

**REPORT FROM: HEAD OF LEGAL AND DEMOCRATIC SERVICES**

**TO: BARROWFORD AND WESTERN PARISHES COMMITTEE**

**DATE: 4<sup>TH</sup> JUNE 2025**

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## **AREA COMMITTEE BUDGET 2025/26**

### **PURPOSE OF REPORT**

To update Members on the Committee's Budget.

### **RECOMMENDATIONS**

- (1) That Members note the Budget as committed and that £18,213 is uncommitted (see Appendix 1).
- (2) That Members note the financial requirements stipulated in paragraph 4.

### **REASON FOR RECOMMENDATIONS**

To enable the Budget to be allocated effectively and in line with financial regulations.

### **ISSUE**

***Unspent funding carried forward from previous year***

1. £7,493

***Budget for 2025/26***

2. £17,850

**Total funds for 2025/26**

3. £25,343 (£7,493 + £17,850)

***Year-end***

4. **The Budget carry forward is capped at a maximum of 1 year's Budget i.e. £17,850.** If the Committee has more than £17,850 unspent at the end of the year it will need to use the following year's Budget to make good the difference. See Financial Implications below.

## **Current schemes**

5. See Appendix 1.

## **New bids**

6. PBC Bid (1) £3,000 – Premises Improvement Grants (Appendix 2)  
PBC Bid (2) £1,000 – Litter and Dog Waste Bins (Appendix 3)  
Fence Village Hall Committee Bid £1,750 – Fence Village Hall (Appendix 4)  
Friends of Victoria Park Bid £80 – PL Insurance for Events (Appendix 5)  
Barrowford PC Bid £3,500 – Path to rear of Lake (Appendix 6)  
Goldshaw Booth PC Bid £1,250 – Playing Fields Football Posts and Nets (Appendix 7)  
Higham PC Bid (1) £750 – Footpath (Appendix 8)  
Higham PC Bid (2) £400 – Bus Shelter (Appendix 9)  
Higham PC Bid (3) £370 – Notice Board (Appendix 10)  
Higham PC Bid (4) £500 – Playground (Appendix 11)  
Roughlee PC Bid £2,770 – Radar Speed Sign (Appendix 12)  
Barley PC Bid £2,500 – Toilet Block Improvement (Appendix 13)  
Blacko PC Bid £700 – Emmot's Track Resurfacing (Appendix 14)

TOTAL BIDS £18,570

AVAILABLE £18,213

## **IMPLICATIONS**

**Policy:** The Budget is required to be allocated and managed in accordance with the Council's policies and procedures.

**Financial:** At the Council meeting on 29<sup>th</sup> September 2022, Councillors resolved to move the Area Committee Capital Programme Budgets to revenue.

- The Budget allocations for each Committee remain the same.
- Applications no longer require sign off by Financial Services in order to proceed.
- Awards can be made for schemes which are either revenue or capital in nature as capital schemes can still be funded.
- Capital schemes may incur additional charges for internal services, e.g. Engineers' costs in delivering the scheme.
- Wherever possible, all payments should be made in the year of the Budget award by 31<sup>st</sup> March.
- The cap on Budget slippage still applies and any slippage will need to be agreed by the Council in line with Financial Regulations.
- No more than one year's worth of Budget can be rolled forward into future years.

A list of good practice has been proposed by the Chief Finance Officer in order to assist Members when considering the allocation of the Budget. The list is as follows:

1. Allocate reasonable amounts to projects early to allow for effective planning and implementation.

2. Look for opportunities to maximise the effectiveness of the allocation through match funding.
3. Consider allowing some contingency for projects that may be presented during the year.
4. Try to avoid allocation of funds at the end of the financial year.
5. Consider the revenue consequences of capital schemes in terms of ongoing cost.

**Legal:** There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

**Risk Management:** The proper management of the Budget is intended to minimise any exposure to unnecessary risk associated with the Budget and the individual schemes within it.

**Health and Safety:** The implementation of the Budget has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

**Climate Change:** Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

**Community Safety:** A number of approved schemes have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

**Equality and Diversity:** The Budget is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

## **APPENDICES**

Appendix 1: Budget Commitments 2025/26

Appendix 2: PBC Bid (1)

Appendix 3: PBC Bid (2)

Appendix 4: Fence Village Hall Committee Bid

Appendix 5: Friends of Victoria Park Bid

Appendix 6: Barrowford PC Bid

Appendix 7: Goldshaw Booth PC Bid

Appendix 8: Higham PC Bid (1)

Appendix 9: Higham PC Bid (2)

Appendix 10: Higham PC Bid (3)

Appendix 11: Higham PC Bid (4)

Appendix 12: Roughlee PC Bid

Appendix 13: Barley PC Bid

Appendix 14: Blacko PC Bid

**LIST OF BACKGROUND PAPERS:** None.

# **Barrowford and Western Parishes Committee Commitments 2025/26**

*(Shaded schemes are completed)*

## Appendix 1

Sch. No.	Scheme Details	Lead Officer/ Service Area	c/f from previous year	Allocated 2025/26	Total Allocation	In-Year Spend	Remaining	Status of Scheme/Remarks
1	<b>Barrowford Memorial Park River Wall</b>	I Lord Barrowford PC	3,922	0	3,922	0	3,922	
2	<b>Premises Improvement Grants</b>	D McCarthy PBC	3,000	0	3,000	0	3,000	The spend may not be up to date. Economic Growth report fully on this.
3	<b>Litter and Dog Waste Bins</b>	J Lord (PBC)	208	0	208	0	208	The spend may not be up to date. Operational Services report fully on this.
	<b>Subtotals</b>		<b>£7,130</b>	<b>£0</b>	<b>£7,130</b>	<b>£0</b>	<b>£7,130</b>	
	<b>Uncommitted Funds</b>		<b>£363</b>	<b>£17,850</b>	<b>£18,213</b>	<b>–</b>	<b>£18,213</b>	
	<b>TOTAL FUNDS AVAILABLE 2025/26</b>		<b>£7,493</b>	<b>£17,850</b>	<b>£25,343</b>	<b>£0</b>	<b>£25,343</b>	

**BID FOR FUNDING FROM AREA COMMITTEE BUDGET  
PRO FORMA**

1. **Project title:** Premises Improvement Grants 2025/26
2. **Bid submitted by:** Deborah McCarthy
3. **On behalf of (please include contact details):**  
PBC, Planning, Economic Development and Regulatory Services  
[deborah.mccarthy@pendle.gov.uk](mailto:deborah.mccarthy@pendle.gov.uk) Tel: 01282 661973
4. **Amount requested:** £3000
5. **Is there match funding for the project from elsewhere?** Yes  
**If so, please give details:** Applicants.  
  
See report sent to Barrowford & Western Parishes on 2 April 2025.
6. **Brief details of project:**  
To allow the Premises Improvement Grant programme to fund future projects. See report sent to Barrowford & Western Parishes on 2 April 2025.
7. **Main outcomes to be achieved:**  
See report sent to Barrowford & Western Parishes on 2 April 2025
8. **When will project be implemented?**  
**Start Date:** When funding becomes available.  
**Expected Completion Date:** End of March 2026
9. **Who will undertake the project works?**  
Applicant to organise works.
10. **Are there long-term revenue consequences and how will these be funded?**  
No.

**BID FOR FUNDING FROM AREA COMMITTEE  
PRO FORMA**

1. **Project title:** Litter and Dog Waste Bins
2. **Bid submitted by:** David Walker, Operational Services Manager
3. **On behalf of (please include contact details):** Operational Services,  
Pendle Borough Council Tel 01282 661746 Email [david.walker@pendle.gov.uk](mailto:david.walker@pendle.gov.uk)
4. **Amount requested:** £1,000
5. **Is there match funding for the project from elsewhere?** No  
**If so, please give details:** N/A
6. **Details of project:** Provision of litter and dog waste bins for the financial year 2025/26.
7. **Main outcomes to be achieved:** To provide sufficient waste bins to help keep Pendle streets cleaner and to be able to respond to demand for such bins from members of the public, council members, etc.
8. **When will project be implemented?**  
**Start Date:** 2025/26  
**Expected Completion Date:** 2025/26
9. **Who will undertake the project works?** Operational Services
10. **Are there long-term revenue consequences and how will these be funded?**  
Emptying of existing bins is currently funded via the Operational Services revenue budget. Any increase in the number of bins will add additional revenue costs. All requests received for bins to be sited in new locations will be assessed by Operational Services Officers. There must be sufficient demand and need for the bin.

**BID FOR FUNDING FROM AREA COMMITTEE BUDGET  
PRO FORMA**

1. **Project title: Fence Village Hall**
2. **Bid submitted by: Dianne Hall, chairman**
3. **On behalf of (please include contact details):**  
  
**Fence Village Hall Committee, 22 Wheatley Close, Fence, BB12 9QH**
4.
  - a) **Does your organisation have a constitution? YES**
  - b) **Does it have a board of governors/directors or a committee that oversees its work? YES**
  - c) **Does your organisation have its own bank account? YES**
  - d) **How many signatures are required to authorise a payment from your bank account? 2**
5. **Is your organisation VAT-registered?\* NO**
6. **Amount requested: £1,750**
7. **Total amount of project: £ 2,000**
8. **Is there match funding for the project from elsewhere?**  
**If so, please give details:**

**FENCE VILLAGE HALL COMMITTEE FUNDS**

9. **Brief details of project:**

**LIKE ALL VILLAGES, FENCE SUFFERS FROM A LACK OF FACILITIES AND RESOURCES FOR TEENAGERS, WITH ONLY THE PLAY AREA AVAILABLE FOR TODDLERS TO 12 YEAR OLDS, MEANING A PROBLEM OF ANTI SOCIAL BEHAVIOUR DUE TO BOREDOM.**

**THE VILLAGE HALL IS THE MAIN HUB OF FENCE AND WHERE THE COMMUNITY LIBRARY IS AND IN USE FOR ACTIVITIES FOR ALL. THE HALL COMMITTEE WANTS TO WORK WITH FENCE METHODIST CHURCH TO PROVIDE A SAFE HAVEN FOR LOCAL YOUTHS, PROVIDING TECHNOLOGY**

**AND ALSO PRO ACTIVE FREE OF CHARGE SPORTING, ARTS AND CRAFTS, WELLNESS AND IT SESSIONS.**

**10. Main outcomes to be achieved:**

**THE WHOLE PROJECT WILL BE OPEN TO TEENAGERS OF ALL BACKGROUNDS, RELIGIONS AND COHESION AND WILL BRING TOGETHER COMMUNITY SPIRIT, WORKING TOGETHER AND PROMOTE A GOOD BOND AND HOPEFULLY SPARK INTEREST AND BRING A NEW SPIRIT TO THE COMMUNITY.**

**11. When will project be implemented?**

**Start Date: SUMMER 2025**

**Expected Completion Date: AUTUMN 2025, IF SUCCESSFUL, WE HOPE TO EXTEND THE PROJECT.**

**12. Who will undertake the project works?**

**FENCE VILLAGE HALL IN CONJUNCTION WITH THE METHODIST CHURCH**

**13. Are there long-term revenue consequences and how will these be funded?**

**EQUIPMENT UPGRADE AND SERVICING WHEN NECESSARY, USING FENCE VILLAGE HALL FUNDS.**

***\*Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT***



**BID FOR FUNDING FROM AREA COMMITTEE BUDGET  
PRO FORMA**

1. **Project title:** Public Liability Insurance for events in Victoria Park
2. **Bid submitted by:** Robert Oliver
3. **On behalf of (please include contact details):** Friends of Victoria Park  
6 Langholme Close, Barrowford, BB9 6DH (01282 699271)
4.
  - a) **Does your organisation have a constitution?** No
  - b) **Does it have a board of governors/directors or a committee that oversees its work?** Yes
  - c) **Does your organisation have its own bank account?** Yes
  - d) **How many signatures are required to authorise a payment from your bank account?** Two
5. **Is your organisation VAT-registered?\*** No
6. **Amount requested:** £80.00
7. **Total amount of project:** £160.00
8. **Is there match funding for the project from elsewhere?**  
**If so, please give details:** A parallel bid for £80 is also being made to Nelson. Brierfield and Reedley Area Committee
9. **Brief details of project:** The Friends of Victoria Park hope to continue with the small cycle of events held every year to encourage use of the Park (Brass Band Concert, Tree ID Walk, Bat Walk etc) which requires annual payment for Public Liability Insurance, as this stopped being covered for us by Pendle Council some time ago.
10. **Main outcomes to be achieved:** Proper insurance for Park events
11. **When will project be implemented?**  
**Start Date:** 9 June 2025  
**Expected Completion Date:** 8 June 2026
12. **Who will undertake the project works?** Friends of Victoria Park
13. **Are there long-term revenue consequences and how will these be funded?**  
No

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**BID FOR FUNDING FROM AREA COMMITTEE BUDGET  
PRO FORMA**

1. **Project title:** Path to rear of lake Barrowford Memorial Park
2. **Bid submitted by:** Iain Lord
3. **On behalf of (please include contact details):** Barrowford Parish Council Email: [barrowfordpc@barrowford.org.uk](mailto:barrowfordpc@barrowford.org.uk) Tel: 01282 696349
4.
  - a) **Does your organisation have a constitution?**
  - b) **Does it have a board of governors/directors or a committee that oversees its work?**
  - c) **Does your organisation have its own bank account?**
  - d) **How many signatures are required to authorise a payment from your bank account?**
5. **Is your organisation VAT-registered?\*** No but as a parish council can reclaim vat
6. **Amount requested:** £3500.00
7. **Total amount of project:** £12,000+vat
8. **Is there match funding for the project from elsewhere?**  
**If so, please give details:** Barrowford Parish Council £8,500
9. **Brief details of project:** Demolish and remove existing dangerous rotten boardwalk, create a new path following the bank of the lake 1.2m wide with side boards and aggregate surface.
10. **Main outcomes to be achieved:** Remove an unsafe structure and replace with a safe footpath.
11. **When will project be implemented?**  
**Start Date:** June 2025  
**Expected Completion Date:** March 2026
12. **Who will undertake the project works?** Outside contractor after discussion with the Mr. P Riley at Pendle.
13. **Are there long-term revenue consequences and how will these be funded?**  
There are no future maintenance implications for Pendle BC as these will be met by Barrowford PC.

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**BID FOR FUNDING FROM AREA COMMITTEE BUDGET  
PRO FORMA**

1. **Project title:** Replacement of playing field football posts and nets
2. **Bid submitted by:** Jennifer Sutcliffe
3. **On behalf of (please include contact details):**  
Goldshaw Booth Parish Council [clerk@goldshawbooth.org.uk](mailto:clerk@goldshawbooth.org.uk) Tel: 07977 913090
4.
  - a) **Does your organisation have a constitution?** No
  - b) **Does it have a board of governors/directors or a committee that oversees its work?** Parish Councillors
  - c) **Does your organisation have its own bank account?** Yes
  - d) **How many signatures are required to authorise a payment from your bank account?** Two
5. **Is your organisation VAT-registered?\*** No
6. **Amount requested:** £1250.00
7. **Total amount of project:** £1250.00
8. **Is there match funding for the project from elsewhere?**  
**If so, please give details:** No
9. **Brief details of project:**  
Goldshaw Booth Parish Council has a full-size football pitch which cannot be used properly due to defective goalposts and water-logged ground. We are extremely keen to rectify this situation in order to encourage local residents to use the pitch and therefore we plan to reduce the size of the pitch to a seven-a side match area and situate the smaller pitch on the best ground, which is flat and well-drained. (This will have the added environmental benefits of reduced mowing and enabling wild flowers to be sown on the unused area).  
  
