

**BID FOR FUNDING FROM AREA COMMITTEE BUDGET
PRO FORMA**

1. **Project title:** Stage surround improvements and installation of visual aids
2. **Bid submitted by:** Mrs Vivienne Mills
3. **On behalf of (please include contact details):** Colne Dramatic Society
The Little Theatre, River St, Colne, BB8 0DQ
colnelittletheatre@gmail.com
4.
 - a) **Does your organisation have a constitution?** Yes
 - b) **Does it have a board of governors/directors or a committee that oversees its work?** Yes
 - c) **Does your organisation have its own bank account?** Yes
 - d) **How many signatures are required to authorise a payment from your bank account?** 2
5. **Is your organisation VAT-registered? *** NO
6. **Amount requested:** £1000
7. **Total amount of project:** EST £2500
8. **Is there match funding for the project from elsewhere?** Yes
If so, please give details: applied for funding from Colne Town Council and volunteers giving time to carry out works.
9. **Brief details of project:** removal of the existing fibreboard that surrounds the front of the stage, which was installed in the 1940's. to install new materials and new projection screen, and curtains.
10. **Main outcomes to be achieved:** replace unsafe materials, help enhance the visual aspect of the stage, and improve the safety of all the visitors to the theatre.
11. **When will the project be implemented?**
Start Date: as soon as possible
Expected Completion Date: 4 weeks
12. **Who will undertake the project works?** Theatre volunteers
13. **Are there long-term revenue consequences, and how will these be funded?** none

****Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT***