

Report Title	Provision and Installation of Burial Vaults 2026/27 – 2028/29
Meeting	Executive
Meeting Date	23 rd July 2026
Report Author	David Walker
Directorate	Place
Lead Executive Member(s)	Councillor Zafar Ali
Wards Affected	Marsden & Southfield, Barnoldswick
Public. Part Exempt, or Fully Exempt	Public
Appendices (if any)	Appendix 1 – Details of tenders that have been received and accepted.

1. Executive Summary

- 1.1 The Council is seeking to appoint a supplier to construct and install double depth concrete burial vaults initially within the existing cemetery at Walton Lane, Nelson, and Ghyll Lane, Barnoldswick.
- 1.2 The Council is working toward development of new facilities at Halifax Road, Nelson and extension of facilities within Barrowford and Colne. Cemetery vaults may be added to these facilities once the sites are developed.
- 1.3 The Council's annual requirement based on the previous three Municipal years is fifty vaults per year.

2. Recommendations

For the reasons set out in this report, Executive is recommended to:

- 2.1 Award the contract to J Rawson & Sons.

3. Information: The Rationale & Evidence for the Recommendations

- 3.1 Contracts with a quoted value of £100,000 or less may be awarded on behalf of the Council by the relevant member of Corporate Management Team to the Contractor who offers the lowest price or whose offer is considered by the Manager to be the most advantageous to the Council, provided in both cases the price quoted is within budgetary limits approved by the Executive.
- 3.2 Contracts with a quoted value in excess of £100,000 may be awarded on behalf of the Council by the relevant Chief Officer, following a report to the Executive, to the Provider who offers the lowest price or whose offer is considered by the Chief Officer to be the most advantageous to the Council provided in both cases the price quoted is within the budgetary limits approved by the Council or Committee appointed for that purpose.

3.3 J Rawson & Sons are the Councils existing supplier for this service, prior to the contract being re-tendered. Their response scored highly and we are satisfied they will continue to provide the level of service required.

4. Link to Council Plan Priorities: (Providing High Quality Services and Facilities, Proud and Connected Communities and Places, Good Growth and Housing and Healthy Communities)

4.1 Delivering value for money in the services we provide links to the Council Plan priority of Providing High Quality Services and Facilities.

5. Implications

5.1 Financial Implications

Expenditure on burial vaults is under the capital programme.

The tendered bid has increased the price of vaults by 10%, reducing the number of vaults which can be purchased within the budget from 40 to 36.

5.2 Legal and Governance Implications

None arising directly from the report.

5.3 Climate and Biodiversity Implications

None arising directly from the report.

5.4 Human Resources Implications

None arising directly from the report.

5.5 Equality and Diversity Implications

N/A

6. Consultation

6.1 N/A

7. Alternative Options Considered

N/A

8. Statutory Officer Sign off (please put an x in the relevant box below)

Section 151 Officer	X
Monitoring Officer	X

9. Background Documents

N/A

Contact Officers

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Appendix 1

Award of Contracts

1. Following the relevant procurement process, tenders have been received in relation to the following projects:-

(a) Name of project – Provision and Installation of Burial Vaults 2026/27 – 2028/29

Tenderer	Tender Figure (£)
J Rawson & Sons	£187,000.00 (Estimated, based on current requirements)

It is recommended the contract be awarded to J Rawson & Sons and will be funded by the Council's agreed Capital Programme.