

**MINUTES OF A MEETING OF
BARROWFORD AND WESTERN PARISHES COMMITTEE
HELD ON 29TH MARCH, 2023
AT HOLMEFIELD HOUSE**

PRESENT

Councillor N. Ahmed – Chairman (in the Chair)

Councillors

*D. Gallear
B. Newman
M. Stone*

Co-optees

*D. Goldsbrough - Barley with Wheatley Booth Parish Council
R. Oliver – Barrowford Parish Council
C. Green - Blacko Parish Council
K. Wilkinson – Goldshaw Booth Parish Council
R. Willoughby – Higham with West Close Booth Parish Council
D. Hall – Old Laund Booth Parish Council*

Officers in Attendance

*W. Forrest
L. Barnes
J. Robinson*

*Housing Needs Manager (Area Co-ordinator)
Senior Planning Officer
Committee Administrator*

(An apology for absence was received from A. Walker, Roughlee Booth Parish Council).



The following person attended and spoke at the meeting on the item indicated: –

<i>Zara Moon</i>	<i>22/0763/FUL - Full: Construction of 3no. self-build family eco-homes on Field to the South East of Pasture House, Pasture Lane, Barrowford</i>	<i>Minute No. 134a</i>
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130.

DECLARATION OF INTERESTS

Members were reminded of the legal requirements concerning the declaration of interests.

131.

PUBLIC QUESTION TIME

There were no questions from members of the public.

132.

MINUTES

RESOLVED

That the Minutes of this Committee, at the meeting held on 1st March, 2023, be approved as a correct record and signed by the Chairman.

133. POLICE MATTERS AND COMMUNITY SAFETY ISSUES

The Police were not able to attend this meeting. Members had been advised prior to the meeting, in response to the request made at the last meeting to again compare monthly crime statistics to the same periods in previous years, that comparisons would not be provided in the report submitted to this meeting or to any future meetings. Members were not satisfied with this response and asked for the request to be made again. Members also expressed disappointment that a Police representative had not attended this and the last meeting of this Committee.

The crime statistics for February, 2023 were as follows: -

FEBRUARY	2023
Burglary – Residential	5
Burglary – Commercial	0
Vehicle Crime	1
Hate Crime	0
Assaults	6
Theft	3
Criminal Damage	2
All Other Recordable Incidents	24
ALL CRIME	41
Anti-Social Behaviour	5

PC L. Bolton had circulated some commentary on the crime figures prior to the meeting. This commentary stated that there had been a concerning rise in residential burglaries but that the issue was being addressed through the implementation of Operation Defender which involved revisiting victims and offering them crime prevention advice. The commentary further stated that the Rural Task Force based in Clitheroe was now patrolling rural areas in Pendle overnight.

At the 1st February, 2023 meeting of this Committee it was reported that various resources for gathering speeds and times of day would be used in speeding hotspot areas in the Borough including the A6068. Members were interested to know what data had been gathered and requested that this be reported at the next meeting. Cuckstool Lane, Fence was still an area of concern in spite of the increased Police patrols there. The ongoing issue of anti-social driving in Pendle had also been raised with Andrew Stephenson MP and the Lancashire Police and Crime Commissioner but further lobbying was required.

RESOLVED

- (1) That PC L. Bolton be requested to again compare monthly crime statistics to the same periods in previous years in all future reports submitted to meetings of this Committee or provide a reason why, after many years, this was no longer possible.
- (2) That a representative from the Police be requested to attend the next meeting of this Committee on 10th May, 2023.
- (3) That the data gathered from the various resources used in speeding hotspot areas in the Borough including the A6068 and also Cuckstool Lane, Fence be reported at the next meeting.

