

MEETING OF THE BARROWFORD & WESTERN PARISHES COMMITTEE

TO BE HELD ON
WEDNESDAY 7TH MAY, 2025

AT 7.00 P.M.

AT HOLMEFIELD HOUSE, BARROWFORD

The meeting will commence with PUBLIC QUESTION TIME . Members of the public are invited to attend and ask questions of the Committee.	If the item is a planning application then you must make your request in writing or by telephone by 12 noon on the day of the meeting .
Members of the public may also speak on any agenda item in which they have a direct interest. Petitions may also be presented.	For other items you should try to make your request in writing or by telephone by 12 noon on the day of the meeting . If you are unable to do this the Chairman may still allow you to speak if you turn up at the meeting.

For further information and to make a request to speak please contact
Jessica Robinson Tel: 01282 661006
jessica.robinson@pendle.gov.uk

LAWRENCE CONWAY, INTERIM CHIEF EXECUTIVE

If you would like this information in a way which is better for you, please telephone us.



اگر آپ یہ معلومات کسی ایسی شکل میں چاہتے ہیں، جو کہ
آپ کے لئے زیادہ مفید ہو تو براہ کرم ہمیں بتائیے۔

Under the Openness of Local Government Bodies Regulations 2014, people attending open meetings can film, audio record, take photographs or use social media. Oral commentary is not allowed during meetings as it would be disruptive. If you are attending a meeting, you need to be aware that you may be filmed by others attending. This is not within our control.

A G E N D A

PART I – OPEN TO THE PUBLIC AND PRESS

1. Appointment of Chair

To consider the appointment of a Chair of the Committee for the municipal year 2025/26.

2. Appointment of Vice-Chair

To consider the appointment of a Vice-Chair of the Committee for the municipal year 2025/26.

3. Appointment of Co-optees

To consider the appointment of co-optees to the Committee for the municipal year 2025/26.

Current co-optees include representatives from: Barley with Wheatley Booth Parish Council, Blacko Parish Council, Old Laund Booth Parish Council, Roughlee Booth Parish Council, Barrowford Parish Council, Higham with West Close Booth Parish Council and Goldshaw Booth Parish Council.

4. Declaration of Interests

Members are reminded of the legal requirements concerning the declaration of interests.

A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting.

In addition the Council's Standing Orders require a Member with a disclosable pecuniary interest to leave the room where the meeting is held while any discussion or voting takes place.

5. Public Question Time

To receive, for a maximum of 15 minutes, questions from members of the public on issues which do not appear on the agenda.

6. Minutes

Enc. To approve or otherwise, the Minutes of the meeting held on 2nd April, 2025.

7. Police Matters and Community Safety Issues

An opportunity to discuss any police matters and community safety issues.

PLANNING MATTERS

8. Planning Applications

(a) Planning application for determination

Enc. The Assistant Director Planning, Building Control and Regulatory Services submits the attached report on the following planning application for determination –

Application No.	Proposal and Location	Recommendation	Page No.
24/0857/FUL	Full: Change of use of land to be used as a Shooting Club (Sui Generis) including formation of Earth Bund at end of existing track and the creation of car parking area on existing yard at Hunters Holme, Grove Lane, Higham	Approve	2

(b) Planning appeals

Enc. The Assistant Director Planning, Building Control and Regulatory Services submits, for information, the attached report on planning appeals.

9. Enforcement Action

Enc. The Head of Legal and Democratic Services submits, for information, the attached report giving the up-to-date position on prosecutions.

FINANCIAL MATTERS

10. Area Committee Budget 2025/26

Enc. The Head of Housing and Environmental Health submits the attached report which advises Members on the Committee's 2025/26 Budget.

HIGHWAYS MATTERS

11. Traffic Liaison Meeting

Enc. The minutes of the Pendle Traffic Liaison Meeting held on 26th February, 2025 are submitted for information.

MISCELLANEOUS ITEMS

12. Premises Improvement Grant Scheme - Summary 2024/25

Enc. To consider the attached report from the Head of Economic Growth.

13. Provision of Litter/Dog Waste Bins and Substation Sites

(a) New Bins

No new bins have been erected during Quarter 4 for the period 1st January, 2025 to 31st March, 2025.

(b) Replaced/Removed Bins

The Assistant Director Operational Services advises that due to wear, damage or a reduced need for the facility, one bin has been replaced / removed by Operational Services in Quarter 4 for the period 1st January, 2025 to 31st March, 2025, as follows:

LOCATION	DESCRIPTION	TYPE OF BIN	COST PER BIN £
Park Avenue, Barrowford	Replace yellow p/m litter bin with larger black F/S litter bin	LITTER	£326.12

(c) Substation Sites

Members of the Committee are encouraged to report if there are any substations within their area that may need tidying up. Members are asked to provide location details of any substations that are causing a problem with litter and/or fly tipping to Operational Services.

14. Flooding Issues/Risks

An opportunity for new flooding issues/risks to be raised.

15. Item for Discussion

A Councillor has requested that the following item be discussed: –

- Leak and potholes on Pasture Lane, Barrowford.

The Committee is asked to consider whether it would like a report to come to a future meeting or, where applicable, the matter be referred to an appropriate body.

16. Outstanding Issues

The following items have been considered by the Committee and further action or information requested. Updates will be provided at future meetings.

- a. Flooding/Drainage Issue on Pasture Lane, Barrowford (02.04.2025)
- b. Flooding/Drainage Issue in the Vicinity of the Forest pub, Fence (02.04.2025)
- c. Flooding/Drainage Issue in the Vicinity of the Public Toilets in Newchurch-in-Pendle (02.04.2025)

17. Exclusion of the Public and Press

To consider excluding the public and press from the meeting during the next following item of business in pursuance of the power contained in Section 100(A)(4) of the Local Government Act, 1972 as amended when it is likely, in view of the nature of the proceedings or the business to be transacted, that there will be disclosure of exempt information which is likely to reveal the identity of an individual.

PART II – EXEMPT ITEM

18. Environmental Crime – Quarter 4

Enc. To consider the attached report from the Assistant Director Operational Services.