

APPLICATION FOR EXEMPTION FROM CONTRACT PROCEDURE RULES

Contact Officer: Phillip Spurr	Date of request: 2 April 2024
Directorate: Place	Service: Nelson Town Deal Regeneration
Name of Contractor: Cornerstone Hive 2 1530 Arlington Business Park Theale Berkshire RG7 4SA	
Amount of the contract <i>(estimated or actual)</i> £19,235.00	Expenditure Code and Budget Provision <i>(please provide the expenditure code and confirm whether or not the scheme is grant funded)</i> Nelson Town Deal – Revitalise Nelson Grant Funded
Nature of Contract: <i>(include contractor details, items/services to be provided commencement date and expected duration)</i> Survey to identify relocation site(s) for telecom installations currently located on top of Pendle Rise Shopping Centre. Survey to be carried out immediately.	
Is the Request retrospective? No	
Are there any Conflicts of Interest with this request? No	
Please outline the CPR's you wish to exempt <i>(please quote para no.)</i> 18.2 – Purchasing – Competition Requirements	

Please explain why you want an exemption to the above CPR and how you have satisfied yourself that the procurement requirements do not apply?

As part of the redevelopment of Pendle Rise Shopping Centre we need to relocate the Telecom Installations. Cornerstone are a lease holder for these installations and we need their cooperation to relocate. These fees are to cover the costs of their search for alternative sites in Nelson which will allow for relocation with their cooperation.

How was this particular contractor selected and what evidence do you have to demonstrate value for money? How was this particular contractor selected and what evidence do you have to demonstrate value for money? Have any alternative arrangements been considered?

We have no choice but to use Cornerstone as they are the Leaseholder and these are their costs for cooperating with relocation and finding their own suitable relocation site that satisfies their requirements.


If we used an independent survey, we would not be aware of exact requirements and they may disagree with findings and refuse to agree and relocate.

What is the proposed action to be taken at the end of the exception? (i.e. contract terminates or to be re-commissioned/procured- if the latter please provide further details of how this will be achieved.)

At the end of this assignment arrangements would need to be put in place to relocate the equipment. No details are known on how this will be facilitate pending the outcome of this survey report.

APPROVAL REQUEST

The information provided on this form is correct. The proposed expenditure is within Budget and Policy Framework and is in accordance with the requirements of the Contract Procedure Rules with the exception of those for which an exemption is being applied for.

Signature of Director / Head of Service 	Date: 02/04/24
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Please email completed forms to Phil Hartup, System Accountant, Finance.

FINAL SIGN OFF BY DIRECTOR OF RESOURCES

TO BE DELETED AS APPROPRIATED

Accepted

I have no objections to the exemption sought and I am satisfied that value for money can be demonstrated.

Signature of Interim Director of Resources 	Date: 08/04/2024
Date reported to Accounts & Audit Committee:	

Declined

Signature of Director of Resources	Date:
Reasons for declining	

Version – September 2023 v2