

REPORT FROM: DIRECTOR OF PLACE
TO: COLNE AND DISTRICT COMMITTEE
DATE: 11 MAY 2023

Report Author: Mark Hunting
Tel. No: 661061
E-mail: mark.hunting@pendle.gov.uk

AREA COMMITTEE BUDGETS FOR 2022/23 AND 2023/24

PURPOSE OF REPORT

To advise members on the Committee's 2022/23 and 2023/24 area committee budgets.

RECOMMENDATIONS

- (1) That members note only the schemes listed in Appendix 2 have agreed funding.
- (2) That members consider the new bids detailed in paragraphs 8, 9 and 10.

REASON FOR RECOMMENDATIONS

To enable the area committee budget to be allocated efficiently and effectively.

ISSUE

Allocation for 2022/23

1. This is **£42,390**.

Commitments for 2022/23

2. These total **£49,021** (see Appendix 1 for a detailed breakdown).

Balance for 2022/23

3. This is **£0**.

Unspent 2022/23 Funds Carried Forward

4. This is **£42,370**, which is under the permitted cap of one year's budget (ie **£42,390**).

New Allocation for 2023/24

5. This is **£42,390**.

Commitments for 2023/24

6. These total **£0** (see Appendix 2 for a detailed breakdown).

Financial Advice (as reported to all Area Committees in May 2018)

7. The budget carry forward is capped at a maximum of one year's budget, ie £42,390. If the Committee has more than £42,390 unspent at the end of the year, it will need to use the following year's budget to make good the difference. See Financial Implications below.

Please refer to the financial implications section of this report. Bids for new funding should be submitted on the May 2018 revised forms (Form A for internal bids and Form B for external bids) in order that members can evaluate them on a consistent basis.

New/Deferred Bids

8. ***Litter and Dog Waste Bins*** – from Environmental Services – £1,000 for the provision of litter and dog waste bins (see bid form at Appendix 3).
9. ***Knotts Drive Pond*** – from Environmental Services – £1,050 to clean out the pond and adjoining watercourses (see bid form at Appendix 4).
10. ***Funding for Improvements to Drainage of Communal Footpath to Allotments on Site of Grosvenor Street and Mabel Street, Colne*** – from Grosvenor and Mabel Community Land Trust – £2,500 (see bid form at Appendix 5).

Existing Bids

Overspend – Additional Funding Required

11. None.

Underspend – De-allocate Funding

12. None.

Councillors' Projects

13. At the meeting on 12.05.22, councillors were allocated £1,000 each. It was also resolved that the unspent funds from 2021/23 of Cllr Butterworth for Boulsworth and Foulridge be redistributed to Cllrs Sarah Cockburn-Price and David Cockburn-Price (£657.57 each) but that Cllr Butterworth be allocated the unspent funds of former councillor Darren Harrison (£1,923.06). On 05.01.23, a commitment of £615 for trees and tools at Ball Grove Park and Nature Reserve was de-allocated and re-distributed to the three Boulsworth and Foulridge councillors (£205.00 each). For ease of accounting, that has come off the commitments rather than be added to their allocation.

Ward	Councillor	c/f	Allocation	Committed	Balance
Boulsworth and Foulridge	David Cockburn-Price	£1,972.70	£1,000.00	£2,972.70	£0.00
	Sarah Cockburn-Price	£1,972.70	£1,000.00	£2,972.70	£0.00
	Kevin Salter	£0.00	£1,000.00	£1,000.00	£0.00
Vivary Bridge	David Albin	£3,250.00	£1,000.00	£4,250.00	£0.00
	Kieran McGladdery	£3,250.00	£1,000.00	£4,250.00	£0.00
	Paul McGladdery	£0.00	£1,000.00	£1,000.00	£0.00
Waterside and Horsfield	Neil Butterworth	£1,923.06	£1,000.00	£2,923.06	£0.00
	Dorothy Lord	£2,423.07	£1,000.00	£3,420.00	£3.07
	Ash Sutcliffe	£1,923.07	£1,000.00	£2,923.07	£0.00
Total		£16,714.60	£9,000.00	£25,711.53	£3.07