134. PLANNING APPLICATIONS

(a) Planning applications for determination

The Planning, Economic Development and Regulatory Services Manager submitted the following planning applications for determination: -

21/0828/VAR Full: Major: Variation of Condition: Vary Conditions 2 (Plans) and 16 (Landscaping) of Planning Permission 13/13/0531P at Spenbrook Mill, Spenbrook Road, Newchurch in Pendle for K. Illingworth

RESOLVED

That planning permission be **granted** subject to the following conditions: -

1. The proposed development hereby permitted shall be begun before 3rd March 2017.

Reason: Required to be imposed by Section 91 of the Town and Country Planning Act 1990, as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. The development hereby permitted shall be carried out in accordance with the following approved plans:

L(00)00 Rev B, L(01)00 Rev A, L(01)10 Rev M, L(02)10 Rev A, L(03)00 Rev A, L(03)10 Rev A, L(04)10 Rev A, L(03)20 Rev A, A_(02)00 Rev C, A_(03)10 Rev B, A_(03) 11 Rev B, A+_(02)00 Rev A, A+_(03)10 Rev B, A+_(03)11 Rev B, B_(02)00 Rev A, B_(03)10 Rev B, C_(02)00 Rev B, C_(03)10 Rev B, D_(02)00 Rev B, F_(02)00 Rev A, F(03)10 Rev C, G_(02)00 Rev A, G_(03)10 Rev C, G+_(02)00 Rev A, G_(03)10 Rev B, L(02)91 Rev B, L(02)92 Rev B, L(02) 93 Rev B, L(02)94 Rev B, SK(01) 01, SK(01) 02, SK(01) 03, SK(01) 04 & 4530.01 Rev B, Landscaping Plan 001 Rev E

Reason: For the avoidance of doubt and in the interests of proper planning.

3. The development hereby approved shall be carried out in accordance with the details agreed under the phasing plan 1355-2 discharged on 27/03/2019 with reference 18/0241/CND.

Reason: To secure the proper development of the site in an orderly manner.

4. The development hereby approved shall be carried out in accordance with the details of the planning obligation pursuant to Section 106 of the Town and Country Planning Act 1990 (or any subsequent provision equivalent to that Section) which relates to off-site public open space, agreed on 29th March 2018.

Reason: To ensure that the proposed development makes provision for off-site public open space.

5. The development shall be carried out in accordance with the details of one affordable dwelling which was discharged on 28th March 2018 under reference 18/0019/CND.

Reason: In order for the development to contribute to the supply of affordable housing in accordance with the need identified in the Strategic Housing Market Assessment and the National Planning Policy Framework.

6. The development shall be carried out in strict accordance with the details relating to contamination and remediation which were partially discharged under application reference 18/0019/CND on 28th March 2018. This includes a method statement which sets out in detail the method, standards and timing for the investigation and subsequent remediation of any contamination which may be present on site. The method statement indicated detail as to how:-
- a) an investigation and assessment identified the types, nature and extent of land contamination affecting the application site together with the risks to receptors and potential for migration within and beyond the site will be carried out by an appropriately qualified geotechnical professional (in accordance with a methodology for investigations and assessments which shall comply with BS 10175:2001);
 - b) a comprehensive remediation scheme which included an implementation timetable, details of future monitoring and a verification methodology (which included a sampling and analysis programme to confirm the adequacy of land decontamination)

All agreed remediation measures shall thereafter be carried out in accordance with the approved implementation timetable under the supervision of a geotechnical professional and shall be completed in full accordance with the agreed measures and timings, unless otherwise agreed in writing by the Local Planning Authority.

In addition, prior to commencing construction of any building, the developer shall first submit to and obtain written approval from the Local Planning Authority a report to confirm that all the agreed remediation measures have been carried out fully in accordance with the agreed details, providing results of the verification programme of post-remediation sampling and monitoring and including future monitoring proposals for the site.

Advisory Notes:

- (i) Where land identified as having the potential to be contaminated is undergoing redevelopment, a copy of the leaflet entitled "Information for Developers on the investigation and remediation of potentially contaminated sites" will be available to applicants/developers from the Council's Contaminated Land Officer. The leaflet will be sent to the developer by request.
- (ii) Three copies of all contaminated land reports should be sent to the Local Planning Authority.
- (iii) This condition is required to be fully complied with before development is commenced. Failure to comply with the condition prior to commencement of work may result in legal action being taken.

Reason: To identify any contamination of the site from previous uses and to ensure remediation of any contamination to safeguard future users or occupants and the environment beyond the site and in order to prevent contamination of the controlled waters.

7. The development shall be carried out in strict accordance with the scheme for disposal of foul and surface water for the entire site which was agreed by the Local Planning Authority on 28th March 2018. The development shall be completed, maintained and managed in accordance with the approved plans before the first dwelling is occupied.

