

2024 - 25

Pendle Borough Council – Proposed Fees and Charges report



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Building Control Fees

2023/24 Budget – **£190,000**

2024/25 proposed budget – **£202,730**

Pre-planning charges

Service	Current Year Charge 23-24			Proposed Next Year Charge 24-25		
	Charge	VAT	Total	New Charge	New VAT	New Total
Pre-application advice- Significant major	£734.17	£146.83	£881.00	£783.33	£156.67	£940.00
Pre-application advice- Major	£459.17	£91.83	£551.00	£490.00	£98.00	£588.00
Pre-application advice - Other intermediate	£183.33	£36.67	£220.00	£195.83	£39.17	£235.00
Pre-application advice - Minor	£183.33	£36.67	£220.00	£195.83	£39.17	£235.00
Pre-planning advice - Householder	£73.33	£14.67	£88.00	£78.33	£15.67	£94.00
Listed building advice	£91.67	£18.33	£110.00	£97.50	£19.50	£117.00
Works only involving demolition in conservation area	£91.67	£18.33	£110.00	£97.50	£19.50	£117.00
Tree advice	£45.83	£9.17	£55.00	£49.17	£9.83	£59.00
Site history requests	£27.50	£5.50	£33.00	£29.17	£5.83	£35.00

New Housing (Up to 300m² floor area)

Service (No of Dwellings)	Current Year Charge 23-24			Proposed Next Year Charge 24-25		
	Charge	VAT	Total	New Charge	New VAT	New Total
Plan Charge (1)	£238.33	£47.67	£286.00	£254.17	£50.83	£305.00
Plan Charge (2)	£344.17	£68.83	£413.00	£367.50	£73.50	£441.00
Plan Charge (3)	£412.50	£82.50	£495.00	£440.00	£88.00	£528.00
Plan Charge (4)	£505.00	£101.00	£606.00	£539.17	£107.83	£647.00
Plan Charge (5)	£573.33	£114.67	£688.00	£611.67	£122.33	£734.00
Inspect Charge (1)	£505.00	£101.00	£606.00	£539.17	£107.83	£647.00
Inspect Charge (2)	£701.67	£140.33	£842.00	£748.33	£149.67	£898.00
Inspect Charge (3)	£899.17	£179.83	£1,079.00	£959.17	£191.83	£1,151.00
Inspect Charge (4)	£1,045.83	£209.17	£1,255.00	£1,115.83	£223.17	£1,339.00
Inspect Charge (5)	£1,234.17	£246.83	£1,481.00	£1,316.67	£263.33	£1,580.00
Building Notice Charge (1)	£891.67	£178.33	£1,070.00	£951.67	£190.33	£1,142.00
Building Notice Charge (2)	£1,255.00	£251.00	£1,506.00	£1,339.17	£267.83	£1,607.00
Building Notice Charge (3)	£1,574.17	£314.83	£1,889.00	£1,680.00	£336.00	£2,016.00
Building Notice Charge (4)	£1,860.83	£372.17	£2,233.00	£1,985.83	£397.17	£2,383.00
Building Notice Charge (5)	£2,169.17	£433.83	£2,603.00	£2,314.17	£462.83	£2,777.00

Extensions to small dwellings

Service	Current Year Charge			Proposed Next Year Charge		
	Charge	VAT	Total	New Charge	New VAT	New Total
Extension (Internal floor area not exceeding 6m2)						
Plan Fee	£391.67	£78.33	£470.00	£417.50	£83.50	£501.00
Inspection Fee	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Building Notice Charge	£470.00	£94.00	£564.00	£501.67	£100.33	£602.00
Extension (Internal floor area over 6m2 but not exceeding 40m2)						
Plan Fee	£250.00	£50.00	£300.00	£600.00	£120.00	£720.00
Inspection Fee	£312.50	£62.50	£375.00	£0.00	£0.00	£0.00
Building Notice Charge	£675.00	£135.00	£810.00	£720.00	£144.00	£864.00
Extension (Internal floor area over 40m2 but not exceeding 60m2)						
Plan Fee	£250.00	£50.00	£300.00	£755.83	£151.17	£907.00
Inspection Fee	£458.33	£91.67	£550.00	£0.00	£0.00	£0.00
Building Notice Charge	£850.00	£170.00	£1,020.00	£906.67	£181.33	£1,088.00
Extension (Internal floor area over 60m2 but not exceeding 80m2)						
Plan Fee	£291.67	£58.33	£350.00	£889.17	£177.83	£1,067.00
Inspection Fee	£541.67	£108.33	£650.00	£0.00	£0.00	£0.00

