

REPORT FROM: HEAD OF HOUSING AND ENVIRONMENTAL HEALTH

TO: BARROWFORD AND WESTERN PARISHES COMMITTEE

DATE: 5TH JULY 2023

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AREA COMMITTEE BUDGET 2023/24

PURPOSE OF REPORT

To update Members on the Committee's Budget.

RECOMMENDATIONS

- (1) That Members note £24,187 is uncommitted.
- (2) That Members note the approved schemes listed in Appendix 1.
- (3) That Members consider the bids detailed in paragraphs 5 - 21
- (4) That Members consider deallocating as outlined in paragraph 22.

REASON FOR RECOMMENDATIONS

To enable the Budget to be allocated effectively.

ISSUE

Unspent 2022/23 funds

1. £20,317 (£2,467 over the amount allowed to be carried forward. See paragraph 4).

Allocation for 2023/24

2. £17,850 - £2,467 = £15,383.

Total funds available for 2023/24

3. £35,700.

Year-end

4. **The Budget carry forward is capped at a maximum of 1 year's budget i.e. £17,850.** If the Committee has more than £17,850 unspent at the end of the year it will need to use the following year's Budget to make good the difference. See Financial Implications below.

New/deferred Bids

5. Higham with West Close Booth PC bid, £1,500 – Tarmac on Kiln Hill (Appendix 2).
6. Barrowford PC bid, £6,500 – Barrowford Memorial Park River Wall (Appendix 3).
7. St. Anne's Church Fence bid, £1,500 – The refectory walled garden (Appendix 4).
8. Barley with Wheatley Booth PC bid 1, £2,500 – Barley Village Green Wall (Appendix 5).
9. PBC bid, £3,000 - Premises Improvement Grants 2023/24 (Appendix 6).
10. PBC bid, £1,000 – Litter and Dog Waste Bins (Appendix 7).
11. Old Laund Booth PC bid, £5,000 – Encouraging environmental endeavours (Appendix 8).
12. Blacko PC bid, £2,000 – Play Equipment (Appendix 9).
13. Barley with Wheatley Booth PC bid 2, £3,000 – Playground Improvements (Appendix 10).
14. Goldshaw Booth PC bid 1, £2,000 – Spen Brook Gateway Project (Appendix 11).
15. Goldshaw Booth PC bid 2, £1,500 – Newchurch-in-Pendle Woodland Area (Appendix 12).
16. Roughlee Booth PC bid 1, £2,900 – Village Centre Fencing Project (Appendix 13).
17. Roughlee Booth PC bid 2, £962 – Happy Valley Planter Project (Appendix 14).
18. Roughlee Booth PC Bid 3, £450 – Gas Tank Project (Appendix 15).
19. Higham with west Close Booth bid 2, £3,000 – Threepenny Bit (Appendix 16).
20. Higherford Residents Action Group bid, £750 – Riverside Tree Coppicing (Appendix 17).
21. Barrowford Cricket Club bid, £12,500 – Improved Security (Appendix 18).

TOTAL BIDS £50,062 AVAILABLE £24,187

Existing Bids

22. Higher Causeway to Dalesway Footpath Improvements (Appendix 1, Scheme 3).
This Scheme cannot go ahead without additional funding. No 'top-up' bid submitted.
Suggest that the £3,011 is deallocated and used elsewhere.

IMPLICATIONS

Policy: The Budget is required to be allocated and managed in accordance with the Council's policies and procedures.

Financial: At the Council meeting on 29th September, 2022, Councillors resolved to move the Area Committee Capital Programme Budgets to revenue.

- The Budget allocations for each Committee remain the same.
- Applications no longer require sign off by Financial Services in order to proceed.
- Awards can be made for schemes which are either revenue or capital in nature so capital schemes can still be funded.
- Capital schemes may incur additional charges for internal services, e.g. Engineers' costs in delivering the scheme.
- Wherever possible, all payments should be made in the year of the Budget award by 31st March.
- The cap on Budget slippage still applies and any slippage will need to be agreed by the Council in line with Financial Regulations.
- No more than one year's worth of Budget can be rolled forward into future years.

A list of good practice has been proposed by the Chief Finance Officer in order to assist members when considering the allocation of the Budget. The list is as follows:

1. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
2. Look for opportunities to maximise the effectiveness of the allocation through match funding.
3. Consider allowing some contingency for projects that may be presented during the year.
4. Try to avoid allocation of funds at the end of the financial year.
5. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The proper management of the Budget is intended to minimise any exposure to unnecessary risk associated with the Budget and the individual schemes within it.

Health and Safety: The implementation of the budget has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of approved schemes have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The Budget is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

- Appendix 1: Barrowford & Western Parishes Committee Commitments 2023/24
- Appendix 2: Higham with West Close Booth PC bid
- Appendix 3: Barrowford PC bid
- Appendix 4: St. Anne's Church Fence bid
- Appendix 5: Barley with Wheatley Booth PC bid 1
- Appendix 6: PBC bid 1
- Appendix 7: PBC bid 2
- Appendix 8: Old Laund Booth PC bid
- Appendix 9: Blacko PC bid
- Appendix 10: Barley with Wheatley Booth PC bid 2
- Appendix 11: Goldshaw Booth PC bid 1
- Appendix 12: Goldshaw Booth PC bid 2
- Appendix 13: Roughlee Booth PC bid 1
- Appendix 14: Roughlee Booth PC bid 2
- Appendix 15: Roughlee Booth PC bid 3
- Appendix 16: Higham with West Close Booth bid 2
- Appendix 17: Higherford Residents Action Group bid
- Appendix 18: Barrowford Cricket Club bid

LIST OF BACKGROUND PAPERS

None.

Barrowford and Western Parishes Committee Commitments 2023/24

(Shaded schemes are completed)

Appendix 1

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year	Allocated 2023/24	Total Allocation	In-Year Spend	Remaining	Status of Scheme/Remarks
1	06/07/22 - £1,500 Barley Toilets Upgrade	D Heap (Barley PC)	£1,500	£0	£1,500	£0	£1,500	Money committed and will be spent in 2023/24.
2	06/07/22 - £3,000 Memorial Finch Tree	M Wood (Blacko PC)	£3,000	£0	£3,000	£0	£3,000	Planning permission required. Architect currently on with the drawings.
3	06/07/22 - £3,011 Dalesway Footpath improvements	T Partridge (PBC)	£3,011	£0	£3,011	£0	£3,011	£3,011 falls short on what is required for this. No top-up' bid submitted to the 2023/24 budget.
4	04/01/23 - £176 01/02/23 - £26 New Litter Bin, Barrowford Rd.	J Lord (PBC)	£202	£0	£202	£0	£202	
5	01/02/23 - £2,800 Happy Valley Verge Project	J Bailey (Roughlee PC)	£2,800	£0	£2,800	£2,800	£0	Completed
6	01/03/23 - £1,000 Groundworks to Recreation Ground	M Wood (Blacko PC)	£1,000	£0	£1,000	£0	£1,000	
	Subtotals		£11,513	£0	£11,513	£2,800	£8,713	
	Uncommitted Funds		£8,804	£15,383	£24,187	–	£24,187	
	TOTAL FUNDS AVAILABLE 2023/24		£20,317	£15,383	£35,700	£2,800	£32,900	

BID FOR FUNDING FROM AREA COMMITTEE BUDGET PRO FORMA

1. **Project title:** Tarmac on Kiln Hill
2. **Bid submitted by:** Patricia Rosthorn
3. **On behalf of (please include contact details):** Higham with West Close Booth Parish Council clerk@highamparishcouncil.com 07931 687175
4.
 - a) **Does your organisation have a constitution?** No
 - b) **Does it have a board of governors/directors or a committee that oversees its work?** No
 - c) **Does your organisation have its own bank account?** Yes
 - d) **How many signatures are required to authorise a payment from your bank account?** Two
5. **Is your organisation VAT-registered?*** No
6. **Amount requested:** £1,500
7. **Total amount of project:** £6,500
8. **Is there match funding for the project from elsewhere?** No
If so, please give details:
9. **Brief details of project:** Tarmacking of the unmade track/road known as Kiln Hill that runs along the side of the Village Hall from the highway to the car park entrance at the rear.

A one-off opportunity has arisen to have the area tarmacked to a professional standard at a very favourable price if progressed without delay.

10. **Main outcomes to be achieved:** Kiln Hill track has deteriorated with potholes, uneven surface and loose stones so badly that vehicle access to and use of the car park is significantly deterred. Kiln Hill provides the only proper disabled access to the Village Hall and in its present state is not suitable for wheelchair users and provides a hazard for people with mobility problems. This also creates extra parking and obstruction on the main road in front of the Hall adding to our considerable village parking problem. This project will help alleviate the parking problems and greatly facilitate disabled access to the Hall.
11. **When will project be implemented?** Offer is to do it as soon as weather conditions and other commitments permit
Start Date: Asap
Expected Completion Date: February / March 2023
12. **Who will undertake the project works?** J W Ramsbottom Contractors Ltd

- 13. Are there long-term revenue consequences and how will these be funded?**
No.

****Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT***

BID FOR FUNDING FROM AREA COMMITTEE BUDGET PRO FORMA

1. **Project title:** Barrowford Memorial Park River Wall.
2. **Bid submitted by:** Mr. I. A. lord
3. **On behalf of (please include contact details):** Barrowford Parish Council,
Holmefield House, Gisburn Road, Barrowford, BB9 8ND
4.
 - a) **Does your organisation have a constitution?** Yes
 - b) **Does it have a board of governors/directors or a committee that oversees its work?** Yes
 - c) **Does your organisation have its own bank account?** Yes
 - d) **How many signatures are required to authorise a payment from your bank account?** Three
5. **Is your organisation VAT-registered?** No but can reclaim vat as a Parish Council
6. **Amount requested:** £6,500.00
7. **Total amount of project:** £50,000
8. **Is there match funding for the project from elsewhere?**
If so, please give details: Barrowford Parish Council has allocated £42,500 towards this phase of the work.
9. **Brief details of project:** A 150m of the river wall abutting the bridge on Colne Road has been undermined by water erosion, a section of the wall collapsed and has been stabilised as the first phase of the project. The second phase involves underpinning the compromised wall footings with concrete. With the final phase being the rebuilding of the collapsed section of wall. Pendle Councils are currently drawing up a scheme and costings for the underpinning phase with the envisaged costs being in excess of £50,000 + vat. Barrowford Parish Council are currently looking for other grant funding.
10. **Main outcomes to be achieved:** To stabilise and strengthen the current wall footings to prevent further collapse of the wall.
11. **When will project be implemented?**
Start Date: The work will begin as soon as the scheme has been drawn up, an Environmental Agency Licence granted and a contractor appointed.
Expected Completion Date: Within the next 12months.
12. **Who will undertake the project works?** The work will need to be carried out by a specialised contractor.

13. Are there long-term revenue consequences and how will these be funded?

This is the critical stage of work with the rebuilding of the washed away section of wall being carried out next year. The Council will again make provision in its 2024-25 budget to carry out these works.

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**BID FOR FUNDING FROM AREA COMMITTEE BUDGET
PRO FORMA**

14. **Project title:** The Refectory Walled Garden, Fence
15. **Bid submitted by:** Dawn McFadyen (mcfadyens5@gmail.com)
16. **On behalf of (please include contact details):** St Anne's Church,

Reverend Lesley Hinchcliffe and PCC
Vicar: St John's Higham and St Anne's, Fence
Area Dean of Pendle

Tel: 01254 396485 lesleyhinchcliffe@hotmail.com
17. a) **Does your organisation have a constitution?** No
b) **Does it have a board of governors/directors or a committee that oversees its work?** Yes- PCC-Our charitable status falls under the Church of England
c) **Does your organisation have its own bank account?** Yes
d) **How many signatures are required to authorise a payment from your bank account?** Two
18. **Is your organisation VAT-registered?*** No
19. **Amount requested:** £1,500
20. **Total amount of project:** £5000
21. **Is there match funding for the project from elsewhere?** No, only fundraising events.
22. **Brief details of project:** To make two more large rectangular raised beds for The Refectory Walled Garden as per the original plan. The cost of wood meant we could only make three with the help of the Climate grant last year, which we were really grateful for. We made 2 large beds 3.8m (One red/purple plants the other orange/yellow/brown), a square bed 1m, a silver birch tree, water butts and a barrel pond. Plants were donated. The Garden will be used for events and activities for the community and an extension of the drop in Saturday cafe.
23. **Main outcomes to be achieved:** two more large raised beds from wooden sleepers, stones for drainage, liner, top soil (4 tons) and compost. Plants have been donated (one bed pink/blue the other green/white). Volunteers will make the beds. We will plant a mixture of flowering plants and vegetables. We are also looking to purchase folding bistro table and chair sets (£72) in the rainbow colours to mimic the Refectory theme and to match the colour beds but will fundraise for those. It will take us a long time to fundraise for the wood etc.so we would be delighted if you can spare any money to help us complete our design and start

using the space. Any leftover money will be used to buy birdfeeders, insect hotels, bee biomes etc. to attract wildlife.

