

### **REASON**

*In the interests of residential amenity.*

## **74. ENVIRONMENTAL CRIME QUARTER 1**

The Assistant Director Operational Services submitted a report on Environmental Crime in the West Craven area for the period 1<sup>st</sup> April to 30<sup>th</sup> June 2026. It was pointed out that the substation near Crownest Road and Aldi in Barnoldswick had graffiti on it.

### **RESOLVED**

That the Assistant Director Operational Services be requested to arrange for the substation near Crownest Road and Aldi in Barnoldswick to be cleared of graffiti.

**REASON**

***In the interests of residential amenity.***

Chair.....

DRAFT