Garages and Carports

Service	Current Year Charge 23-24			Proposed Next Year Charge 24-25		
	Charge	VAT	Total	New Charge	New VAT	New Total
Floor area not exceeding 40m2						
Plan Fee	£287.50		£57.50	£306.67	£61.33	£368.00
Inspection Fee	£0.00		£0.00	£0.00	£0.00	£0.00
Building Notice Charge	£345.00		£69.00	£368.33	£73.67	£442.00
Floor area exceeds 40m2 but not 60m2						
Plan Fee	£395.83		£79.17	£422.50	£84.50	£507.00
Inspection Fee	£0.00		£0.00	£0.00	£0.00	£0.00
Building Notice Charge	£475.00		£95.00	£506.67	£101.33	£608.00

Loft Conversions and Dormers

Service	Current Year Charge 23-24			Proposed Next Year Charge 24-25		
	Charge	VAT	Total	New Charge	New VAT	New Total
Without dormer but not exceeding 40m2 floor area						
Plan Fee	£395.83		£79.17	£422.50	£84.50	£507.00
Inspection Fee	£0.00		£0.00	£0.00	£0.00	£0.00
Building Notice Charge	£475.00		£95.00	£506.67	£101.33	£608.00
With a dormer but not exceeding 40m2 floor area						
Plan Fee	£250.00		£50.00	£555.83	£111.17	£667.00
Inspection Fee	£270.83		£54.17	£0.00	£0.00	£0.00
Building Notice Charge	£625.00		£125.00	£666.67	£133.33	£800.00

Standard charges for alterations to dwellings

Service	Current Year Charge 23-24			Proposed Next Year Charge 24-25		
	Charge	VAT	Total	New Charge	New VAT	New Total
Installation of Replacement Windows and Doors						
Plan Fee	£83.33		£16.67	£83.33	£16.67	£107.00
Building Notice Charge	£83.33		£16.67	£83.33	£16.67	£107.00
Underpinning with a cost not exceeding £30,000						
Plan Fee	£300.00		£60.00	£300.00	£60.00	£384.00
Building Notice Charge	£300.00		£60.00	£300.00	£60.00	£384.00
Controlled Electrical work						
Plan Fee	£250.00		£50.00	£266.67	£53.33	£320.00
Building Notice Charge	£250.00		£50.00	£266.67	£53.33	£320.00
Renovation of a thermal element						
Plan Fee	£120.83		£24.17	£129.17	£25.83	£155.00
Building Notice Charge	£120.83		£24.17	£120.83	£24.17	£155.00
Formation of a new en suite bathroom/shower room within an existing dwelling						
Plan Fee	£229.17		£45.83	£244.17	£48.83	£293.00
Building Notice Charge	£229.17		£45.83	£244.17	£48.83	£293.00
Removal/ partial removal of chimney breast						
Plan Fee	£229.17		£45.83	£244.17	£48.83	£293.00
Building Notice Charge	£229.17		£45.83	£244.17	£48.83	£293.00
Removal of wall and insertion up to a maximum span of 4m						
Plan Fee	£229.17		£45.83	£244.17	£48.83	£293.00
Building Notice Charge	£229.17		£45.83	£244.17	£48.83	£293.00
Forming single dwelling from 2 dwellings						
Plan Fee	£250.00		£50.00	£266.67	£53.33	£320.00
Building Notice Charge	£250.00		£50.00	£266.67	£53.33	£320.00
Installation of a multi fuel heating appliance						
Plan Fee	£250.00		£50.00	£266.67	£53.33	£320.00
Building Notice Charge	£250.00		£50.00	£266.67	£53.33	£320.00
Conversion of an existing conservatory roof to a solid roof construction						
Plan Fee	£329.17		£65.83	£350.83	£70.17	£421.00
Building Notice Charge	£329.17		£65.83	£329.17	£65.83	£421.00
Installation of a sewage treatment plant						
Plan Fee	£329.17		£65.83	£329.17	£65.83	£421.00
Building Notice Charge	£329.17		£65.83	£329.17	£65.83	£421.00

Extensions and new builds – other than to dwellings

Service (Category)	Current Year Charge 23-24			Proposed Next Year Charge 24-25		
	Charge	VAT	Total	New Charge	New VAT	New Total
Floor area not exceeding 6m2 (1)						
Plan Fee	£391.67	£78.33	£470.00	£417.91	£73.00	£501.00
Inspection Fee	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Floor area exceeding 6m2 but not exceeding 40m2 (2)						
Plan Fee	£250.00	£50.00	£300.00	£622.50	£124.50	£747.00
Inspection Fee	£333.33	£66.67	£400.00	£0.00	£0.00	£0.00
Floor area exceeding 40m2 but not exceeding 80m2 (3)						
Plan Fee	£250.00	£50.00	£300.00	£782.50	£156.50	£939.00
Inspection Fee	£483.33	£96.67	£580.00	£0.00	£0.00	£0.00
Shop fit not exceeding a value of £50,000						
Plan Fee	£325.83	£65.17	£391.00	£347.50	£69.50	£417.00
Inspection Fee	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Replacement windows						
Not exceeding 10 windows						
Plan Fee	£124.17	£24.83	£149.00	£132.50	£26.50	£159.00
Inspection Fee	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Between 11 and 20 windows						
Plan Fee	£210.83	£42.17	£253.00	£225.00	£45.00	£270.00
Inspection Fee	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00

Standard charges for all other work

Service	Current Year Charge 23-24			Proposed Next Year Charge 24-25		
	Charge	VAT	Total	New Charge	New VAT	New Total
Estimated cost from 0 - 1,000						
Plan fee	£133.33	£26.67	£160.00	£142.50	£28.50	£171.00
Inspection fee	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Notice fee	£160.00	£32.00	£192.00	£170.83	£34.17	£205.00
Estimates cost from 1,001 - 2,000						
Plan fee	£229.17	£45.83	£275.00	£244.17	£48.83	£293.00
Inspection fee	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Notice fee	£275.00	£55.00	£330.00	£293.33	£58.67	£352.00
Estimated cost from 2,001 - 5,000						
Plan fee	£275.00	£55.00	£330.00	£293.33	£58.67	£352.00
Inspection fee	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Notice fee	£330.00	£66.00	£396.00	£352.50	£70.50	£423.00
Estimated cost from 5,001 - 7,000						
Plan fee	£300.00	£60.00	£360.00	£320.00	£64.00	£384.00
Inspection fee	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Notice fee	£360.00	£72.00	£432.00	£384.17	£76.83	£461.00
Estimated cost from 7,001 - 10,000						
Plan fee	£345.83	£69.17	£415.00	£369.17	£73.83	£443.00
Inspection fee	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Notice fee	£415.00	£83.00	£498.00	£442.50	£88.50	£531.00
Estimated cost from 10,001 - 20,000						
Plan fee	£416.67	£83.33	£500.00	£445.00	£89.00	£534.00
Inspection fee	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Notice fee	£500.00	£100.00	£600.00	£533.33	£106.67	£640.00
Estimated cost from 20,001 - 30,000						
Plan fee	£229.17	£45.83	£275.00	£555.83	£111.17	£667.00
Inspection fee	£291.67	£58.33	£350.00	£0.00	£0.00	£0.00
Notice fee	£625.00	£125.00	£750.00	£666.67	£133.33	£800.00
Estimated cost from 30,001 - 40,000						
Plan fee	£291.67	£58.33	£350.00	£689.17	£137.83	£827.00
Inspection fee	£354.17	£70.83	£425.00	£0.00	£0.00	£0.00
Notice fee	£775.00	£155.00	£930.00	£826.67	£165.33	£992.00
Estimated cost from 40,001 - 50,000						
Plan fee	£333.33	£66.67	£400.00	£791.67	£158.33	£950.00
Inspection fee	£408.33	£81.67	£490.00	£0.00	£0.00	£0.00
Notice fee	£890.00	£178.00	£1,068.00	£950.00	£190.00	£1,140.00
Estimated cost from 50,001 - 75,000						
Plan fee	£395.83	£79.17	£475.00	£973.33	£194.67	£1,168.00
Inspection fee	£516.67	£103.33	£620.00	£0.00	£0.00	£0.00
Notice fee	£1,095.00	£219.00	£1,314.00	£1,168.33	£233.67	£1,402.00
Estimated cost from 75,001 - 100,000						
Plan fee	£458.33	£91.67	£550.00	£1,182.50	£236.50	£1,419.00
Inspection fee	£650.00	£130.00	£780.00	£0.00	£0.00	£0.00
Notice fee	£1,330.00	£266.00	£1,596.00	£1,419.17	£283.83	£1,703.00

Other charges

Proposal	Current Year Charge 23-24			Proposed Next Year Charge 24-25		
	Charge	VAT	Total	New Charge	New VAT	New Total
Copy of completion certificate or decision notice	£9.17	£1.83	£11.00	£10.00	£2.00	£12.00
Re-opening of archived applications that have been dormant for 2 years or more	£62.50	£12.50	£75.00	£66.67	£13.33	£80.00
Building regulation confirmation letter e.g. letter of exemption	£50.00	£10.00	£60.00	£53.33	£10.67	£64.00
Pre app: Including a one site visit with non refundable fee - Domestic	£54.17	£10.83	£65.00	£57.50	£11.50	£69.00
Pre app: Including a one site visit with non refundable fee - Commercial	£100.00	£20.00	£120.00	£106.67	£21.33	£128.00
Tall Buildings: Charge to the Building Safety Regulator for Supporting MDT on HRBs	£78.79	£15.76	£94.55	£84.17	£16.83	£101.00

Licensing

2023/24 Budget – **£68,160**

2024/25 proposed budget – **£72,727**

Mobile Home Licenses

Service	Current Year Charge 23-24			Proposed Next Year Charge 24-25		
	Charge	VAT	Total	New Charge	New VAT	New Total
New site licences application fee	£352.00	£0.00	£352.00	£376.00	£0.00	£376.00
Transfer existing licences	£209.00	£0.00	£209.00	£223.00	£0.00	£223.00
Change conditions of existing licence	£138.00	£0.00	£138.00	£147.00	£0.00	£147.00
Annual site licence fee*	£259.00	£0.00	£259.00	£276.00	£0.00	£276.00
Deposit, amend or delete site rules	£88.00	£0.00	£88.00	£94.00	£0.00	£94.00

Retail, Trade and Charity Licenses

Service	Current Year Charge 23-24			Proposed Next Year Charge 24-25		
	Charge	VAT	Total	New Charge	New VAT	New Total
Skin Piercing Registration	£223.00	£0.00	£223.00	£238.00	£0.00	£238.00
Second Hand dealer License	£121.00	£0.00	£121.00	£129.00	£0.00	£129.00
Small Society lottery License *	£40.00	£0.00	£40.00	£40.00	£0.00	£40.00
Street Trading License **	£606.00	£0.00	£606.00	£647.00	£0.00	£647.00
Personal Treatment Registration	£223.00	£0.00	£223.00	£238.00	£0.00	£238.00

*With £20 Payable Annually. **£30 admin fee for mid-term changes

Gambling and other licenses

Type	Current Year Charge 23-24			Proposed Next Year Charge 24-25		
	Charge	VAT	Total	New Charge	New VAT	New Total
Scrap Metal Site fee	£264.00	£0.00	£264.00	£282.00	£0.00	£282.00
Scrap Metal collectors fee	£121.00	£0.00	£121.00	£129.00	£0.00	£129.00
Street Traders *	£606.00	£0.00	£606.00	£647.00	£0.00	£647.00
Gaming Premises	£558.00	£0.00	£558.00	£595.00	£0.00	£595.00
Betting Premises	£488.00	£0.00	£488.00	£521.00	£0.00	£521.00
Pavement Licenses	£100.00	£0.00	£100.00	£100.00	£0.00	£100.00

*For street traders, an admin fee for mid-license changes has been suggested, charges are set by local authority.

