

**REPORT FROM: DIRECTOR OF PLACE**

**TO: NELSON, BRIERFIELD AND REEDLEY COMMITTEE**

**DATE: 9<sup>th</sup> MAY 2023**

**Report Author: Julie Mousdale**

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## **AREA COMMITTEE BUDGET 2023/24**

### **PURPOSE OF REPORT**

To update members on the Committee's budget.

### **RECOMMENDATION**

- (1) That members note £36,775 is uncommitted.
- (2) That members note the approved schemes listed in Appendix 1 and Appendix 2.
- (3) That members consider the bids detailed in paragraphs 4 – 7.

### **REASON FOR RECOMMENDATION**

To enable the budget to be allocated effectively.

### **ISSUE**

#### ***Unspent 2022/23 funds carried forward***

1. £197,340. This is £119,070 over the amount allowed to be carried forward. See paragraph 3.

#### ***Total funds available for 2023/24***

2. £197.340 (£160,565 committed, £36,775 uncommitted)

## ***Year-end***

3. **The budget carry forward is capped at a maximum of 1 year's budget i.e. £78,270.** If the committee has more than £78,270 unspent at the end of the year, it will need to use the following year's budget to make good the difference. See Financial Implications below

## ***New/deferred bids***

4. PBC Bid £15,000 – Premises Improvement Grants (appendix 3)
5. PBC Bid £1,000 – Litter and Dog Waste Bins (appendix 4)
6. PBC Bid £2,623 – Heyhead Park Improvements (appendix 5)
7. PBC Bid £24,000 – Resurfacing of Back 47-65 Stanley Street, Nelson (appendix 6)

## **IMPLICATIONS**

**Policy:** The budget is required to be allocated and managed in accordance with the Council's policies and procedures.

**Financial:** At the Council meeting on 29 September 2022, councillors resolved to move the area committee capital programme budgets to revenue.

- The budget allocations for each committee remain the same.
- Applications no longer require sign off by Financial Services in order to proceed.
- Awards can be made for schemes which are either revenue or capital in nature so capital schemes can still be funded.
- Capital schemes may incur additional charges for internal services, e.g. Engineers' costs in delivering the scheme.
- Wherever possible, all payments should be made in the year of the budget award by 31 March.
- The cap on budget slippage still applies and any slippage will need to be agreed by the Council in line with Financial Regulations.
- No more than one year's worth of budget can be rolled forward into future years.

A list of good practice has been proposed by the Chief Finance Officer in order to assist members when considering the allocation of the budget. The list is as follows:

1. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
2. Look for opportunities to maximise the effectiveness of the allocation through match funding.
3. Consider allowing some contingency for projects that may be presented during the year.
4. Try to avoid allocation of funds at the end of the financial year.

5. Consider the revenue consequences of capital schemes in terms of ongoing cost.

**Legal:** There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

**Risk Management:** The proper management of the budget is intended to minimise any exposure to unnecessary risk associated with the budget and the individual schemes within it.

**Health and Safety:** The implementation of the budget has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

**Climate Change:** Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

**Community Safety:** A number of the approved schemes have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

**Equality and Diversity:** The budget is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

## **APPENDICES**

Appendix 1: Nelson, Brierfield and Reedley Committee Commitments 2022/23

Appendix 2: Nelson, Brierfield and Reedley Committee Commitments 2023/24

Appendix 3: PBC Bid – Premises Improvement Grants

Appendix 4: PBC Bid – Litter and Dog Waste Bins

Appendix 5: PBC Bid – Heyhead Park Improvements

Appendix 6: PBC Bid – Resurfacing of Back 47-65 Stanley Street, Nelson

## **LIST OF BACKGROUND PAPERS**

None.

**Nelson, Brierfield and Reedley Committee Commitments 2022/23**

Appendix 1

(Shaded schemes are completed)

Sch. No.	Date/Amount allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2022/23	Total Allocation	In-Year Spend	Remaining	Status of Scheme/Remarks
1	07/06/21 - £20,000 + monies c/f when the two committees merged. <i>27/03/23 - £33,541 dealloc.</i> <b>Town Centre Premises Improvement Grants</b>	D McCarthy (PERS)	£44,169	<b>-£33,541</b>	£10,628	£7,628	£3,000	1 application received in 2022/23. £3,000 is required for this.
5	29/03/21 - £67,000 + £87 Cllr Mahmood's W I <b>Nelson Town Council – Highway Improvements in Nelson:</b>  <i>£8,376 spent in 2021/22 Back Maurice and Victoria St</i>  5(a) - 02/08/21 - £15,000 Back Street Improvements in Whitefield and Walverden  5(b) 28/02/22 - £5,000 Tarmac footpath rear of 41-49 Hibson Rd. and resurface Back Lime/Swaine St.  <b>£38,711 Available</b>	S Whalley (HHES)	£58,711	£0	£58,711	£0	£58,711	
6	29/03/21 - £3,234 <i>27/03/23 - £3,234 dealloc.</i> <b>Street Light – Regent Place/Regent Street</b>		£3,234	<b>-£3,234</b>	£0	£0	£0	Scheme not progressed.

Sch. No.	Date/Amount allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2022/23	Total Allocation	In-Year Spend	Remaining	Status of Scheme/Remarks
11	13/06/17 - £500 <b>Blocked and Missing gully grates</b>	S Whalley (HHES)	£500	£0	£500	£500	£0	Completed.
14	09/05/22 - £12,989 <b>Capital Projects – Bradley:</b>  14(a) - 01/08/22 - £1,073 05/09/22 - £1,760 Moving street light at Cliffe Street, Nelson (£100 underspend)  <b>£10,256 Available</b>	S Whalley (HHES)	£0	£12,989	£12,989	£2,733	£10,256	
15	07/06/21 - £13,950 <b>28/03/22 - £5,950 dealloc.</b> 09/05/22 - £16,261 <b>05/09/22 - £500 to sch. 26</b> <b>Capital Projects - Brierfield East and Cloverhill:</b>  15(a) - 28/02/22 - £8,000 New tarmac surface to various back streets in Brierfield and Reedley (as detailed in bid submission 28/02/22) - £7,828 spent.  15(b) - 01/08/22 - £3,250 Pendle Way surface improvements at Walverden Reservoir – <i>spent</i> .  15(c) – 05/09/22 - £8,000 –	S Whalley (HHES)	£8,000	£15,761	£23,761	£22,988	£773	Brierfield Town Council to contribute towards this scheme.

Sch. No.	Date/Amount allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2022/23	Total Allocation	In-Year Spend	Remaining	Status of Scheme/Remarks
	<p><i>spent.</i></p> <p>Resurfacing of Back Streets 15(d) – 31/10/22 - £4,000 Building of retaining wall, Brierfield - £3,910 <i>spent.</i></p> <p><b>£511 Available</b></p>							
16	<p>07/06/21 - £9,501 09/05/22 - £16,261 <b>05/09/22 - £500 to sch. 26 Capital Projects - Brierfield West and Reedley:</b></p> <p><i>£1,817 spent – Sackville St footpath in 21/22.</i></p> <p>16(a) - 06/09/21 - £630 Back Street 167-185 Halifax Rd. Removal of trees and shrubs – <i>spent 21/22.</i></p> <p>16(b) - 28/02/22 - £8,871 New tarmac surface to various back streets in Brierfield and Reedley (as detailed in bid submission 28/02/22) – spent £4,000</p> <p>16(c) – 05/09/22 - £6,565 Resurfacing of Back Streets – <i>spent.</i></p> <p><b>£7,379 Available</b></p>	S Whalley (HHES)	£7,054	£15,761	£22,815	£10,565	£12,250	Brierfield Town Council to contribute towards this scheme.

Sch. No.	Date/Amount allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2022/23	Total Allocation	In-Year Spend	Remaining	Status of Scheme/Remarks
17	<p>07/06/21 - £13,950  04/10/21 - £1,000 to sch. 19  28/03/22 - £9,950 dealloc.  09/05/22 - £16,261  02/01/23 - £202 to sch. 28</p> <p><b>Capital Projects - Marsden and Southfield:</b></p> <p>17(a) - 31/01/22 - £3,000  Improvements to Southfield Street Steps</p> <p><b>£16,059 Available</b></p>	<p>S Whalley (HHES)</p> <p>T Partridge 17(a)</p>	£3,000	£16,059	£19,059	£0	£19,059	
18	<p>07/06/21 - £13,950  04/10/21 - £2,000 to sch.19  09/05/22 - £16,068  06/06/22 - £1,127  01/08/22 - £121 to sch.26(2)  17/10/22 - £202 to sch.27</p> <p><b>Capital Projects - Whitefield and Walverden:</b></p> <p>18(a) - 02/08/21 - £590  Lighting Column rear of Lowther St – £580 spent in 21/22.</p> <p>18(b) - 01/08/22 - £2,500  Improvements to footpath 229 Hibson Rd, Nelson</p> <p>18(c) – 02/01/23 - £22,376  Nelson Back Streets  £49 spent in 22/23 to complete overspent sch.23.</p>	<p>S Whalley (HHES)</p> <p>T Partridge 18(b)</p>	£11,370	£16,872	£28,242	£49	£28,193	

Sch. No.	Date/Amount allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2022/23	Total Allocation	In-Year Spend	Remaining	Status of Scheme/Remarks
	<b>£3,307 Available</b>							
19	04/10/21 - £4,000 02/01/23 - £2,500 to sch.29 <b>Refurbishment of Street Furniture at Nelson Town Centre</b>	S Whalley (HHES)	£4,000	-£2,500	£1,500	£0	£1,500	
20	28/03/22 - £24,000 <b>Nelson Town Council - for Highway safety</b>	S Whalley (HHES)	£24,000	£0	£24,000	£0	£24,000	
21	28/03/22 - £6,000 <b>Pendle District Cricket League</b>	J Mousdale (HHES)	£6,000	£0	£6,000	£6,000	£0	Completed.
22	28/03/22 - £1,998 <b>Walverden environmental improvements</b>		£1,998	-£1,248	£750	£750	£0	Scheme Completed. £1,248 deallocated on 06/06/22 (£1,127 to scheme 18 and £121 to scheme 25)
23	09/05/22 - £3,272 <b>Reinstatement of back 75-77 Every St and back 7-8 Chatham St</b>	S Whalley (HHES)		£3,272	£3,272	£3,272	£0	Completed. £3,321 spent. £49 overspend taken from scheme 18.
24	09/05/22 - £193 <b>New litter bin at Beaufort St/Bradshaw St</b>	J Lord (ES)		£193	£193	£193	£0	Completed.
25	06/06/22 - £121 <b>New dog bin at King Street Terrace, Brierfield</b>	J Lord (ES)		£121	£121	£121	£0	Completed.
26	05/09/22 - £1,000 <b>Brierfield Allotments</b>	J Mousdale (HHES)		£1,000	£1,000	£1,000	£0	Completed.



Sch. No.	Date/Amount allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2022/23	Total Allocation	In-Year Spend	Remaining	Status of Scheme/Remarks
26(2)	01/08/22 - £121 <b>Dog bin for Walverden School</b>	J Lord (ES)		£121	£121	£0	£121	ES confirmed that this has been done. Awaiting journal transfer.
27	17/10/22 - £202 <b>Litter Bin for Lomeshaye Rd</b>	J Lord (ES)		£202	£202	£202	£0	Completed.
28	02/01/23 - £202 <b>Litter bin for New Street</b>	J Lord (ES)		£202	£202	£0	£202	ES confirmed that this has been done. Awaiting journal transfer.
29	02/01/23 - £2,500 <b>Nelson Cenotaph</b>	S Whalley (HHES)		£2,500	£2,500	£0	£2,500	Funding also from NTC
	<b>Subtotal</b>		<b>£172,036</b>	<b>£44,530</b>	<b>£216,566</b>	<b>£56,001</b>	<b>£160,565</b>	
	<b>Un-allocated Funds</b>		<b>£3,035</b>	<b>£33,740</b>	<b>£36,775</b>	<b>-</b>	<b>£36,775</b>	
	<b>Total Funds Available 2022/23</b>		<b>£175,071</b>	<b>£78,270</b>	<b>£253,341</b>	<b>£56,001</b>	<b>£197,340</b>	

**Nelson, Brierfield and Reedley Committee Commitments 2023/24**

Appendix 2

(Shaded schemes are completed)

