

Report Title	Area Committee Budget
Meeting	Colne and District Committee
Meeting Date	6 November 2025
Report Author	Mark Hunting
Directorate	Place
Lead Executive Member(s)	Leader Portfolio
Wards Affected	Boulsworth and Foulridge; Vivary Bridge; Waterside and Horsfield
Public. Part Exempt, or Fully Exempt	Public
Appendices (if any)	Appendix 1: Commitments for 2025/26 Appendix 2: Pendle Veterans Parade Standard

1. Executive Summary

- 1.1 The budget for 2025/26 is £42,390 plus an additional slippage of £1,416 plus £2,505 carried forward from 2024/25. This gives an effective balance of **£46,311**.
- 1.2 The commitments for 2025/26 total **£24,440** (see Appendix 1 for a detailed breakdown).
- 1.3 The available balance for 2025/26 is **£21,871**.
- 1.4 A new bid for £706.74 is included for consideration at Appendix 2.
- 1.5 **Scheme 91, Lord Street Forest School Garden:** Please be advised that a payment has been made of £253.95 to Blondie Brownie against an allocation of £257.54, resulting in an underspend of £3.59. Councillors are recommended to de-allocate the underspend of £3.59 and return the funds to the central allocation.

2. Recommendations

For the reasons set out in this report, Colne and District Committee is recommended to:

- 2.1 Note the budget as committed (see Appendix 1).
- 2.2 Note the financial implications stipulated in paragraph 6.4.

3. Information: the Rationale and Evidence for the Recommendations

- 3.1 To enable the committee to allocate its budget effectively and in line with financial regulations.

4. Link to Council Plan Priorities: (Providing High Quality Services and Facilities, Proud and Connected Communities and Places, Good Growth and Housing and Healthy Communities)

- 4.1 Providing High Quality Services and Facilities – this report shows the current budget position which enables Colne and District Committee to make informed decisions when allocating its money to schemes.

5. Implications (see paragraphs 6–10 below)

6. Financial Implications

- 6.1 Awards can be made for schemes which are either revenue or capital in nature so there could be revenue consequences of capital schemes in terms of ongoing cost.
- 6.2 Schemes may incur additional charges for internal services, e.g. Engineers' costs in delivering the scheme.
- 6.3 Schemes should be completed and payment made by 31 March as any slippage will need to be agreed by the Council in line with Financial Regulations.
- 6.4 The maximum carry forward figure is £42,390 as it is capped at the equivalent of one year's budget. If the Committee has more than £42,390 remaining at the end of the financial year, which is the combined sum of the uncommitted and unspent funds, the following year's budget will be reduced by the difference.

7. Legal and Governance Implications

- 7.1 There are legal implications relating to some schemes in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

8. Climate and Biodiversity Implications

- 8.1 There are no climate and biodiversity implications from the recommendations.

9. Human Resources Implications

- 9.1 There are no human resources implications from the recommendations.

10. Equality and Diversity Implications

10.1 There are no equality and diversity implications from the recommendations.

11. Consultation

11.1 Not applicable.

12. Alternative Options Considered

12.1 Not applicable.

13. Statutory Officer Sign Off (please put an x in the relevant box below)

Section 151 Officer	X
Monitoring Officer	X

14. Background Documents

14.1 None.

Contact Officer

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Colne and District Committee Commitments for 2025/26
Appendix 1

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2025/26	Reallocated	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Comments
3	04/04/19 & 10/06/21 & 11/01/24 & 27/03/24 & 06/03/25 Premises improvement grants	M Williams (ECO)	£9,000	-£3,000		£6,000	£0	£6,000	New allocation of £2,000 agreed on 11/01/24 and £6,000 on 27/03/24. £3,000 de-allocated on 06/03/25
32	09/05/19 & 10/09/20 & 10/06/21 & 12/05/22 Councillors' capital projects	M Hunting (HEH)	£2,037	-£1,137		£900	£900	£0	£2,500 allocated to each councillor to be spent on appropriate capital projects, subject to receipt of a completed capital programme bid form. See main report for details. £1,500 vired to scheme 43 but returned on 11/01/24. The funds are fully committed. £1,117 de-allocated on 08/05/25. The £20 remaining is for bulbs for Lidgett Gateway from Cllr Sarah Cockburn Price's allocation
64	11/05/23 & 06/06/24 & 08/08/24 & 08/05/25 Litter and Dog Waste Bins	J Lord (OPS)	£169	£1,000		£1,169	£344	£825	£1,000 allocated on 11/05/23, £1,000 on 06/06/24 and £2,000 on 08/08/24 for the provision of litter and dog waste bins. £1,000 allocated on 08.05.25
72	02/11/23 Improvements to Queen Street Car Park	S Whalley (ENG)	£496	-£496		£0	£0	£0	Top-up of Capital Projects allocation. £496 de-allocated on 08/05/25
84	27/03/24 & 10/10/24 Repainting, repairing or replacing street signs in Colne, Trawden, Foulridge and Laneshaw Bridge	U Hannan (ENG)	£4,600			£4,600	£3,625	£975	£1,500 allocated on 27/03/24 and £2,000 on 10/10/24

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91	27/03/24 Lord Street Forest School garden	M Hunting (HEH)	£258			£258	£0	£258	Allocation of £257.54 agreed on 27/03/24. Payment of £253.95 being processed. Request made to de-allocate £3.59
100	08/08/24 Painting gas light and old sign with new lamp top	M Hunting (HEH)	£400			£400	£0	£400	
101	08/08/24 Public art project – Preparing and submitting external grant applications	M Hunting (HEH)	£4,300			£4,300	£0	£4,300	
103	10/10/24 North Valley Roundabout Improvement Scheme	Colne BID	£2,000			£2,000	£0	£2,000	
106	10/10/24 & 03/0/25 Replacing missing gully gates and cleaning out blocked gullies on unadopted back streets	S Whalley (ENG)	£1,151	£2,500		£3,651	£1,847	£1,804	£2,500 allocated on 10/10/24 and £2,500 on 03/04/25. Resolved on 03/04/25 that funding of up to £2,500 be allocated for drainage maintenance works on unadopted back streets in Colne and District, subject to the Committee being advised of where the works have taken place
110	09/01/25 Patten Street/Shaw Street pen clearance	P Riley (OPS)	£1,000			£1,000	£0	£1,000	That initial funding of £1,000 be allocated towards the removal of all structures and debris on the site, to be increased by an additional £950 should no further funding be received from elsewhere. Confirmation that £950 will be contributed from elsewhere
113	06/02/25 Drainage improvements at footpath 20, Trawden	S Whalley (ENG)	£1,000			£1,000	£0	£1,000	£1,000 allocated on 06/02/25

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117	26/03/25 Bollard painting on Birtwistle Avenue and Regent Street, Colne	M Hunting (HEH)	£250			£250	£0	£250	Email from David Cockburn-Price under delegated authority giving Leo Brightly permission to carry out bollard painting on Birtwistle Avenue and Regent Street, Colne
118	03/04/25 & 07/08/25 King George V access improvements	P Riley (OPS)		£4,500		£4,500	£4,500	£0	£4,750 allocated on 03/04/25. £250 de-allocated on 07/08/25
119	03/04/25 Foulridge tree maintenance	Foulridge Parish Council		£1,000		£1,000	£1,000	£0	Completed
120	08/05/25 Painting of bollards in Colne	M Hunting (HEH)		£2,000		£2,000	£0	£2,000	£2,000 allocated on 08.05.2025 subject to a satisfactory bid. Bid form received
121	05/06/25 Review of the Albert Road Conservation Area	N Watson (PEDRS)		£3,500		£3,500	£0	£3,500	Bids of up to £3,500 and £3,250 for the review of the Albert Road and Lidgett and Bents Conservation Areas be agreed in principle, subject to the receipt of satisfactory bids. Bid form received
122	05/06/25 Review of the Lidgett and Bents Conservation Area	N Watson (PEDRS)		£3,250		£3,250	£0	£3,250	Bids of up to £3,500 and £3,250 for the review of the Albert Road and Lidgett and Bents Conservation Areas be agreed in principle, subject to the receipt of satisfactory bids. Bid form received
123	05/06/25 Provision of main gate, pedestrian gate and fencing at Colne Youth Hub	M Hunting (HEH)		£2,400		£2,400	£0	£2,400	£2,400 be awarded to Colne Youth Action Group for the provision of a main gate, pedestrian gate and fencing for its Youth Hub
124	03/07/25 Colne Dramatic Society roof repairs	M Hunting (HEH)		£2,000		£2,000	£2,000	£0	That £2,000 be allocated to Colne Dramatic Society towards roof repairs to The Little Theatre, Colne

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125	03/07/25 Additional work required on the Conservation Area Appraisal for Keighley Road and Carry Lane	N Watson (PEDRS)		£1,323		£1,323	£0	£1,323	That £1,323 be allocated for the additional work required on the Conservation Area Appraisal for Keighley Road and Carry Lane
126	07/08/25 Colne Citadel replacement gutters	M Hunting (HHE)		£1,000		£1,000	£1,000	£0	£1,000 be allocated to Colne Citadel for the supply and fix of new guttering to Colne Citadel
127	07/08/25 Replacement numerals to the sundial outside Colne Library	S Whalley (ENG)		£1,000		£1,000	£0	£1,000	An allocation of £1,000 be made towards the replacement of the numerals on the sundial outside Colne Library
128	04/09/25 Restoring historic street plates and replacing missing ones	U Hannan (ENG)		£1,600		£1,600	£0	£1,600	Restoring historic street plates and replacing missing ones
129	09/10/25 Blocking up Fountain Street/ Zion Street, Colne	P Riley (OPS)		£1,000		£1,000	£0	£1,000	The piece of land between Fountain Street and Zion Street, Colne be considered for asset transfer and Colne Town Council be approached for their interest. Should an asset transfer to Colne Town Council be agreed, funding of £1,000 be allocated to the Town Council towards securing the site. But should the land remain in Council ownership, the funding bid for blocking up the site be further considered at a future meeting of this Committee
130	09/10/25 Road safety improvement works to Greenfield Road, Colne	T Horsley (POL)		£1,000		£1,000	£0	£1,000	That the residents be encouraged to keep a record of the road safety and antisocial behaviour issues taking place. That £1,000 be earmarked for appropriate improvement works, once agreed

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	Subtotal		£26,661	£24,440	£0	£51,101	£15,216	£35,885	
	Unallocated Funds		£3,921	£17,950		£21,871		£21,871	
	Total Funds Available 25/26		£30,582	£42,390	£0	£72,972	£15,216	£57,756	

(FORM B: EXTERNAL BID)**BID FOR FUNDING FROM AREA COMMITTEE BUDGET
PRO FORMA**

1. **Project title:** Pendle Veterans Parade Standard
2. **Bid submitted by:** Mr Tony Davies of the Colne Veterans Breakfast Club
3. **On behalf of (please include contact details):** XXXXX
XXXXX
4.
 - a) **Does your organisation have a constitution?** No
 - b) **Does it have a board of governors/directors or a committee that oversees its work?** Mr Tony Davies (founder)
 - c) **Does your organisation have its own bank account?** No
 - d) **How many signatures are required to authorise a payment from your bank account?** N/A
5. **Is your organisation VAT-registered?*** No
6. **Amount requested:** £706.74
7. **Total amount of project:** £706.74 incl VAT
 - 1 x ceremonial parade Union flag 3ft 9inch x 3ft with gold fringe
 - 1 x 8ft dark ceremonial parade pole
 - 1 x set of gold cords and tassels
 - 1 x 68inch right sling
 - 1 x pair of cotton gloves
8. **Is there match funding for the project from elsewhere?** No
If so, please give details:
9. **Brief details of project:** To give the veterans of Pendle a standard to march with. Also to be used at funerals in the area
10. **Main outcomes to be achieved:** This standard is to replace the Colne Royal Legion standard. Our RBL branch is now defunct and the policy is to lay up defunct club standards and therefore they cannot be used. This would mean our veterans would have no flag to march with. Also as a group we do travel to veterans' funerals. And as part of the service we would usually have a bugler and do a simple flag lowering for the deceased. It is a long-founded tradition, so again we need a standard of our own
11. **When will project be implemented?**
Start Date: 01.12.2025
Expected Completion Date: 30 12 2025
12. **Who will undertake the project works?** Newton and Newton Flags
13. **Are there long-term revenue consequences and how will these be funded?**
No

****Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT***