

EXECUTIVE WORK PROGRAMME INCLUDING KEY DECISIONS

**Four Month Period Commencing
1st DECEMBER 2024**

Set out below is the Work Programme including the Forward Plan of key decisions, which the Executive of the Pendle Borough Council expects to take during the next four months. The Forward Plan will be updated and re-published on the following dates during that period:

14th November 2024

12th December 2024

16th January, 2025

13th February, 2025

A Key Decision is defined as an executive decision which is likely to result in significant expenditure/saving where there is:

- ❑ a virement of £100,000 or more; or
- ❑ a change in service provision that impacts upon the service revenue budget by £100,000 or more, or
- ❑ a contract worth £100,000 or more; or
- ❑ a new or unprogrammed capital scheme of £100,000 or more; or
- ❑ those which will have significant effects on communities living or working in two or more wards through a material positive or negative impact in environmental, physical, social or economic terms.

Councillor Asjad Mahmood
Councillor David Whipp
Councillor Mohammed Iqbal
Councillor Tom Whipp
Councillor Zafar Ali
Councillor Mohammad Hanif
Councillor Dorothy Lord

Growth and Regeneration
Resources and Transfer of Services
Housing, Health and Wellbeing
Planning and Regulatory Services
Environment and Climate Change
Leisure Services
Community Safety




Anyone wishing to make representations to the Executive about any of the matters listed below may do so by writing to Committee Services, Town Hall, Market Street, Nelson, BB9 7LG or by contacting the relevant officer listed in the right-hand column of the Plan. Alternatively, you may attend the relevant meeting of the Executive which will be held at Nelson Town Hall at 7pm on the dates shown below. **If you wish to speak at the meeting, you are asked to notify Paul Preston in Committee Services tel: 661648 or e-mail paul.preston@pendle.gov.uk by noon on the day of the meeting.**





Reports on the matters listed will be submitted to the Executive and will be available for public inspection on the Council's website at least five working days before the meeting. A list of background papers will be set out in each report.

Published: 14th November 2024

SUBJECT	DECISION NEEDED	EXPECTED DATE OF DECISION	PRIVATE AND CONFIDENTIAL YES/NO	EXECUTIVE RESPONSIBILITY	DIRECTORS AND CONTACT OFFICERS
Proposal to erect a Telecommunication Tower and Associated Base Equipment Station at Rainhall Road Car Park, Barnoldswick	Request - to agree to grant a lease for the installation of a new telecommunications tower and associated base station equipment at the above location, subject to the receipt of planning consent	28 th November 2024	No	Resources and Transfer of Services	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk
ACE Centre Air Conditioning System		28 th November 2024	No	Resources and Transfer of Services	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk
Recommendations of the Overview & Scrutiny Committee – Executive response requested.	Review of Bulky Household Waste Collection and Replacement Waste Containers	28 th November 2024	No	Environment and Climate Change	David Walker Assistant Director, Operational Services david.walker@pendle.gov.uk

Quarter 2 – Revenue and Capital Outturn Budget Monitoring report for 2024/25	For Budget Monitoring purposes.	28 th November 2024	No	Resources and Transfer of Services	Gemma-Louise Wells Head of Finance gemma-louise.wells@pendle.gov.uk
Treasury Management – mid-year report	For Monitoring purposes.	28 th November 2024	No	Resources and Transfer of Services	Gemma-Louise Wells Head of Finance gemma-louise.wells@pendle.gov.uk
Air Quality Status reports for 2023 and 2024		28 th November 2024	No	Environment & Climate Change	Sarah Whitwell Head of Housing & Environmental Health sarah.whitwell@pendle.gov.uk
Animal Welfare Licensing Policy	To agree the Policy.	28 th November 2024	No	Environment & Climate Change	Sarah Whitwell Head of Housing & Environmental Health sarah.whitwell@pendle.gov.uk
Economic Development Strategy	To agree the Strategy.	28 th November 2024	No	Growth and Regeneration	Ifty Bokhari Head of Economic Growth iftikhar.bokhari@pendle.gov.uk
Bodies in Motion Bradley Garden Project	To consider lease extension request from Bodies in Motion for the Bradley Garden Project.	28 th November 2024	No	Environment & Climate Change	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk
Transfer of land at Cotton Tree Lane, Colne	To consider the transfer of land.	28 th November 2024	No	Resources and Transfer of Services	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk

2025					
Colne Market Hall Proposals for Future Management and Operations 	To consider proposals for the management of the market.	30 th January 2025	Yes	Growth and Regeneration	phillip.spurr@pendle.gov.uk Richard Savory richardsavory@raisepartnership.co.uk
Colne Market Housing 	To agree the disposal of the first floor apartments and the Craddock Road Housing site	30 th January 2025	Yes	Growth and Regeneration	phillip.spurr@pendle.gov.uk Richard Savory richardsavory@raisepartnership.co.uk
Fee and Charges 2024/25	To agree the fees and charges for 2024/25	30 th January 2025	No	Resources and Transfer of Services	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk
Pendle Council Concessionary Rents Policy	To agree the policy	30 th January 2025	No	Resources and Transfer of Services	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk
Draft Lancashire Local Nature Recovery Strategy	To sign off the Strategy.	30 th January 2025	No	Planning and Regulatory	Neil Watson Assistant Director Planning, Building Control and Regulatory Services neil.watson@pendle.gov.uk
Brierfield Gasometer 	To consider proposals for the development of the site.	30 th January 2025	Yes	Growth and Regeneration	Ifty Bokhari Head of Economic Growth iftikhar.bokhari@pendle.gov.uk

Land and Property Asset Management Strategy 2025/28	To agree the strategy.	30 th January 2025	No	Resources and Transfer of Services	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk
Quarter 3 Revenue and Capital Budget Monitoring 	To agree the quarter 3 revenue and capital budget monitoring.	20 th February, 2025	No	Resources and Transfer of Services	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk
Quarter 3 Strategic Monitoring	To agree the quarter 3 Strategic Monitoring position.	20 th February 2025	No	Resources and Transfer of Services	Marie Mason Corporate Client and Governance Manager marie.mason@pendle.gov.uk
Council Tax Setting 	To recommend to Council the Council Tax increase for the next financial year.	20 th February 2025	No	Resources and Transfer of Services	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk
Medium Term Forecast 	To recommend to Council the medium-term financial position of the Council.	20 th February 2025	No	Resources and Transfer of Services	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk
Revenue and Capital Budget Setting 	To recommend to Council the revenue and capital budgets for the next financial year.	20 th February 2025	No	Resources and Transfer of Services	Karen Spencer Director of Resources karen.spencer@pendle.gov.uk
Customer Contact and Digital Strategy	To agree the Strategy.	20 th March 2025	No	Resources and Transfer of Services	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk

IT Strategy	To agree the Strategy.	20 th March 2025	No	Resources and Transfer of Services	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk
Annual Programmes update report (Holidays Activities and Food programme, Household Support Fund & 'Together an Active Pendle' updates all going as one report)	For information	29 th May 2025	No	Housing, Health, and Wellbeing	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk
Safeguarding Policy	To approve the updated safeguarding policies and procedures.	June 2025	No	Housing, Health, and Wellbeing	Sarah Astin-Wood Head of Policy and Commissioning sarah.astin-wood@pendle.gov.uk