



MEETING OF THE  
**ANNUAL COUNCIL**  
TO BE HELD ON  
**THURSDAY 15<sup>th</sup> MAY, 2025**  
**AT 6.00 p.m.**  
**IN THE COUNCIL CHAMBER**  
**AT NELSON TOWN HALL**

(For further information please contact **Paul Preston** [paul.preston@pendle.gov.uk](mailto:paul.preston@pendle.gov.uk))

The meeting will also be live streamed and can be accessed via the following link: <https://youtube.com/live/os4pARFw3f0>

**LAWRENCE CONWAY**  
**INTERIM CHIEF EXECUTIVE**

If you would like this information in a way which is better for you, please telephone us.



اگر آپ یہ معلومات کسی ایسی شکل میں چاہتے ہیں، جو کہ  
آپ کے لئے زیادہ مفید ہو تو براہ مہربانی ہمیں بتائیے۔

Under the Openness of Local Government Bodies Regulations 2014, people attending open meetings can film, audio record, take photographs or use social media. Oral commentary is not allowed during meetings as it would be disruptive. If you are attending a meeting, you need to be aware that you may be filmed by others attending. This is not within our control.

# A G E N D A

1. **Election of Mayor of the Borough**

Mover : Councillor M. Iqbal  
Seconder : Liberal Democrat Councillor  
Supported by : Councillor M. Kaleem  
Supported by : Councillor Y. Iqbal

**MOTION:** That Councillor Mohammad Ammer be hereby elected Mayor of the Borough for the Municipal Year 2025/26.

Councillor Mohammad Ammer to make the Declaration of Acceptance of Office as required by law.

Councillor Mohammad Aslam to vacate the Chair in favour of the Mayor.

Speech by His Worship the Mayor.

2. **Minutes**

Mover :  
Seconder :

**MOTION:**

**Enc.** That the Minutes of the meeting of the Council meeting held on 27<sup>th</sup> March, 2025 copies having been circulated, be approved as a correct record and signed by the Mayor.

3. **Vote of Thanks to the Retiring Mayor**

Mover : Councillor A. Sutcliffe  
Seconder : Councillor A. Mahmood  
Supported by : Liberal Democrat Councillor

**MOTION:**

That the best thanks of the Council be hereby tendered to Councillor Mohammad Aslam and his Mayoress Mrs Shamim Aslam for their services as Mayor and Mayoress during their term of office.

His Worship the Mayor will present commemorative badges of office to Councillor Mohammad Aslam and Mrs Shamim Aslam.

Speech by the retiring Mayor.

4. **Appointment of Deputy Mayor**

Mover : Councillor M. Stone  
Seconder : Liberal Democrat Councillor  
Supported by : Councillor S. Ahmed

**MOTION:**

That Councillor Nadeem Ahmed be hereby appointed Deputy Mayor of the Borough for the Municipal Year 2025/26.

Councillor Nadeem Ahmed to make the Declaration of Acceptance of Office as required by law.

Speech by the Deputy Mayor.

5. **Mayor's Allowance**

Mover : Councillor  
Seconder : Councillor

**MOTION:**

That an allowance of £6,130 be paid to the Mayor for the purpose of enabling him to meet the expenses of the office and that such allowance be paid to the credit of the Mayor at the Council's Bankers and any credit balance remaining at the date of the next Annual Meeting of the Council be re-appropriated to the Council's Account.

6. **Appointment of Mayor's Chaplain**

The Mayor to report that he has appointed Reverend Lorelli A. Hilliard and Imam Qari Khalid Mehmood to the office of Mayor's Chaplain for the Municipal Year 2025/26 and to duly signify such appointment to the Council.



7. **Declarations of Interest**

Members are reminded of the legal requirements concerning the declaration of interests.

A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting.

In addition, the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

8. **Appointment of the Leader of the Council and the Executive**

**(a) Appointment of Leader**

Mover: Councillor  
Seconded: Councillor

**(b) Appointment of Deputy Leader**

The Leader to report on the appointment of a Deputy Leader.

**(c) Appointment of Executive**

The Leader to report on the appointment of Members of the Executive for the Municipal Year 2025/26.

9. **Local Government and Housing Act, 1989 – Political Balance Rules**

Whenever the allocation of seats on Committees is reviewed, the Council is required to apply the statutory political balance rules.

The rules apply to the Overview and Scrutiny Committee, Development Management Committee, Licensing Committee, Taxi Licensing Committee, the Accounts and Audit Committee, the Standards Hearing Committee and Senior Management Appointments Committee. They do not apply to the Area Committees or the Executive.

**Enc.** Attached is a note on the review.

10. **Appointment to Committees**

To consider the appointment of Members to Committees for the Municipal Year 2025/26.

