

**MINUTES OF A MEETING OF  
WEST CRAVEN COMMITTEE  
HELD AT MOUNT ZION BAPTIST CHAPEL, EARBY  
ON 6<sup>TH</sup> AUGUST 2024**

*PRESENT –  
Councillor D. M. Whipp (Chair)*

**Councillors**

*C. Church  
D. Hartley  
S. Land  
T. Whipp*

**Co-optees**

*J. Greaves, Barnoldswick Town Council  
L. Katiff, Kelbrook and Sough Parish Council*

**Officers Present**

<i>D. Walker</i>	<i>Assistant Director Operational Services and Area Co-ordinator</i>
<i>L. Barnes</i>	<i>Senior Planning Officer</i>
<i>J. Eccles</i>	<i>Committee Administrator</i>

*(Apologies for absence were received from Co-optee A. Inman and Councillor M. Strickland.)*



**51. DECLARATIONS OF INTEREST**

Members were reminded of the legal requirements concerning the declaration of interests.

**52. PUBLIC QUESTION TIME**

There were no questions from members of the public.

**53. MINUTES**

**RESOLVED**

That the Minutes of the meeting held on 9<sup>th</sup> July 2024, be approved as a correct record.

**54. POLICE AND COMMUNITY SAFETY ISSUES**

Crime statistics for July 2024 compared to the same period in the previous year had been circulated prior to the meeting. They were broken down as follows –

	<b>2023</b>	<b>2024</b>
Burglary – Residential	2	2
Burglary – Commercial	2	0
Burglary – Non-dwelling	0	0
Vehicle Crime	2	0
Assaults	9	20
Theft	5	10

Arson/Criminal Damage	8	2
All Recordable Crime	27	31
<b>All Crime</b>	<b>55</b>	<b>65</b>
Anti-Social Behaviour (ASB)	33	23

The Police were not able to attend the meeting but PSCO N. Wallin had circulated some commentary on the crime figures prior to the meeting. Assaults had increased but there was no pattern to them. They were at different addresses and mostly domestic related low-level assaults. There was no corresponding pattern in thefts. It was noted that there had not been any commercial thefts, which was encouraging. All other crime was down including ASB.

## **RESOLVED**

That the Police be asked to attend the next meeting, if possible, on 3<sup>rd</sup> September.

## **REASON**

*In the interests of community safety.*

## **55. PLANNING APPLICATIONS**

### **(a) Planning applications for determination**

The Assistant Director, Planning, Building Control and Regulatory Services submitted a report on the following planning applications for determination -

**23/0460/CND Approval of Details Reserved by Condition: Discharge Condition 3 (Materials), Condition 5 (Levels/Sections of site), Condition 9 (Protective Fencing), Condition 12 (Drainage Strategy), Condition 13 (Construction Management Plan), Condition 16 (Construction Method Statement), Condition 17 (Site access and off-site highway works) and Condition 23 (Affordable Housing) of Planning Permission 22/0633/FUL at Land Off Cob Lane and Old Stone Trough Lane, Kelbrook for Mr A. Cockburn**

An update was circulated prior to the meeting reporting receipt of further information in relation to Conditions 3, 9, 13, and 17. It recommended that the discharge of the conditions be delegated subject to the withdrawal of LCC Highways' objection in relation to Condition 17 and confirmation from the Council's Environment Officer that the tree protection fencing had been acceptably erected in relation to Condition 9.

## **RESOLVED**

- (1) That the Assistant Director Planning, Building Control and Regulatory Services be delegated authority to discharge the following Conditions subject to the withdrawal of the objection from LCC Highways, confirmation from the Council's Environment Officer that the tree protection fencing had been acceptably erected AND following a meeting on site for an assurance from the developers that there was a long term plan for the maintenance of the drainage assets and satisfactory implementation of the requirements set out in the Drainage Strategy and the Construction Surface Water Management Plan.

Condition 3 (Materials) The proposed materials of the windows and doors and amended details of wall and roof materials received 05/08/2024 are acceptable. The condition is discharged subject to implementation.

