

**MINUTES OF THE ANNUAL COUNCIL MEETING
HELD AT NELSON TOWN HALL
ON 18TH MAY, 2023**

PRESENT –

His Worship the Mayor (Councillor Y. Iqbal – in the Chair)

Councillors

<i>M. Adnan</i>	<i>M. Iqbal</i>
<i>F. Ahmad</i>	<i>M. Kaleem</i>
<i>N. Ahmed</i>	<i>S. Land</i>
<i>S. Ahmed</i>	<i>D. Lord</i>
<i>D. Albin</i>	<i>K. McGladdery</i>
<i>Z. Ali</i>	<i>A. Mahmood</i>
<i>M. Ammer</i>	<i>B. Newman</i>
<i>R. Anwar</i>	<i>T. Ormerod</i>
<i>N. Ashraf</i>	<i>K. Salter</i>
<i>M. Aslam</i>	<i>M. Stone</i>
<i>N. Butterworth</i>	<i>M. Strickland</i>
<i>R. Carroll</i>	<i>A. Sutcliffe</i>
<i>C. Church</i>	<i>Y. Tennant</i>
<i>D. Cockburn-Price</i>	<i>D. Whipp</i>
<i>S. Cockburn-Price</i>	<i>T. Whipp</i>
<i>M. Hanif</i>	

(Apologies for absence were received from Councillor D. Gallear).



1. ELECTION OF MAYOR OF THE BOROUGH

It was moved by Councillor D. Whipp, seconded by Councillor A. Mahmood and supported by Councillor N. Ahmed and –

RESOLVED

That Councillor B. Newman be elected Mayor of the Borough for the Municipal Year 2023/24.

His Worship the Mayor (Councillor B. Newman – in the Chair)

2. MINUTES

It was moved by Councillor D. Whipp, seconded by Councillor A. Mahmood and –

RESOLVED

That the Minutes of the meeting of the Council held on 23rd March, 2023 be approved as a correct record and signed by the Mayor.

3. VOTE OF THANKS TO THE RETIRING MAYOR

It was moved by Councillor Z. Ali, seconded by Councillor T. Whipp, supported by Councillor M. Aslam and –

RESOLVED

That the best thanks of the Council be hereby tendered to Councillor Yasser Iqbal and his Mayoress Mrs Mariam Abbas for their services as Mayor and Mayoress during their term of office.

4. APPOINTMENT OF DEPUTY MAYOR

It was moved by Councillor N. Ahmed, seconded by Councillor Y. Iqbal, supported by Councillor D. Whipp and –

RESOLVED

That Councillor M. Aslam be hereby appointed Deputy Mayor of the Borough for the Municipal Year 2023/24.

5. MAYOR'S ALLOWANCE

At a recent meeting of the Independent Remuneration Panel the Panel recommended that the Mayor's Allowance be increased by £1,000 to £6,130.

It was moved by Councillor A. Mahmood, seconded by Councillor D. Whipp and –

RESOLVED

That an allowance of £6,130 be paid to the Mayor for the purpose of enabling him to meet the expenses of the office and that such allowance be paid to the credit of the Mayor at the Council's bankers and any credit balance remaining at the date of the next Annual Meeting of the Council be re-appointed to the Council's account.

6. APPOINTMENT OF MAYOR'S CHAPLAIN

The Mayor reported that he had appointed Kath Heyworth to the office of Mayor's Chaplain for the Municipal Year 2023/24 and duly signed such appointments to the Council.



The time having reached 6.50 p.m. the Mayor declared the meeting adjourned and there was a short break to allow the Mayors guests to leave the meeting. The meeting reconvened at 7.05 p.m.



7. DECLARATIONS OF INTEREST

Members were reminded of the legal requirements concerning the declaration of interests.

8. APPOINTMENT OF LEADER OF THE COUNCIL AND THE EXECUTIVE

(a) Appointment of Leader

It was moved by Councillor M. Iqbal, seconded by Councillor D. Whipp and –

RESOLVED

That Councillor A. Mahmood be appointed Leader of the Council for the Municipal Year 2023/24.

(b) Appointment of Deputy Leader

It was moved by Councillor A. Mahmood, seconded by Councillor Y. Iqbal and –

RESOLVED

That Councillor D. Whipp be appointed Deputy Leader of the Council for the Municipal Year 2023/24.

(c) Appointment of Executive

The Leader reported that he had appointed the following Members with Executive responsibilities –

Councillor Asjad Mahmood	Growth and Regeneration
Councillor David Whipp	Resources and Transfer of Services
Councillor Mohammad Ammer	Housing, Health and Wellbeing
Councillor Tom Whipp	Planning and Regulatory Services
Councillor Zafar Ali	Environment and Climate Change
Councillor Mohammad Hanif	Leisure Services
Councillor Dorothy Lord	Community Safety

9. MOVE TO AN EXECUTIVE FORM OF GOVERNANCE – APPROVAL OF NEW CONSTITUTION

The Chief Executive submitted for adoption, a revised constitution which provided the framework for the governance of the Council under the new Executive function. Changes had been made throughout the document to take account of legislation and guidance, new titles of committees, officers and other bodies as well as best practice.

MOTION

It was moved by Councillor D. Whipp, seconded by Councillor T. Whipp –

That the revised Constitution be adopted, with the following amendments –

Part 4

- Paragraph 9 – Replace ‘any meeting that has lasted for three hours will adjourn immediately’ with ‘any meeting that lasts up to 11 p.m. will adjourn immediately’.
- Paragraph 10.3 – Replace ‘six clear working days’ with ‘three clear working days’.

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- Paragraph 11.1 – Delete line ‘Each councillor may ask of each portfolio holder no more than one question and a related supplementary question’.
- Paragraph 11.6 – Remove this paragraph.
- Paragraph 12.1 – Replace ‘the submitted motions, maximum two per Group and one per elected Member, shall be subject to verification to the satisfaction of the Monitoring Officer’ with ‘the submitted motions will be subject to the satisfaction of the Monitoring Officer’.
- Paragraph 14 (ix) – Amend to ‘that the meeting continue beyond 11 p.m.’

Rules of Procedure

- Paragraph 3.1 – Replace ‘Meetings will ordinarily start at 6.30 p.m.’ with ‘Meetings will ordinarily start at 7.00 p.m.’

Budget and Policy Framework

- Paragraph 4(a) – Amend to ‘However, the decision may only be taken if a majority of the Chair and two Deputy Chairs from different groups of the Overview and Scrutiny Committee agrees that the decision is a matter of urgency’.

Executive Procedure

- Paragraph 2.9 – Change ‘of 3 hours’ to ‘beyond 11 p.m.’.

Overview and Scrutiny

- Paragraph 6 – Amend to ‘The Chair of the Overview and Scrutiny Committee *and two Deputy Chairs from different political groups...*’
- Paragraph 15(d) – Amend ‘...notice to the Chair *and Vice-Chair of two different groups*’.

AMENDMENT

It was moved by Councillor N. Ahmed, seconded by Councillor A Sutcliffe –

- That the words ‘representing at least two of the political groups’ be removed from paragraph 15(c) of the Call-in of Executive decisions procedure.
- That the Overview and Scrutiny Committee be chaired by an opposition councillor.

Upon being put to the vote the amendment was **LOST**.

No further amendments were moved.

Upon being put to the vote the motion was **CARRIED** and it was -

RESOLVED

Accordingly.

10. MEMBERS’ ALLOWANCES

A report from the Independent Remuneration Panel on Members’ allowances was submitted for consideration. The Panel had been convened as the Council was changing its governance arrangements from a committee system to an Executive form of governance. It had been deemed necessary to revise the scheme for it to reflect Members’ duties and responsibilities under the Council’s Constitution. The Panel recommended the following –

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	£
Basic Allowance	3,500
Leader	5,000
Deputy Leader	2,000
Executive Members (x4)	2,000
Opposition Group Leader	2,000
Area Committee Chairs	2,000
Overview and Scrutiny Chair	2,000
Overview and Scrutiny Vice-Chair	1,000
Licensing Committee Chair	1,000
Accounts and Audit Chair	1,000
Taxi Licensing Chair	1,000
Development Management Chair	1,000

MOTION

It was moved by Councillor A. Mahmood, seconded by Councillor Y. Iqbal –

That the recommendations of the Independent Remuneration Panel be agreed.

AMENDMENT

It was moved by Councillor D. Whipp, seconded by C. Church –

That the Members' Allowances be agreed as follows –

	£
Basic Allowance	3,500
Leader	4,000
Deputy Leader	1,200
Executive Members	1,200
Opposition Group Leader	1,200
Area Committee Chairs	1,200
Overview and Scrutiny Chair	1,200
Overview and Scrutiny Vice-Chair	500
Licensing Committee Chair	500
Accounts and Audit Chair	500
Taxi Licensing Chair	500
Development Management Chair	500

Upon being put to the vote the amendment was **CARRIED**.

FURTHER AMENDMENT

It was moved by Councillor N. Ahmed, seconded by Councillor A. Sutcliffe –

That there be no amendments to the Members' Allowances other than the introduction of a special responsibility allowance for the Overview and Scrutiny Chair.

Upon being put to the vote the amendment was **LOST** and it was –

RESOLVED

That the Members' Allowances be agreed as follows –

	£
Basic Allowance	3,500
Leader	4,000
Deputy Leader	1,200
Executive Members	1,200
Opposition Group Leader	1,200
Area Committee Chairs	1,200
Overview and Scrutiny Chair	1,200
Overview and Scrutiny Vice-Chair	500
Licensing Committee Chair	500
Accounts and Audit Chair	500
Taxi Licensing Chair	500
Development Management Chair	500

**11. LOCAL GOVERNMENT AND HOUSING ACT 1989
POLITICAL BALANCE RULES**

It was reported that, whenever the allocation of seats on Committees was reviewed, the Council was required to apply the statutory political balance rules. The rules applied to the Overview and Scrutiny Committee, Development Management Committee, Licensing Committee, Taxi Licensing Committee, Accounts and Audit Committee and the Employment Appeals Committee and the Standards Hearing Committee. They did not apply to the Area Committees or the Executive.

It was moved by Councillor D. Whipp, seconded by Councillor A. Mahmood and -

RESOLVED

That the report be noted.

12. APPOINTMENT TO COMMITTEES

(a) Appointment to Committees

Council considered the appointment of Members to Committees for the Municipal Year 2023/24.

MOTION

It was moved by Councillor A. Mahmood, seconded by Councillor D. Whipp and –

RESOLVED

That the following be agreed:

- (a) Accounts and Audit Committee – a politically balanced Committee of 5 Members

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- (b) Licensing Committee – a politically balanced Committee of 9 Members
- (c) Taxi Licensing Committee – a politically balanced Committee of 7 Members
- (d) Employment Appeals Committee – a politically balanced Committee of 3 Members
- (e) Standards Hearing Committee – a politically balanced Committee of 5 Members
- (f) Overview and Scrutiny Committee – a politically balanced Committee of 7 members
- (g) Development Management Committee – a politically balanced Committee of 12 members
- (h) Area Committees – not politically balanced

13. APPOINTMENT OF CHAIR OF COMMITTEES

(a) To appoint the Chair of Committees

MOTION

It was moved by Councillor A. Mahmood and seconded by Councillor N. Ashraf that the Chair/Vice-Chair of the following Committees be agreed as:

- (a) Accounts and Audit Committee – Councillor D. Cockburn-Price
- (b) Licensing Committee – Councillor Y. Tennant
- (c) Taxi Licensing Committee – Councillor F. Ahmad
- (d) Employment Appeals Committee – Councillor Z. Ali
- (e) Standards Hearing Committee – Independent Person
- (f) Development Management Committee – Councillor M. Adnan
- (g) Overview and Scrutiny Committee (Chair) – Councillor C. Church
- (h) Overview and Scrutiny Committee (Vice-Chair (1)) – Councillor M. Adnan
- (i) Overview and Scrutiny Committee (Vice-Chair (2)) – Councillor M. Stone

Upon being put to the vote it was –

RESOLVED

Accordingly.

14. APPOINTMENT TO WORKING GROUPS

MOTION

It was moved by Councillor A. Mahmood and seconded by Councillor D. Whipp that –

The following Working Groups be appointed for the Municipal Year 2023/24 -

- (a) Climate Emergency Working Group – 7 Members
- (b) Governance Working Group – 5 Members

Upon being put to the vote it was –

RESOLVED

Accordingly.

15. DATES AND TIMES OF COUNCIL MEETINGS FOR 2023/24

MOTION

It was moved by Councillor B. Newman, seconded by Councillor M. Aslam –

(1) That meetings of the Full Council be held on the following dates:

- 27th July, 2023
- 28th September, 2023
- 14th December, 2023
- 22nd February, 2024 (Special Budget)
- 21st March, 2024
- 16th May, 2024 (Annual Council)

(2) That the dates of other meetings set out on the attached schedule be approved.

Upon being put to the vote it was –

RESOLVED

Accordingly.

16. APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

(a) Appointment to Organisations and Associations

MOTION

It was moved by Councillor A. Mahmood and seconded by Councillor D. Whipp –

That the following amendments to the schedule be agreed:

Organisation	Representative
Airedale General Hospital Foundation Trust	Councillor C. Church
Burnley and Pendle Citizens Advice Bureau	Councillor M. Hanif
Burnley, Pendle and Rossendale CVS Board	Councillor M. Hanif
District Councils Network	Councillor A. Mahmood
District Early Years Development and Childcare Forum	Councillor R. Anwar
Forest of Bowland AONB	Councillor B. Newman
Growth Lancashire Ltd.	Councillor A. Mahmood
Joint Venture Brookhouse Group	Councillor N. Ahmed
	Councillor A. Mahmood
	Councillor D. Whipp
Joint Venture Company (PEARL Board 1, PEARL Board 2, PEARL Brierfield Mill and PEARL Together)	Councillor S. Cockburn-Price
	Councillor M. Hanif
	Councillor A. Mahmood
	Councillor D. Whipp

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LCC Health Scrutiny Committee
Lancashire Leaders
Lancashire Police and Crime Panel

Councillor C. Church
Councillor A. Mahmood
Councillor D. Whipp
(Councillor A. Sutcliffe – to be considered subject to application County wide of political balance rules)
Councillor M. Strickland
Councillor A. Mahmood

LCC Lancashire Waste Partnership
Local Government Association
(a) General Assembly
(b) Voting re: Lancashire Leaders Group
Nelson Town Deal Board

Councillor F. Ahmad
Councillor N. Ahmed
Councillor A. Mahmood
Councillor D. Whipp
Councillor A. Mahmood
Councillor S. Cockburn-Price
Councillor Y. Iqbal
Councillor T. Whipp
Councillor B. Newman
Councillor M. Ammer
Councillor D. Cockburn-Price
Councillor M. Hanif
Councillor A. Sutcliffe
Councillor D. Whipp
Councillor Z. Ali
Councillor K. Salter
Councillor A. Mahmood
Councillor B. Newman

North Western Local Authorities Employers Organisations
Pendle Countryside Access Forum

Pendle Hill Landscape Partnership Board
Pendle Public/Private Partnership (with Liberata)

Pendle Vision Board

AMENDMENT

It was moved by Councillor N. Ahmed, seconded by Councillor A. Sutcliffe –

That the following Councillors be appointed the Council's representative on the organisations indicated -

- Airedale General Hospital Foundation Trust - Councillor K. Salter
- Burnley and Pendle Citizens' Advice Bureau – Councillor M. Aslam
- Burnley, Pendle and Rossendale CVS Board – Councillor M. Aslam
- LCC Health Scrutiny Committee – Councillor T. Ormerod
- LCC Lancashire Waste Partnership – Councillor T. Ormerod
- Pendle Hill Landscape Partnership Board – Councillor S. Cockburn-Price

Upon being put to the vote the amendment was **LOST**.

RESOLVED

That the following amendments to the schedule (attached as Appendix 1 to these minutes) be agreed:

Organisation

Representative

Airedale General Hospital Foundation Trust
Burnley and Pendle Citizens Advice Bureau

Councillor C. Church
Councillor M. Hanif

Burnley, Pendle and Rossendale CVS Board
District Councils Network
District Early Years Development and Childcare Forum
Forest of Bowland AONB
Growth Lancashire Ltd.
Joint Venture Brookhouse Group

Councillor M. Hanif
Councillor A. Mahmood
Councillor R. Anwar
Councillor B. Newman
Councillor A. Mahmood
Councillor N. Ahmed
Councillor A. Mahmood
Councillor D. Whipp
Councillor S. Cockburn-Price
Councillor M. Hanif

Joint Venture Company (PEARL Board 1, PEARL Board 2,
PEARL Brierfield Mill and PEARL Together)

Councillor A. Mahmood
Councillor D. Whipp
Councillor C. Church
Councillor A. Mahmood
Councillor D. Whipp
(Councillor A. Sutcliffe – to be considered subject to application County wide of political balance rules)
Councillor M. Strickland
Councillor A. Mahmood

LCC Health Scrutiny Committee
Lancashire Leaders
Lancashire Police and Crime Panel

LCC Lancashire Waste Partnership
Local Government Association
(a) General Assembly
(b) Voting re: Lancashire Leaders Group
Nelson Town Deal Board

Councillor F. Ahmad
Councillor N. Ahmed
Councillor A. Mahmood
Councillor D. Whipp
Councillor A. Mahmood
Councillor S. Cockburn-Price
Councillor Y. Iqbal
Councillor T. Whipp
Councillor B. Newman
Councillor M. Ammer
Councillor D. Cockburn-Price
Councillor M. Hanif
Councillor A. Sutcliffe
Councillor D. Whipp
Councillor Z. Ali

North Western Local Authorities Employers Organisations
Pendle Countryside Access Forum

Pendle Hill Landscape Partnership Board
Pendle Public/Private Partnership (with Liberata)

Pendle Vision Board

Councillor K. Salter
Councillor A. Mahmood
Councillor B. Newman

(b) Member Champions

It was moved by Councillor D. Whipp, seconded by Councillor S. Land and –

RESOLVED

That, with the addition of a Member Champion for Sustainable Travel, the following Councillors be appointed as Member Champions for the Municipal Year 2023/24 –

Armed Forces	Councillor N. Butterworth and Councillor K. Salter
Dementia, Disability and Mental Health	Councillor R. Carroll
Health and Wellbeing	Councillor M. Ammer
Older People	Councillor N. Butterworth
Young People including Every Child Matters	Councillor D. Lord
Sustainable Travel	Councillor T. Whipp

17. NOTICES OF MOTION

(a) Elections

MOTION

It was moved by Councillor C. Church and seconded by Councillor T. Whipp -

Council notes the impact of photo identification requirements at this year's local elections, with people unable to vote due to not having the required ID.

Council believes that the right to vote is a fundamental part of a functioning democracy.

Council therefore resolves that HM Government be requested to repeal photo ID legislation without delay.

Upon being put to the vote the motion was **CARRIED** and it was –

RESOLVED

Accordingly.

(b) Health Service Primary Care

MOTION

It was moved by Councillor D. Lord and seconded by Councillor S. Land –

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Council notes the continuing crisis with GP services and pharmacy provision in Pendle and that the measure recently announced will do little to ease patient access in our area.

Council reaffirms its previous resolutions in respect of primary care within the National Health Service and resolves that these issues are raised again with Government Ministers and local MP Andrew Stephenson, together with the relevant local health providers and the Integrated Care Board.

AMENDMENT

It was moved by Councillor D. Whipp and seconded by Councillor N. Butterworth –

That, in addition, the Overview and Scrutiny Committee be requested to commission a task and finish group to look at the issues surrounding primary care and identify opportunities to improve the situation.

Upon being put to the vote the amendment was **CARRIED** and it was –

RESOLVED

Council notes the continuing crisis with GP services and pharmacy provision in Pendle and that the measure recently announced will do little to ease patient access in our area.

Council reaffirms its previous resolutions in respect of primary care within the National Health Service and resolves that these issues are raised again with Government Ministers and local MP Andrew Stephenson, together with the relevant local health providers and the Integrated Care Board.

In addition, the Overview and Scrutiny Committee be requested to commission a task and finish group to look at the issues surrounding primary care and identify opportunities to improve the situation.

(c) Cost of Living Crisis

MOTION

It was moved by Councillor D. Whipp and seconded by Councillor T. Whipp –

Council notes the awful impact that the cost-of-living crisis is having on residents in Pendle.

Council recognises that a significant issue for residents is the cost of home heating, particularly for homes with poor insulation.

Therefore, Council requests that options for a major initiative to significantly improve domestic insulation in Pendle are presented to the Executive as a matter of urgency, together with possible funding opportunities.

In addition, the Overview and Scrutiny Committee be asked to convene a task and finish group to examine the options open to the Council to bring this about.

AMENDMENT

It was moved by Councillor M. Stone and seconded by Councillor N. Ahmed –

That the referral to the Overview and Scrutiny Committee be deleted from the motion.

Upon being put to the vote the amendment was **LOST**.

RESOLVED

Council notes the awful impact that the cost-of-living crisis is having on residents in Pendle.

Council recognises that a significant issue for residents is the cost of home heating, particularly for homes with poor insulation.

Therefore, Council requests that options for a major initiative to significantly improve domestic insulation in Pendle are presented to the Executive as a matter of urgency, together with possible funding opportunities.

In addition, the Overview and Scrutiny Committee be asked to convene a task and finish group to examine the options open to the Council to bring this about.

(d) Flood Alleviation Work in Earby

It was moved by Councillor S. Land and seconded by Councillor M. Strickland –

Council welcomes the inclusion of flood alleviation work at Earby within the Frequently Flooded Communities programme, following the bid for £2.5 million from the scheme last year.

Council resolves that a report on phase three of flood alleviation work in Earby is submitted to the Executive at the earliest opportunity.

Upon being put to the vote the motion was **CARRIED** and it was –

RESOLVED

Accordingly.

His Worship the Mayor _____