

**MINUTES OF A MEETING OF THE
OVERVIEW AND SCRUTINY COMMITTEE
HELD AT NELSON TOWN HALL
ON 24TH JULY 2025**

PRESENT –

Councillor C. Church (Chair)

Councillors

*R. Anwar
D. Cockburn-Price
D. Gallear
M. Stone
Y. Tennant*

Officers in attendance

<i>Sarah Whitwell</i>	<i>Head of Housing & Environmental Health</i>
<i>Mark Hunting</i>	<i>Senior Business Support Officer</i>
<i>Paul Preston</i>	<i>Democratic Services Manager</i>

(Apologies for absence were received from His Worship the Mayor Councillor M. Ammer and Councillor S. Land).



7. DECLARATION OF INTERESTS

Members were reminded of the legal requirements concerning the declaration of interests and that whipping declarations were also required.

Members' attention was also drawn to the requirements of the Council's Code of Conduct relating to the disclosure of Other Registrable Interests and Non-Registrable Interests.

8. MINUTES

RESOLVED

That the Minutes of the meeting held on 26th June 2025 approved as a correct record and signed by the Chair.

9. STREET NAMING AND NUMBERING POLICY

The Head of Housing & Environmental Health presented a report of the Director of Place which asked the Overview and Scrutiny Committee to scrutinise and assess the Street Naming and Numbering Policy, along with the introduction of fees and provide feedback and recommendations to Council.

A copy of the proposed Street Naming and Numbering Policy was contained at Appendix 1 to the submitted report, along with further Sub-Appendices which contained the following information:

- Appendix A – Process Flow Chart (New Addresses / Property Changes)
- Appendix B – Process Flowchart (Re-naming Streets)
- Appendix C – Distribution of Address Data

The Committee commented on the documentation and felt that the proposed fees contained in “Appendix2 – Comparison of Street Naming and Numbering Charges – naming of a new road was set to low at £200 and agreed for the inclusion of a revised fee of naming of a new road fee of £300.

The content of the report was fully discussed and the Head of Housing and Environmental Health and Senior Business Support Officer responded to other questions and comments on the document raised by the Committee, including how any inappropriate suggested street names that might be put forward would be dealt with.

Cllr D. Cockburn-Price also mentioned in some places QR codes had been attached to some street signs, whereby a person could find out more about the significance and history behind that street name chosen. He also mentioned Central Government’s guidelines in relation to street names.

RECOMMENDATION: That Council be recommended to –

Agree the Street Naming and Numbering Policy, along with the introduction of fees as now submitted, subject to amending the charge amount for naming a new road from £200 to a fee of £300.

REASON

(1) The Council presently does not have a policy in place. An adopted policy will ensure that rules and regulations are applied consistently, fairly and there’s transparency in decision making carried out by the Council’s Street Naming and Numbering Officer.

(2) The introduction of fees will ensure that the Council’s costs are covered.

10. PAN LANCASHIRE PHARMACEUTICAL NEEDS ASSESSMENT 2025-2028

The Democratic Services Manager informed the Committee that Blackburn with Darwen, Blackpool and Lancashire Health and Wellbeing Boards (HWBs) were currently consulting on the 2025 draft Pharmaceutical Needs Assessment (PNA). The PNA described the needs of the citizens of the area for pharmacy services and included information on:

- pharmacies across each HWB area and the services they currently provide
- maps of providers of pharmaceutical services across each HWB area
- pharmaceutical contractors in neighbouring HWB areas
- potential gaps in provision and likely future needs for the population of each HWB area
- opportunities for existing pharmacies to provide local public health services

The Committee was also provided with a briefing note from a Consultant in Public Health at Lancashire County Council which summarised the key points for consideration in the consultation document.

RESOLVED:

That the Chair of the Overview and Scrutiny (O&S) Committee respond to the Consultation with the Committee's response as follows:

"Pendle Borough Council's Overview & Scrutiny (O&S) Committee met on Thursday 24th July 2025 and considered the Pan-Lancashire Pharmaceutical Needs Assessment 2025.

The Overview and Scrutiny Committee, in advance of its meeting considered the draft PNA documents found below

[Executive summary](#)

[Chapter 1 - Introduction](#)

[Chapter 2 - The process](#)

[Chapter 3 - Context](#)

[Chapter 4 - Current provision](#)

[Chapter 5 - Health needs and locally commissioned services](#)

[Chapter 6 - Population and housing](#)

[Appendices](#)

The primary observation of the O&S Committee was the data contained within the Chapter documents and Appendices was not broken down to Electoral Ward level so the Committee could only provide a more generalist rather than specific responses about the Pendle Borough Council area.

With reference to the Executive Summary and Paragraph 3, "Findings", comments were made referencing the current number of 326 community pharmacies and whether each provider had different "stocks" of medicines they provided. Concern was expressed over the distance an individual would have to travel to access required medication if one or more pharmacy did not have, in stock, a particular medicine.

Paragraph 3.3 – provision of pharmacy relative to both driving and walking time – statistic highlighted – **"100% of Lancashire County Council (LCC) residents in both rural and urban areas can get to a pharmacy within 20 minutes on public transport and 86% of all residents are within a 20 minute walk of a pharmacy"**. The O&S Committee commented that accessibility by rural bus could be sporadic and not run on some days and whether the nearest available pharmacy would have the required medication in stock (as commented on in paragraph above). It also noted that 14% of all residents were also not within 20-minute walking distance to a pharmacy. This could have a greater impact on elderly and frail residents whose "walking time" could be greatly longer than that of an able-bodied person. (How was the 20-minute walking time calculated – was it for a person of an average age?).

Paragraph 3.8 – User Experience – the O&S Committee was pleased to see that the vast majority of respondents rated their overall experience of accessing pharmacy services as excellent or good

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but added a note of caution that this was only from a small total of 254 respondents covering a large geographical area.

Paragraph 4. Recommendations 4.1– 4.8 inclusive. Consensus and support for these recommendations from the O&S Committee.

Additional comments – Recommendation 4.6 – Concurs that more could and should be done by pharmacies to promote their services and what they provide and don't provide.

Perhaps building further community links through education, schools and colleges about the work and roles of pharmacies in the communities they serve and other service bodies such as the Pendle Leisure Trust in the Pendle BC area. Also, awareness raising through social media platforms or websites could be useful".

CHAIR _____