

REPORT FROM: Head of Resources

TO: Nelson Long Term Town Plan Board

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Revised Terms of Reference

PURPOSE OF REPORT

To review the Terms of Reference (ToR), specifically concerning the updated Membership of the Board.

Recommendations

That the Board:

1. Note the updated membership of the Board

Reasons for Recommendation

- 1 To ensure that the Terms of Reference are up to date

Background

1. The Nelson Long-Term Town Plan Terms of Reference serve as a guiding document outlining the committee's purpose, roles, responsibilities, and membership. Periodic reviews are essential to maintain relevance with the Long Term Town Plans objectives and to ensure equitable representation of stakeholders.
2. Following changes to the Board membership, the Terms of Reference required updating.

Updates to Terms of Reference

3. A number of updates have been made to the Board membership and are highlighted in Appendix 1 of the Terms of Reference. The changes reflect the current position of the Board in the Long Term Town Plan process



4. The Board may wish to consider whether its membership from the Faith sector should be widened following the continued absence of Imam Afaq Khan from the Board meetings

IMPLICATIONS

Policy: None directly arising from this report.

Financial: None directly arising from this report.

Legal: None directly arising from this report.

Risk Management: None directly arising from this report.

Health and Safety: None arising directly from this report.

Sustainability: A review of the Terms of Reference for the Nelson Long Term Town Plan Board membership helps maintain a relevance of the Boards objectives.

Community Safety: None directly arising from this report.

Equality and Diversity: A review of the Terms of Reference of the Nelson Long Term Town Plan Board membership helps maintain a current reflection of the community which it is representing.

APPENDIX ONE

Terms of Reference (see Pg 7 for Membership of the Board)