

Pendle Borough Council

Equality Impact Assessment (EIA)

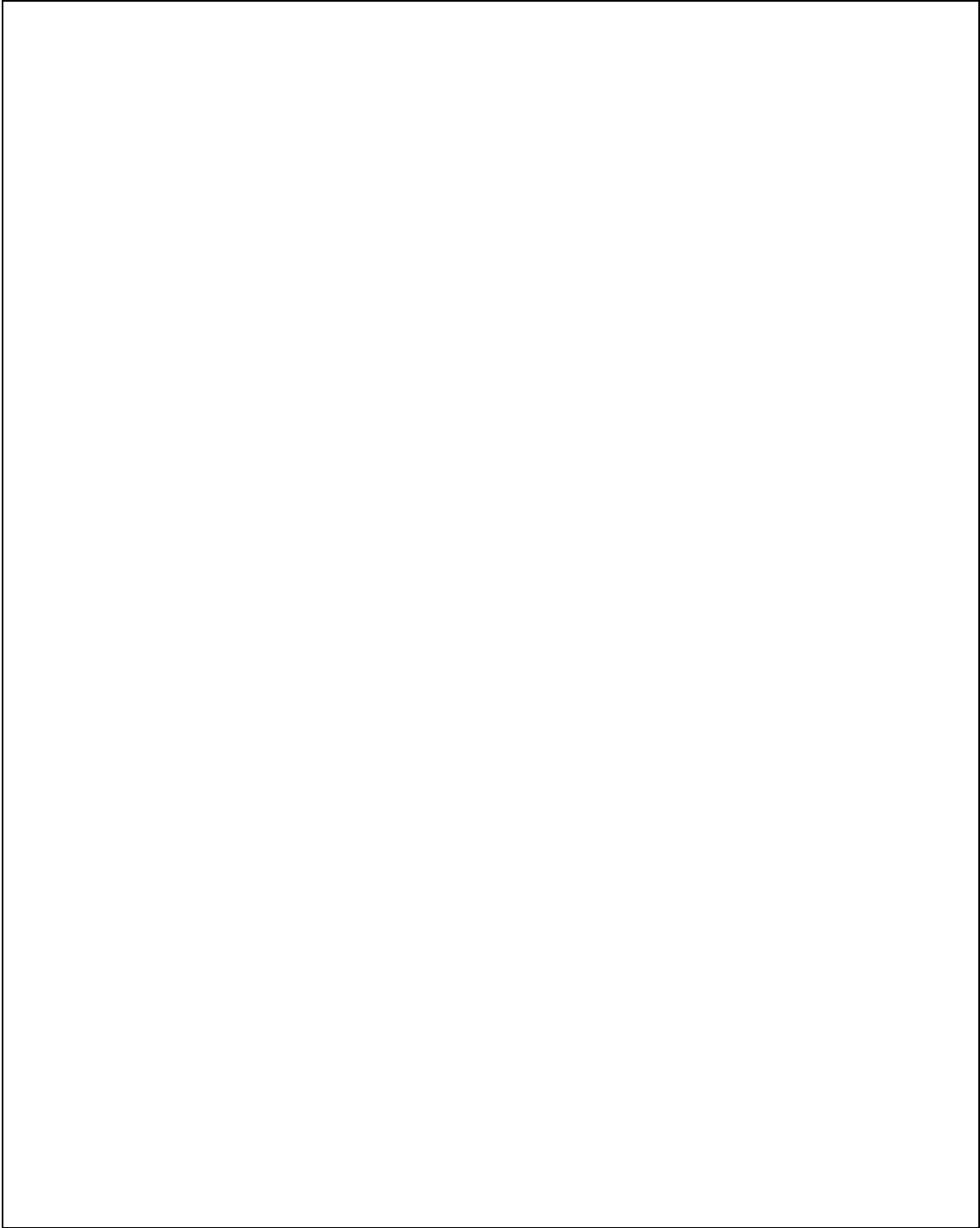
1. Overview

Name of Policy/Service/Decision/Project:	
Lead Officer Name & Job Title:	
Department/Service Area:	
Date Assessment Started:	
Date Completed:	
Contact Details (Phone/Email):	

Is this assessment for a:	New Policy	YES/NO
	Modified Policy	YES/NO
	Existing Policy	YES/NO

2. Aims and Intended Impact

Briefly describe what the policy/decision/project aims to do: (What are the goals, and who will it affect?)



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3. Evidence and Engagement

What, if any information or consultation has been used to inform this assessment?

Source/Consultation	Key Findings or Comments

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4. Equality Impact Summary

How could this impact different groups in the community?

Please tick where relevant and briefly explain impact (positive or negative):

Group	Positive Impact	Negative Impact	No Impact	Comments / Mitigation
Age				
Disability				
Gender Reassignment				
Pregnancy & Maternity				
Race/Ethnicity				
Religion or Belief				
Sex				

Sexual Orientation				
Marriage/Civil Partnership				

5. Overall Outcome

Please tick one:

Outcome	Comments
No major changes – EIA shows no negative impacts	
Adjustments needed to reduce barriers or promote inclusion (add Action Plan below). Go to 6	
Continue with policy despite potential for negative impacts (explain justification).	
Stop and review – significant risks or discrimination identified (add Action Plan below) Go to 6	

6. Action Plan (if required)

Issue or Gap Identified	Action Needed	Who Will Lead	By When

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7. Monitoring

How will the impact of this policy be monitored and reviewed?			
How will it be monitored	Where will it be Reported	How Often	Who will Lead

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8. Sign-Off

Head of Service :	
Signature:	
Date:	

Please inform Sandra Farnell in the Policy Team of any completed EIA.