The old goal posts were purchased over thirty years ago – they no longer have nets and were deemed unsafe in a recent health and safety playground inspection. Therefore, we wish to replace them with new, smaller goal posts and nets, suitable for a seven-a side pitch.
10. **Main outcomes to be achieved:**  
The main outcome will be local residents using the football pitch again, and the resulting health and social benefits for the community. 73% of Pendle residents are overweight and obese, significantly higher than the average level of 64% in England. Exercise is a key factor in tackling obesity, and team sports are also recognised for having a positive impact on people's mental health, intrapersonal and communication skills, as well as boosting motivation and resilience. We have a new housing development in Goldshaw Booth, bringing an additional 29 families into the Parish, and we really want them and all residents to have access to this

important facility. The Parish Council are committed to promoting a GBPC Resident's Football Club if this funding bid is successful.

**11. When will project be implemented?**

**Start Date:** As soon as funding becomes available

**Expected Completion Date:** June/July 2025

**12. Who will undertake the project works?** Parish Councillors

**13. Are there long-term revenue consequences and how will these be funded?**

None. Should any repairs be required these will be funded by the Parish Council.

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## BID FOR FUNDING FROM AREA COMMITTEE BUDGET PRO FORMA

1. **Project title:** Footpath
2. **Bid submitted by:** Patricia Rosthorn
3. **On behalf of (please include contact details):** Higham with West Close Booth Parish Council – [clerk@highamparishcouncil.com](mailto:clerk@highamparishcouncil.com) – 07931 687175
4.
  - a) **Does your organisation have a constitution?** Yes
  - b) **Does it have a board of governors/directors or a committee that oversees its work?** Yes
  - c) **Does your organisation have its own bank account?** Yes
  - d) **How many signatures are required to authorise a payment from your bank account?** 2
5. **Is your organisation VAT-registered?\*** No
6. **Amount requested:** £750
7. **Total amount of project:** £750
8. **Is there match funding for the project from elsewhere?**  
**If so, please give details:** Parish Council
9. **Brief details of project:** The footpath running behind Acresbrook is very uneven and gets extremely boggy in wet weather. The tenant farmer has plans to fence off the land to prevent walkers veering off the footpath and dogs running through his fields and causing damage. The plan is to make the footpath more accessible and safer for walkers by creating a stepping system along the slope. Permission has been sought and granted by the land owner and PROW Officer.
10. **Main outcomes to be achieved:** To make the footpath more accessible and safer for walkers
11. **When will project be implemented?**  
**Start Date:** June/July 2025  
**Expected Completion Date:** August 2025
12. **Who will undertake the project works?** Lengthsman
13. **Are there long-term revenue consequences and how will these be funded?**  
No