Reason: To ensure a satisfactory form of development and to prevent an undue increase in surface water run-off and to reduce the risk of flooding.

8. The development hereby approved shall be carried out in accordance with the approved Flood Risk Assessment (FRA) and the following mitigation measures detailed within the FRA:
1. Limiting the surface water run-off generated by the 1 in 100 year 6 hour rainfall event critical storm so that it will not exceed the run-off from the existing site and not increase the risk of flooding downstream.
 2. Reducing the surface water run-off by at least 20% by increasing permeable areas on the site by having at least 2900m² of grassed areas and 1100m² of pervious paving.
 3. Diverting the existing culverted watercourse around the existing mill building with a new pipe which has the capacity to convey the 1 in 100 year climate change flood event and the 1 in 100 year 6 hour rainfall event. Consent must be granted from Lancashire County Council for the culvert diversion.

Reason: To prevent flooding by ensuring the satisfactory disposal of surface water. To reduce the risk of flooding to the existing downstream properties and also the proposed development and future occupants. To ensure the structural integrity and hydraulic performance of the culverted watercourse which flows through the site.

9. Before any demolition occurs on the site a detailed plan of the extent of demolition shall have been submitted and agreed in writing by the Local Planning Authority. Before any demolition commences a record of any features of historical or archaeological importance shall have been submitted to the Local Planning Authority. The inspection and record shall have been carried out in accordance with a methodology previously agreed in writing by the Local Planning Authority.

Reason: To ensure that a public record is made of items of historical and archaeological interest.

10. The access and estate road for each phase of development shall be constructed in accordance with the Lancashire County Council Specification for Construction of Estate Roads to at least base course level before any other development (in that phase) takes place within the site (other than demolition), details of which shall have previously been submitted to and approved in writing by the Local Planning Authority. The estate road (as it relates to that phase) shall have been completed in its entirety, including the wearing course, before the first occupation of any dwellings in that phase or in accordance with an alternative timescale to be agreed in writing by the Local Planning Authority.

Reason: In order to satisfy the Local Planning Authority that the final details of the highway scheme/works are acceptable before work commences on site.

11. The car parks serving the converted mill shall be surfaced or paved in accordance with the Highway Details contained within drawing 6365-PI-02 Rev X and the car parking spaces and manoeuvring areas marked out in accordance with the approved plan. The work shall be completed in its entirety before the first occupation of any residential unit in the mill building.

Reason: To allow for the effective use of the parking areas and in order that the site is serviced by adequate car parking in the interests of highway safety.

12. A scheme for the construction of the off-site works of highway improvement have been approved in writing by the Local Planning Authority under reference 18/0019/CND on 28th March 2018. No part of the development (or phase) hereby approved shall be occupied until the approved scheme has been constructed and completed in accordance with the details agreed.

Reason: To satisfy the Local Planning Authority that details of the highway scheme/works are acceptable before work commences.

13. The estate road access shall be so constructed that there is clear visibility from a point 1.05 metres above ground level at the centre of the Spenbrook Road and 2.4 metres distant from the adjoining edge of carriageway, to points 1.05 metres above ground level at the edge of the adjoining carriageway and 43 metres distant in each direction measured from the centre of the access along the nearside adjoining edge of carriageway; and from the proposed entrance to the car park there is clear viability from a point 1.05 metres above ground level at the centre of Spenbrook Road and 2 metres distant from the adjoining edge of carriageway, to points 1.05 metres above ground level at the edge of the adjoining carriageway and 30 metres in each direction measured from the centre of the access along the nearside adjoining edge of carriageway prior to the commencement of any other works on site and thereafter be permanently retained.

Nothing shall be planted, erected or allowed to grow on the triangular area of land so formed, which would obstruct the visibility described in the condition above.

Reason: In order to ensure satisfactory visibility splays are provided in the interests of highway safety.

14. Except for the two vehicular access points servicing the development shown on the approved plans the existing accesses on to Spenbrook Road shall be physically and permanently closed and the existing verge and kerbing of the vehicular crossing shall be reinstated in accordance with the Lancashire County Council Specification for Construction of Estate Roads prior to the first occupation of the proposed development.

Reason: To limit the number of access points and to maintain the proper construction of the highway.