Condition 5 (Levels/sections of site) The submitted details of proposed levels are acceptable. The condition is discharged subject to implementation.

Condition 9 (Protective Fencing) The submitted tree protection plan is acceptable, the protective fencing has been acceptably erected in accordance with the plan. The condition is partially discharged subject to implementation.

Condition 12 (Drainage Strategy) The submitted details and additional clarification received 11/08/2023 are acceptable. The condition is discharged subject to implementation.

Condition 13 (Construction Surface Water Management Plan) the Surface Water and Silt Management Plan (Ref: 11951 R01 (01) is acceptable. The condition is discharged subject to implementation.

Condition 16 (Construction Method Statement) The submitted construction method statement is acceptable subject to revised hours of operation of 8am to 5:30pm Monday to Saturday. The condition is discharged subject to implementation.

Condition 17 (Site access and off-site highway works) The submitted details of site access and off-site highway works received 02/08/2024 are acceptable. The condition is discharged subject to implementation.

Condition 23 (Affordable Housing) A Section 106 agreement for a contribution for the provision of two off-site affordable dwellings has been signed in accordance with the condition. The condition is fully discharged.

- (2) That the Assistant Director Planning, Building Control and Regulatory Services be asked to submit a report to a future meeting on the affordable housing policy in Pendle and to use the condition for this planning application as an example.

**22/0540/CND Approval of Details Reserved by Condition: Discharge of Condition 4 (Site Levels), Condition 9 (Drainage Details), Condition 13 (Highway Improvements) of Planning Permission 21/0111/FUL (Appeal APP/E2340/W/21/3288078) at Land to the west of Brogden View, Brogden Lane, Barnoldswick for Applethwaite Limited**

## **RESOLVED**

That consideration of this application to discharge conditions be **deferred** and a meeting be arranged with the developers and LCC, in their capacity as Highways and Lead Local Flood Authority, G. Harker, neighbouring property owners on Brogden View, and a Barnoldswick Town Council representative to resolve the issues relating to surface water drainage, look at the footpath along Brogden Lane, and consider the possibility of extending the 30mph speed restriction on this road beyond the development site.

**(b) Planning Appeals**

The Assistant Director, Planning, Building Control and Regulatory Services reported that there was one outstanding planning appeal, which was noted.

**56. ENFORCEMENT ACTION**

The Head of Legal and Democratic Services submitted a report giving the up-to-date position on prosecutions.

**57. AREA COMMITTEE BUDGET**

It was noted that the current balance for the Area Committee's budget for 2024/25 was £20,632.09. In addition, there was £101 uncommitted from the 2022/23 brought forward to 2024/25.

Members considered a bid from Salterforth Parish Council seeking £1133.33 towards a water trolley to support the Community Gardens. They also reconsidered the bid from Linden Road Community Centre seeking £2,000 towards laying a new floor.

In view of the recent decision taken by Earby Town Council to withdraw maintenance for Sough Park, Members felt that the £2,309.52 remaining in the Earby allocation should be reserved in case it was needed to support works in the park. It was also felt that Linden Road Community Centre stood a good chance of receiving funding from another charitable source, although it was acknowledged that this might be a longer application process.

**RESOLVED**

- (1) That £1,133.33 be allocated from the Salterforth allocation of the area committee budget towards a water trolley to support the Community Gardens.
- (2) That the £2,309.52 remaining in the Earby allocation be held as a contingency, in case it was needed for works in Sough Park.
- (3) That the bid for £2,000 from Linden Road Community Centre be turned down and they be encouraged to apply for funding elsewhere.

**REASON**

***To enable the area committee budget to be allocated effectively.***

**58. TRAFFIC LIAISON MEETING**

The Minutes of the Traffic Liaison Meeting held on 5<sup>th</sup> June 2024 were submitted for information.

Para 6.1 referred to the issue of vehicles speeding along the A56 through Kelbrook and Earby. Members were disappointed that no action was being proposed to slow down the traffic. They also noticed that the request to look at improvements to the Skipton Road/Coates Lane junction no longer featured on the agenda although the highway safety concerns had not gone away.

Members had received complaints about the work being carried out by Virgin Media taking up footpaths in Earby with no prior notice being given, the lack of a traffic management plan for vehicles or pedestrians, people working until 11pm, and the poor quality of the work when filling the footpaths.

## **RESOLVED**

- (1) That the Committee's previous request for average speed cameras along the A56 from the Langroyd in Colne to the Punch Bowl in Earby be reconsidered.
- (2) That consideration be given to reducing the speed limit in built up areas along the A56 to 20mph.
- (3) That more information be provided on the request for a toucan crossing in Sough to connect the bridleway across Colne Road.
- (4) That LCC be asked to review the road classification of Skipton Road, to allow the width of the carriageway to be reduced, thus enabling the central line on Coates Lane to be moved further towards the left-hand side which would move emerging vehicles to the left, to improve visibility.
- (5) That LCC's Operations Engineer be asked for an update on the possibility of painting white hatch markings at the centre of the junction of Coates Lane/Skipton Road.
- (6) That LCC be asked for information on the permits granted for the work being carried out by Virgin Media in Earby and, if they were not adhering to them, whether they were taking or had taken any enforcement action.

## **REASON**

*In the interests of highway safety.*

### **59. PROVISION OF LITTER/DOG WASTE BINS**

Members were advised of litter/dog waste bin spend in Quarter 1. It was noted that there were plans to erect a dog bin on New Road, Earby, in the light of a recent request.

### **60. BUILDING RUBBLE/SPOIL AFFECTING OUSEL DALE**

The Green Spaces Manager reported that the building rubble/spoil affecting Ousel Dale had not been removed as required in a recent Community Protection Notice. The Council's Legal Department had been asked to prosecute for breach of the CPN and statements were being prepared.

### **61. EXTENDING THE BARNOLDSWICK TOWN BUS SERVICE**

On 16<sup>th</sup> July some Members of the Committee met LCC's Bus Services & Development Officer, 2 local residents, and representatives from Pilkington Bus Company who operated the Barnoldswick town bus service to discuss the possibility of extending the service to parts of Salterforth.

It was noted that there was funding within LCC's Bus Improvement Plan to improve services. The operator was open to extending the service where possible, including a stop at Dalesview Residential Park, although they would need to check that their buses could cope with the steep road in that location. It was agreed that LCC and the operator would look at possible improvements to the existing service and carry out a survey.

LCC had also agreed to look at the possibility of providing a proper pedestrian crossing on Gisburn Road so that bus users could access bus stops on both sides of the road. LCC were of the view that the 280 Bus Service could provide a service there, rather than Pilkingtons.

## **RESOLVED**

- (1) That the LCC Bus Services & Development Officer and Pilkington Bus Company be thanked for attending the meeting and collaborating on possible improvements to local bus services.
- (2) That a further meeting be held in September to review progress.

## **REASON**

***To improve bus services in the area for local residents.***

### **62. EURAVIA**

On 10<sup>th</sup> July the Chair of this Committee, a representative from Kelbrook and Sough Parish Council, and a PBC Environmental Health officer met with the General Manager of Euravia to discuss complaints raised by local residents about fumes they thought were coming from the site when engines were being tested. The company were keen to do what they could to minimise any nuisance to their neighbours. Euravia had agreed to undertake air monitoring, and the PBC Environmental Health officer to liaise with the company to share non-sensitive data from any complainant diary sheets and correlate this with the times of testing. Also, that there would be a follow-up meeting in a couple of months.

## **RESOLVED**

That PBC Environmental Health continue to liaise with Euravia about the air monitoring the company was undertaking and any complaints they received, and a follow-up meeting be arranged in a couple of months.

### **63. TOGETHER HOUSING PROPERTIES ON KELBROOK ROAD**

The Chair reported that on 16<sup>th</sup> July members of the Committee had met Together Housing (TH) officers to discuss service charges for residents of TH properties on Kelbrook Road. He was pleased to report that it had been a very useful meeting. TH officers had explained their charging system and why ground maintenance charges had increased for leaseholders rather than renters (where it was effectively subsidised). There had also been a more general discussion about insulation and the use of air source heat pumps in their properties. The local TH representative had agreed to apply for funds to get a broken bench at Sandhills Close mended.

