

**REPORT FROM: HEAD OF ECONOMIC GROWTH**

**TO: BARROWFORD AND WESTERN PARISHES COMMITTEE**

**DATE: 2<sup>ND</sup> APRIL 2025**

**Report Author:** Deborah McCarthy  
**Tel. No:** 01282 661973  
**E-mail:** [deborah.mccarthy@pendle.gov.uk](mailto:deborah.mccarthy@pendle.gov.uk)

## **PREMISES IMPROVEMENT GRANT SCHEME – SUMMARY 2024/25**

### **PURPOSE OF REPORT**

To update the Committee on the progress made on the Barrowford Premises Improvement Grant Scheme in the 2024/25 financial year and to request an additional funding allocation to allow the programme to continue.

### **RECOMMENDATIONS**

- (1) That the Committee notes the summary of the Premises Improvement Grant Scheme.
- (2) That the Committee agree to a funding allocation of £3,000 for the 2025/26 year.
- (3) That the Committee agree to nominate a minimum of two Grant Panel Members for the year.

### **REASONS FOR RECOMMENDATIONS**

- (1) To allow Members of the Committee to see the outcomes of the Premises Improvement Grants Scheme so far in the 2024/25 financial year.
- (2) To allow the Premises Improvement Grant programme to fund future projects in 2025/26. To allow for all existing approved grants to be given to businesses within a reasonable timeframe.
- (3) To allow Grant Panel Members to be decided by the Members of the Committee.
- (4) To allow Members to make decisions that support the ongoing regeneration of Barrowford town centre.

## ISSUE

### Premises Improvement Grant Scheme: Background

1. All business premises within the defined town centre boundary were eligible for a 50% grant up to a maximum of £3,000, for improvements to their premises.
2. The grant programme aims to improve the overall appearance of the town centre by assisting businesses to improve premises and encourage the use of vacant properties. The grants scheme is a tool used to encourage private investment in town centre buildings; the outcome of this investment is an aesthetic improvement to the town centre and in turn increases retail and public confidence in the area. The grants can encourage the use of vacant buildings as they can reduce the overall cost of changing the exterior of the building to suit the needs of the incoming business
3. Premises improvement grants are administered by the Economic Development team and promoted via the Council website and within its digital newsletter.
4. Having financial assistance available to businesses can be a contributing factor when making a decision on their business location. This could have a positive impact on vacancy rates in a town and help fill the current vacant properties.

### Premises Improvement Grants 2023/24.

1. Barrowford has received funding of £3,000 for 2024/25. Four enquiries have been received in 2024/25. One has progressed to application and has been approved for £1,224 and we are awaiting work to be completed before payment.
2. The remaining three enquiries have been contacted and we are informed that they do wish to proceed with an application.
3. Committee agreeing a funding allocation of £3,000 will support the remaining outstanding grant application payment and support one further application in 2024/25.
4. Barrowford continues to show decent interest in the Grant scheme, if more enquiries are received than expected and more funding is required due to further applications in the next year of 2025/26 the Economic Development Team will then provide a further report request such.

Barrowford will continue to be targeted through our digital newsletter in promotions.

## IMPLICATIONS

**Policy:** None arising directly from this report.

**Financial:** As outlined in the report.

**Legal:** None arising directly from this report.

**Risk Management:** None arising directly from this report.

**Health and Safety:** None arising directly from this report.

**Sustainability:** Successful delivery of this scheme will enhance the image and appearance of Barrowford town centre and in turn encourage the use of local town centres.

**Community Safety:** None arising directly from this report.

**Equality and Diversity:** Grants are accessible to all businesses within the town centre.

**APPENDICES:** None.

**LIST OF BACKGROUND PAPERS:** None.