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**BID FOR FUNDING FROM AREA COMMITTEE BUDGET  
PRO FORMA**

1. **Project title:** Bus shelter
2. **Bid submitted by:** Patricia Rosthorn
3. **On behalf of (please include contact details):** Higham with West Close Booth Parish Council – [clerk@highamparishcouncil.com](mailto:clerk@highamparishcouncil.com) – 07931 687175
4.
  - a) **Does your organisation have a constitution?** Yes
  - b) **Does it have a board of governors/directors or a committee that oversees its work?** Yes
  - c) **Does your organisation have its own bank account?** Yes
  - d) **How many signatures are required to authorise a payment from your bank account?** 2
5. **Is your organisation VAT-registered?\*** No
6. **Amount requested:** £400
7. **Total amount of project:** £400
8. **Is there match funding for the project from elsewhere?**  
**If so, please give details:** No
9. **Brief details of project:** The wooden bus shelter in the centre of the village is in urgent need of either repair or replacement due to weather damage and rotting. The bus shelter also houses an internal wooden noticeboard which needs replacement felting due to weather damage.
10. **Main outcomes to be achieved:** To provide safe, adequate shelter and waiting area for people using the village bus and to provide a dry, secure notice board to allow people to display their notices and posters.
11. **When will project be implemented?**  
**Start Date:** May/June 2025  
**Expected Completion Date:** June 2025
12. **Who will undertake the project works?** S Gilbert tradesman
13. **Are there long-term revenue consequences and how will these be funded?**  
No
14. ***\*Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT***

**BID FOR FUNDING FROM AREA COMMITTEE BUDGET  
PRO FORMA**

1. **Project title:** Notice Board
2. **Bid submitted by:** Patricia Rosthorn
3. **On behalf of (please include contact details):** Higham with West Close Booth Parish Council – [clerk@highamparishcouncil.com](mailto:clerk@highamparishcouncil.com) – 07931 687175
4.
  - a) **Does your organisation have a constitution?** Yes
  - b) **Does it have a board of governors/directors or a committee that oversees its work?** Yes
  - c) **Does your organisation have its own bank account?** Yes
  - d) **How many signatures are required to authorise a payment from your bank account?** 2
5. **Is your organisation VAT-registered?\*** No
6. **Amount requested:** £370
7. **Total amount of project:** £370
8. **Is there match funding for the project from elsewhere?**  
**If so, please give details:** Parish Council
9. **Brief details of project:** The notice board at the entrance to the village is rotting and needs replacing.
10. **Main outcomes to be achieved:** To have a secure notice board at the entrance to the village to showcase our events.
11. **When will project be implemented?**  
**Start Date:** May 2025  
**Expected Completion Date:** May 2025
12. **Who will undertake the project works?** S Gilbert tradesman
13. **Are there long-term revenue consequences and how will these be funded?**  
No

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**BID FOR FUNDING FROM AREA COMMITTEE BUDGET  
PRO FORMA**

1. **Project title:** Playground
2. **Bid submitted by:** Patricia Rosthorn
3. **On behalf of (please include contact details):** Higham with West Close Booth Parish Council – [clerk@highamparishcouncil.com](mailto:clerk@highamparishcouncil.com) – 07931 687175
4.
  - a) **Does your organisation have a constitution?** Yes
  - b) **Does it have a board of governors/directors or a committee that oversees its work?** Yes
  - c) **Does your organisation have its own bank account?** Yes
  - d) **How many signatures are required to authorise a payment from your bank account?** 2
5. **Is your organisation VAT-registered?\*** No
6. **Amount requested:** £500
7. **Total amount of project:** £500
8. **Is there match funding for the project from elsewhere?**  
**If so, please give details:** Parish Council
9. **Brief details of project:** The children's playground has various play items that need replacing due to wear and tear and damage.
10. **Main outcomes to be achieved:** To provide safe playground equipment for the children to enjoy.
11. **When will project be implemented?**  
**Start Date:** June/July 2025  
**Expected Completion Date:** August 2025
12. **Who will undertake the project works?** Lengthsman / Playdale Ltd
13. **Are there long-term revenue consequences and how will these be funded?**  
No

