

**REPORT FROM: HEAD OF FINANCE**

**TO: EXECUTIVE**

**DATE: 20<sup>TH</sup> FEBRUARY, 2025**

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## **INSURANCE TENDER PROCUREMENT RESULTS**

### **PURPOSE OF REPORT**

To report, for information, tenders which have been received and accepted.

### **ISSUE**

#### **Award of Contracts**

1. Following the relevant procurement process, tenders have been received and accepted in relation to the following project:-

#### **(a) Provision of Insurance Cover**

##### **Cover Type**

Property Damage  
Liability Insurance  
Motor Fleet  
Fidelity Guarantee  
Engineering & Inspection  
Personal Accident/Business Travel

##### **Awarded Party**

Protector  
Zurich Municipal  
Protector  
Zurich Municipal  
Zurich Municipal  
Maven Public Sector

For details of scoring in both price and quality please see Appendix A.

### **IMPLICATIONS**

**Policy:** None arising directly from the report.

**Financial:** The financial implications are as provided in the report. Assessment of

awarded tender against budget provision available is part of the budget tendering exercise. Expenditure will be contained within existing budgets.

- Legal:** All awarded contracts are for a length of 3 years, with optional additional 2 years available.
- Risk Management:** None arising directly from the report.
- Health and Safety:** None arising directly from the report.
- Sustainability:** None arising directly from the report.
- Community Safety:** None arising directly from the report.
- Equality and Diversity:** None arising directly from the report.
- APPENDICES:** A – Scoring table

## Scoring of received Insurance Tenders

<u>Lot Number</u>	<u>Cover Type</u>	<u>Tenderer</u>	<u>Price</u>	<u>Price Score 60%</u>	<u>Quality Score 40%</u>	<u>Overall Score 100%</u>	<u>Awarded to</u>
1	Property Damage	Tenderer A	£113,418.83	39.97%	40.00%	79.97%	Protector
		Tenderer B	£107,093.83	41.29%	40.00%	81.29%	
		Protector	£75,551.00	60.00%	35.00%	<b>95.00%</b>	
2	Liability Insurance	Zurich Municipal	£113,998.55	60.00%	37.00%	<b>97.00%</b>	Zurich Municipal
3	Motor Fleet (inc Lease Cars & Employee Scheme)	Tenderer A	£196,704.35	40.29%	40.00%	80.29%	Protector
		Tenderer B	£138,000.00	57.43%	40.00%	97.43%	
		Protector	£132,088.89	60.00%	40.00%	<b>100.00%</b>	
4	Fidelity Guarantee	Zurich Municipal	£4,225.20	60.00%	31.20%	<b>91.20%</b>	Zurich Municipal
5	Engineering & Inspection	Zurich Municipal	£8,832.85	59.68%	35.00%	<b>94.68%</b>	Zurich Municipal
		Tenderer B	£8,786.02	60.00%	32.50%	92.50%	
6	Personal Accident/Business Travel	Tenderer A	£751.76	37.88%	40.00%	77.88%	Maven Public Sector
		Maven Public Sector	£474.57	60.00%	28.57%	<b>88.57%</b>	