24. When will project be implemented? As soon as possible

Start Date: Asap

Expected Completion Date: May 2023

25. Who will undertake the project works? Volunteers

26. Are there long-term revenue consequences and how will these be funded?

No.

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BID FOR FUNDING FROM AREA COMMITTEES PRO FORMA

1. Short project title: Barley Village Green – Repairs to Masonry Wall – 2022B

2. Bid submitted by: Derek Heap (Chairman)

3. On behalf of (please include contact details):

Barley with Wheatley Booth Parish Council
C/O 2 Barley Green, Barley, Burnley, Lancashire BB12 9JU
Tel. 01282 692264

4	(a) Does your organisation have a constitution:	Parish Council
	(b) Does it have a board of governors/directors or a committee that oversees its work?	Yes
	(c) Does your organisation have its own bank account?	Yes
	(d) How many signatures are required to authorise a bank payment?	Two

5.	Is your organisation VAT-registered? *	Yes
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6.	Amount requested:	£2,500.00
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Note: This is an application for the re-allocation of funds from a walling scheme grant awarded to BPC in 2018

7. Brief details of project:

To undertake repairs to an existing masonry wall between the Cabin & Village Green:

- a. Take down dilapidated sections of existing wall,
- b. Import walling stone,
- c. Reconstruct sections of wall taken down.

8. Main outcomes to be achieved:

- Improvement to wall that is an asset OWNED by Pendle BC,
- Removal of a safety hazard – the wall is frequently climbed upon by children playing on the Village Green.
- Improvement to the aesthetic appearance of this tourist attraction area.

9.	When will the project be implemented?	Spring 2023
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10.	Who will undertake the project works?	Supplier
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11.	Is there match funding for the project from elsewhere?	Yes
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If so, please give details:

Cost of the works are estimated at £3000 to £4000.

Barley Parish Council will be providing the additional costs of the project.

12. Are there long-term revenue consequences and how will these be funded? Yes
Occasional maintenance will be funded by Barley Parish Council

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Additional Notes

The Parish Council is seeking the re-allocation of funds from a grant it received from BPC in 2018 for a walling scheme that, for various reasons, could not be progressed. Note that:

- The wall is owned by PBC and it is their responsibility,
- The hazard has been reported on at least two occasions to PBC but no repairs have been arranged, probably due to a lack of funding,
- The wall condition is a public liability risk to PBC.

The PC requests that the £2.5k funding is re-allocated to the PC who will work with PBC Engineers Department to arrange repairs to the wall. The PC are also willing to offer up to £1.5k of funding to ensure the repairs are adequate and fully funded.

We strongly believe we are offering an option and funding to essential works that might not happen unless the wall collapses and there is a potentially related liability claim.



BID FOR FUNDING FROM AREA COMMITTEE BUDGET PRO FORMA

1. **Project title:** Premises Improvement Grants 2023/24
2. **Bid submitted by:** Deborah McCarthy
3. **On behalf of (please include contact details):**
PBC, Planning, Economic Development and Regulatory Services
deborah.mccarthy@pendle.gov.uk Tel: 01282 661973

4. **Amount requested:** £3,000
(Amount deferred until next financial year)

5. **Is there match funding for the project from elsewhere?** Yes
If so, please give details: Applicants.

See report sent to Barrowford & Western Parishes on 29 March 2023.

6. **Brief details of project:**
To allow the Premises Improvement Grant programme to fund future projects. See report sent to Barrowford & Western Parishes on 29 March 2023. A further report is currently being prepared to look at extending the boundary criteria to include the Newbridge Shopping Area. Report date 10th May 2023.

7. **Main outcomes to be achieved:**
See report sent to Barrowford & Western Parishes on 29 March 2023. A further report is currently being prepared to look at extending the boundary criteria to include the Newbridge Shopping Area. Report date 10th May 2023.

8. **When will project be implemented?**
Start Date: When funding becomes available. When Committee agrees the boundary Change.
Expected Completion Date: End of March 2024

9. **Who will undertake the project works?**
Applicant to organise works.

10. **Are there long-term revenue consequences and how will these be funded?**
No.

