

REPORT FROM: HEAD OF HOUSING AND ENVIRONMENTAL HEALTH
TO: NELSON, BRIERFIELD AND REEDLEY COMMITTEE
DATE: 3RD JULY 2023

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AREA COMMITTEE BUDGET 2023/24

PURPOSE OF REPORT

To update Members on the Committee's Budget.

RECOMMENDATION

- (1) That Members note £36,776 is uncommitted.
- (2) That Members note the approved schemes listed in Appendix 1.
- (3) That Members consider the bids detailed in paragraphs 4 – 6.

REASON FOR RECOMMENDATIONS

To enable the Budget to be allocated effectively.

ISSUE

Unspent 2022/23 funds carried forward

1. £197,340. This is £119,070 over the amount allowed to be carried forward. See paragraph 3.

Total funds available for 2023/24

2. £197,340.

Year-end

3. **The Budget carry forward is capped at a maximum of 1 year's Budget i.e. £78,270.** If the Committee has more than £78,270 unspent at the end of the year, it will need to use the following year's Budget to make good the difference. See Financial Implications below

New/deferred bids

4. PBC Bid £15,000 – Premises Improvement Grants (Appendix 2)
5. PBC Bid £1,000 – Litter and Dog Waste Bins (Appendix 3)
6. PBC Bid £2,623 – Heyhead Park Improvements (Appendix 4)

IMPLICATIONS

Policy: The Budget is required to be allocated and managed in accordance with the Council's policies and procedures.

Financial: At the Council meeting on 29th September, 2022, Councillors resolved to move the Area Committee Capital Programme Budgets to revenue.

- The Budget allocations for each Committee remain the same.
- Applications no longer require sign off by Financial Services in order to proceed.
- Awards can be made for schemes which are either revenue or capital in nature so capital schemes can still be funded.
- Capital schemes may incur additional charges for internal services, e.g. Engineers' costs in delivering the scheme.
- Wherever possible, all payments should be made in the year of the Budget award by 31st March.
- The cap on Budget slippage still applies and any slippage will need to be agreed by the Council in line with Financial Regulations.
- No more than one year's worth of Budget can be rolled forward into future years.

A list of good practice has been proposed by the Chief Finance Officer in order to assist Members when considering the allocation of the Budget. The list is as follows:

1. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
2. Look for opportunities to maximise the effectiveness of the allocation through match funding.
3. Consider allowing some contingency for projects that may be presented during the year.
4. Try to avoid allocation of funds at the end of the financial year.
5. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The proper management of the Budget is intended to minimise any exposure to unnecessary risk associated with the Budget and the individual schemes within it.

Health and Safety: The implementation of the Budget has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the approved schemes have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The Budget is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Nelson, Brierfield and Reedley Committee Commitments 2023/24

Appendix 2: PBC Bid – Premises Improvement Grants

Appendix 3: PBC Bid – Litter and Dog Waste Bins

Appendix 4: PBC Bid – Heyhead Park Improvements

LIST OF BACKGROUND PAPERS

None.

Nelson, Brierfield and Reedley Committee Commitments 2023/24

Appendix 1

(Shaded schemes are completed)

Sch. No.	Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2023/24	Total Allocation	In-Year Spend	Remaining	Status of Scheme/Remarks
1	Town Centre Premises Improvement Grants	D McCarthy (PERS)	£3,000	£0	£3,000	£0	£3,000	1 application received in 2022/23. £3,000 is required for this.
5	09/05/23 - £38,711 dealloc. Nelson Town Council – Highway Improvements in Nelson: 5(a) - £15,000 committed to Back Street Improvements in Whitefield and Walverden 5(b) - £5,000 committed to Tarmac footpath rear of 41-49 Hibson Rd. and resurface Back Lime/Swaine St. £0 Available	S Whalley (HHES)	£58,711	-£38,711	£20,000	£0	£20,000	
14	09/05/23 - £7,742 Capital Projects – Bradley: £15,770 committed to Resurfacing back streets Hildrop Rd., Chapel St. & Perth St. £2,228 Available	S Whalley (HHES)	£10,256	£7,742	£17,998	£0	£17,998	
15	09/05/23 - £7,742 Capital Projects - Brierfield East and Cloverhill: £8,515 Available	S Whalley (HHES)	£773	£7,742	£8,515	£0	£8,515	
16	09/05/23 - £7,742 Capital Projects - Brierfield West and Reedley:	S Whalley (HHES)	£12,250	£7,742	£19,992	£0	£19,992	