Animal License

Type	Current Year Charge 23-24			Proposed 24-25 Charge		
	Charge	VAT	Total	New Charge	New VAT	New Total
Application Fee						
(1) Hiring out horses – 0-5 animals	£303.00	£0.00	£303.00	£323.00	£0.00	£323.00
(2) Hiring out horses – 6-15 animals	£303.00	£0.00	£303.00	£323.00	£0.00	£323.00
(3) Hiring out horses – 16-30 animals	£303.00	£0.00	£303.00	£323.00	£0.00	£323.00
(4) Breeding dogs	£303.00	£0.00	£303.00	£323.00	£0.00	£323.00
(5) Keeping/ training animals for exhibition	£144.00	£0.00	£144.00	£154.00	£0.00	£154.00
(6) Selling animals as pets	£150.00	£0.00	£150.00	£160.00	£0.00	£160.00
(7) Home boarding for dogs	£171.00	£0.00	£171.00	£182.00	£0.00	£182.00
(8) Boarding cats or dogs	£171.00	£0.00	£171.00	£182.00	£0.00	£182.00
(9) Day care for dogs	£171.00	£0.00	£171.00	£182.00	£0.00	£182.00
Activities 4 to 9	£304.00	£0.00	£304.00	£324.00	£0.00	£324.00
Activities 5, 6, 7, 8, 9 plus 1,2 or 3 will be charged at the rate for 1, 2 or 3 plus the rate of the individual activity						
1 year grant fee						
(1) Hiring out horses – 0-5 animals	£205.00	£0.00	£205.00	£219.00	£0.00	£219.00
(2) Hiring out horses – 6-15 animals	£205.00	£0.00	£205.00	£219.00	£0.00	£219.00
(3) Hiring out horses – 16-30 animals	£205.00	£0.00	£205.00	£219.00	£0.00	£219.00
(4) Breeding dogs	£162.00	£0.00	£162.00	£173.00	£0.00	£173.00
(5) Keeping/ training animals for exhibition	£162.00	£0.00	£162.00	£173.00	£0.00	£173.00
(6) Selling animals as pets	£120.00	£0.00	£120.00	£128.00	£0.00	£128.00
(7) Home boarding for dogs	£162.00	£0.00	£162.00	£173.00	£0.00	£173.00
(8) Boarding cats or dogs	£162.00	£0.00	£162.00	£173.00	£0.00	£173.00
(9) Day care for dogs	£162.00	£0.00	£162.00	£173.00	£0.00	£173.00
Activities 4 to 9	£162.00	£0.00	£162.00	£173.00	£0.00	£173.00
Activities 5, 6, 7, 8, 9 plus 1,2 or 3 will be charged at the rate for 1, 2 or 3 plus the rate of the individual activity						
2 year grant fee						
(1) Hiring out horses – 0-5 animals	£334.00	£0.00	£334.00	£356.00	£0.00	£356.00
(2) Hiring out horses – 6-15 animals	£334.00	£0.00	£334.00	£356.00	£0.00	£356.00
(3) Hiring out horses – 16-30 animals	£334.00	£0.00	£334.00	£356.00	£0.00	£356.00
(4) Breeding dogs	£162.00	£0.00	£162.00	£173.00	£0.00	£173.00
(5) Keeping/ training animals for exhibition	£162.00	£0.00	£162.00	£173.00	£0.00	£173.00
(6) Selling animals as pets	£120.00	£0.00	£120.00	£128.00	£0.00	£128.00
(7) Home boarding for dogs	£162.00	£0.00	£162.00	£173.00	£0.00	£173.00
(8) Boarding cats or dogs	£162.00	£0.00	£162.00	£173.00	£0.00	£173.00
(9) Day care for dogs	£162.00	£0.00	£162.00	£173.00	£0.00	£173.00
Activities 4 to 9	£162.00	£0.00	£162.00	£173.00	£0.00	£173.00
Activities 5, 6, 7, 8, 9 plus 1,2 or 3 will be charged at the rate for 1, 2 or 3 plus the rate of the individual activity						
3 year grant fee						
(1) Hiring out horses – 0-5 animals	£462.00	£0.00	£462.00	£493.00	£0.00	£493.00
(2) Hiring out horses – 6-15 animals	£462.00	£0.00	£462.00	£493.00	£0.00	£493.00
(3) Hiring out horses – 16-30 animals	£462.00	£0.00	£462.00	£493.00	£0.00	£493.00
(4) Breeding dogs	£162.00	£0.00	£162.00	£173.00	£0.00	£173.00
(5) Keeping/ training animals for exhibition	£162.00	£0.00	£162.00	£173.00	£0.00	£173.00
(6) Selling animals as pets	£120.00	£0.00	£120.00	£128.00	£0.00	£128.00
(7) Home boarding for dogs	£162.00	£0.00	£162.00	£173.00	£0.00	£173.00
(8) Boarding cats or dogs	£162.00	£0.00	£162.00	£173.00	£0.00	£173.00
(9) Day care for dogs	£162.00	£0.00	£162.00	£173.00	£0.00	£173.00
Activities 4 to 9	£162.00	£0.00	£162.00	£173.00	£0.00	£173.00
Appeals	£293.00	£0.00	£293.00	£313.00	£0.00	£313.00
Rescoring requests (plus any vets fees necessary)	£117.00	£0.00	£117.00	£125.00	£0.00	£125.00
Vets charges per visit *	£275.00	£0.00	£275.00	£293.00	£0.00	£293.00
*for any licenses involving hiring out horses or breeding dogs						

Parking permits

2023/24 Budget – **£50,900**

2024/25 proposed budget – **£54,310**

Services	Current Year Charge 23-24			Proposed 24-25 Charge		
	Charge	VAT	Total	New Charge	New VAT	New Total
Business permits	£91.67	£18.33	£110.00	£97.50	£19.50	£117.00
Residents car park parking permits (Cuba street)	£45.83	£9.17	£55.00	£49.17	£9.83	£59.00
Residents car park parking permits (Booth street)	£45.83	£9.17	£55.00	£49.17	£9.83	£59.00

Pest Control

2023/24 Budget – **£59,710**

2024/25 proposed budget – **£63,711**

Service (per visit/course)	Current Year Charge 23-24			Proposed 24-25 Charge		
	Charge	VAT	Total	New Charge	New VAT	New Total
Rats and mice for up to 5 visits	£29.17	£5.83	£35.00	£30.83	£6.17	£37.00
Wasps (+ £20 per additional nest)	£44.58	£8.92	£53.50	£47.50	£9.50	£57.00
cockroaches	£29.17	£5.83	£35.00	£30.83	£6.17	£37.00
Insects (ants, beetles, cluster flies, mites, moths, silverfish)	£62.50	£12.50	£75.00	£66.67	£13.33	£80.00
Bed bugs per room, up to a minimum of 3 visits	£128.33	£25.67	£154.00	£136.67	£27.33	£164.00
Fleas	£72.50	£14.50	£87.00	£77.50	£15.50	£93.00
Squirrels	£95.83	£19.17	£115.00	£102.50	£20.50	£123.00
Moles (Price given on survey)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00

Environmental Health

2023/24 Budget – **£114,310**

2024/25 proposed budget – **£121,969**

Food Safety

Service	Current Year Charge 23-24			Proposed Next Year Charge 24-25		
	Charge	VAT	Total	New Charge	New VAT	New Total
Food hygiene re-score	£154.00	£0.00	£154.00	£164.00	£0.00	£164.00
Export health certificate	£88.00	£0.00	£88.00	£94.00	£0.00	£94.00

Safer Food Better Business Pack type

Service	Current Year Charge 23-24			Proposed Next Year Charge 24-25		
	Charge	VAT	Total	New Charge	New VAT	New Total
Caterers	£10.00	£0.00	£10.00	£11.00	£0.00	£11.00
Retailers	£9.00	£0.00	£9.00	£10.00	£0.00	£10.00
Indian	£10.00	£0.00	£10.00	£11.00	£0.00	£11.00
Chinese in English	£10.00	£0.00	£10.00	£11.00	£0.00	£11.00
Chinese in Cantonese	£10.00	£0.00	£10.00	£11.00	£0.00	£11.00
Childminders	£6.00	£0.00	£6.00	£6.50	£0.00	£6.50
Residential Home Care	£4.00	£0.00	£4.00	£4.50	£0.00	£4.50
Diary Refills 6 Months	£6.00	£0.00	£6.00	£6.50	£0.00	£6.50
Diary Refills 12 Months	£8.00	£0.00	£8.00	£8.50	£0.00	£8.50

Residential - Housing and Public Health

Service	Current Year Charge 23-24			Proposed Next Year Charge 24-25		
	Charge	VAT	Total	New Charge	New VAT	New Total
HMO Application fee	£515.00	£0.00	£515.00	£550.00	£0.00	£550.00
HMO License fee	£259.00	£0.00	£259.00	£276.00	£0.00	£276.00
Immigration inspections	£132.00	£0.00	£132.00	£141.00	£0.00	£141.00
Housing act 2004 ENF charges	£432.00	£0.00	£432.00	£461.00	£0.00	£461.00
Private water supply risk assessment/ property	£45.00	£0.00	£45.00	£48.00	£0.00	£48.00
Private water supply sample/ property (not including lab fees)/hour	£45.00	£0.00	£45.00	£48.00	£0.00	£48.00

Outdoor Recreation

2023/24 Budget (Playing field and games fees) – **£425,660**

2024/25 proposed budget (Playing field and games fees) – **£454,179**

Service	Current Year Charge 23-24			Proposed Next Year Charge 24-25		
	Charge	VAT	Total	New Charge	New VAT	New Total
Cricket						
<i>Charge would cover a 3 hour slot</i>						
Cricket wicket/pitch with pavilion Senior Game	£80.00	£16.00	£96.00	£80.00	£16.00	£96.00
Cricket wicket/pitch with pavilion Junior Game	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Synthetic Wicket only tape ball Senior Game	£80.00	£16.00	£96.00	£80.00	£16.00	£96.00
Synthetic Wicket only tape ball Junior Game	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Football						
Small sided game (under 10's and below)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Junior game (under 11's to Under 16's)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Annual pitch fees for under 17s for clubs up to 5 teams	£200.00	£0.00	£200.00	£200.00	£0.00	£200.00
Annual pitch fees for under 17s for clubs up to 10 teams	£350.00	£0.00	£350.00	£350.00	£0.00	£350.00
Annual pitch fees for under 17s for clubs up to 15 teams	£500.00	£0.00	£500.00	£500.00	£0.00	£500.00
Annual pitch fees for under 17s for clubs over 15 teams	£650.00	£0.00	£650.00	£650.00	£0.00	£650.00
Senior Game (Over 17's and above)	£80.00	£16.00	£96.00	£80.00	£16.00	£96.00
Rugby						
Junior Game under 16s	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Senior game over 17s	£80.00	£16.00	£96.00	£83.00	£16.60	£99.60
Pitch						
<i>Cricket, Football, Rugby pitch hire without changing facilities</i>	£25.00	£5.00	£30.00	£25.83	£5.17	£31.00
Hire of sports pitch with toilet/changing facilities but no attendant (arrangements must be made regarding cleaning and security)	£50.00	£10.00	£60.00	£51.67	£10.33	£62.00
Park Games						
Bowls - Fee per green	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Tennis	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Putting	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Tennis Annual Permit	£35.00	£0.00	£35.00	£0.00	£0.00	£0.00
Tennis fee per court	£3.00	£0.00	£3.00	£0.00	£0.00	£0.00
Cycling						
Hire of track per hour	£20.00	£4.00	£24.00	£21.67	£4.33	£26.00
Hire of track per half day	£60.00	£12.00	£72.00	£64.17	£12.83	£77.00
Hire of track per day	£120.00	£24.00	£144.00	£128.33	£25.67	£154.00

