

REPORT FROM: HEAD OF HOUSING AND ENVIRONMENTAL HEALTH

TO: NELSON, BRIERFIELD AND REEDLEY COMMITTEE

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AREA COMMITTEE BUDGET 2024/25

PURPOSE OF REPORT

To update Members on the Committee's Budget.

RECOMMENDATIONS

- (1) That Members note the Budget as committed and that £46,607 remains uncommitted (see appendix 1).
- (2) That Members reconsider monies committed at the 3rd June 2024 meeting and allocate in accordance with its Budget (see paragraphs 1,6 and appendix 2).
- (3) That Members note the financial requirements stipulated in paragraph 5.

REASON FOR RECOMMENDATIONS

To enable the budget to be allocated effectively and in line with financial regulations.

ISSUE

1. The Budget was over committed at the meeting of this committee on 3rd June due to confusion regarding outstanding 2023/24 schemes. To comply with financial regulations, the schemes now require funding from the 2024/25 Budget if they are to progress. Therefore, the Budget needs to be looked at again.

Unspent 2023/24 funds carried forward

2. £120,000.

Allocation for 2024/25

3. £78,270.

Total funds for 2024/25

4. £198,270 (£78,270 + £120,000).

Year-end

5. **The Budget carry forward is capped at a maximum of 1 year's Budget i.e. £78,270.** If the Committee has more than £78,270 unspent at the end of the year, it will need to use the following year's Budget to make good the difference. See Financial Implications below.

New/deferred bids

6. See Appendix 2 and 3.

IMPLICATIONS

Policy: The Budget is required to be allocated and managed in accordance with the Council's policies and procedures.

Financial: At the Council meeting on 29th September 2022, Councillors resolved to move the Area Committee Capital Programme Budgets to revenue.

- The Budget allocations for each Committee remain the same.
- Applications no longer require signing off by Financial Services in order to proceed.
- Awards can be made for schemes which are either revenue or capital in nature so capital schemes can still be funded.
- Capital schemes may incur additional charges for internal services, e.g. Engineers' costs in delivering the scheme.
- Wherever possible, all payments should be made in the year of the Budget award by 31st March.
- The cap on Budget slippage still applies and any slippage will need to be agreed by the Council in line with Financial Regulations.
- No more than one year's worth of Budget can be rolled forward into future years.

A list of good practice has been proposed by the Chief Finance Officer to assist Members when considering the allocation of the Budget. The list is as follows:

1. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
2. Look for opportunities to maximise the effectiveness of the allocation through match funding.
3. Consider allowing some contingency for projects that may be presented during the year.
4. Try to avoid allocation of funds at the end of the financial year.
5. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The proper management of the Budget is intended to minimise any exposure to unnecessary risk associated with the Budget and the individual schemes within it.

Health and Safety: The implementation of the Budget has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the approved schemes have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The Budget is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Commitments 2024/25

Appendix 2: Schemes to be confirmed

Appendix 3: RC Lions Cricket Club Bid – Healthy Living Through Sport

LIST OF BACKGROUND PAPERS: None.

Nelson, Brierfield and Reedley Committee Commitments 2024/25

Appendix 1

(Shaded schemes are completed)

Sch. No.	Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2024/25	Total Allocation	In-Year Spend	Remaining	Status of Scheme/Remarks
1	05/02/24 - £120.00 Resurfacing various Unadopted Back Streets: Bk Larch St, Bk Pine St, Bk Fir St, Bk Rook St, Bk Garrick St, Bk Regent St.	S Whalley (EG)	120,000	0	120,000	109,744	10,256	Scheme carried forward from 2023/24 as the work had been commissioned.
2	05/08/24 - £2,500 Nelson Cenotaph	S Whalley (EG)	0	2,500	2,500	0	2,500	2023/24 Sch.29. Committee allocated £2,500 from 2024/25 budget.
3	05/08/24 - £5,500 Brunswick Street - Public Realm Improvements	S Whalley (EG)	0	5,500	5,500	0	5,500	2023/24 Sch.33. Committee allocated £5,500 from 2024/25 budget.
4	02/09/24 - £2,000 Litter and Dog Bins	J Lord (OS)	0	2,000	2,000	0	2,000	
5	02/09/24 - £6,588 Edge End Cricket Reinstatement	P Riley (OS)	0	6,588	6,588	0	6,588	
6	02/09/24 - £15,000 Premises Improvement Grants	D McCarthy (EG)	0	15,000	15,000	0	15,000	

Sch. No.	Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2024/25	Total Allocation	In-Year Spend	Remaining	Status of Scheme/Remarks
7	02/09/24 - £75 Public Liability Insurance for Victoria Park events	R Oliver (FOVP)	0	75	75	0	75	
	Subtotal		£120,000	£31,663	£151,663	£109,744	£41,919	
	Un-allocated Funds		£0	£46,607	£46,607	-	£46,607	
	Total Funds Available 2024/25		£120,000	£78,270	£198,270	£109,744	£88,526	

Nelson, Brierfield and Reedley Committee - Schemes To Be Confirmed

Appendix 2

	Details						Amount	Comments
A	Capital Projects - Brierfield West and Reedley	S Whalley (EG)					19,992	2023/24 Scheme 16 Money allocated for Brierfield West and Reedley ward schemes that were not carried out
B	Refurbishment of Street Furniture at Nelson Town Centre	S Whalley (EG)					1,500	2023/24 Scheme 19 Money allocated for work that was not carried out. (£4,000 allocated originally but then £2,500 was later deallocated to be used elsewhere)
C	RC Lions Cricket Club – Healthy Living Through Sport	RC Lions Cricket Club					500	Bid for £500 attached. See appendix 3
D	Bradley - Ward Projects						11,731	No bid submitted for this See NBRC 03/06/24
E	Brierfield East and Clover Hill - Ward Projects						11,931	No bid submitted for this See NBRC 03/06/24
F	Brierfield West and Reedley – Ward Projects						7,958	No bid submitted for this See NBRC 03/06/24
G	Marsden and Southfield – Ward Projects						11,931	No bid submitted for this See NBRC 03/06/24

	Details						Amount	Comments
H	Whitefield and Walverden – Ward Projects						11,856	No bid submitted for this See NBRC 03/06/24
						TOTAL	£77,399	Only £46,607 available

**BID FOR FUNDING FROM AREA COMMITTEE
PRO FORMA**

- A. **Project title:** Healthy Living Through Sport
- B. **Bid submitted by:** RC Lions Cricket Club
- C. **On behalf of (please include contact details):**
above
- D. a) **Does your organisation have a constitution?** Yes
b) **Does it have a board of governors/directors or a committee that oversees its work?** Yes
c) **Does your organisation have its own bank account?** yes
d) **How many signatures are required to authorise a payment from your bank account?** 2
- E. **Is your organisation VAT-registered?*** no
- F. **Amount requested:** £500.00
- G. **Total amount of project:** £1000.00
- H. **Is there match funding for the project from elsewhere?**
If so, please give details: donations from club players
- I. **Brief details of project:** we are a Nelson based team playing in the Pendle District Cricket League, however we are struggling to cover the league registration fees and need help. Our players are youngsters from the local area
- J. **Main outcomes to be achieved:** allow young people to partake in sport improving health outcomes
- K. **When will project be implemented?**
Start Date: June 2024
Expected Completion Date: September 2024
- L. **Who will undertake the project works?** RC Lions CC
- M. **Are there long-term revenue consequences and how will these be funded?**
NO

****Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT***