

EXECUTIVE WORK PROGRAMME INCLUDING KEY DECISIONS

**Four Month Period Commencing
1st MARCH 2025**

Set out below is the Work Programme including the Forward Plan of key decisions, which the Executive of the Pendle Borough Council expects to take during the next four months. The Forward Plan will be updated and re-published on the following dates during that period:

13th February 2025

12th March 2025

14th April 2025

14th May 2025

A Key Decision is defined as an executive decision which is likely to result in significant expenditure/saving where there is:

- ❑ a virement of £100,000 or more; or
- ❑ a change in service provision that impacts upon the service revenue budget by £100,000 or more, or
- ❑ a contract worth £100,000 or more; or
- ❑ a new or unprogrammed capital scheme of £100,000 or more; or
- ❑ those which will have significant effects on communities living or working in two or more wards through a material positive or negative impact in environmental, physical, social or economic terms.

Councillor Asjad Mahmood
Vacant
Councillor Mohammed Iqbal
Vacant
Councillor Zafar Ali
Councillor Mohammad Hanif
Vacant

Growth and Regeneration
Resources and Transfer of Services
Housing, Health and Wellbeing
Planning and Regulatory Services
Environment and Climate Change
Leisure Services
Community Safety

Anyone wishing to make representations to the Executive about any of the matters listed below may do so by writing to Committee Services, Town Hall, Market Street, Nelson, BB9 7LG or by contacting the relevant officer listed in the right-hand column of the Plan. Alternatively, you may attend the relevant meeting of the Executive which will be held at Nelson Town Hall at 7pm on the dates shown below. **If you wish to speak at the meeting, you are asked to notify Paul Preston in Committee Services tel: 661648 or e-mail paul.preston@pendle.gov.uk by noon on the day of the meeting.**

Reports on the matters listed will be submitted to the Executive and will be available for public inspection on the Council's website at least five working days before the meeting. A list of background papers will be set out in each report.

Published: 13th February, 2025

SUBJECT	DECISION NEEDED	EXPECTED DATE OF DECISION	PRIVATE AND CONFIDENTIAL YES/NO	EXECUTIVE RESPONSIBILITY	DIRECTORS AND CONTACT OFFICERS
2025					
Insurance Tender – Procurement Results	For approval of the successful provider.	20 th February, 2025	No	Resources and Transfer of Services	Gemma-Louise Wells Head of Finance Gemma-Louise.Wells@pendle.gov.uk
Colne Market Hall Proposals for Future Management and Operations and development of the First Floor	To consider proposals for the management of the market	20 th February, 2025	Yes	Growth and Regeneration	phillip.spurr@pendle.gov.uk Richard Savory richardsavory@raisepartnership.co.uk
Draft Lancashire Local Nature Recovery Strategy	To sign off the Strategy.	20 th February, 2025	No	Planning and Regulatory	Neil Watson Assistant Director Planning, Building Control and Regulatory Services neil.watson@pendle.gov.uk

Council Tax Premiums for Empty Homes and Second Homes	To recommend the implementation of the premium for empty homes and second homes, changes provided by the Levelling Up and Regeneration Act 2023.	20 th February, 2025	No	Resources and Transfer of Services	Tom Quigley Tom.quigley@pendle.gov.uk
Quarter 3 Revenue and Capital Budget Monitoring	To agree the quarter 3 revenue and capital budget monitoring.	20 th February, 2025	No	Resources and Transfer of Services	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk
Quarter 3 Performance Monitoring	To agree the quarter 3 Strategic Monitoring position.	20 th February 2025	No	Resources and Transfer of Services	Marie Mason Corporate Client and Governance Manager marie.mason@pendle.gov.uk
General Fund Revenue and Capital Budgets 2025/26 and medium-Term Financial Forecast 2025/26 to 2027/28	To recommend to Council the medium-term financial position of the Council.	20 th February 2025	No	Resources and Transfer of Services	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk
Marsden Park Golf Course Update	To consider a proposal relating to the future of Marsden Park Golf Course	20 th February 2025	Yes	Leisure Services	Simon Gwynne, Pendle Leisure Trust / Phillip Spurr, Director of Place phillip.spurr@pendle.gov.uk

Staffing Resources for Nelson Long Term Town Plan	To agree staffing resources for Nelson Long Term Town Plan	20 th March, 2025	No	Growth and Regeneration	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk Gill Dickson gill.dickson@pendle.gov.uk
Land and Property Asset Management Strategy 2025/28	To agree the strategy.	20 th March, 2025	No	Resources and Transfer of Services	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk
Operational Services Prohibited types and dangerous dog policy	To seek Executive's views / endorsement of the proposed policy prior to the policy's submission to Council for approval.	20 th March, 2025	No	Community Safety	David Walker, Assistant Director, Operational Services david.walker@pendle.gov.uk
Brierfield Gasometer	To consider proposals for the development of the site.	20 th March, 2025	Yes	Growth and Regeneration	Ifty Bokhari Head of Economic Growth iftikhar.bokhari@pendle.gov.uk
Pendle Household Support Programme 2025	To seek delegated authority for the 2025/26 programme	20 th March 2025	No	Resources and Transfer of Services	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk Gill Dickson gill.dickson@pendle.gov.uk
Temporary Accommodation		20 th March 2025	No	Housing, Health, and Wellbeing	Sarah Whitwell, Head of Housing and

					Environmental Health sarah.whitwell@pendle.gov.uk
Corporate Equalities Policy	To approve the updated Corporate Equality & Diversity Policy.	20 th March 2025	No	Resources and Transfer of Services	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk
Homelessness and Rough Sleeping Strategy	To approve the Strategy.	20 th March 2025	No	Housing, Health, and Wellbeing	Sarah Whitwell, Head of Housing and Environmental Health sarah.whitwell@pendle.gov.uk
Corporate Plan Actions 2025/26	For Information.	20 th March 2025	No	Resources and Transfer of Services	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk
Community Cohesion Strategy and Community Engagement Framework.	To approve the Community Cohesion Strategy and Community Engagement Framework.	20 th March 2025	No	Community Safety	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk
Tender - Bulky Household Waste Collections	For approval of the successful provider.	20 th March 2025	No	Environment and Climate Change	Contact Officer philip.hartup@pendle.gov.uk
Tender for design and build of a single	To agree the contract following the tender	29 th May, 2025	No	Leisure Services	Contact Officer bruce.corden@pendle.gov.uk

storey extension at Pendle Wavelengths.	procedure.				
Customer Contact and Digital Strategy	To agree the Strategy.	29 th May, 2025	No	Resources and Transfer of Services	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk
IT Strategy	To agree the Strategy.	29 th May, 2025	No	Resources and Transfer of Services	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk
Annual Programmes update report (Holidays Activities and Food programme, Household Support Fund & 'Together an Active Pendle updates all going as one report)	For information	29 th May 2025	No	Housing, Health, and Wellbeing	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk Gill Dickson gill.dickson@pendle.gov.uk
Quarter 4 Strategic Monitoring - Performance Update	Monitoring Information	29 th May 2025	No	Resources and Transfer of Services	Marie Mason Corporate Client & Governance Manager marie.mason@pendle.gov.uk
Safeguarding Policy	To approve the updated safeguarding policies and procedures.	June 2025	No	Housing, Health, and Wellbeing	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk