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**BID FOR FUNDING FROM AREA COMMITTEE BUDGET  
PRO FORMA**

1. **Project title:** Radar Speed Sign
2. **Bid submitted by:** Jon Bailey RFO
3. **On behalf of (please include contact details):** Roughlee Parish Council  
Tel 01282 615099
4.
  - a) **Does your organisation have a constitution?** Yes
  - b) **Does it have a board of governors/directors or a committee that oversees its work?** Yes
  - c) **Does your organisation have its own bank account?** Yes
  - d) **How many signatures are required to authorise a payment from your bank account?** TWO
5. **Is your organisation VAT-registered?\*** Yes
6. **Amount requested:** £2,770.00
7. **Total amount of project:** £3,100.00 Approximately
8. **Is there match funding for the project from elsewhere?**  
**If so, please give details:** No
9. **Brief details of project:** To update existing malfunctioning Camera
10. **Main outcomes to be achieved:** Speed reduction through the Village
11. **When will project be implemented?**  
**Start Date:** Spring 2025  
**Expected Completion Date:** Spring 2025
12. **Who will undertake the project works?** Self
13. **Are there long-term revenue consequences and how will these be funded?**  
No.

***\*Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT***

## BID FOR FUNDING FROM AREA COMMITTEE BUDGET May 2025 PRO FORMA

1. **Short project title:** Barley Village Toilet Block Improvement
2. **Bid submitted by:** Derek Heap (Chairman)
3. **On behalf of (please include contact details):**  
 Barley with Wheatley Booth Parish Council,  
 C/O 2 Barley Green, Barley, Burnley, Lancashire BB12 9JU  
 Tel. 01282 692264
4.
 

(a) Does your organisation have a constitution:	Parish Council
(b) Does it have a board a committee that oversees its work?	Yes
(c) Does your organisation have its own bank account?	Yes
(d) How many signatures are required to authorise a bank payment?	Two
5. **Is your organisation VAT-registered? \*** Yes
6. **Amount requested:** £2,500.00
7. **Total Amount of Project** £25,000.00
8. **Is there match funding for the project from elsewhere?** Yes  
**If so, please give details:**  
 Barley Parish Council will be providing the additional £22.5k of project funding.
9. **Brief details of project:** To upgrade the car park toilet block:
  - a. New cubicles in gents and ladies' toilets,
  - b. Replace Flat Roof,
  - c. Replace fascias, barge boards and gutters.
  - d. New urinals
10. **Main outcomes to be achieved:**
  - a. Improved experience for thousands of visitors using the facility,
  - b. Reduced maintenance costs by replacing old, dilapidated items,
  - c. Stop leakage from roof and gutters etc.
11. **When will the project be implemented?**      Start Sept'25      Completion October 2025
12. **Who will undertake the project works?**      Approved Facilities Contractor
13. **Are there long-term revenue consequences and how will these be funded?** Yes  
 Inspection and maintenance will be funded by Barley Parish Council.

***\*Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT***

**BID FOR FUNDING FROM AREA COMMITTEE BUDGET  
PRO FORMA**

11. **Project title:** Emmot's Track resurfacing
12. **Bid submitted by:** Neil Hodgson
13. **On behalf of (please include contact details):** Blacko Parish Council  
email [neilnoyna@aol.com](mailto:neilnoyna@aol.com) 07969525681
14. a) **Does your organisation have a constitution?** Yes  
b) **Does it have a board of governors/directors or a committee that oversees its work?** Yes  
c) **Does your organisation have its own bank account?** Yes  
d) **How many signatures are required to authorise a payment from your bank account?** 2
15. **Is your organisation VAT-registered?\*** No
16. **Amount requested:** £700.00
17. **Total amount of project:** £1,400
18. **Is there match funding for the project from elsewhere?**  
**If so, please give details:** Blacko Parish Council
19. **Brief details of project:**  
Remove are of damaged tarmac and resurface
20. **Main outcomes to be achieved:** Safe smooth surface
21. **When will project be implemented?**  
**Start Date:**  
**Expected Completion Date:**
22. **Who will undertake the project works?** June 2025
23. **Are there long-term revenue consequences and how will these be funded?**  
None

***\*Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT***