

**REPORT FROM: HEAD OF HOUSING AND ENVIRONMENTAL HEALTH**

**TO: COLNE AND DISTRICT COMMITTEE**

**DATE: 6 FEBRUARY 2025**

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## **AREA COMMITTEE BUDGET 2024/25**

### **PURPOSE OF REPORT**

To advise members on the Committee's 2024/25 area committee budget.

### **RECOMMENDATIONS**

- (1) That members note only the schemes listed in Appendix 1 has agreed funding.
- (2) That members consider the new bids at paragraph 7–11.
- (3) That members consider the underspend at paragraph 13.

### **REASON FOR RECOMMENDATIONS**

To enable the area committee budget to be allocated efficiently and effectively.

### **ISSUE**

#### ***Uncommitted Balance for 2023/24***

1. This is **£5,039**.

#### ***Allocation for 2024/25***

2. This is **£42,390**.

#### ***Effective Allocation for 2024/25***

3. This is **£47,429** (£5,039 plus £42,390).

#### ***Commitments for 2024/25***

4. These total **£29,268** (see Appendix 1 for a detailed breakdown).

## ***Balance for 2024/25***

5. This is **£18,161**.

## ***Financial Advice (as reported to all Area Committees in May 2018)***

6. The budget carry forward is capped at a maximum of one year's budget, ie £42,390. If the Committee has more than £42,390 unspent at the end of the year, it will need to use the following year's budget to make good the difference. See Financial Implications below.

Please refer to the financial implications section of this report. Bids for new funding should be submitted on the May 2018 revised forms (Form A for internal bids and Form B for external bids) in order that members can evaluate them on a consistent basis.

## ***New/Deferred Bids***

7. ***Hendly Court Paving Repairs*** – £2,000 to relay sett paving to prevent a tripping hazard on an unadopted street (see Appendix 2 for bid form).
8. ***Thread of Hope: School Pilot Project*** – £4,000 to deliver workshops aimed at tackling drug and alcohol abuse (see Appendix 3 for bid form).
9. ***Colne Gateway Wildflower Scheme*** – £955.34 to prepare the land and sow wildflower seeds at St Stephen's Way and Byron Road roundabout to create colourful gateways into Colne (see Appendix 4 for bid form).
10. ***Drainage Improvements to Footpath 20, Trawden*** – £5,000 to replace the defective drainage on the footpath (see Appendix 5 for bid form).
11. ***Street Nameplates***: £5,500 to replace the missing, damaged or rusty street nameplates which have been identified (see Appendix 6 for bid form).

## ***Existing Bids***

### ***Overspend – Additional Funding Required***

12. None.

### ***Underspend – De-allocate Funding***

13. ***Colne town centre litter bins (Sch No 51)***: The original scheme to clean, prime and repaint 21 freestanding cast iron litter bins has been completed at a total cost of £7,641 against an allocation of £8,324, resulting in an underspend of £683. Councillors are requested to de-allocate £683 and return the funds to the central pot.

## ***Councillors' Projects***

14. It was resolved at the meeting on 11.05.23, that the area committee budget remain as one central pot, with no allocation to individual councillors as in previous years. Cllr Lord had £3.07 uncommitted from previous years and £1,500 was de-committed on 11/01/24 from the Wycoller Beck Stabilisation Project and returned to the three original councillors.

Ward	Councillor	c/f	Allocation	Committed	Balance
Boulsworth and Foulridge	David Cockburn-Price	£0.00	£500.00	£500.00	£0.00
	Sarah Cockburn-Price	£0.00	£500.00	£500.00	£0.00
	Kevin Salter	£0.00	£0.00	£0.00	£0.00
Vivary Bridge	David Albin	£0.00	£0.00	£0.00	£0.00
	Kieran McGladdery	£0.00	£0.00	£0.00	£0.00
	Tom Ormerod	£0.00	£0.00	£0.00	£0.00
Waterside and Horsfield	Neil Butterworth	£0.00	£500.00	£500.00	£0.00
	Dorothy Lord	£3.07	£.000	£0.00	£3.07
	Ash Sutcliffe	£0.00	£0.00	£0.00	£0.00
<b>Total</b>		<b>£3.07</b>	<b>£1,500.00</b>	<b>£1,500.00</b>	<b>£3.07</b>

15. **Colne Youth Action Group:** £500 from Cllr David Cockburn-Price towards martial arts equipment.
16. **Colne Gala 2024:** £500 from Cllr Butterworth.
17. **Trawden Heritage Plaque:** £121.26 from Cllr Sarah Cockburn-Price to cover the overspend.
18. **Bulbs for Lidgett Gateway:** £378.74 from Cllr Sarah Cockburn-Price.

## IMPLICATIONS

**Policy:** The area committee budget is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2021/24.

**Financial:** At the Council meeting on 29 September 2022, councillors resolved to move the area committee capital programme budgets to revenue.

The budget allocations for each committee remain the same.

Previous allocations do not need to be revisited. There is no implication for these schemes.

Applications no longer require sign off by Financial Services in order to proceed.

Awards can be made for schemes which are either revenue or capital in nature so capital schemes can still be funded.

Capital schemes may incur additional charges for internal services, eg Engineers' costs in delivering the scheme.

Wherever possible, all payments should be made in the year of the budget award by 31 March.

The cap on budget slippage still applies and any slippage will need to be agreed by the Council in line with Financial Regulations.

No more than one year's worth of budget can be rolled forward into future years.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the area committee budget. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.

2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

**Legal:** There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

**Risk Management:** The area committee budget is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

**Health and Safety:** The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

**Sustainability:** Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

**Community Safety:** A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

**Equality and Diversity:** The area committee budget is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

## **APPENDICES**

Appendix 1: Area Committee Budget Commitments for 2024/25 for Colne and District Committee.

Appendix 2: Hendly Court Paving Repairs (Form A).

Appendix 3: Thread of Hope: School Pilot Project (Form B).

Appendix 4: Colne Gateway Wildflower Scheme (Form A).

Appendix 5: Drainage Improvements to Footpath 20, Trawden

Appendix 6: Street Nameplates (Form A).

## **LIST OF BACKGROUND PAPERS**

None.

**Colne and District Committee Commitments for 2024/25**
Appendix 1

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2024/25	Reallocated	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
3	<b>04/04/19 &amp; 10/06/21 &amp; 11/01/24 &amp; 27/03/24</b> Premises improvement grants	M Williams (ECO)	£12,000			£12,000	£0	£12,000	New allocation of £2,000 agreed on 11/01/24 and £6,000 on 27/03/24
32	<b>09/05/19 &amp; 10/09/20 &amp; 10/06/21 &amp; 12/05/22</b> Councillors' capital projects	M Hunting (HEH)	£5,020			£5,020	£1,324	£3,696	£2,500 allocated to each councillor to be spent on appropriate capital projects, subject to receipt of a completed capital programme bid form. See main report for details. £1,500 vired to scheme 43 but returned on 11/01/24. There is £3.07 uncommitted and £3,314 committed but not yet spent
48	<b>13/10/22</b> CYAG-branded signage at CYAG's Youth Hub	M Hunting (HEH)	£347			£347	£0	£347	First payment made
51	<b>02/02/23 &amp; 02/03/23</b> Colne town centre litter bins	J Lord (OPS)	£683			£683	£0	£683	£3,389 vired from Sch 3 towards town centre litter bins. Additional allocation of £4,935 on 02/03/23
62	<b>28/03/23</b> Improvements to Colne Lane and Windy Bank Car Parks	S Whalley (ECO)	£577			£577	£577	£0	£423.07 from Cllr Ash Sutcliffe's Councillors' Project Fund and £1,326.93 from the central pot
63	<b>28/03/23</b> Landscaping enhancements to car parks	S Whalley (ECO)	£887			£887	£887	£0	£1,142 committed, but with £57 coming from Councillors' Projects fund and £1,085 from the central pot

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2024/25	Reallocated	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
64	<b>11/05/23 &amp; 06/06/24 &amp; 08/08/24</b> Litter and Dog Waste Bins	J Lord (OPS)	£430	£3,000		£3,430	£2,293	£1,137	£1,000 allocated on 11.05.23, £1,000 on 06.06.24 and £2,000 on 08.08.2024 for the provision of litter and dog waste bins
65	<b>08/06/23</b> Improvements to communal footpath of Grosvenor Street and Mabel Street, Colne	M Hunting (HEH)	£500			£500	£0	£500	That an allocation of £500 be made to Grosvenor and Mabel Community Land Trust towards improvements to the drainage of the communal footpath to the allotments on the site of Grosvenor Street and Mabel Street, Colne
70	<b>07/09/23</b> R&D for public art installation in Colne	M Hunting (HEH)	£1,800			£1,800	£1,800	£0	That £3,600 be allocated from the Committee's 2023/24 budget for an initial research and development period for the installation of new art within Colne
72	<b>02/11/23</b> Improvements to Queen Street Car Park	S Whalley (ECO)	£496			£496	£66	£430	
74	<b>02/11/23</b> Armed Forces Memorial Bench	M Hunting (HEH)	£25	£20		£45	£45	£0	Completed
76	<b>07/12/23</b> Conservation Area Appraisal for Keighley Road, Colne	N Watson (PEDRS)	£3,696			£3,696	£0	£3,696	
80	<b>08/02/24</b> Colne Boundary Walk information boards	Lidgett and Beyond	£429			£429	£0	£429	

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2024/25	Reallocated	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
84	<b>27/03/24 &amp; 10/10/24</b> Repainting, repairing or replacing street signs in Colne, Trawden, Foulridge and Laneshaw Bridge	U Hannan (ECO)	£1,500	£2,000		£3,500	£3,350	£150	£1,500 allocated on 27/03/24 and £2,000 on 10/10/24
90	<b>27/03/24</b> CYAG Footballs, bats, balls, craft and first aid kit	M Hunting (HEH)	£375			£375	£375	£0	Completed
91	<b>27/03/24</b> Lord Street Forest School garden	M Hunting (HEH)	£258			£258	£0	£258	
92	<b>27/03/24</b> Painting bollards at Swanfield Terrace and Blenheim Street, Colne	M Hunting (HEH)	£250			£250	£250	£0	Completed
93	<b>27/03/24</b> Footpath restoration at Lake Burwain	M Hunting (HEH)	£1,000			£1,000	£1,000	£0	Completed
94	<b>09/05/24</b> Colne Junior Council visit to the Houses of Parliament	M Hunting (HEH)		£500		£500	£500	£0	Completed
95	<b>09/05/24</b> Colne Market Traders Committee photography competition	M Hunting (HEH)		£500		£500	£500	£0	Completed

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2024/25	Reallocated	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
96	<b>06/06/24</b> Additional LED lighting column on Colne Lane Car Park, Colne	S Whalley (ECO)		£3,775		£3,775	£0	£3,775	Order placed
97	<b>06/06/24</b> Painting bollards by St Bartholomew's Church and top of Cotton Tree Lane	M Hunting (HEH)		£770		£770	£770	£0	Completed
98	<b>06/06/24</b> Wooden gate at Greenfield Road, Colne	S Whalley (ECO)		£350		£350	£0	£350	That the installation of a galvanised steel gate at Greenfield Road not be supported, but funding of up to £350 be agreed in principle for the provision of a wooden gate at the same location
99	<b>08/07/24</b> Black Horse Yard gate, Colne	Colne BID		£550		£550	£550	£0	Completed
100	<b>08/08/24</b> Painting gas light and old sign with new lamp top	M Hunting (HEH)		£400		£400	£0	£400	
101	<b>08/08/24</b> Public art project – Preparing and submitting external grant applications	M Hunting (HEH)		£4,300		£4,300	£0	£4,300	
102	<b>08/08/24</b> Polytunnel for Trawden in Bloom	M Hunting (HEH)		£500		£500	£500	£0	Completed
103	<b>10/10/24</b> North Valley Roundabout Improvement Scheme	Colne BID		£2,000		£2,000	£0	£2,000	



Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2024/25	Reallocated	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
104	<b>10/10/24 &amp; 09/01/25</b> Litter pickers for Waterside Youth Club	M Hunting (ES)		£91		£91	£91	£0	Completed
105	<b>10/10/24</b> Painting 20 bollards on Market Street, Colne	M Hunting (ES)		£430		£430	£0	£430	
106	<b>10/10/24</b> Replacing missing gully gates and cleaning out blocked gullies on unadopted back streets	S Whalley (ECO)		£2,500		£2,500	£749	£1,751	
107	<b>07/11/24</b> Holt House height barrier	P Riley (OS)		£1,500		£1,500		£1,500	
108	<b>05/12/24</b> Winterbloom 25	Colne BID		£5,000		£5,000		£5,000	
109	<b>05/12/24</b> Dog fouling bin at Ball Grove, Colne	Trawden Forest Parish Council		£82		£82		£82	That £82.24 be awarded to Trawden Forest Parish Council
110	<b>09/01/25</b> Patten Street/Shaw Street pen clearance	P Riley (OPS)		£1,000		£1,000		£1,000	That initial funding of £1,000 be allocated towards the removal of all structures and debris on the site, to be increased by an additional £950 should no further funding be received from elsewhere. Confirmation that £950 will be contributed from elsewhere
	<b>Subtotal</b>		<b>£30,273</b>	<b>£29,268</b>	<b>£0</b>	<b>£59,541</b>	<b>£15,627</b>	<b>£43,914</b>	
	<b>Unallocated Funds</b>		<b>£5,039</b>	<b>£13,122</b>		<b>£18,161</b>		<b>£18,161</b>	
	<b>Total Funds Available 24/25</b>		<b>£35,312</b>	<b>£42,390</b>	<b>£0</b>	<b>£77,702</b>	<b>£15,627</b>	<b>£62,075</b>	

**(FORM A: INTERNAL BID)****BID FOR FUNDING FROM AREA COMMITTEE BUDGET  
PRO FORMA**

**Project title:** Hendly Court Paving Repairs, Colne

**Bid submitted by:** Scott Whalley, Engineering Manager

**On behalf of (please include contact details):** Residents of Hendly Court

**Amount requested:** £2,000

**Is there match funding for the project from elsewhere?** No

**If so, please give details:**

**Brief details of project:** Hendly Court is an unadopted highway. The road is set to paving with a course of stone flags on either side. A number of the stone flags need relaying on concrete as there are currently a number of trips on them and are in a dangerous condition. As the road is unadopted, Lancashire County Council has no responsibility. Pendle Council does not have any maintenance budgets that will fund the works

**Main outcomes to be achieved:** To make the unadopted highway safe for residents to use and to preserve the conservation materials on the street

**When will project be implemented?**

**Start Date:** ASAP

**Expected Completion Date:**

**Who will undertake the project works?** Contractor appointed by Engineers

**Are there long-term revenue consequences and how will these be funded?** No

**(FORM B: EXTERNAL BID)**

**BID FOR FUNDING FROM AREA COMMITTEE BUDGET  
PRO FORMA**

**Project title:** Thread of Hope: School Pilot Project

**Bid submitted by:** Elisha House Recovery Community

**On behalf of (please include contact details):**

Carl Molyneaux, Manager, Elisha House Recovery Community

- a) **Does your organisation have a constitution?** Yes
- b) **Does it have a board of governors/directors or a committee that oversees its work?** Yes
- c) **Does your organisation have its own bank account?** Yes
- d) **How many signatures are required to authorise a payment from your bank account?** Two

**Is your organisation VAT-registered?\*** No

**Amount requested:** £4,000

**Total amount of project:** £4,000

Breakdown of costs:

4 x workshops £200 each with facilitator .....	£800
10 sessions pilot program £200 per session with facilitator .....	£2,000
Food costings and admin.....	£1,200

All costings include staffing, venue hire and use of facilities

Workshops will be 2 hours long with a break

Sessions will be 10 till 4pm with lunch included

**Is there match funding for the project from elsewhere?** No

**If so, please give details:**

**Brief details of project:** With the success of the recent Thread of Hope performance at the Muni in December 2024 which enabled us to highlight the issues around addition, we now want to deliver workshops to young people to pilot a 10-week programme to tackle the growing concerns surrounding drug and alcohol abuse among this cohort in the locality

**Main outcomes to be achieved:** To educate young people about the risks, provide coping strategies, foster open discussion, reduce stigma, empower young people and provide Hope.

**When will project be implemented?**

**Start Date:** March 2025

**Expected Completion Date:** June/July 2025

**Who will undertake the project works?** Elisha House Recovery Community in partnership, Pendle Leisure Trust, Pendle Education Trust and the YES Hub

**Are there long-term revenue consequences and how will these be funded?** With our partners we will look at other funding streams to continue the project once the pilot programme has been evaluated.

***\*Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT***

**(FORM A: INTERNAL BID)****BID FOR FUNDING FROM AREA COMMITTEE BUDGET  
PRO FORMA**

- A. Project title:** Colne Gateway Wildflower Scheme
- B. Bid submitted by:** Phil Riley, Green Spaces Manager
- C. On behalf of (please include contact details):** PBC Greenspaces – Operational Services
- D. Amount requested:** £955.34
- E. Is there match funding for the project from elsewhere?** Yes  
**If so, please give details:** Colne Town Council – Seed purchase @ £150 per kg and PBC's time in maintaining, cutting, collecting and disposing of in the Autumn
- F. Brief details of project:** To mark out, prepare, rotate to fine tilth and sow wildflower seed, similar to that of Netherfield Road, Nelson during 2024. Cut and collect in the Autumn. Total area approximately 200m<sup>2</sup>
- Last year, St Stephen's Way was left to grow as a natural meadow, with paths cut through for walkers. Signage explained about the ecological benefits of this project and we received compliments from appreciative members of the public. By adding wildflowers this year, we will improve the look of these Colne gateway sites and also attract bees and butterflies
- G. Main outcomes to be achieved:** To achieve colourful gateways on St Stephen's Way and Byron Road roundabout areas as key transport routes through Colne, enhancing existing differential mowing schemes. Additional benefit to pollinators towards Pendle's response to the climate emergency
- H. When will project be implemented?**  
**Start Date:** February/March 2025 start prepare  
**Expected Completion Date:** October 2025
- I. Who will undertake the project works?** PBC Landscape Maintenance
- J. Are there long-term revenue consequences and how will these be funded?**  
This scheme requires annual replacement for best results. It is possible to use perennial seed as opposed to annual, but it takes several years to establish and is not as vibrant/more susceptible to weed growth. If this scheme is not carried on, it will very quickly return to grass and its previous landscape condition



## St Stephen's Way



## Byron Road



(FORM A: INTERNAL BID)

**BID FOR FUNDING FROM AREA COMMITTEE BUDGET  
PRO FORMA**

- K. Project title:** Footpath Trawden (Back Lane to Dean Street)
- L. Bid submitted by:** Scott Whalley, Engineering Manager
- M. On behalf of (please include contact details):** Economic Growth, Town Hall,  
Nelson
- N. Amount requested:** £5,000
- O. Is there match funding for the project from elsewhere?** Yes  
**If so, please give details:** £1,000 from Trawden Parish Council, £1,000 from  
Footpath Budgets and bid to be made to Environment Agency Quick Win Funding
- P. Brief details of project:** This footpath, which serves as an important link for the  
school and residents, suffers from regular flooding due to defective drainage. The  
drainage needs replacing
- Q. Main outcomes to be achieved:** To prevent the footpath from flooding
- R. When will project be implemented?** Easter Holidays  
**Start Date:**  
**Expected Completion Date:**
- S. Who will undertake the project works?** Contractor appointed by Engineers
- T. Are there long-term revenue consequences and how will these be funded?**  
No

**(FORM A: INTERNAL BID)****BID FOR FUNDING FROM AREA COMMITTEE BUDGET  
PRO FORMA**

**Project title:** Street Nameplates

**Bid submitted by:** Unays Hannan, Assistant Engineer

**On behalf of (please include contact details):** Cllr Sarah Cockburn-Price

**Amount requested:** £5,500

**Is there match funding for the project from elsewhere?** Yes

**If so, please give details:** Street Nameplate budget

**Brief details of project:** Pendle Council has an annual budget for replacing or repairing street signs in Colne, Laneshaw Bridge, Trawden and Foulridge. Sadly, this budget is inadequate and over the last five years the backlog has grown and grown. Earlier in the year, an attempt was made to catch up with the missing, damaged or rusty street signs that had been identified. However, prices have risen and were considerably in excess of what was understood when that bid was made. This bid, in fact, covered less than half the list. Now the list of outstanding work has been redone and the cost is over £5,000. This bid is for £5,500 in order to complete all the work and add a small contingency for new signs identified prior to end of this financial year.

**Main outcomes to be achieved:** All street nameplates updated

**When will project be implemented?**

**Start Date:** As soon as funding approved

**Expected Completion Date:** End of March 2025

**Who will undertake the project works?** Council approved contractor

**Are there long-term revenue consequences and how will these be funded?** No



<u>Date</u>	<u>Area</u>	<u>Street name plate</u>	<u>Location</u>	<u>Work required</u>	<u>Details</u>	<u>Status</u>
<b>C50+A2:G5+A2:G84</b>						
25/08/20	C	Windsor Street	Colne	Re-paint nameplate	At jct Byron Road	Completed
06/09/20	C	Albert Road	Colne	Re-paint nameplate	Shop next to Town Hall	Completed
18/11/20	C	Cuerden Street	Colne	Re-paint nameplate	Request for repainting.	Completed
20/02/21	C	Albert Road	Colne	Re-paint nameplate	Nameplate at the Crown Hotel - repainting request.	Completed
22/02/21	C	Rydal Place	Colne	Re-paint nameplate	Repainting required.	Completed
23/02/21	C	Reed Row	Colne	Re-paint nameplate	Rusting nameplate at Reed Row, Lenches, Colne	Completed
19/04/21	C	Dudley Street	Colne	Re-paint nameplate	Old style sign, repaint request by SCP	Completed
19/04/21	C	Bradley Street	Colne	Re-paint nameplate	Modern sign, decayed	Completed
04/06/21	C	Holme Street	Trawden	Re-paint nameplate	Repainting request (near Winewall bridge)	Completed
26/06/21	C	Carriers Row	L'shaw Bridge	Re-paint nameplate	Request for repainting.	Completed
24/10/21	C	Lanehouse	Trawden	Re-paint nameplate	Request repaint by SCP	Completed
28/02/22	C	Calder Street	Colne	Re-paint nameplate	Request repaint by SCP	Completed
29/03/22	C	Gladstone Terrace	Trawden	Re-paint nameplate	Request repaint by SCP	Completed
29/03/22	C	Thornfield Terrace	Trawden	Re-paint nameplate	Request repaint by SCP	Completed
01/04/22	C	Monmouth Street	Trawden	Re-paint nameplate	Request for re-painting of nameplate.	Completed
04/07/22	C	Hall Meadows	Trawden	Re-paint nameplate	Request repaint by SCP	Completed
08/08/22	C	Mitchell Street	Colne	Re-paint nameplate	Request repaint by SCP	Completed
26/01/23	C	Burnley Road (on Queens Hotel / Stablecross block)	Colne	Re-paint nameplate	Request repaint by SCP	Completed
27/03/23	C	Winewall Road	Trawden	Re-paint nameplate	Request repaint by SCP	Completed
03/04/23	C	Chatham Street	Colne	Re-paint nameplate	Request repaint by SCP, reported 3 times, never progressed!	Completed
04/04/23	C	Moore Street	Colne	Re-paint nameplate	Request repaint by SCP	Completed
04/04/23	C	Essex Street	Colne	Re-paint nameplate	Request repaint by SCP	Completed
28/04/23	C	Parkinson Street	Foulridge	Re-paint nameplate	Request repaint by SCP	Completed
25/07/23	C	John Street	Trawden	Re-paint nameplate	Request repaint by SCP	Completed
25/07/23	C	North View	Trawden	Re-paint nameplate	Request repaint by SCP	Completed
09/08/23	C	Cromwell Street	Foulridge	Re-paint nameplate	Request repaint by SCP	2. Action required
22/08/23	C	Coniston Grove	Colne	Re-paint nameplate	Request repaint by SCP	2. Action required
21/09/23	C	To the Little Theatre'	Colne	Re-paint nameplate	Request re-paint for the sign pointing downhill	2. Action required
21/09/23	C	Princess Street	Colne	Re-paint nameplate	Request re-paint (side of Tubbs)	2. Action required
19/10/23	C	Back Duke Street	Colne	Re-paint nameplate	Requested by SCP	2. Action required
29/04/24	C	Bold Street	Colne	Re-paint nameplate	Requested by SCP, at lower end of this street	2. Action required
29/04/24	C	Midgley Street	Colne	Re-paint nameplate	Requested by SCP, at lower end of this street	2. Action required
29/04/24	C	Curzon Street	Colne	Re-paint nameplate	Requested by SCP, at top end of this street	2. Action required
29/04/24	C	Back Albert Road	Colne	Re-paint nameplate	Requested by SCP	2. Action required
29/04/24	C	School Street	Colne	Re-paint nameplate	Requested by SCP	2. Action required
29/04/24	C	Seldon Street	Colne	Re-paint nameplate	Requested by SCP	2. Action required
29/04/24	C	Atkinson Street	Colne	Re-paint nameplate	Requested by SCP, off Knott's Lane	2. Action required
29/04/24	C	Parker Street	Colne	Re-paint nameplate	Requested by SCP	2. Action required
02/06/24	C	Market Street	Colne	Re-paint nameplate	Requested by SCP	2. Action required
02/06/24	C	Skelton Street	Colne	Re-paint nameplate	Requested by SCP	2. Action required
02/06/24	C	Spring Lane	Colne	Re-paint nameplate	Requested by SCP	2. Action required
21/06/24	C	Princess Street	Colne	Re-paint nameplate	Request re-paint (other end of street to Row31 re side of Tubbs)	2. Action required
21/07/24	C	Hollin Hall	Trawden	Re-paint nameplate	Requested by SCP	2. Action required



21/07/24	C	Back Bond Street	Colne	Re-paint nameplate	Requested by SCP	2. Action required
21/07/24	C	Sutherland Street	Colne	Re-paint nameplate	Requested by SCP	2. Action required
08/08/24	C	West Exchange Street	Colne	Re-paint nameplate	Requested by SCP	2. Action required
16/10/24	C	Earl Street	Colne	Re-paint nameplate	Requested by SCP	2. Action required
16/10/24	C	School Street	Colne	Re-paint nameplate	Requested by SCP	2. Action required
30/10/24	C	Parkinson Street	Colne	Re-paint nameplate	Requested by SCP	2. Action required
05/11/24	C	Proctor Croft	Colne	Re-paint nameplate	Requested by SCP	2. Action required
17/11/24	C	West street	Colne	Re-paint nameplate	Requested by SCP	2. Action required
17/11/24	C	Gibfield road	Colne	Re-paint nameplate	Requested by SCP	2. Action required
17/11/24	C	Spring Gardens Road	Colne	Re-paint nameplate	Requested by SCP	2. Action required
17/11/24	C	Dickson Street	Colne	Re-paint nameplate	Requested by SCP	2. Action required

#### New name plate

14/06/22	C	Whitewalls Drive	Colne	New nameplate	Requested by SCP	Completed
31/10/22	C	Clayton Street	Colne	New nameplate	Requested by SCP, decayed	Completed
14/02/23	C	Lachman Road	Trawden	New nameplate	Request new nameplate, prev noted as repaint	Completed
09/03/23	C	Hawthorne Terrace	Foulridge	New nameplate	Requested by SCP, and again 9/8/23	Completed
24/04/23	C	New Bath Street	Colne	New nameplate	Has it been done???	Completed
22/05/23	C	Thorn Grove	Colne	New nameplate	Has it been done???	Completed
25/07/23	C	Burnley Road	Trawden	New nameplate	Request new nameplate	Completed
18/08/23	C	Standroyd Drive	Colne	New nameplate	Request new nameplate	Completed
18/08/23	C	Lowther Lane	Foulridge	New nameplate	Request new nameplate.	Completed
09/10/23	C	Hopkinson St	Trawden	New nameplate	Requested by SCP	Completed
18/10/23	C	Craven Street	Colne	New nameplate	Request new SNP	Completed
19/10/23	C	Ridehalgh Street	Colne	New nameplate	Requested by SCP -	Completed
10/02/24	C	Boulsworth Drive	Trawden	New nameplate	Requested by SCP	Completed
20/02/24	C	Shaw Street	Colne	New nameplate	New nameplate requested	Completed
12/04/24	C	New Street	Colne	New nameplate	New nameplate requested	Completed
29/04/24	C	The Arches	Colne	New nameplate	Requested by AshS	Completed
29/04/24	C	Snell Grove	Colne	New nameplate	Requested by post under AshS	Completed
03/06/24	C	Guy Syke	Colne	New nameplate	New nameplate requested	Completed

21/06/24	C	Leopold St	Colne	New nameplate	New nameplate requested	2. Action required
21/06/24	C	Rydal Place	Colne	New nameplate	New nameplate requested	2. Action required
21/06/24	C	Cragg St	Colne	New nameplate	New nameplate requested	2. Action required
21/07/24	C	Bank Street	Colne	New nameplate	New nameplate requested	2. Action required
16/10/2024	C	School Street	Colne	New nameplate	New nameplate requested	2. Action required
16/10/2024	C	Cross School Street	Colne	New nameplate	New nameplate requested	2. Action required
16/10/2024	C	Lower School Street	Colne	New nameplate	New nameplate requested	2. Action required
30/10/24	C	South Valley Drive	Colne	New nameplate	New nameplate requested	2. Action required
17/11/24	C	Stratford Way	Colne	New nameplate	New nameplate requested	2. Action required
17/11/24	C	Cross Helliwell Street	Colne	New nameplate	New nameplate requested	2. Action required
17/11/24	C	Charles Street	Colne	New nameplate	New nameplate requested	2. Action required
17/11/24	C	Allison Grove	Colne	New nameplate	New nameplate requested	2. Action required
17/11/24	C	Haverholt Close	Colne	New nameplate	New nameplate requested	2. Action required
17/11/24	C	Browning Close	Colne	New nameplate	New nameplate requested	2. Action required

**Repair**

17/08/18	C	Intake Crescent	Colne	Repair	New nameplate and backboard to existing posts. ...went to fit sign on existing posts. Dispute ... regarding where it should go.	7. On hold
17/08/18	C	Sycamore Rise	Foulridge	Repair	Inspected 17/08/18. Wall where sign was fitted damaged and fenced off. Sign at opposite side of road. Leave for now.	7. On hold
06/10/21	C	Ruskin Avenue	Colne	Repair	Damaged SNP & backboard @ jct Tennyson Road	7. On hold
25/10/21	C	Church View	Trawden	Repair	Rotting back board.	7. On hold
26/01/23	C	Sagar Fold	Colne	Repair	Hanging off, has it been repaired?	2. Action required
04/08/23	C	Greenfield Road	Colne	Repair	Hanging off, has it been repaired?	2. Action required
24/08/23	C	Lob Common Lane	Colne	Repair	Request street nameplate	2. Action required
30/08/23	C	Windermere Avenue	Colne	Repair	Repair SNP	2. Action required
11/10/23	C	Holme Crescent	Trawden	Repair	Request repair by SCP, rotting back board, then clean sign	2. Action required
04/12/23	C	Venables Ave	Colne	Repair	Repair SNP at bottom of venables	2. Action required
02/06/24	C	Ivegate	Colne	Repair	Move from under the arch to original position above the arch. Looks like it needs a repaint as well.	2. Action required
21/06/24	C	Thirlmere Ave	Colne	Repair	Crashed into, one post bent, sign has gone	2. Action required