15. The development shall be carried out in strict accordance with the Construction Code-of-Practice which has been approved in writing by the Local Planning Authority on 28th March 2018 under application reference 18/0019/CND.

Reason: To ensure that adequate measures are in place to protect the environment during the construction phase(s).

16. The development hereby permitted shall be carried out in strict accordance with Landscaping Plan 001 Rev E

The approved scheme shall be implemented in its entirety approved form within the first planting season following the substantial completion of the development. Any tree or other

planting that is lost, felled, removed, uprooted, dead, dying or diseased, or is substantially damaged within a period of five years thereafter shall be replaced with a specimen of similar species and size, during the first available planting season following the date of loss or damage.

Reason: To ensure that the development is adequately landscaped so as to integrate with its surroundings.

17. Unless approved in writing by the Local Planning Authority no ground clearance, demolition, changes of level or development or development-related work shall commence until protective fencing, in full accordance with BS 5837 : 2012 has been erected around each tree/tree group or hedge to be preserved on the site or on immediately adjoining land, and no work shall be carried out on the site until the written approval of the Local Planning Authority has been issued confirming that the protective fencing is erected in accordance with this condition. Within the areas so fenced, the existing ground level shall be neither raised nor lowered. Roots with a diameter of more than 25 millimetres shall be left unsevered. There shall be no construction work, development or development-related activity of any description, including the deposit of spoil or the storage of materials within the fenced areas. The protective fencing shall thereafter be maintained during the period of construction.

All works involving excavation of soil, including foundations and the laying of services, within the recommended distance calculated under the BS 5837 (2012) of the trees to be retained on the site, shall be dug by hand and in accordance with a scheme of works which has been submitted to and approved by the Local Planning Authority, prior to the commencement of works.

Reason: To prevent trees or hedgerows on site from being damaged during building works.

18. No trenches, pipe-runs for services or drains shall be sited within the Root Protection Area as calculated by BS 5837 (2012) and shown on Dwg no. 4530.02 without the prior approval in writing of the Local Planning Authority.

Reason: To protect trees and shrubs as essential elements in the development.

19. The development shall be carried out in strict accordance with the mitigation measures set out in Sections 5.1 and 5.2 of the "Supplementary Bat Survey for Spenbrook Mill, Spenbrook" dated September 2012 by DGA-Ltd. The development shall then only commence and be completed in accordance with the agreed details.

Reason: To ensure no net loss of biodiversity as a result of the development.

20. Notwithstanding the provisions of Article 3 and Parts 1 and 2 of the second Schedule of the Town & Country Planning (General Permitted Development) Order 1995 (or any Order revoking and re-enacting that Order with or without modification), no development as specified in Classes A, B, C, D and E(a) of Part 1 and Classes A and B of Part 2 of Schedule 2 of that Order shall be carried out without express planning permission first being obtained from the Local Planning Authority.

Part 1

A) no extensions shall be erected.

B+C) no alterations to the roof of the building shall be carried out.

D) no porches shall be erected.

E(a)) no buildings, enclosures, swimming or other pools shall be erected or constructed within the curtilage of the buildings.

(G) no installation or replacement of a chimney, flue or soil and vent pipes.

Part 2

A) no gates, fence or wall structures shall be erected within the curtilage of the buildings.

B) no means of access shall be constructed to the curtilage of the buildings.

C) the exterior of the building shall not be painted.

Reason: To enable the Local Planning Authority to control any future development on the site in order to safeguard the character and amenity of the area and impacts on neighbouring properties.

- 21.** Full details of the reinstatement of facades where adjoining buildings are to be demolished have been approved in writing by the Local Planning Authority on 8th October 2020 under reference 19/0798/CND. The development shall thereafter be carried out in strict accordance with the approved plans.

Reason: In the interests of amenity and the appearance of the development.

- 22.** Prior to the commencement of development a management plan for the retained mill buildings, chimney, on site open space and land outside of the settlement boundary which forms part of the proposed landscape area shall have been submitted to and approved in writing by the Local Planning Authority. The areas shall thereafter be maintained in accordance with the agreed management plan.

Reason: In order to that the development is retained and maintained in an appropriate manner.

- 23.** Unless otherwise agreed in writing the finished floor levels of the dwellinghouses shall be as stated on the approved layout plan Drawing no. L(01) 10 Revision M.

Reason: In order to ensure an appropriate form of development.

- 24.** The garages hereby permitted on plots 9, 10 and 11 shall not at any time be used for any purpose which would preclude its use for the parking of motor cars.

Reason: To ensure that there is adequate off-street parking provision within the site to prevent on-street car parking that would be inimical to highway safety.

- 25.** Detailed plans and sections of the proposed windows and doors at a scale not less than 1:20, and details of sun rooms, rooflights, chimneys and rain water goods at an appropriate scale together with details of proposed finishes, have been approved in writing by the Local Planning Authority on 8th October 2020 under reference 19/0798/CND. The development shall thereafter at all times be carried out in strict accordance with the approved plans.

Reason: To enable the Local Planning Authority to control the detail of the work and in order to protect and preserve the character of the AONB and Conservation Area.

26. Samples of the materials to be used in the construction and the surfacing of the development hereby permitted (notwithstanding any details shown on previously submitted plan(s) and specification) have been approved in writing by the Local Planning Authority under application reference 19/0798/CND on 8th October 2020. The development shall thereafter be carried out in accordance with the approved details.

Reason: To ensure a satisfactory form of development in the interest of visual amenity of the area.

27. All windows, doors and garage doors shall be of timber construction and shall be painted in the colour scheme agreed in writing by the Local Planning Authority under application reference 19/0798/CND on 8th October 2020.

Reason: To ensure a satisfactory form of development which lies within a conservation area and the AONB.

28. Windows and doors shall be set back from the external face of the walls of the units by at least 100mm in depth.

Reason: To ensure a satisfactory form of development.

29. Before a dwelling unit is occupied waste containers shall be provided in the bin/cycle storage areas on each plot.

Reason: To ensure adequate provision for the storage and disposal of waste.

Note:

1. Public Footpath 20, Goldshaw Booth, runs through the application site. Planning permission does not confer any rights to carry out work which would obstruct or interfere with this or any other public rights of way across the site which may reasonably be believed to exist. Public rights of way are protected by the Highways Act 1980. The applicant may apply to permanently divert or close public footpaths in connection with planning permission or in the interests of the owners/occupiers of the land. Work which adversely affects the public rights of way may only commence when the requisite public path orders have come into operation. In addition, the Council can lawfully close a public footpath temporarily if this appears to be necessary for work to be carried out on the path itself or adjoining land. The applicant is advised to consult the Council's Countryside Access Officer at any early stage to apply for any permanent or temporary footpath diversion or closure which may be required.

2. This consent requires the construction, improvement or alteration of an access to the public highway. Under the Highways Act 1980 Section 184 the County Council as Highway Authority must specify the works to be carried out. Only the Highway Authority or a contractor approved by the Highway Authority can carry out these works and therefore before any access works can start you must contact Customer Services at highways@lancashire.gov.uk and on 0845 0530011 and quote the planning application number.

REASON

Section 38 of the Planning and Compulsory Purchase Act 2004 requires that applications be determined in accordance with the development plan unless material considerations

indicate otherwise. The proposed development would accord with Local Planning Policy and would be compliant with the guidance set out in the Framework. The development therefore complies with the development plan. There is a positive presumption in favour of approving the development and there are no material reasons to object to the application.

22/0607/HHO Full: Erection of a two storey side extension and single storey rear extension and associated site works at Greenbank House, Greenbank Drive, Fence for LP Technology Ltd

RESOLVED

That planning permission be **granted** subject to the following conditions: -

1. The proposed development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason: Required to be imposed by Section 91 of the Town and Country Planning Act 1990, as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. The development hereby permitted shall be carried out in accordance with the following approved plans: Location Plan Drawing Number PL/01 Revision A; Proposed Site Block Plan PL/05; Proposed Floor Plans Drawing Number PL/06; Proposed Elevations 1 Drawing Number PL/07 Rev A; and Proposed Elevations 2 Drawing Number PL/08.

Reason: For the avoidance of doubt and in the interests of proper planning.

3. Prior to the first use of the single storey rear extension hereby permitted either a 1.8m fence shall be erected to fill the gap along the joint boundary with Greenbank Barn or the glazing in the south west facing elevation shall be obscurely glazed to level 5. The fencing shall not be see through. Whichever of the fencing/obscure glazing is provided it shall thereafter be permanently retained.

Reason: To ensure the development does not adversely affect the privacy and amenity of the occupants of the adjoining dwelling.

4. The external materials used in the proposed development shall be as stated on the application form and approved drawings and shall not be varied without the prior written permission of the Local Planning Authority.

Reason: These materials are appropriate to the locality and in order to allow the Local Planning Authority to control the external appearance of the development.

REASON

Section 38 of the Planning and Compulsory Purchase Act 2004 requires that applications be determined in accordance with the development plan unless material considerations indicate otherwise. The proposed housing development would accord with Local Planning Policy and would be compliant with the guidance set out in the Framework, subject to compliance with planning conditions. The development therefore complies

with the development plan. There is a positive presumption in favour of approving the development and there are no material reasons to object to the application.

22/0763/FUL Full: Construction of 3no. self-build family eco-homes on Field to the South East of Pasture House, Pasture Lane, Barrowford for Mr. & Mrs. Collier

RESOLVED

That planning permission be **refused** for the following reasons: -

The proposed development would result in harm to the setting of a Grade II Listed Building, known as Pasture House. The proposed development would affect the way the Listed Building is appreciated which would result in diminishing its significance as a Listed Building, resulting in less than substantial harm. This harm is not outweighed by public benefit and is contrary to Section 66 of the Listed Building & Conservation Areas Act 1990, paragraph 202 of the Framework and Policy ENV1 of the Local Plan: Part 1 Core Strategy.

(b) Planning Appeals

The Planning, Economic Development and Regulatory Services Manager submitted a report, for information, on planning appeals.

Further detail on the appeal against non-determination of the planning application for the erection of 5 No. dwelling houses (Access only) at Land to the West of Whitehough Grange, Barley New Road, Barley was requested. It was explained that this application was received when the Planning Department was under serious pressure and was subject to an independent review. The Council would be required to respond to this appeal by submitting a report to the Planning Inspectorate which would take account of the public response to the application and would explain the circumstances which resulted in a decision not being made in the statutory time period.

At the meeting of 3rd August, 2022 of this Committee it was resolved that the Planning, Economic Development and Regulatory Services Manager be requested to consider including, in future reports, information as to whether or not costs had been awarded where Appeals had been allowed. Members still felt it would be beneficial for this information to be reported along with the reasons for any appeal decisions against the Council given that Area Committees were again responsible for planning matters.

RESOLVED

That the Planning, Economic Development and Regulatory Services Manager be requested to consider including, in future reports, information as to whether or not costs had been awarded where Appeals had been allowed along with the reasons for such decisions.

REASON

To ensure Members are fully apprised of the Planning Appeals process.

135. ENFORCEMENT ACTION

The Head of Legal Services submitted a report, for information, giving the up-to-date position on prosecutions.

An update was requested on Belgarth Nursing Home, Barrowford as there did not appear to have been much progress with the site since planning permission had been granted. It was asked if a letter could be sent to the Applicant to ascertain when the proposed development was likely to commence as there were concerns that anti-social behaviour on the site could again become an issue.

RESOLVED

That the Head of Legal Services be requested to send a letter to the Applicant to ascertain when the proposed development of Belgarth Nursing Home, Barrowford was likely to commence as there were concerns that anti-social behaviour on the site could again become an issue.

REASON

In the interests of visual amenity and public health and safety.

136. AREA COMMITTEE BUDGET 2022/23

The Director of Place reported that £3,304 of the Committee's 2022/23 Budget was uncommitted.

Members were asked to consider a request to deallocate the underspend detailed in paragraphs 6 and 7 of the report. This being £3,000 from Pendle Council's Barrowford Premises Improvements Grants (Scheme 1 in Appendix 1 attached to the report) as no grant applications had been received in 2022/23. And £2,500 from Barley with Wheatley Booth PC's Footpath Repairs Project (Scheme 3 in Appendix 1 attached to the report) as the scheme was not going ahead.

The report recommended that Members deferred the four bids detailed in paragraphs 9 – 12 of the report until the new financial year in view of the financial requirements stipulated in paragraph 8. Members did not fully understand these stipulations and requested some clarification. The representative from Higham with West Close Booth Parish Council expressed disappointment that all Parish Councils in the Barrowford and Western Parishes area had not had the opportunity to submit bids for consideration at the previous two meetings of this Committee as they had not been aware of the deallocations that would be made and of the deadline for submissions. They felt that, in spite of the report's recommendation, the four bids should be considered particularly given their project needed to be commenced as a matter of urgency, this view was shared by the representative from Barley with Wheatley Booth Parish Council. Members, however, determined to defer consideration of the following bids until the new financial year: -

Higham with West Close Booth PC - Tarmac on Kiln Hill	£1,500
Barrowford PC – River Wall Repairs Barrowford Memorial Park	£3,000
St. Anne's Church, Fence – The Refectory Walled Garden	£1,500
Barley with Wheatley Booth PC – Barley Village Green	£2,500

RESOLVED

- (1) That it be noted that £3,304 of the Committee's 2022/23 Budget was uncommitted.
- (2) That the Director of Place be requested to deallocate £3,000 from Pendle Council's Barrowford Premises Improvements Grants (Scheme 1 in Appendix 1 attached to the report).
- (3) That the Director of Place be requested to deallocate £2,500 from Barley with Wheatley Booth PC's Footpath Repairs Project (Scheme 3 in Appendix 1 attached to the report).
- (4) That the Director of Place be requested to further explain the financial requirements stipulated in paragraph 8 of the report, for Members' information.
- (5) That consideration of the following bids be deferred to the new financial year in view of the financial requirements stipulated:-

Higham with West Close Booth PC - Tarmac on Kiln Hill	£1,500
Barrowford PC – River Wall Repairs Barrowford Memorial Park	£3,000
St. Anne's Church, Fence – The Refectory Walled Garden	£1,500
Barley with Wheatley Booth PC – Barley Village Green	£2,500

REASON

To allocate the Committee's Budget effectively.

137. TRAFFIC LIAISON MEETING

The minutes of the Traffic Liaison Meeting held on 22nd February, 2023 were submitted, for information.

**138. BARROWFORD PREMISES IMPROVEMENT GRANTS
SCHEME – 2022/23 SUMMARY**

The Planning, Economic Development and Regulatory Services Manager submitted a report on Barrowford Premises Improvement Grants in 2022/23.

Members considered a request to agree to a funding allocation of £3,000 from the Committee's 2022/23 Budget for Premises Improvement Grants for the 2023/24 financial year. They also considered a request to appoint two Grant Panel Members for Barrowford in 2023/24.

It was reported that the current defined town centre boundary did not include the Newbridge Local Shopping Area as detailed in the Barrowford Neighbourhood Development Plan (<https://barrowford.org.uk/parish-council/np>). It was suggested that if this area was also included in the boundary it could have a positive impact on take-up of the Premises Improvement Grants. No applications had been received in 2022/23 and on average it would be expected to process two applications for Barrowford each year.

RESOLVED

- (1) That the report be noted.

- (2) That consideration of the request to allocate £3,000 from the Committee's Budget to the Barrowford Premises Improvement Grants Scheme for 2023/24 be deferred to the new financial year.
- (3) That the appointment of two Grant Panel Members for Barrowford in 2023/24 be deferred to the next meeting.
- (4) That the Planning, Economic Development and Regulatory Services Manager be requested to consider extending the current defined town centre boundary to include the Newbridge Local Shopping Area, as detailed in the Barrowford Neighbourhood Development Plan.

REASON

To allow the Premises Improvement Grants Scheme to continue assisting new and existing businesses with physical and aesthetic improvements to create a more attractive town centre.

139. ITEM FOR DISCUSSION

Providing assistance to Barrowford Cricket Club

It was reported that the exact type of assistance required was not known as this request had been made by Barrowford Cricket Club (BCC) some time ago. BCC would be contacted to ascertain their requirements ahead of the next meeting of this Committee.

RESOLVED

That this item be deferred until the next meeting to allow for the exact type of assistance required by Barrowford Cricket Club to be ascertained.

140. OUTSTANDING ISSUES

- (a) Residents-Only Parking on Forest View, Barrowford (7/9/22)
- (b) Traffic Issues on Wilton Street, Barrowford (4/1/23)

Chairman _____