- (a) Accounts and Audit Committee** – a politically balanced Committee of 5 Members
- (b) Development Management Committee** – a politically balanced Committee of 12 Members
- (c) Employment Appeals Committee** – a politically balanced Committee of 3 Members
- (d) Licensing Committee** – a politically balanced Committee of 9 Members
- (e) Overview and Scrutiny Committee** – a politically balanced Committee of 9 Members
- (f) Senior Management Appointments Committee** – a politically balanced Committee of 5 Members
- (g) Standards Hearing Committee** – a politically balanced Committee of 5 Members
- (h) Taxi Licensing Committee** – a politically balanced Committee of 7 Members
- (i) Area Committees** – not politically balanced

11. **Appointment of Chairmen of Committees**

To appoint Chairs of the following Committees:

- (a) Accounts and Audit Committee
- (b) Development Management Committee
- (c) Licensing Committee
- (d) Overview and Scrutiny Committee
- (e) Senior Management Appointments Committee
- (f) Taxi Licensing Committee

12. **Appointment to Working Groups**

To consider the appointment of Members to the following Working Groups for the Municipal Year 2025/26. The list reflects the numbers currently on them:

**(a) Climate Emergency Working Group – 7 Members**

**(b) Governance Working Group – 5 Members**

13. **Dates of Council Meetings for 2025/26**

Mover : His Worship the Mayor

Seconder : The Deputy Mayor

**MOTION:**

That meetings of the Full Council be held on the following dates:

19<sup>th</sup> June, 2025 (Extraordinary) – 6pm

10<sup>th</sup> July 2025

25<sup>th</sup> September 2025

18<sup>th</sup> December 2025

26<sup>th</sup> February 2026 (Special Budget)

26<sup>th</sup> March 2026

21<sup>st</sup> May 2026 (Annual Council) – 6pm

**Enc.** (2) That the dates of other meetings set out on the attached schedule be approved.

14. **Appointment of Representatives on Outside Bodies**

**(a) Appointment to Organisations/Associations**

Mover : Councillor

Seconder : Councillor

**MOTION:**

That the persons set out in the schedule, previously circulated to members, be appointed or nominated as this Council's representatives on the bodies specified to hold office until the Annual Meeting of the Council to be held on 21<sup>st</sup> May, 2026 or such other dates as are indicated.

**N.B. The appointment of representatives to those outside bodies which are required to be made by the Area Committees are not included in this list.**

**(b) Member Champions 2025/26**

To consider nominations for the following:

<b>Member Champion</b>	<b>Current Member Champions</b>
Armed Forces	Councillor N. Butterworth, Councillor D. Hartley and Councillor K. Salter
Dementia, Disability and Mental Health Health and Wellbeing	Councillor D. Lord
Older People	Councillor M. Iqbal
Young People including Every Child Matters	Councillor N. Butterworth
Sustainable Travel	Councillor D. Lord
	Councillor T. Whipp

**15. Review of Corporate Plan 2023-27 and Action Plan 2025-27**

Following a review of the existing Corporate Plan 2023-27 and its corresponding key actions as requested by Council, the Overview and Scrutiny Committee and the Executive will meet respectively on 13<sup>th</sup> and 14<sup>th</sup> May, 2025 to consider and make recommendations on a draft Council Plan priorities 2025/28 and updated draft Council Action Plan 2025-2027. Feedback/Recommendations from these meetings will be reported back to this Council meeting.

**Enc.** Report of the Interim Chief Executive attached.

The appendices can be found on the Council's website by clicking on the following link:  
<https://www.pendle.gov.uk/meetings/meeting/3431/Council>

**16. Community Cohesion Strategy and Community Engagement Strategy**

At its meeting held on 20<sup>th</sup> March, 2025, the Executive recommended that Full Council approve the Community Cohesion Strategy and the Community Engagement Strategy and it was resolved:

“(1) That the additional comments, as now outlined by Councillors at this meeting be taken into account before the final version of both strategies are submitted to Full Council for approval.

“(2) That the Community Cohesion Strategy be recommended for approval; and

“(3) That the Community Engagement Strategy be recommended for approval”.

**Enc.** To consider the attached report of the Director of Resources

The appendices can be found on the Council's website by clicking on the following link:  
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17. **Land and Property Asset Management Strategy 2025-2028**

At a meeting of the Executive on 20<sup>th</sup> March, 2025 it was resolved:

“(1) That the Land and Property Asset Management Strategy 2025-28 as now proposed be approved and adopted as the basis for the Council’s management of its Land and Property Assets; and

(2) That the Action Plan contained within the Strategy be approved for implementation”.

**Enc.** To consider the attached report from the Director of Resources.

The appendix can be found on the Council’s website by clicking on the following link:

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18. **Notices on Motion**

**(a) Road and Pavement Repairs**

To be moved by Councillor D. Whipp and seconded by Councillor A. Bell.

Council welcomes the promise by the new administration at Lancashire County Council to properly repair every pothole.

Accordingly, this council resolves to invite the appropriate new cabinet member at LCC to visit Pendle to see some of the potholed highways in the borough accompanied by representatives from all groups on the authority.

**(b) Lancashire Special Educational Needs and Disabilities Service**

To be moved by Councillor D. Lord and seconded by Councillor C. Church.

Council notes the widespread failings in Lancashire's SEND provision identified in the recent OFSTED/CQC inspection of county council services; the policy statements issued by the party now running the county council; and the impact that this has on families in Pendle.

Council resolves to request the new administration at Lancashire County Council to provide a clear improvement plan setting out how failures identified in the report will be addressed.