

EXECUTIVE WORK PROGRAMME INCLUDING KEY DECISIONS

**Four Month Period Commencing
1st OCTOBER 2025**

Set out below is the Work Programme including the Forward Plan of key decisions, which the Executive of the Pendle Borough Council expects to take during the next four months. The Forward Plan will be updated and re-published on the following dates during that period:

15th September 2025

16th October 2025

14th November 2025


12th December 2025

A Key Decision is defined as an executive decision which is likely to result in significant expenditure/saving where there is:

- ❑ a virement of £100,000 or more; or
- ❑ a change in service provision that impacts upon the service revenue budget by £100,000 or more, or
- ❑ a contract worth £100,000 or more; or
- ❑ a new or unprogrammed capital scheme of £100,000 or more; or
- ❑ those which will have significant effects on communities living or working in two or more wards through a material positive or negative impact in environmental, physical, social or economic terms.

Councillor D. Whipp (Leader)	
Councillor A. Mahmood (Deputy Leader)	Economic Growth
Councillor Z. Ali	Housing and Customer Services
Councillor A. Bell	Corporate and Human Resources
Councillor D. Hartley	Community and Performance
Councillor L. Whipp	Strategic and Local Planning and Infrastructure
Councillor M. Hanif	Health and Leisure Services



Anyone wishing to make representations to the Executive about any of the matters listed below may do so by writing to Democratic Services, Town Hall, Market Street, Nelson, BB9 7LG or by contacting the relevant officer listed in the right-hand column of the Plan. Alternatively, you may attend the relevant meeting of the Executive which will be held at Nelson Town Hall at 7pm on the dates shown below. **If you wish to speak at the meeting, you are asked to notify Paul Preston in Committee Services tel: 661648 or e-mail paul.preston@pendle.gov.uk by noon on the day of the meeting.**



Note:  denotes a key decision next to the “Subject” as listed below in column one below.

Reports on the matters listed will be submitted to the Executive and will be available for public inspection on the Council's website at least five working days before the meeting. A list of background papers will be set out in each report.

Published: 15th September 2025

SUBJECT	DECISION NEEDED	EXPECTED DATE OF DECISION	PRIVATE AND CONFIDENTIAL YES/NO	EXECUTIVE RESPONSIBILITY	DIRECTORS AND CONTACT OFFICERS
2025					
Further Clough Head – Additional Costs	To request Executive to agree to fund additional costs resulting from preliminary works.	18 th September 2025	Yes	Growth and Regeneration	Iftikar Bokhari, Head of Economic Growth iftikar.bokhari@pendle.gov.uk
Preliminary LGR Options Appraisal - Progress	To receive a verbal update on progress on LGR options and business case	18 th September 2025	No	Resources and Transfer of Services	Lawrence Conway Interim Chief Executive lawrence.conway@pendle.gov.uk
Jadu Upgrade & Renewal – renewing contract with JADU for our existing digital services and upgrading our	Contract renewal	18 th September 2025	Yes	Resources and Transfer of Services	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk

website					
Trafalgar House, Nelson	For Executive to consider detailed refurbishment plans for the historic front portion of the building.	16 th October, 2025	Yes	Growth and Regeneration	Phillip Spurr, Director of Place phillip.spurr@pendle.gov.uk Richard Savory richardsavory@raisepartnership.co.uk
LGR Options Appraisal	To consider progress and work to date on Unitary models.	16 th October, 2025	No	Resources and Transfer of Services	Lawrence Conway Interim Chief Executive lawrence.conway@pendle.gov.uk
Tender for the demolition of Pendle Rise Shopping Centre 		16 th October, 2025	Yes	Resources and Transfer of Services	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk
Performance Update Report – Quarter 2, 2025/26	To receive the update report.	20 th November, 2025	No	Resources and Transfer of Services	Marie Mason
No1 Market Street, Nelson – roofing upgrade 	Works are included on this year's capital programme. Key decision / award confirmation due to budget estimate of circa £ 200k	20 th November, 2025	No	Resources and Transfer of Services	Bruce Corden bruce.corden@pendle.gov.uk

LGR Options	Consideration and decision on LGR options for Unitary models.	20 th November, 2025	No	Resources and Transfer of Services	Lawrence Conway Interim Chief Executive lawrence.conway@pendle.gov.uk
Tender for the development of the cemetery site, Halifax Road, Nelson 	To report on the tender for the development of the cemetery site, Halifax Road, Nelson.	20 th November, 2025	Yes	Health and Leisure Services	David Walker Assistant Director Operational Services david.walker@pendle.gov.uk
Tender for the provision and maintenance of fleet vehicles 	To report on the tender for the provision and maintenance of fleet vehicles.	17 th December 2025	Yes	Housing and Customer Services	David Walker Assistant Director, Operational Services david.walker@pendle.gov.uk

Other Quarterly Performance Update Reports for the year are as follows:

Quarter 3 – 19th February 2026

Quarter 4 – 28th May 2026