

**NOTE OF A MEETING OF THE
NELSON TOWN DEAL BOARD
HELD AT THE YES HUB
SCOTLAND ROAD NELSON
AND TEAMS
ON 19TH MAY, 2023**

PRESENT

S. Barnes (Chairman – in the Chair)

Members of the Board

<i>Councillor Z. Ali</i>	<i>Nelson Town Council</i>
<i>C. Bennett</i>	<i>Positive Action in the Community</i>
<i>D. Gordon</i>	<i>Lancashire County Council</i>
<i>D. Mendoros</i>	<i>Pendle Vision Board</i>
<i>C. Smith</i>	<i>Pendle Engineering Ltd</i>
<i>C. Schofield</i>	<i>Cities and Local Growth Unit (CLGU)</i>

Consultants/Advisors

<i>H. Warren</i>	<i>Department for Work and Pensions</i>
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Officers in attendance

<i>P. Spurr</i>	<i>Director of Place, PBC</i>
<i>R. Savory</i>	<i>Project Manager, PBC</i>
<i>D. Dixon</i>	<i>Assistant Project Manager, PBC</i>
<i>S. Farnell</i>	<i>Transport and Co-ordination Manager, PBC</i>

Also in attendance

<i>M. Nuttall</i>	<i>Property Director, Brookhouse Group</i>
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(Apologies for absence were received from R. Bashir, P. Hartley, C. Parker, C. Pearson, D. Rothwell, R. Rouse, Andrew Stephenson MP and Neil Watson).

1. DECLARATIONS OF INTEREST

Members were reminded of the requirement to declare any interest they had on any item of business on the agenda. C Bennett declared an interest in Item 5 in respect to the YES Hub.

2. MINUTES

The minutes of the meeting held on 30th March, 2023 were submitted for approval.

AGREED

That the minutes of the meeting held on 30th March, 2023 be approved as a correct record and signed by the Chairman.

3. REVIEW OF TERMS OF REFERENCE

The Director of Place submitted a report in order to review the Terms of Reference and Operating Principles of the Town Deal and also to note the Terms of Reference for the Property Delivery Group.

It was reported that the current Terms of Reference and Operating Principles for the Board should be reviewed annually, and that a number of minor updates and changes are proposed relating to the Board's membership and the appointment of officers. The changes reflect the current position of the Board in the Town Deal process and the support provided by the Council.

The Board agreed that the current Chair should continue in their position. It was suggested that there should be 2 Vice Chairs, one being the Leader of the Council and the other from a Business sector background.

AGREED

- (1) That the Terms of Reference for the Town Deal Board and amendments to be approved.
- (2) That two Vice-Chairs be appointed including the Leader of the Council and a representative from the Business sector.
- (3) That the Annual Delivery Plan for the 7 Nelson Town Deal Projects be noted
- (4) That the Terms of Reference of the Project Delivery Group be approved.

4. ANNUAL DELIVERY PLAN

The Director of Place submitted a plan as part of the Terms of Reference report for the Annual Delivery Plan. It sought to have the boards approval for the high level issues of each of the projects and for them to be prioritised for the year.

AGREED

1. That the Annual Delivery Plan for the 7 Nelson Town Deal Projects be approved

5. PROGRAMME GOVERNANCE AND PROJECT RISK REGISTER

The Director of Place submitted a report which updated the Board Members on the 7 Nelson Town Deal Projects regarding their progress, outputs and outcomes and projects risks.

It was reported that all 7 projects are now in the delivery stage and that a monitoring return covering project progress, spend, outputs and outcomes and risk will be

submitted to The Department for Levelling Up, Housing and Communities (DLUHC) in June 2023 as part of the Bi- Annual return.

A progress update on each of the projects was provided together with information on outputs and outcomes and project risks, and how these are being mitigated.

The Board were asked to agree to delegated authority for the Chair to sign off the Town Deal monitoring return.

AGREED

- (1) That the project progress and programme monitoring be noted.
- (2) That the key project and programme risks and any mitigating actions be noted.
- (3) That the current targets for the project outputs and outcomes be noted.
- (4) That delegated authority to the Chair for signing off the Town Deal monitoring return is approved.

6. REVITALISE NELSON/PENDLE RISE UPDATE

(a) Pendle Rise CPO

A verbal update was given on the current position on the Pendle Rise CPO. It was reported that there had been some progress and negotiations were ongoing.

The Chairman and P. Spurr, Director of Place acknowledged that hard work that had and was being undertaken by R. Savory and D. Dixon of The Raise Partnership on these negotiations.

It was reported that officers were Liaising with CLGU, DLUHC and Homes England on a CPO and C Schofield was thanked for her support with this work.

It was confirmed that we have until March 2026 to spend the money and then another 3 years following this to achieve the outputs and outcomes and that DLUHC would work with us through this monitoring period.

AGREED

That the Board note the good work that has been undertaken so far on the CPO and that discussions with CLGU, DLUHC and Homes England are welcomed

(b) Pendle Rise Design

A verbal update on the design of Pendle Rise was given. It was reported that a Planning Application had been submitted on the 24th April 2023 and that public consultation comments have been reflected within the scheme design. It was also reported that the original project costs and timescales are still achievable.

Discussions are ongoing with Lancashire County Council highways in relation to the Planning Application and any potential infringement on the highway.

AGREED

That the Board receive a further update to the next meeting on the design for Pendle Rise.

(c) Pendle Rise Programme

A verbal update was given on the Pendle Rise programme. The Planning Application decision is due in later summer and is key to the future progress of the project.

Whilst the extension to the programme if required is welcome it was reported that at this stage the plan is to work towards the original milestone dates of this project.

The Chairman asked for an update on the moving of the tenants of Pendle Rise. A mapping exercise is currently ongoing looking at vacant properties within the town.

AGREED

- (1) That the Board receive a further update following the decision of the Planning Application on the design for Pendle Rise at the next meeting.
- (2) That the Board receives a further update to the next meeting regarding the re-location of tenants.

7. ANY OTHER BUSINESS

The YES Hub were thanked for their hospitality and for providing their premises and IT equipment for the duration of the meeting.

8. DATE OF NEXT MEETING

The next meeting was scheduled for Friday, 1 September, 2023 at 10.00 a.m

Chairman _____