

**BID FOR FUNDING FROM AREA COMMITTEE BUDGET
PRO FORMA**

1. **Project title:** ‘Seeds for Tomorrow: School Gardens for Sustainable Learning’
2. **Bid submitted by:** Joanne Nelson
3. **On behalf of (please include contact details):**
Trawden Forest Primary School, Dean Street, Trawden, Lancashire, BB8 8RN
[REDACTED]
4.
 - a) **Does your organisation have a constitution?** Yes
 - b) **Does it have a board of governors/directors or a committee that oversees its work?** Yes
 - c) **Does your organisation have its own bank account?** Yes
 - d) **How many signatures are required to authorise a payment from your bank account?** One
5. **Is your organisation VAT-registered?*** Yes
6. **Amount requested:** £1000.00
7. **Total amount of project:** £2500.00
8. **Is there match funding for the project from elsewhere?** Yes
If so, please give details:
The additional funding required for the project will be matched through contributions from the PTFA, funds raised by the school Gardening Club, and in-kind support from volunteers, including staff and community members providing their time and expertise to deliver the project.
9. **Brief details of project:**
The project will support the development of the school growing area through the installation of a 14ft x 30ft polytunnel and a fruit cage. These facilities will provide protected growing space to enable year round planting and cultivation, support curriculum linked outdoor learning, and allow pupils to take part in a wider range of growing activities.

By growing fruit and vegetables on site, the project will promote sustainable food practices, reduce reliance on transported produce, and help pupils understand where food comes from and how it is grown responsibly. The growing area will encourage care for the environment, highlight the importance of biodiversity, and support hand on learning about climate, conservation, and healthy living.

The additional infrastructure will significantly enhance the sustainability and long term educational value of the school’s outdoor learning provision, helping pupils develop skills, knowledge, and attitudes that support a greener future.

10. Main outcomes to be achieved:

The project will improve access to high quality, curriculum-linked outdoor learning through the use of the new polytunnel and fruit cage, supporting teaching in science, food education, sustainability and wellbeing. The protected growing spaces will enable year-round planting and cultivation, allowing pupils to observe plant lifecycles, grow seasonal produce, and understand how food is produced in a sustainable way.

Children will develop practical skills and knowledge in sustainable growing, including composting, caring for crops, reducing waste, and supporting biodiversity. They will gain a stronger understanding of environmental responsibility and the importance of sustainable choices.

The additional infrastructure will make the school growing area accessible in all seasons, increasing participation across the school day and through the after-school Gardening Club. More pupils will be able to take part in hands-on activities such as planting, harvesting, and caring for crops.

Finally, the enhanced growing area will act as a shared learning resource for the school and wider community, encouraging collaboration, healthy lifestyles, and a long-term commitment to sustainability.

11. When will project be implemented? Within the next six months

Start Date: April

Expected Completion Date: July (hopefully before!)

12. Who will undertake the project works?

Trawden Forest Primary School will facilitate the work.

The polytunnel and fruit cage will be supplied by First Tunnels.

Installation and on-site preparation will be carried out by school staff, including Joanne Nelson and Graeme Lomax, with support from Brian Green and other outside volunteers.

13. Are there long-term revenue consequences and how will these be funded?

There are minimal long-term revenue consequences associated with this project. Once installed, the polytunnel and fruit cage will require very low ongoing expenditure. Compost will be replenished using our existing on-site composting bays, which are maintained as part of our school's sustainability programme. Pupils actively manage the composting process, reducing the need for purchased growing media.

Seeds are increasingly saved and collected from previous crops as part of our seed sustainability work, reducing annual seed costs. Any additional seeds required are low-cost and can be funded through existing school gardening budgets and small-scale fundraising activities.

Routine maintenance will be carried out by school staff and volunteers, with no anticipated additional staffing costs.

Overall, the project is designed to be self-sustaining and financially manageable within our current resources.

****Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT***