

REPORT FROM: HEAD OF HOUSING AND ENVIRONMENTAL HEALTH
TO: NELSON, BRIERFIELD AND REEDLEY COMMITTEE
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AREA COMMITTEE BUDGET 2023/24

PURPOSE OF REPORT

To update Members on the Committee's Budget.

RECOMMENDATIONS

- (1) That Members note £29,103 is uncommitted.
- (2) That Members note the approved schemes listed in Appendix 1.
- (3) That Members note the financial requirements stipulated in paragraph 3 before considering the new bid detailed in paragraph 5.

REASON FOR RECOMMENDATIONS

To enable the Budget to be allocated effectively.

ISSUE

Unspent 2022/23 funds carried forward

1. £197,340. This is £119,070 over the amount allowed to be carried forward. See paragraph 3.

Total funds available for 2023/24

2. £197,340.

Year-end

3. **The Budget carry forward is capped at a maximum of 1 year's Budget i.e. £78,270.** If the Committee has more than £78,270 unspent at the end of the year, it will need to use the following year's Budget to make good the difference. See Financial Implications below.

Current schemes

4. See Appendix 1.

New bids

5. PBC bid – Brunswick Street, Public Realm Improvements (2 options) – see Appendix 2.

IMPLICATIONS

Policy: The Budget is required to be allocated and managed in accordance with the Council's policies and procedures.

Financial: At the Council meeting on 29 September, 2022, Councillors resolved to move the Area Committee Capital Programme Budgets to revenue.

- The Budget allocations for each Committee remain the same.
- Applications no longer require sign off by Financial Services in order to proceed.
- Awards can be made for schemes which are either revenue or capital in nature so capital schemes can still be funded.
- Capital schemes may incur additional charges for internal services, e.g. Engineers' costs in delivering the scheme.
- Wherever possible, all payments should be made in the year of the Budget award by 31st March.
- The cap on Budget slippage still applies and any slippage will need to be agreed by the Council in line with Financial Regulations.
- No more than one year's worth of Budget can be rolled forward into future years.

A list of good practice has been proposed by the Chief Finance Officer in order to assist Members when considering the allocation of the Budget. The list is as follows:

1. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
2. Look for opportunities to maximise the effectiveness of the allocation through match funding.
3. Consider allowing some contingency for projects that may be presented during the year.
4. Try to avoid allocation of funds at the end of the financial year.
5. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The proper management of the Budget is intended to minimise any exposure to unnecessary risk associated with the Budget and the individual schemes within it.

Health and Safety: The implementation of the Budget has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the approved schemes have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The Budget is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES:

Appendix 1: Nelson, Brierfield and Reedley Committee Commitments 2023/24

Appendix 2: PBC Bid

LIST OF BACKGROUND PAPERS:

None.

Nelson, Brierfield and Reedley Committee Commitments 2023/24

Appendix 1

(Shaded schemes are completed)

Sch. No.	Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2023/24	Total Allocation	In-Year Spend	Remaining	Status of Scheme/Remarks
1	Town Centre Premises Improvement Grants	D McCarthy (EG)	3,000	0	3,000	3,000	0	1 application received in 2022/23. Completed.
5	09/05/23 - £38,711 dealloc. Nelson Town Council – Highway Improvements in Nelson:	S Whalley (EG)	58,711	-38,711	20,000	6,143	£13,857	Back Street Improvements in Whitefield and Walverden – <i>scheme cancelled</i> . Tarmac footpath rear of 41-49 Hibson Rd. and resurface Back Lime/Swaine St. – <i>scheme cost £6,143</i> . £13,857 Uncommitted
14	09/05/23 - £7,742 Capital Projects – Bradley	S Whalley (EG)	10,256	7,742	17,998	0	17,998	09/05/23 - £15,770 committed to Resurfacing back streets Hilldrop Rd., Chapel St. & Perth St. £2,228 Uncommitted
15	09/05/23 - £7,742 Capital Projects - Brierfield East and Cloverhill	S Whalley (EG)	773	7,742	8,515	0	8,515	£8,515 Uncommitted
16	09/05/23 - £7,742 Capital Projects - Brierfield West and Reedley	S Whalley (EG)	12,250	7,742	19,992	0	19,992	28/02/22 - £8,871 committed to new tarmac surface to various back streets in Brierfield and Reedley (as detailed in bid submission 28/02/22). £4,871 still to be spent. £15,121 Uncommitted

Sch. No.	Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2023/24	Total Allocation	In-Year Spend	Remaining	Status of Scheme/Remarks
17	09/05/23 - £7,742 Capital Projects - Marsden and Southfield	S Whalley (EG)	19,059	7,742	26,801	0	26,801	31/01/22 - £3,000 committed to Improvements to Southfield Street Steps (T Partridge scheme) £23,801 Uncommitted
18	09/05/23 - £7,742 Capital Projects - Whitefield and Walverden	S Whalley (EG)	28,193	7,742	35,935	0	35,935	01/08/22 - £2,500 committed to Improvements to footpath 229 Hibson Rd, Nelson (T Partridge scheme) 02/01/23 - £22,376 committed to Nelson Back Streets £11,059 Uncommitted
19	Refurbishment of Street Furniture at Nelson Town Centre	S Whalley (EG)	1,500	0	1,500	0	1,500	
20	Nelson Town Council - for Highway safety	S Whalley (EG)	24,000	0	24,000	0	24,000	
26	03/07/23 - £1,000 Litter and Dog Waste Bins	J Lord (OS)	323	1,000	1,323	1,001	322	£121 spent - dog bin Walverden School £202 spent - litter bin New Street £231 spent – litter bin Chapel-house Road £291 spent – litter bin Martinfields
29	Nelson Cenotaph	S Whalley (EG)	2,500	0	2,500	0	2,500	Funding also from NTC
30	03/07/23 - £2,623 Heyhead Park Improvements	P Riley (OS)	0	2,623	2,623	2,623	0	Completed.

Sch. No.	Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2023/24	Total Allocation	In-Year Spend	Remaining	Status of Scheme/Remarks
31	04/09/23 - £600 Repair subsidence to rear of 19 Chatham St. Nelson	J Austin (EG)	0	600	600	600	0	Completed.
32	04/12/23 - £3,450 Heyhead Park Surfacing	P Riley (OS)	0	3,450	3,450	0	3,450	
	Subtotal		£160,565	£7,672	£168,237	£13,367	£154,870	
	Un-allocated Funds		£36,775	-£7,672	£29,103	-	£29,103	
	Total Funds Available 2023/24		£197,340	£0	£197,340	£13,367	£183,973	

**BID FOR FUNDING FROM AREA COMMITTEE BUDGET
PRO FORMA**

A. Project title: Brunswick Street – Public Realm Improvements

B. Bid submitted by: Jason Kelly

C. On behalf of (please include contact details): Nelson Town Council

D. Amount requested: £5,500 (maximum)

a. Option 1:

Installation of 1.0m high bow top railings in relation to drawing number E0891 D01. Cost to supply and install is estimated at **£4,480.75**.

b. Option 2:

Installation of 1.0m high bow top railings and gates in relation to drawing number E0891 D01B. Cost to supply and install is estimated at **£5,232.83**.

If benches are requested this is estimated at £500 for the supply and installation of one bench.

E. Is there match funding for the project from elsewhere?

If so, please give details:

There may be some funding from the Engineers' Problem Sites budget towards the cost.

F. Brief details of project:

Supply and installation of bow top railings to prevent cars parking where they shouldn't.

G. Main outcomes to be achieved:

It will tidy up the site as cars will no longer be able to park all over the site or be left abandoned to rust.

H. When will project be implemented?

Start Date: ASAP

Expected Completion Date: 4 weeks after the start

I. Who will undertake the project works?

Pendle Borough Council Engineers will appoint a contractor.

J. Are there long-term revenue consequences and how will these be funded?

N/A