Other Environmental Services Charges

2023/24 Budget – **£77,650**

2024/25 proposed budget – **£82,853**

Service	Current Year Charge 23-24			Proposed Next Year Charge 24-25		
	Charge	VAT	Total	New Charge	New VAT	New Total
Bulky DIY domestic properties per 15 mins	£21.67	£4.33	£26.00	£23.33	£4.67	£28.00
Bulky DIY commercial property per 15 mins includes disposal fee	£64.17	£12.83	£77.00	£68.33	£13.67	£82.00
Works in Default of owner occupier failing to clear land. Charge per 15 minutes	£21.67	£4.33	£26.00	£23.33	£4.67	£28.00
Private street cleansing work small sweeper main operational hours	£55.00	£11.00	£66.00	£58.33	£11.67	£70.00
Private street cleansing work small sweeper weekend or evenings	£70.00	£14.00	£84.00	£75.00	£15.00	£90.00
Private street cleansing work large sweeper main operational hours	£65.83	£13.17	£79.00	£70.00	£14.00	£84.00
Private street cleansing work large sweeper weekend or evenings	£83.33	£16.67	£100.00	£89.17	£17.83	£107.00
Euthanasia fee dogs	£17.00	£0.00	£17.00	£20.00	£0.00	£20.00
Euthanasia fee cats	£11.00	£0.00	£11.00	£13.00	£0.00	£13.00
Collection fee paid by owner for straying dog	£39.00	£0.00	£39.00	£42.00	£0.00	£42.00
Day 1 kennelling fee	£13.00	£0.00	£13.00	£25.00	£0.00	£25.00
Additional days kennelling fee	£10.00	£0.00	£10.00	£11.00	£0.00	£11.00
Recovery of officer cost court fees	£35.00	£0.00	£35.00	£42.00	£0.00	£42.00
Recover of commercial waste disposal fee's per tonne. Increase from LCC 4%	£158.43	£0.00	£158.43	£166.79	£0.00	£166.79

Land Charges

2023/24 Budget – **£41,260**

2024/ 25 proposed budget – **£44,024**

Land Charges Search – Commercial

Type of search	Current Year Charge 23-24			Proposed Next Year Charge 24-25		
	Fee	VAT	Total	New Charge	New VAT	New Total
LLC1 (charges available via HM Land Registry)						
CON 29 (R)	£120.00	£24.00	£144.00	£128.33	£25.67	£154.00
CON 29 (O) (Part II Printed Enquiries Numbers 4-21)	£26.67	£5.33	£32.00	£28.33	£5.67	£34.00
CON 29 (O) (Part II Printed Enquiries Numbers 22)	£26.67	£5.33	£32.00	£28.33	£5.67	£34.00
Additional Parcels (Con29)	£23.33	£4.67	£28.00	£25.00	£5.00	£30.00
Solicitors Enquiries	£33.33	£6.67	£40.00	£35.83	£7.17	£43.00
Personal Searches of the Register only	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00

Land Charges Search – Residential

Type of Search	Current Year Charge 23-24			Proposed Next Year Charge 24-25		
	Charge	VAT	Total	New Charge	New VAT	New Total
LLC1 (charges available via HM Land Registry)						
CON 29 (R)	£70.00	£14.00	£84.00	£75.00	£15.00	£90.00
CON 29 (O) (Part II Printed Enquiries Numbers 4-21)	£26.67	£5.33	£32.00	£28.33	£5.67	£34.00
CON 29 (O) (Part II Printed Enquiries Numbers 22)	£26.67	£5.33	£32.00	£28.33	£5.67	£34.00
Additional Parcels (Con29)	£23.33	£4.67	£28.00	£25.00	£5.00	£30.00
Solicitors Enquiries	£33.33	£6.67	£40.00	£35.83	£7.17	£43.00
Personal Searches of the Register only	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00

