

**REPORT FROM:** DIRECTOR OF PLACE  
**TO:** NELSON TOWN DEAL BOARD  
**DATE:** 16<sup>th</sup> FEBRUARY 2024

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## TOWN DEAL BOARD – PROJECT APPRAISALS

### PURPOSE OF REPORT

The purpose of this paper is to confirm future arrangements for supporting decision making on new projects brought to the Town Deal Board for approval.

### RECOMMENDATION

That the Town Deal Board adopt proposals for independent appraisals of projects brought to the Board for approval and decision making.

### REASON FOR RECOMMENDATION

To ensure continued effective decision making.

At the outset of the Town Deal Programme, the Town Deal Board utilised independent consultants to provide appraisals of project proposals. These appraisals were then considered by an appraisal group prior to approval as part of the Town Deal programme.

This paper proposes that any future projects coming forward to the Town Deal Board, either as part of the original Town Deal Fund or the new Long Term Town Plan, are considered by independent consultants.

Suitable consultants will be identified by the Programme Management team following Pendle Borough Council procurement rules on a project-by-project basis to ensure that suitable expertise is applied to different project scenarios. Consultant appointments will be funded through Town Deal/Long Term Town Plan programme resources, with reports brought to the Board for its consideration of a project-by-project basis.

At the same time, it is proposed that the decision-making process at the Town Deal Board is refreshed to provide clear protocols. This will enable clear and recorded consideration of project appraisals, both for the Town Deal and Long-Term Town Plan boards:

- Written reports should be reserved for key rolling programme agenda items – such as relocation property expenditure, conditions discharge – and for key decisions such as project appraisals.
- The identity of formal Town Deal Board Directors, rather than attendees, should be clarified and clear voting should be made at the Board on key decisions and approval of written reports submitted against rolling programme agenda items. These decisions and the votes for/against should be recorded.
- Board Directors should be clearly identified at meetings with other attendees not having any voting rights on items.
- To ensure relevance of Board Directors through the period of the Long-Term Town Plan, Board Directors should serve for a ‘term’ after which they have to seek re-election. Length of term to be decided.