Sch. No.	Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2023/24	Total Allocation	In-Year Spend	Remaining	Status of Scheme/Remarks
	£8,871 committed to new tarmac surface to various back streets in Brierfield and Reedley (as detailed in bid submission 28/02/22). £4,871 still to be spent. £15,121 Available							
17	09/05/23 - £7,742 Capital Projects - Marsden and Southfield: 31/01/22 £3,000 committed to Improvements to Southfield Street Steps £23,801 Available	S Whalley (HHES) T Partridge 17(a)	£19,059	£7,742	£26,801	£0	£26,801	
18	09/05/23 - £7,742 Capital Projects - Whitefield and Walverden: 18(a) - 01/08/22 £2,500 committed to Improvements to footpath 229 Hibson Rd, Nelson 18(b) – 02/01/23 £22,376 committed to Nelson Back Streets £11,059 Available	S Whalley (HHES) T Partridge 18(a)	£28,193	£7,742	£35,935	£0	£35,935	
19	Refurbishment of Street Furniture at Nelson Town Centre	S Whalley (HHES)	£1,500	£0	£1,500	£0	£1,500	
20	Nelson Town Council - for Highway safety	S Whalley (HHES)	£24,000	£0	£24,000	£0	£24,000	
26	Dog bin for Walverden School	J Lord (ES)	£121	£0	£121	£0	£121	ES confirmed that this has been done. Awaiting journal transfer.

Sch. No.	Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2023/24	Total Allocation	In-Year Spend	Remaining	Status of Scheme/Remarks
28	Litter bin for New Street	J Lord (ES)	£202	£0	£202	£0	£202	ES confirmed that this has been done. Awaiting journal transfer.
29	Nelson Cenotaph	S Whalley (HHES)	£2,500	£0	£2,500	£0	£2,500	Funding also from NTC
	Subtotal		£160,565	-£1	£160,564	£0	£160,564	
	Un-allocated Funds		£36,775	£1	£36,776	-	£36,776	
	Total Funds Available 2023/24		£197,340	£0	£197,340	£0	£197,340	

**BID FOR FUNDING FROM AREA COMMITTEE BUDGET
PRO FORMA**

- A. Project title:** Premises Improvement Grants 2023/24
- B. Bid submitted by:** Deborah McCarthy
- C. On behalf of (please include contact details):**
PBC, Planning, Economic Development and Regulatory Services
deborah.mccarthy@pendle.gov.uk Tel: 01282 661973
- D. Amount requested:** £15,000
(Note this was agreed in principle by the Committee on 27 March 2023 and needs ratification).
- E. Is there match funding for the project from elsewhere? Yes**
If so, please give details: Applicants.

See report sent to Nelson, Brierfield & Reedley Committee on 27 March 2023.
- F. Brief details of project:**
To allow the Premises Improvement Grant programme to fund future projects. See report sent to Nelson, Brierfield & Reedley Committee on 27 March 2023.
- G. Main outcomes to be achieved:**
See report sent to Nelson, Brierfield & Reedley Committee on 27 March 2023.
- H. When will project be implemented?**
Start Date: When funding becomes available
Expected Completion Date: End of March 2024
- I. Who will undertake the project works?**
Applicant to organise works.
- J. Are there long-term revenue consequences and how will these be funded?**
No.

**BID FOR FUNDING FROM AREA COMMITTEE
PRO FORMA**

- K. Project title:** Litter and Dog Waste Bins
- L. Bid submitted by:** David Walker, Environmental Services Manager
- M. On behalf of (please include contact details):** Environmental Services,
Pendle Borough Council Tel 01282 661746 Email david.walker@pendle.gov.uk
- N. Amount requested:** £1,000
- O. Is there match funding for the project from elsewhere?** No
If so, please give details: N/A
- P. Details of project:** Provision of litter and dog waste bins for the financial year 2023/24.
- Q. Main outcomes to be achieved:** To provide sufficient waste bins to help keep Pendle streets cleaner and to be able to respond to demand for such bins from members of the public, council members, etc.
- R. When will project be implemented?**
Start Date: 2023/24
Expected Completion Date: 2023/24
- S. Who will undertake the project works?** Environmental Services
- T. Are there long-term revenue consequences and how will these be funded?**
Emptying of existing bins is currently funded via the Environmental Services revenue budget. Any increase in the number of bins will add additional revenue costs. All requests received for bins to be sited in new locations will be assessed by Environmental Services Officers. There must be sufficient demand and need for the bin.



**BID FOR FUNDING FROM AREA COMMITTEE BUDGET
PRO FORMA**

A. **Project title:** Heyhead Park S106 Improvements

B. **Bid submitted by:** Phil Riley – Greenspaces Manager

C. **On behalf of (please include contact details):** PBC

D. **Amount requested:** £2623.00

E. **Is there match funding for the project from elsewhere?**
If so, please give details:

S106 £89,000

F. **Brief details of project:**

Refurbishment of sports courts inc MUGA creation, access improvements, fencing, gates, walling and drainage. Initial tender was within budget but increased inflationary costs and additional requirements of to remedy poor drainage on all 3 courts has taken the cost over and above S106 funding provided.

G. **Main outcomes to be achieved:**

Improved access for sports encouraging healthy lifestyles by creating welcoming and fit for purpose places.

H. **When will project be implemented?**

Start Date: April 2023

Expected Completion Date: May/ June 2023 dependant on contractor availability

I. **Who will undertake the project works?**

Colin Braithwaite Excavators Ltd.

J. **Are there long-term revenue consequences and how will these be funded?**

Reduced maintenance costs in the long term.