Miscellaneous legal fees

2023/24 Budget – **£32,790**

2024/ 25 proposed budget – £34,987

Matter	Current Year Charge 23-24			Proposed Next year Charge 24-25		
	Charge	VAT	Total	New Charge	New VAT	New Total
Vacation of mortgage including deeds on loan	£151.00	£0.00	£151.00	£161.00	£0.00	£161.00
Registration of notice of charge	£58.00	£0.00	£58.00	£62.00	£0.00	£62.00
Notice of postponement for 2nd prospective mortgagee	£58.00	£0.00	£58.00	£62.00	£0.00	£62.00
Transfer of equity	£151.00	£0.00	£151.00	£161.00	£0.00	£161.00
Copying of legal documents	£53.00	£0.00	£53.00	£57.00	£0.00	£57.00
Loan of title deeds (Excluding redemption)	£53.00	£0.00	£53.00	£57.00	£0.00	£57.00
Storage of deeds (6 Months after redemption/ per annum)	£58.00	£0.00	£58.00	£62.00	£0.00	£62.00
Commercial leases						
Renewal leases	£462.00	£0.00	£462.00	£493.00	£0.00	£493.00
New under 7 years	£462.00	£0.00	£462.00	£493.00	£0.00	£493.00
New 7-21 years with rent reviews	£694.00	£0.00	£694.00	£740.00	£0.00	£740.00
Registration of under leases (industrial)	£116.00	£0.00	£116.00	£124.00	£0.00	£124.00
Licence to assign/ underlet - By deed consent	£462.00	£0.00	£462.00	£493.00	£0.00	£493.00
Deed of variation/ Surrender	£462.00	£0.00	£462.00	£493.00	£0.00	£493.00
Conveyance/ Transfer (minimum price)	£290.00	£0.00	£290.00	£309.00	£0.00	£309.00
Conveyance/ Transfer (max price or 1% on all transactions above 630)	£694.00	£0.00	£694.00	£740.00	£0.00	£740.00
Easements (Min Price)	£347.00	£0.00	£347.00	£370.00	£0.00	£370.00
Easements (Max Price)	£462.00	£0.00	£462.00	£493.00	£0.00	£493.00
RTB Consents	£116.00	£0.00	£116.00	£124.00	£0.00	£124.00
Letter of Postponement	£116.00	£0.00	£116.00	£124.00	£0.00	£124.00
Garden Agreements	£139.00	£0.00	£139.00	£148.00	£0.00	£148.00
Stopping Up Applications (Minimum price plus advertising costs)	£429.00	£0.00	£429.00	£458.00	£0.00	£458.00
Stopping Up Applications (Maximum price plus advertising costs)	£719.00	£0.00	£719.00	£767.00	£0.00	£767.00
Section 106 Agreements (Min price)	£752.00	£0.00	£752.00	£802.00	£0.00	£802.00
Section 106 Agreements (Max price)	£1,503.00	£0.00	£1,503.00	£1,604.00	£0.00	£1,604.00
Footpath Diversion orders (Actual time up to a maximum of £3000 per application plus disbursements)	£3,303.00	£0.00	£3,303.00	£3,524.00	£0.00	£3,524.00
Retrospective consent (For conservatory/Kitchen)	£248.00	£0.00	£248.00	£265.00	£0.00	£265.00

Property fees

2023/24 Budget – **£129,422**

2024/ 25 proposed budget – £135,727

5% Uplift on Clayton St Industrial Units 1-29 Woolshed + Admin Block rents.

3% Uplift on Grazing rents.

No increase to Markets, Garages & Caravans.

New Charges

2024/25 proposed budget – **£143,000**

Service	Current Year Charge 23-24			Proposed Next Year Charge 24-25		
	Charge	VAT	Total	New Charge	New VAT	New Total
Bin replacements / exchanges administration and delivery fee	£0.00	£0.00	£0.00	£15.00	£0.00	£15.00
Bulky waste charges 1-4 items	£0.00	£0.00	£0.00	£11.25	£2.25	£13.50
Bulky waste charges 5-8 items	£0.00	£0.00	£0.00	£22.50	£4.50	£27.00
Bulky waste charges 9-12 items	£0.00	£0.00	£0.00	£33.75	£6.75	£40.50
Bulky DIY POP materials requiring incineration	£0.00	£0.00	£0.00	£22.00	£4.40	£26.40
Works in default of owner occupier failing to clear land. Charge per 15 mins	£0.00	£0.00	£0.00	£22.00	£4.40	£26.40