BID FOR FUNDING FROM AREA COMMITTEE PRO FORMA

- 1. Project title:** Litter and Dog Waste Bins
- 2. Bid submitted by:** David Walker, Environmental Services Manager
- 3. On behalf of (please include contact details):** Environmental Services,
Pendle Borough Council Tel 01282 661746 Email david.walker@pendle.gov.uk
- 4. Amount requested:** £1,000
- 5. Is there match funding for the project from elsewhere?** No
If so, please give details: N/A
- 6. Details of project:** Provision of litter and dog waste bins for the financial year 2023/24.
- 7. Main outcomes to be achieved:** To provide sufficient waste bins to help keep Pendle streets cleaner and to be able to respond to demand for such bins from members of the public, council members, etc.
- 8. When will project be implemented?**
Start Date: 2023/24
Expected Completion Date: 2023/24
- 9. Who will undertake the project works?** Environmental Services
- 10. Are there long-term revenue consequences and how will these be funded?**
Emptying of existing bins is currently funded via the Environmental Services revenue budget. Any increase in the number of bins will add additional revenue costs. All requests received for bins to be sited in new locations will be assessed by Environmental Services Officers. There must be sufficient demand and need for the bin.

BID FOR FUNDING FROM AREA COMMITTEE BUDGET PRO FORMA

1. **Project title:** Encouraging environment endeavours
2. **Bid submitted by:** Rebecca Hay
3. **On behalf of (please include contact details):**
Old Laund Booth Parish Council
4.
 - a) **Does your organisation have a constitution?** Yes
 - b) **Does it have a board of governors/directors or a committee that oversees its work?** Yes
 - c) **Does your organisation have its own bank account?** Yes
 - d) **How many signatures are required to authorise a payment from your bank account?** 3
5. **Is your organisation VAT-registered?*** No, but we can claim back VAT
6. **Amount requested:** £5,000
7. **Total amount of project:** £5,000
8. **Is there match funding for the project from elsewhere?**
If so, please give details:
No
9. **Brief details of project:**
Our project is to encourage environmental endeavours and is split into three, the landscaping of land near the Scout HQ, with trees and a new wall, planting up a stone triangle in the centre of the village and renovating our old red telephone box to create a mini tourist information.
10. **Main outcomes to be achieved:**
Boost the environment, encourage the community to work together and create new facilities, all to benefit the community.
11. **When will project be implemented?**
Start Date: ASAP
Expected Completion Date: March 2024
12. **Who will undertake the project works?**
Old Laund Booth PC via local contractors.
13. **Are there long-term revenue consequences and how will these be funded?**
Minimal maintenance will be paid for through the council precept.

****Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT***

**BID FOR FUNDING FROM AREA COMMITTEE BUDGET
PRO FORMA**

27. **Project title:** Play Equipment
28. **Bid submitted by:** Kelly Wood
29. **On behalf of (please include contact details):**
Blacko Parish Council
30. a) **Does your organisation have a constitution?** YES
b) **Does it have a board of governors/directors or a committee that oversees its work?** NO
c) **Does your organisation have its own bank account?** YES
d) **How many signatures are required to authorise a payment from your bank account?** TWO
31. **Is your organisation VAT-registered?*** NO
32. **Amount requested:** £2,000.00
33. **Total amount of project:** £3000.00 plus
34. **Is there match funding for the project from elsewhere?**
If so, please give details: YES PARISH COUNCIL
35. **Brief details of project:**
One of our main climbing frames has a Bridge part that is showing decay, the company who provided the frame are no longer in business, we are having to have the bridge part of the frame fabricated and painted, to fit the existing frame. The rest of the climbing frame is in good condition and not showing any decay.
36. **Main outcomes to be achieved:**
Climbing frame fit for purpose
37. **When will project be implemented?**
Start Date: asap
Expected Completion Date: August 2023
38. **Who will undertake the project works?**
Carter Fabricators
39. **Are there long-term revenue consequences and how will these be funded?**
NO

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BID FOR FUNDING FROM AREA COMMITTEES 2023

1. Short project title: Barley Village Playground Improvements

2. Bid submitted by: Derek Heap (Chairman)

3. On behalf of (please include contact details):

Barley with Wheatley Booth Parish Council
C/O 2 Barley Green, Barley, Burnley, Lancashire BB12 9JU
Tel. 01282 692264

- | | | |
|-----|---|--|
| 4 | (a) Does your organisation have a constitution: | Parish Council |
| | (b) Does it have a board a committee that oversees its work? | Yes |
| | (c) Does your organisation have its own bank account? | Yes |
| | (d) How many signatures are required to authorise a bank payment? | Two |
| 5. | Is your organisation VAT-registered? * | Yes |
| 6. | Amount requested: | £3,000.00 |
| 7. | Total Amount of Project | £30,000.00 |
| 8. | Is there match funding for the project from elsewhere? | Yes |
| | If so, please give details: Barley Parish Council will be providing the additional £27k of project funding. | |
| 9. | Brief details of project: To upgrade the existing playground in the centre of the village: | |
| | d. Replace swings, | |
| | e. Introduce new equipment including climbing frame, wall traverse, see-saw, | |
| | f. New rubberised safety matting. | |
| 10. | Main outcomes to be achieved: | |
| | • Replacement of old equipment to improve quality, safety and attractiveness to children, | |
| | • New equipment to develop children's coordination and balance and to attract more users | |
| | • Overall to provide a play area for young children which is popular with residents and visitors | |
| 11. | When will the project be implemented? | Start Sept'23 Completion October 2023 |
| 12. | Who will undertake the project works? | Playground Installation Company |
| 13 | Are there long-term revenue consequences and how will these be funded? | Yes |
| | <i>Inspection and maintenance will be funded by Barley Parish Council.</i> | |

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**BID FOR FUNDING FROM AREA COMMITTEE BUDGET
PRO FORMA**

1. **Project title:** Spen Brook Gateway Project
2. **Bid submitted by:** Joe Cooney
3. **On behalf of (please include contact details):** Goldshaw Booth Parish Council,
clerk@goldshawbooth.org.uk
4.
 - a) **Does your organisation have a constitution?** Yes
 - b) **Does it have a board of governors/directors or a committee that oversees its work?** Yes
 - c) **Does your organisation have its own bank account?** Yes
 - d) **How many signatures are required to authorise a payment from your bank account?** 3
5. **Is your organisation VAT-registered?*** No
6. **Amount requested:** £2,000
7. **Total amount of project:** £2,000
8. **Is there match funding for the project from elsewhere?**
If so, please give details:
9. **Brief details of project:**

The Spen Brook Gateway Project would consist of upgrading the final part of the verge between Osborne Terrace and Gorrell Close, the work would include removing the weeds, top layer of soil, planting shrubs, edging the area and making the area tidy and attractive entrance into the village.
10. **Main outcomes to be achieved:** Regeneration of an overgrown area of land which has become unsightly.
11. **When will project be implemented?** August 2023
Start Date: TBC
Expected Completion Date: TBC
12. **Who will undertake the project works?** The Parish Council will appoint an appropriate contractor to undertake the necessary work,
13. **Are there long-term revenue consequences and how will these be funded?**
No

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BID FOR FUNDING FROM AREA COMMITTEE BUDGET PRO FORMA

1. **Project title:** Upgraded Woodland Area – Newchurch-in-Pendle
2. **Bid submitted by:** Joe Cooney
3. **On behalf of (please include contact details):** Goldshaw Booth Parish Council,
clerk@goldshawbooth.org.uk
4.
 - a) **Does your organisation have a constitution?** Yes
 - b) **Does it have a board of governors/directors or a committee that oversees its work?** Yes
 - c) **Does your organisation have its own bank account?** Yes
 - d) **How many signatures are required to authorise a payment from your bank account?** 3
5. **Is your organisation VAT-registered?*** No
6. **Amount requested:** £1,500
7. **Total amount of project:** £1,500
8. **Is there match funding for the project from elsewhere?**
If so, please give details:
9. **Brief details of project:** The woodland area in Newchurch-in-Pendle is need of replacing trees to be planted following many of the existing trees being impacted by Ash die back. The Parish Council would like to remove many of the dead trees and replace with saplings that can be correctly maintained and nurtured to provide an attractive woodland area that will be more easily accessible.

The funding would primarily be used for the purchase of new trees to replace those that have or are dying.
10. **Main outcomes to be achieved:** Upgrade of Woodland area
11. **When will project be implemented?** August 2023
Start Date: TBC
Expected Completion Date: TBC
12. **Who will undertake the project works?** The Parish Council will appoint an appropriate contractor to undertake the necessary work.
13. **Are there long-term revenue consequences and how will these be funded?**
The Parish Council will be responsible for the maintenance of the site.