July 2022

14. **Alkincoates Woodland Nature Reserve Group:** £1,244.50 each from Cllrs David Albin and Kieran McGladdery.
15. **Campion Green Pocket Park Spring/Summer Project:** £475 each from Cllrs David Albin and Kieran McGladdery.
16. **Philip Wright Crown Green Bowling Academy:** £500 each from Cllrs David Albin and Kieran McGladdery for path and disabled access improvements around the bowling greens at Alkincoates Park.
17. **Minibus for Colne Youth Action Group:** £1,000 from Cllr Dorothy Lord.
18. **Repairs to Setts near to Back Duke Street, Colne:** £600 from Cllr Dorothy Lord.

August 2022

19. **New Dog Waste Bin at Winewall:** £150 from Cllr Sarah Cockburn-Price. The bin was provided at a cost of £121, so £29 added back.
20. **New Dog Waste Bin at Laneshaw Bridge:** £150 from Cllr David Cockburn-Price. The bin was provided at a cost of £140.20, so £9.80 added back.

November 2022

21. **Campion Garden Pocket Park Green Waste Recycling Wormery:** £450 from Cllr Dorothy Lord.
22. **Butterflies Memory Café's Christmas Party:** £300 from Cllr Dorothy Lord.
23. **Social Events at Colne Citadel (2022):** £500 from Cllr Dorothy Lord.
24. **Social Santa 2022:** £270 from Cllr Dorothy Lord.
25. **Curry on the Street Children's Party (2022):** £300 from Cllr Dorothy Lord.
26. **Colne Light Festival (2023):** £1,000 from Cllr Ash Sutcliffe.

December 2022

27. **Electric Wheelchairs for PWCGBA Alkincoates Bowling:** £1,000 from Cllr Ash Sutcliffe.

January 2023

28. **Furniture for Socials at Colne Citadel:** £600 from Cllr Neil Butterworth.
29. **Elisha House Gardening Project:** £810.63 from Cllr Neil Butterworth.
30. **Electric Wheelchairs for PWCGBA Alkincoats Bowling:** £1,000 from Cllr David Albin.
31. **Trees and Tools at Ball Grove Park and Nature Reserve:** £615 de-allocated and £205 each returned to Cllrs David Cockburn-Price, Sarah Cockburn-Price and Kevin Salter.

February 2023

32. **World Book Day 2023:** £500 from Cllr Ash Sutcliffe.
33. **Foulridge Community Event Support:** £750 from Cllr Kevin Salter.
34. **Armed Forces Ensign/Flag Renewal and Commemorative Pins:** £250 from Cllr Kevin Salter.
35. **Colne Open Door Anxiety and Depression Support:** £500 from Cllr Neil Butterworth.
36. **Elisha House Hiking and Wellbeing Project:** £361.50 from Cllr Neil Butterworth.
37. **Electric Wheelchairs for PWCGBA Alkincoats Bowling:** Additional top-up of £974 from Cllr David Albin.
38. **New Cooker for Holy Trinity Church, Colne:** £550 from Cllr Neil Butterworth.

March 2023

39. **Grant payment to Menkind:** £100.93 from Cllr Neil Butterworth.
40. **Lidgett & Beyond Colne Boundary Walk:** Top-up payment of £198.92 from Cllr David Cockburn-Price.
41. **CYAG Database Investment and Roll-Out:** Top-up payment of £330.07 from Cllr David Cockburn-Price.
42. **Ticketing system for Trawden Show:** £971 from Cllr David Cockburn-Price and £29 from Cllr Sarah Cockburn-Price.
43. **Trawden Coronation Badges and Lamp Post Boards:** £387.20 from Cllr David Cockburn-Price.
44. **Double yellow lines at Ball Grove Park:** £525 from Cllr David Cockburn-Price.
45. **Framing Laneshaw Bridge Stained Glass Window:** £698.51 from Cllr David Cockburn-Price and 301.49 from Cllr Sarah Cockburn-Price.
46. **Foulridge Village Hall Kitchen Kit:** £1,000 from Cllr Sarah Cockburn-Price.
47. **Foulridge Coronation Plant Display:** £500 from Cllr Sarah Cockburn-Price.

48. **Christ Church Games Café and Kitchen Kit:** £1,022.72 from Cllr Sarah Cockburn-Price.
49. **CYAG Forest School Kit:** £286.49 from Cllr Sarah Cockburn-Price, £9.80 from Cllr David Cockburn-Price and £288.00 from Cllr Kevin Salter.
50. **Essex Street Pocket Park:** £8,754 de-allocated from Cllr Dorothy Lord and former Cllr Alice Mann (plus £623 each from their Horticulture Projects allocation).
51. **Waterside Millennium Green Improvements/Maintenance:** £4,377 from Cllr Dorothy Lord and £323 from former Cllr Alice Mann's re-allocation.
52. **Waterside Ward Community Improvements:** £1,577 from former Cllr Alice Mann's re-allocation (plus £623 from her Horticulture Projects re-allocation).
53. **Improvements to Colne Lane and Windy Bank Car Parks:** £423.07 top-up from Cllr Ash Sutcliffe.
54. **Queen Street Car Park Resurfacing:** £2,030.50 from Cllr Kieran McGladdery and £999.50 from Cllr Paul McGladdery.
55. **Landscaping Enhancements to Car Parks (Queen Street, Colne Lane and Windy Bank):** £0.50 top-up from Cllr Paul McGladdery and £56.50 from Cllr David Albin.

IMPLICATIONS

Policy: The area committee budget is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2021/24.

Financial: At the Council meeting on 29 September 2022, councillors resolved to move the area committee capital programme budgets to revenue.

- The budget allocations for each committee remain the same.
- Previous allocations do not need to be revisited. There is no implication for these schemes.
- Applications no longer require sign off by Financial Services in order to proceed.
- Awards can be made for schemes which are either revenue or capital in nature so capital schemes can still be funded.
- Capital schemes may incur additional charges for internal services, eg Engineers' costs in delivering the scheme.
- Wherever possible, all payments should be made in the year of the budget award by 31 March.
- The cap on budget slippage still applies and any slippage will need to be agreed by the Council in line with Financial Regulations.
- No more than one year's worth of budget can be rolled forward into future years.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the area committee budget. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The area committee budget is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Sustainability: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The area committee budget is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Area Committee Budget Commitments for 2022/23 for Colne and District Committee (Year-End Report).

Appendix 2: Area Committee Budget Commitments for 2023/24 for Colne and District Committee.

Appendix 3: Form A: Internal Bid – Litter and Dog Waste Bins.

Appendix 4: Form A: Internal Bid – Knotts Lane Pond.

Appendix 5: Form B: External Bid – Funding for Improvements to Drainage of Communal Footpath to Allotments on Site of Grosvenor Street and Mabel Street, Colne.

LIST OF BACKGROUND PAPERS

None.

Colne and District Committee Commitments for 2022/23 (Year-End Report)

Appendix 1

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2022/23	Reallocated	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
3	04/04/19 & 10/06/21 Premises improvement grants	M Williams (PEDRS)	£17,910	-£101.50	-£3,389	£14,420	£4,420	£10,000	New allocation of £9,563 agreed on 10/06/21 One payment already made and another commitment of £2,599 nearing completion. £9,000 was committed for three businesses but the works have been delayed and may result in being de-committed. Further enquiries are being made whether the works will progress. £3,389 provisionally vired to Sch 51 (town centre litter bins). £101.50 de-allocated on 02.03.23
9	30/03/17 Boulsworth environmental improvement fund	M Hunting (HHE)	£2,395	-£599.56		£1,795	£1,792	£3	£599.56 uncommitted from 2021/22. One final payment being processed
11	30/03/17 Horsfield environmental improvement fund	M Hunting (HHE)	£6,762	-£5,623.04		£1,139	£1,139	£0	£5,123.04 uncommitted from 2021/22. The allocation on 03/03/22 of up to £500 towards clearing and reinstating the land to the west of 2–26 Hawley Street was de-allocated on 26/01/23. £5,623.04 uncommitted
16	30/03/17 and 05/07/18 Horticulture projects	M Hunting (HHE)	£5,330	-£623		£4,707	£4,707	£0	£2,000 allocated on 05/07/18 to each councillor. Remaining balance of £1,200 de-allocated on 10/06/21
24	05/10/17 Tree pit enhancement	S Whalley (HHE)	£2,000			£2,000	£0	£2,000	£2,000 agreed, subject to the colour of the materials being sent to members for agreement
30	06/09/18 Laneshaw Bridge to Wycoller footpath improvements	T Partridge (ES)	£2,500			£2,500	£0	£2,500	This £2,500 was intended as part of a funding package which included an LEF bid. This LEF bid was unsuccessful but we ended up doing a much smaller scheme to keep the path open but this has since collapsed into the river. Works to be combined with scheme 43

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2022/23	Reallocated	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
32	09/05/19 & 10/09/20 & 10/06/21 & 12/05/22 Councillors' capital projects	M Hunting (HHE)	£35,699	£6,523		£42,222	£33,831	£8,391	£2,500 allocated to each councillor to be spent on appropriate capital projects, subject to receipt of a completed capital programme bid form. See main report for details. £1,800 allocated in previous years de-allocated on 10/06/21 and returned to the area committee budget. £1,500 vired to scheme 43 and £2,000 vired to scheme 44 in 2021/22 £2,477 de-allocated on 27.03.23. There is £3.07 uncommitted and £8,387.27 committed but not yet spent.
40	31/03/21 Mobile speed cameras	M Hunting (HHE)	£9,100	-£3,511		£5,589	£5,589	£0	Completed. Total payment was £9,541.99, with £3,953.17 coming from the Councillors' Project fund and £5588.82 from the central pot. £3,511 de-allocated
41	10/06/21 New dog waste bin at Colne Road/Back Lane, Trawden	J Lord (ES)	£147			£147	£147	£0	Completed
42	10/06/21 New litter/dog waste bin at Cockhill Lane/ Castle Road, Colne	J Lord (ES)	£185			£185	£185	£0	Completed
43	10/06/21 Wycoller Beck Footpath Stabilisation Project	T Partridge (ES)	£7,500			£7,500	£960	£6,540	Funding of £6,000 agreed on 10/06/21 together with an allocation of £500 each from the funds of Cllrs Neil Butterworth, David Cockburn-Price and Sarah Cockburn-Price. In addition, Trawden Forest Parish Council be asked to contribute a further £2,500 to the project. Ground investigations have started. These will be used to inform the design of a bridge which is intended to span the collapsed section. This project will need to be rolled forward to 2022/23

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2022/23	Reallocated	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
44	03/03/22 Provision of architectural lighting to Colne War Memorial and Wallace Hartley Memorial	S Whalley (HHE)	£4,000			£4,000	£4,000	£0	£2,000 allocated from the central capital programme plus £500 from the capital projects funds of Cllrs Albin, Harrison, McGladdery and Sutcliffe
45	03/03/22 Colne Light Trail and future light festivals	Colne BID	£1,000	-£56		£944	£944	£0	Completed. The original allocation was £1,000 but the total spend was £943.62. £56.38 de-allocated on 05.01.23
46	08/09/22 CYAG-branded clothing for volunteers	M Hunting (HHE)	£0	£1,138		£1,138	£1,138	£0	Completed
47	13/10/22 All-weather practice nets for Colne Cricket Club	M Hunting (HHE)	£0	£2,000		£2,000	£2,000	£0	Completed
48	13/10/22 CYAG-branded signage at CYAG's Youth Hub	M Hunting (HHE)	£0	£3,180		£3,180	£2,375	£805	First payment made
49	03/11/22 Growth Lancashire commission to scope new conservation areas	N Watson (PEDRS)	£0	£645		£645	£0	£645	£644.91 allocated on 03/11/22. Invoice received and is being processed
50	01/12/22 & 02/02/23 Colne Light Festival	Colne BID	£0	£8,000		£8,000	£8,000	£0	£5,000 allocated on 01/12/22 plus £1,000 from Cllr Ash Sutcliffe. An additional £3,000 was allocated on 02/02/23. Completed
51	02/02/23 & 02/03/23 Colne town centre litter bins	J Lord (ES)	£0	£4,935	£3,389	£8,324	£0	£8,324	£3,389 vired from Sch 3 towards town centre litter bins. Additional allocation of £4,935 on 02/03/23

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2022/23	Reallocated	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
52	02/03/23 Trawden Garden Festival	M Hunting (HHE)	£0	£2,000		£2,000	£2,000	£0	£2,000 allocated on 02/03/23. Completed
53	02/03/23 Replacement window at St Bartholomew's Church Parish Room	M Hunting (HHE)	£0	£3,751		£3,751	£3,751	£0	£3,751 allocated on 02/03/23. Completed
54	24/03/23 Armed Forces Support Fund	M Hunting (HHE)	£0	£5,000		£5,000	£5,000	£0	£5,000 allocated on 24/03/23. Completed
55	27/03/23 CYAG Forest School Kit Top-Up	M Hunting (HHE)	£0	£301		£301	£301	£0	Total cost was £884.91 but with £584.29 from the Councillors Project fund and £300.62 from the central pot. Completed
56	27/03/23 Super Soapbox Challenge	Colne BID	£0	£5,000		£5,000	£5,000	£0	Completed
57	27/03/23 Colne Gala 2023	M Hunting (HHE)	£0	£1,000		£1,000	£1,000	£0	Completed
58	27/03/23 Colne Boundary Walk Information Boards	Lidgett & Beyond	£0	£7,855		£7,855	£7,855	£0	Completed
59	28/03/23 CYAG Scooters, Football Nets and Footballs	M Hunting (HHE)	£0	£682		£682	£682	£0	£681.70 allocated on 28/03/23. Completed
60	28/03/23 CYAG Music Studio Kit	M Hunting (HHE)	£0	£4,363		£4,363	£4,363	£0	£4,455 allocated on 28/03/23
61	28/03/23 Black Horse Yard gate	Colne BID	£0	£750		£750	£0	£750	£750 allocated on 28/03/23

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2022/23	Reallocated	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
62	28/03/23 Improvements to Colne Lane and Windy Bank Car Parks	S Whalley (HHE)	£0	£1,327		£1,327	£0	£1,327	£423.07 from Cllr Ash Sutcliffe's Councillors' Project Fund and £1,326.93 from the central pot
63	28/03/23 Landscaping enhancements to car parks	S Whalley (HHE)	£0	£1,085		£1,085	£0	£1,085	£1,142 committed, but with £57 coming from Councillors' Projects fund and £1,085 from the central pot
	Subtotal		£94,528	£49,021	£0	£143,549	£101,179	£42,370	
	Unallocated Funds		£6,631	-£6,631		£0		£0	
	Total Funds Available 22/23		£101,159	£42,390	£0	£143,549	£101,179	£42,370	

Colne and District Committee Commitments for 2023/24

Appendix 2

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2023/24	Reallocated	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
3	04/04/19 & 10/06/21 Premises improvement grants	M Williams (PEDRS)	£10,000			£10,000	£0	£10,000	New allocation of £9,563 agreed on 10/06/21 One payment already made and another commitment of £2,599 nearing completion. £9,000 was committed for three businesses but the works have been delayed and may result in being de-committed. Further enquiries are being made whether the works will progress. £3,389 provisionally vired to Sch 51 (town centre litter bins). £101.50 de-allocated on 02.03.23
9	30/03/17 Boulsworth environmental improvement fund	M Hunting (HHE)	£3			£3	£3	£0	Completed
24	05/10/17 Tree pit enhancement	S Whalley (HHE)	£2,000			£2,000	£0	£2,000	£2,000 agreed, subject to the colour of the materials being sent to members for agreement
30	06/09/18 Laneshaw Bridge to Wycoller footpath improvements	T Partridge (ES)	£2,500			£2,500	£0	£2,500	This £2,500 was intended as part of a funding package which included an LEF bid. This LEF bid was unsuccessful but we ended up doing a much smaller scheme to keep the path open but this has since collapsed into the river. Works to be combined with scheme 43

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2023/24	Reallocated	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
32	09/05/19 & 10/09/20 & 10/06/21 & 12/05/22 Councillors' capital projects	M Hunting (HHE)	£8,391			£8,391	£1,281	£7,110	£2,500 allocated to each councillor to be spent on appropriate capital projects, subject to receipt of a completed capital programme bid form. See main report for details. £1,800 allocated in previous years de-allocated on 10/06/21 and returned to the area committee budget. £1,500 vired to scheme 43 and £2,000 vired to scheme 44 in 2021/22 £2,477 de-allocated on 27.03.23. There is £3.07 uncommitted and £7,105.87 committed but not yet spent.
43	10/06/21 Wycoller Beck Footpath Stabilisation Project	T Partridge (ES)	£6,540			£6,540	£0	£6,540	Funding of £6,000 agreed on 10/06/21 together with an allocation of £500 each from the funds of Cllrs Neil Butterworth, David Cockburn-Price and Sarah Cockburn-Price. In addition, Trawden Forest Parish Council be asked to contribute a further £2,500 to the project. Ground investigations have started. These will be used to inform the design of a bridge which is intended to span the collapsed section. This project will need to be rolled forward to 2022/23
48	13/10/22 CYAG-branded signage at CYAG's Youth Hub	M Hunting (HHE)	£805			£805	£0	£805	First payment made
49	03/11/22 Growth Lancashire commission to scope new conservation areas	N Watson (PEDRS)	£645			£645	£645	£0	Completed
51	02/02/23 & 02/03/23 Colne town centre litter bins	J Lord (ES)	£8,324			£8,324	£0	£8,324	£3,389 vired from Sch 3 towards town centre litter bins. Additional allocation of £4,935 on 02/03/23

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2023/24	Reallocated	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
61	28/03/23 Black Horse Yard gate	Colne BID	£750			£750	£750	£0	Completed
62	28/03/23 Improvements to Colne Lane and Windy Bank Car Parks	S Whalley (HHE)	£1,327			£1,327	£0	£1,327	£423.07 from Cllr Ash Sutcliffe's Councillors' Project Fund and £1,326.93 from the central pot
63	28/03/23 Landscaping enhancements to car parks	S Whalley (HHE)	£1,085			£1,085	£0	£1,085	£1,142 committed, but with £57 coming from Councillors' Projects fund and £1,085 from the central pot
	Subtotal		£42,370	£0	£0	£42,370	£2,679	£39,691	
	Unallocated Funds		£0	£42,390		£42,390		£42,390	
	Total Funds Available 23/24		£42,370	£42,390	£0	£84,760	£2,679	£82,081	

(FORM A: INTERNAL BID)

