

<b>Report Title</b>	Colne Cemetery Chapel
<b>Meeting</b>	Colne and District Committee
<b>Meeting Date</b>	6 <sup>th</sup> November 2025
<b>Report Author</b>	Phil Kirby
<b>Directorate</b>	Resources Directorate
<b>Lead Executive Member(s)</b>	Cllr David Whipp
<b>Wards Affected</b>	Waterside and Horsfield
<b>Public. Part Exempt, or Fully Exempt</b>	Public
<b>Appendices (if any)</b>	

## 1. Executive Summary

- 1.1 This report is to provide an update on Colne Cemetery Chapel as requested by the committee.
- 1.2 The council proposes to address urgent weatherproofing issues ahead of winter. The works are essential to prevent further deterioration and maintain the buildings structural integrity. The estimated cost is £5,250.
- 1.3 It is estimated that the cost to fully refurbish the building is c£135,900, due to budget constraints these works are not being considered at this time.

## 2. Recommendations

**For the reasons set out in this report, Colne and District Committee is recommended to:**

- 2.1 Note the position

## 3. Information: the Rationale & Evidence for the Recommendations

- 3.1 A recent inspection of Colne Cemetery Chapel identified multiple defects compromising the building's weather resistance and structural integrity. Immediate weatherproofing works include:
  - Replacing slipped/missing roof slates
  - Clearing blocked gutters and downpipes
  - Replacing damaged rainwater goods
  - Repointing stone copings and isolated wall areas
  - Replacing damaged glazing

These works are necessary to make the building weather-tight and prevent further damage over the winter period. Contractors will be instructed immediately, with completion targeted before year-end.

- 3.2 The estimate for full refurbishment is an additional c£135,900. Due to budget constraints the Council is not proposing to do any further works to the chapel at this time

**4. Link to Corporate Plan Priorities: (Providing High Quality Services and Facilities, Proud and Connected Communities and Places, Good Growth and Healthy Communities)**

- 4.1 **Providing High Quality Services and Facilities:** Protects a heritage asset and ensures safe public access.

- 4.2 **Proud and Connected Communities and Places:** Preserves local heritage and supports civic pride.

- 4.3 **Good Growth and Healthy Communities:** Prevents deterioration and supports future community use.

**5. Implications**

**5.1 Financial Implications**

The cost of immediate works is £5,250 (exclusive of VAT). Funding to be identified from existing R&M budgets.

**5.2 Legal and Governance Implications**

Works will be procured in line with Council procedures.

**5.3 Climate and Biodiversity Implications**

Use of lime mortar and retention of existing materials supports low-impact conservation.

**5.5 Human Resources Implications**

None identified.

**5.6 Equality and Diversity Implications**

No adverse impact identified. An Equality Impact Assessment is not required for the works.

**6. Consultation**

6.1 N/A

## 7. Alternative Options Considered

- **Do Nothing:** Rejected due to risk of escalating damage and costs.
- **Full Refurbishment Only:** Rejected due to timing and budget constraints.
- **Recommended Option:** Proceed with works to safeguard the building ahead of winter.

## 8. Reasons for the Recommendations

8.1 The proposed works are essential to protect the building from further deterioration, ensure public safety, and preserve a valued heritage asset. Early intervention reduces future costs.

## 9. Statutory Officer Sign off (please tick)

Section 151 Officer	x
Monitoring Officer	<b>x</b>

## 10. Background Documents

n/a

## Contact Officers

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