## **RESOLVED**

That Together Housing officers be thanked for attending the meeting with local Councillors and explaining how their service charging for residents worked.

### **64. UPDATE ON YOUTH PROVISION**

The update from the Community Safety Officer on youth provision in Barnoldswick and Earby was noted.

### **65. ITEMS FOR DISCUSSION**

#### **To consider the cut in funding by Earby Town Council for the maintenance of Sough Park**

For the last 8 years Earby Town Council (ETC) and Kelbrook and Sough Parish Council had funded grounds maintenance at Sough Park. However, Members understood that last month ETC took the decision to stop their annual contribution of £15k. Kelbrook and Sough Parish Council and the Sough Park Bowling Club had been talking to the PBC Green Spaces Manager about the implications of this funding cut. Members felt that it would be best for all the interested parties to meet to discuss the best way forward.

## **RESOLVED**

That a meeting be held as soon as possible with all interested parties to discuss the future maintenance of Sough Park, including representatives from Earby Town Council, Kelbrook and Sough Parish Council, Members of this Committee, Kelbrook Phoenix FC and Sough Park Bowling Club and the Green Spaces Manager.

## **REASON**

***To ensure that this public facility remained in the best possible condition for residents and users of the park.***

### **66. OUTSTANDING ITEMS**

It was noted that the following items had been requested and updates or reports would be provided to a future meeting -

- (a) A meeting has been requested with NHS Lancashire and South Cumbria Integrated Care Board to discuss pharmacy provision.
- (b) Groundwater issues at Wentcliffe Drive, Earby.
- (c) Canal leaking through Barnoldswick.

At the last meeting Members asked for the Canal & River Trust to be requested to take effective action to repair the leaks found at the Coates and Long Ing canal bridges in Barnoldswick. Committee were informed that one of the Trust's engineers had met a contractor who was preparing a price to seal the leak. Once this was received and reviewed and a plan for the method of repair formulated they would provide further information.

## **67. EXCLUSION OF THE PUBLIC AND PRESS**

Members agreed to exclude the public and press from the meeting during the following items of business in pursuance of the power contained in Section 100(A) (4) of the Local Government Act, 1972 as amended when it was likely, in view of the nature of the proceedings or the business to be transacted, that there would be disclosure of exempt information which was likely to reveal the identity of an individual or any action to be taken in connection with the prevention, investigation or prosecution of a crime.

## **68. ENVIRONMENTAL CRIME – QUARTER 1**

The Assistant Director, Operational Services submitted a report on environmental crime for the period 1<sup>st</sup> April to 30<sup>th</sup> June 2024. Prior to the meeting the following comparison figures for environmental crime activity between quarters was circulated for information.

Period covered 1<sup>st</sup> April – 30<sup>th</sup> June 2024

	Quarter 4 2023/24	Quarter 1 2024/25	Comparison Q4 and Q1	Quarter 1 2023/24	Comparison Q1 24/25
Section 215 open	10	27	+17	12	+15
Section 215 closed	11	25	+14	8	+17
Section 46 notices	19	41	+22	51	-10
Fixed penalty notices					
Dogs not on lead	0	0	-	0	-
Littering	1	2	+ 1	0	+2
Flytipping	0	0	-	1	-1
Duty of care	1	1	-	0	+1
Abandoned vehicle	0	0	0	1	-1

## **69. OUTSTANDING ENFORCEMENTS**

The Assistant Director, Planning, Building Control and Regulatory Services submitted a report on outstanding enforcements. Prior to the meeting an update had been circulated to Members with an update on the third and fourth cases on the list. An update on the second case was provided at the meeting.

## **RESOLVED**

That the Assistant Director Planning, Building Control and Regulatory Services be asked to ensure that the works detailed in respect of the fourth item were carried out in accordance with the timescale set out.