**BID FOR FUNDING FROM AREA COMMITTEE
PRO FORMA**

- A. Project title:** Litter and Dog Waste Bins
- B. Bid submitted by:** David Walker, Environmental Services Manager
- C. On behalf of (please include contact details):** Environmental Services,
Pendle Borough Council, Tel 01282 661746 Email david.walker@pendle.gov.uk
- D. Amount requested:** £1,000
- E. Is there match funding for the project from elsewhere? No**
If so, please give details: N/A
- F. Details of project:** Provision of litter and dog waste bins for the financial year
2023/24
- G. Main outcomes to be achieved:** To provide sufficient waste bins to help keep
Pendle streets cleaner and to be able to respond to demand for such bins from
members of the public, council members, etc.
- H. When will project be implemented?**
Start Date: 2023/24
Expected Completion Date: 2023/24
- I. Who will undertake the project works?** Environmental Services
- J. Are there long-term revenue consequences and how will these be funded?**
Emptying of existing bins is currently funded via the Environmental Services'
revenue budget. Any increase in the number of bins will add additional revenue
costs. All requests received for bins to be sited in new locations will be assessed
by Environmental Services officers. There must be sufficient demand and need
for the bin

(FORM A: INTERNAL BID)

**BID FOR FUNDING FROM AREA COMMITTEE BUDGET
PRO FORMA**

- K. Project title:** Knotts Drive Pond
- L. Bid submitted by:** Keith Higson, Parks Officer
- M. On behalf of (please include contact details):** Councillor Lord,
dorothy.Lord@pendle.gov.uk
- N. Amount requested:** £1,050.00 + VAT
- O. Is there match funding for the project from elsewhere?** No
If so, please give details: N/A
- P. Brief details of project:** To clean out the pond and adjoining watercourses
- Q. Main outcomes to be achieved:** Will help prevent flooding of surrounding properties
- R. When will project be implemented?** As soon as possible
Start Date: 3 April 2023
Expected Completion Date: 17 April 2023
- S. Who will undertake the project works?** A&G Landscapes & Groundworks Limited
- T. Are there long-term revenue consequences and how will these be funded?**
Future bids may be required for the upkeep of the site as apart from the pond there are also three footpaths, trees, etc which may require attention

(FORM B: EXTERNAL BID)

**BID FOR FUNDING FROM AREA COMMITTEES
PRO FORMA**

1. Short project title: Funding for Improvements to Drainage of Communal Footpath to Allotments on Site of Grosvenor Street and Mabel Street, Colne

2. Bid submitted by: Roger Magnall

3. On behalf of (please include contact details): Grosvenor and Mabel Community Land Trust, Roger Magnall or Kate Gibbons, Project Coordinator

4(a). Does your organisation have a constitution? Yes

(b). Does it have a board of governors/directors or a committee that oversees its work? Yes

(c). Does your organisation have its own bank account? Yes

(d). How many signatures are required to authorise a payment from your bank account? Two

5. Is your organisation VAT-registered?* No

6. Amount requested: £2,500

7. Brief details of project: In its current stage, the footpath leading to the allotments at the bottom of Grosvenor Street and Mabel Street is hazardous to walk down. Rain flows down the street and gutters gaining momentum as it travels downhill, washing away the path making it uneven and creating a gully. During heavy rain, debris is carried downhill and collections in the allotments at the bottom of the path. Following research and advice, a plan has been devised to install more efficient pipework from the drain cavity at the head of the footpath, down and along the path into the field below the allotment land to make its natural way through the land. The project also involves restoring the footpath and installing a type of matting which will be grass-seeded ("grasscrete") to prevent wash away in future

8. Main outcomes to be achieved:

- To make good and safe a communal footpath following rain damage
- To protect the footpath and maintain safety
- To provide a long-term solution to the consequences of weather erosion

9. When will the project be implemented? As soon as possible:

Start Date: April/May 2023

Expected Completion Date: June 2023

10. Who will undertake the project works? Members of the Trust, allotment holders and residents

11. Is there match funding for the project from elsewhere? No

If so, please give details:

12. Are there long-term revenue consequences and how will these be funded? It is hoped that the proposed project will provide a long-term solution which will require minimal maintenance costs

****Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT***