



EXECUTIVE WORK PROGRAMME INCLUDING KEY DECISIONS

Four Month Period Commencing
1ST SEPTEMBER 2023

Set out below is the Work Programme including the Forward Plan of key decisions, which the Executive of the Pendle Borough Council expects to take during the next three* months. The Forward Plan will be updated and re-published on the following dates during that period:-

21st September 2023

19th October 2023

21st November 2023

21st December 2023

A Key Decision is defined as an executive decision which is likely to result in significant expenditure/saving where there is:

- ❑ a virement of £100,000 or more; or
- ❑ a change in service provision that impacts upon the service revenue budget by £100,000 or more, or
- ❑ a contract worth £100,000 or more; or
- ❑ a new or unprogrammed capital scheme of £100,000 or more; or
- ❑ those which will have significant effects on communities living or working in two or more wards through a material positive or negative impact in environmental, physical, social or economic terms.

Councillor Asjad Mahmood
Councillor David Whipp
Councillor Mohammad Ammer
Councillor Tom Whipp
Councillor Zafar Ali
Councillor Mohammad Hanif
Councillor Dorothy Lord

Growth and Regeneration
Resources and Transfer of Services
Housing, Health and Wellbeing
Planning and Regulatory Services
Environment and Climate Change
Leisure Services
Community Safety

Anyone wishing to make representations to the Executive about any of the matters listed below may do so by writing to Committee Services, Town Hall, Market Street, Nelson, BB9 7LG or by contacting the relevant officer listed in the right-hand column of the Plan. Alternatively, you may attend the relevant meeting of the Executive which will be held at Nelson Town Hall at 7pm on the dates shown below. **If you wish to speak at the meeting, you are asked to notify Jane Watson in Committee Services tel: 661648 or e-mail jane.watson@pendle.gov.uk by noon on the day of the meeting.**

Reports on the matters listed will be submitted to the Executive and will be available for public inspection on the Council's website at least five working days before the meeting. A list of background papers will be set out in each report.

Published: 18th August 2023

| SUBJECT | DECISION NEEDED | EXPECTED DATE OF DECISION (to be determined) | PRIVATE AND CONFIDENTIAL YES/NO | EXECUTIVE RESPONSIBILITY (to be determined) | DIRECTORS AND CONTACT OFFICERS (insert name, title and contact details) |
|---|---|--|---------------------------------|---|--|
| Corporate Plan 2023/2027 | To agree the Plan. | 21 st September 2023 | No | Growth and Regeneration | Rose Rouse Chief Executive rose.rouse@pendle.gov.uk |
| Procurement of I.T. Solution for Waste Services | Approval to procure software and hardware solutions to improve in cab communication and back office systems for all waste and cleansing related services. | 21 st September 2023 | No | Environment and Climate Change | David Walker Assistant Director, Operational Services david.walker@pendle.gov.uk |
| Quarter 1 - Revenue and Capital Budget Monitoring 2023/24 Reports | To agree the quarter 1 revenue and capital monitoring position. | 21 st September 2023 | No | Resources and Transfer of Services | Richard Gibson Director of Resources richard.gibson@pendle.gov.uk |
| Strategic Monitoring Report 1st April to | To agree the quarter 1 Strategic Monitoring position. | 21 st September | No | Resources and Transfer of | Richard Gibson Director of Resources |

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| 30th June, 2023 | | 2023 | | Services | richard.gibson@pendle.gov.uk |
| Liberata Contract Review | To report the outcome of the Contract Review and to recommend approval by Council. | 21 st September 2023 | Yes | Resources and Transfer of Services | Richard Gibson Director of Resources richard.gibson@pendle.gov.uk |
| Colne Market Hall | To seek consent to progress the redevelopment scheme. | 21 st September 2023 | No | Growth and Regeneration | Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk |
| Levelling Up and Regeneration Bill | To agree a response to the consultation. | 21 st September 2023 | No | Planning and Regulatory | Neil Watson Assistant Director Planning, Building Control and Regulatory Services neil.watson@pendle.gov.uk |
| Returning Officer Indemnity | To agree indemnity cover for the Returning Officer. | 21 st September 2023 | No | Resources and Transfer of Services | Howard Culshaw Head of Legal and Democratic Services howard.culshaw@pendle.gov.uk |
| UK Shared Prosperity Fund (UKSPF) People and Skills | To seek approval on the allocation of the UKSPF funding to the People and Skills Interventions E33, E34 and E35 in Year 3 of the programme (2024/25). | 21 st September 2023 | No | Growth and Regeneration | Iftikhar Bokhari Head of Economic Growth iftikhar.bokhari@pendle.gov.uk |
| UK Shared Prosperity Fund (UKSPF) Business Grants | To seek approval for a scheme of grant funding for businesses. | 21 st September 2023 | No | Growth and Regeneration | Iftikhar Bokhari Head of Economic Growth iftikhar.bokhari@pendle.gov.uk |
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| Colne Market Hall | Market management and operations. | 19 th October 2023 | No | Growth and Regeneration | Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk |
| Pendle Rise & Relocation Properties | Purchase or decision to go to CPO & allocation of funds for purchase of vacant retail premises. | 19 th October 2023 | Yes | Growth and Regeneration | Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk |
| Trafalgar House | Proceed with redevelopment proposals. | 19 th October 2023 | No | Growth and Regeneration | Phillip Spurr Director of Place phillip.spurr@pendle.gov.uk |
| Quarter 2 Revenue and Capital Budget Monitoring | To agree the quarter 2 revenue and capital monitoring position. | 16 th November 2023 | No | Resources and Transfer of Services | Richard Gibson Director of Resources richard.gibson@pendle.gov.uk |
| Quarter 2 Strategic Monitoring | To agree the quarter 2 Strategic Monitoring Position. | 16 th November 2023 | No | Resources and Transfer of Services | Marie Mason Corporate Client and Performance Manager marie.mason@pendle.gov.uk |
| Fees and Charges Policy | To agree any changes to the Fees and Charges Policy. | 16 th November 2023 | No | Resources and Transfer of Services | Richard Gibson Director of Resources richard.gibson@pendle.gov.uk |