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**BID FOR FUNDING FROM AREA COMMITTEES
PRO FORMA**

- 1. Short project title:** Village Centre Fencing Project
- 2. Bid submitted by:** Jon Bailey, RFO
- 3. On behalf of (please include contact details):** Roughlee Parish Council

Tel: 01282 615099

roughleeRFOjb@outlook.com

- 4(a). Does your organisation have a constitution? Yes**
- (b). Does it have a board of governors/directors or a committee that oversees its work? Yes**
- (c). Does your organisation have its own bank account? Yes.....**
- (d). How many signatures are required to authorise a payment from your bank account? Two**

- 5. Is your organisation VAT-registered?* Yes**

6. Amount requested: £ 2,900.00

7. Brief details of project: To provide secure fencing around land at the Village Centre, repairing the existing low fence where necessary and adding steel mesh security fencing to add height and prevent access to the river bank.

8. Main outcomes to be achieved: To make the area outside the Village Centre secure, following an incident in which young boys climbed the fence onto the steep river bank. The VC is in regular use for both public events and private hires, making this a priority project.

9. When will the project be implemented? Summer 2023

10. Who will undertake the project works? A local contractor

11. Is there match funding for the project from elsewhere? No

12. Are there long-term revenue consequences and how will these be funded?

Roughlee Parish Council will be responsible for any maintenance.

****Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT***

**BID FOR FUNDING FROM AREA COMMITTEES
PRO FORMA**

1. Short project title: Happy Valley Planter Project

2. Bid submitted by: Jon Bailey, RFO

3. On behalf of (please include contact details): Roughlee Parish Council

Tel: 01282 615099

roughleeRFOjb@outlook.com

4(a). Does your organisation have a constitution? Yes

(b). Does it have a board of governors/directors or a committee that oversees its work? Yes

(c). Does your organisation have its own bank account? Yes.....

(d). How many signatures are required to authorise a payment from your bank account? Two

5. Is your organisation VAT-registered?* Yes

6. Amount requested: £ 962.00

7. Brief details of project: To add two double-tier self-watering planters on the corner opposite the bus shelter at Happy Valley crossroads.

8. Main outcomes to be achieved: To improve the appearance of the area. This corner currently looks unattractive. It is not inkeeping with the opposite corner with its well-maintained flower garden.

9. When will the project be implemented? Summer 2023.

10. Who will undertake the project works? FORA (Friends of Roughlee Appearance).

11. Is there match funding for the project from elsewhere? No

12. Are there long-term revenue consequences and how will these be funded?

Roughlee Parish Council will be responsible for maintenance, using their FORA budget.

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**BID FOR FUNDING FROM AREA COMMITTEES
PRO FORMA**

1. Short project title: GAS TANK Project

2. Bid submitted by: Jon Bailey, RFO

3. On behalf of (please include contact details): Roughlee Parish Council

Tel: 01282 615099

roughleeRFOjb@outlook.com

4(a). Does your organisation have a constitution? Yes

(b). Does it have a board of governors/directors or a committee that oversees its work? Yes

(c). Does your organisation have its own bank account? Yes

(d). How many signatures are required to authorise a payment from your bank account? Two

5. Is your organisation VAT-registered?* Yes

6. Amount requested: £ 450.00

7. Brief details of project: To replace the gas tank at the Village Centre.

8. Main outcomes to be achieved: The gas tank at the Village Centre urgently needs replacing. Gas bottles are currently being used as a temporary measure. After careful research the best option for a new tank has been decided upon. The company will install a new tank as part of a contract with them.

9. When will the project be implemented? Summer 2023.

10. Who will undertake the project works? Flo Gas

11. Is there match funding for the project from elsewhere? No

12. Are there long-term revenue consequences and how will these be funded?

Roughlee Village Centre Committee will pay the monthly costs from their budget monies raised by fund-raising activities.

****Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT***

BID FOR FUNDING FROM AREA COMMITTEE BUDGET PRO FORMA

1. **Project title:** Threepenny Bit
2. **Bid submitted by:** Patricia Rosthorn
3. **On behalf of (please include contact details):** Higham with West Close Booth Parish Council
4.
 - a) **Does your organisation have a constitution?** NO
 - b) **Does it have a board of governors/directors or a committee that oversees its work?** YES
 - c) **Does your organisation have its own bank account?** YES
 - d) **How many signatures are required to authorise a payment from your bank account?** 2
5. **Is your organisation VAT-registered?*** NO
6. **Amount requested:** £3,000
7. **Total amount of project:** £4,000
8. **Is there match funding for the project from elsewhere?** Yes
If so, please give details: Higham Parish Council will fund any shortfall
9. **Brief details of project:** The Threepenny Bit is a walled and paved Historic Public Space Area in the centre of Higham. Higham House Barn previously stood on the area but this was demolished to make way for the development, which was constructed to mark the Coronation of King George VI in 1938. In 1953 a Chestnut tree was planted in this area to mark the Coronation of Queen Elizabeth II along with a commemoration on a brass plaque on a bench. The chestnut tree, plaque and bench are long since gone and the stone paving and wall have broken and deteriorated over the years. Our aim is to make safe the area by replacing the damaged paving and wall and purchasing new seating for the area.
10. **Main outcomes to be achieved:** This area has been used by Highamers to sit and relax and contemplate life for nearly a hundred years as an historic public space. Our intention is to make the area a safe and enjoyable space for the public to keep enjoying for another 100 years
11. **When will project be implemented?**
Start Date: est August 2023
Expected Completion Date: est December 2023
12. **Who will undertake the project works?** This is yet to be agreed but we will source local contractors that already have a working knowledge of Higham

13. Are there long-term revenue consequences and how will these be funded?
NO

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**BID FOR FUNDING FROM AREA COMMITTEE BUDGET
PRO FORMA**

1. **Project title:** Riverside Tree Coppicing, Higherford
2. **Bid submitted by:** Hugh Simpson
3. **On behalf of (please include contact details):**
Higherford Residents Action Group (HRAG) higherford@hotmail.co.uk
4.
 - a) **Does your organisation have a constitution?** Yes
 - b) **Does it have a board of governors/directors or a committee that oversees its work?** A Committee
 - c) **Does your organisation have its own bank account?** Yes
 - d) **How many signatures are required to authorise a payment from your bank account?** Two of Three
5. **Is your organisation VAT-registered?*** No
6. **Amount requested:** £750
7. **Total amount of project:** £1,500 (Incl. VAT)
8. **Is there match funding for the project from elsewhere. If so, please give details:** HRAG will pay £750
9. **Brief details of project:** The project is to coppice the trees along the riverside at Foreside, Higherford and on the opposite bank, between Gisburn Road and the packhorse bridge, in order to open up the views of the packhorse bridge (Foreside is on the Pendle Way route and is a popular route for walkers). The contractor will liaise with the Borough Council's Tree Officer to secure permission to coppice the single tree that requires authority.
10. **Main outcomes to be achieved:** Improved visitor and resident experience by opening up views of the packhorse bridge and properly maintained riverside tree cover.
11. **When will project be implemented?**
Start Date: August/September 2023
Expected Completion Date: September/October 2023
12. **Who will undertake the project works?** CMS Tree Services

13. Are there long-term revenue consequences and how will these be funded?

None

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**BID FOR FUNDING FROM AREA COMMITTEE BUDGET
PRO FORMA**

1. **Project title:** Barrowford Cricket Club Improved Security
2. **Bid submitted by:** Marc Atkinson
3. **On behalf of (please include contact details):**
Barrowford Cricket Club, Bull Holme, Wilton Street, Barrowford, Nelson. BB9 8PU
Barrowfordcc@mail.com 07856336773
4.
 - a) **Does your organisation have a constitution?** Yes
 - b) **Does it have a board of governors/directors or a committee that oversees its work?** Yes
 - c) **Does your organisation have its own bank account?** Yes
 - d) **How many signatures are required to authorise a payment from your bank account?** 2
5. **Is your organisation VAT-registered?*** No
6. **Amount requested:** £12,500
7. **Total amount of project:** £15,000
8. **Is there match funding for the project from elsewhere?** NO
If so, please give details:
9. **Brief details of project:** A 6ft high security fence on the perimeter of our boundary edge to keep out vandals/ thieves that constantly target us. It will also protect the public from being hit by the cricket ball and seriously injured while passing that may not be paying attention to the cricket but especially when there are young children playing football, elderly people or cyclists passing.

We would install security cameras however for our requirements we need to install a 4G wireless router so we can be alerted if anyone is on our property to try to prevent being the victims of vandals or thieves.
10. **Main outcomes to be achieved:**
Improved Security, stop wasting the police/ community officers time and protecting the public from being injured by a cricket ball.

When will project be implemented?
Start Date: ASAP
Expected Completion Date:
11. **Who will undertake the project works?**
Sceinic Landscapes Ltd

12. Are there long-term revenue consequences and how will these be funded?

We will need to cover the monthly costs of a 4G wireless router.

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