Sch. No.	Date/Amount allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2023/24	Total Allocation	In-Year Spend	Remaining	Status of Scheme/Remarks
1	Monies remaining from when the two committees merged. <b>Town Centre Premises Improvement Grants</b>	D McCarthy (PERS)	£3,000	£0	£3,000	£0	£3,000	1 application received in 2022/23. £3,000 is required for this.
5	29/03/21 - £67,000 + £87 W I <b>Nelson Town Council – Highway Improvements in Nelson:</b> £8,376 spent in 21/22 5(a) - 02/08/21 £15,000 committed to Back Street Improvements in Whitefield and Walverden 5(b) 28/02/22 £5,000 committed to Tarmac footpath rear of 41-49 Hibson Rd. and resurface Back Lime/Swaine St. <b>£38,711 Available</b>	S Whalley (HHES)	£58,711	£0	£58,711	£0	£58,711	
14	09/05/22 - £12,989 <b>Capital Projects – Bradley:</b> £2,733 spent in 22/23 <b>£10,256 Available</b>	S Whalley (HHES)	£10,256	£0	£10,256	£0	£10,256	
15	07/06/21 - £13,950 09/05/22 - £16,261 <b>Capital Projects - Brierfield East and Cloverhill:</b> £6,450 deallocated in 22/23 £22,988 spent in 22/23 <b>£773 Available</b>	S Whalley (HHES)	£773	£0	£773	£0	£773	Brierfield Town Council to contribute towards this scheme.

Sch. No.	Date/Amount allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2023/24	Total Allocation	In-Year Spend	Remaining	Status of Scheme/Remarks
16	07/06/21 - £9,501 09/05/22 - £16,261 <b>Capital Projects - Brierfield West and Reedley:</b> <b>£500 deallocated in 22/23</b> <b>£13,012 spent 21/22 &amp; 22/23</b> 28/02/22 - £8,871 committed to new tarmac surface to various back streets in Brierfield and Reedley (as detailed in bid submission 28/02/22). £4,871 still to be spent. <b>£7,379 Available</b>	S Whalley (HHES)	£12,250	£0	£12,250	£0	£12,250	Brierfield Town Council to contribute towards this scheme.
17	07/06/21 - £13,950 09/05/22 - £16,261 <b>Capital Projects - Marsden and Southfield:</b> <b>£11,152 deallocated 21/22 &amp; 22/23</b> 31/01/22 £3,000 committed to Improvements to Southfield Street Steps <b>£16,059 Available</b>	S Whalley (HHES)  T Partridge 17(a)	£19,059	£0	£19,059	£0	£19,059	
18	07/06/21 - £13,950 09/05/22 - £16,068 06/06/22 - £1,127 <b>Capital Projects - Whitefield and Walverden:</b> <b>£2,323 deallocated 21/22 &amp; 22/23</b> <b>£629 spent 21/22 &amp; 22/23</b> 18(a) - 01/08/22 £2,500 committed to Improvements	S Whalley (HHES)  T Partridge 18(a)	£28,193	£0	£28,193	£0	£28,193	

Sch. No.	Date/Amount allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2023/24	Total Allocation	In-Year Spend	Remaining	Status of Scheme/Remarks
	to footpath 229 Hibson Rd, Nelson 18(b) – 02/01/23 £22,376 committed to Nelson Back Streets <b>£3,317 Available</b>							
19	04/10/21 - £4,000 <b>Refurbishment of Street Furniture at Nelson Town Centre</b> <i>£2,500 deallocated 22/23</i>	S Whalley (HHES)	£1,500	£0	£1,500	£0	£1,500	
20	28/03/22 - £24,000 <b>Nelson Town Council - for Highway safety</b>	S Whalley (HHES)	£24,000	£0	£24,000	£0	£24,000	
26	01/08/22 - £121 <b>Dog bin for Walverden School</b>	J Lord (ES)	£121	£0	£121	£0	£121	ES confirmed that this has been done. Awaiting journal transfer.
28	02/01/23 - £202 <b>Litter bin for New Street</b>	J Lord (ES)	£202	£0	£202	£0	£202	ES confirmed that this has been done. Awaiting journal transfer.
29	02/01/23 - £2,500 <b>Nelson Cenotaph</b>	S Whalley (HHES)	£2,500	£0	£2,500	£0	£2,500	Funding also from NTC
	<b>Subtotal</b>		<b>£160,565</b>	<b>£0</b>	<b>£160,565</b>	<b>£0</b>	<b>£160,565</b>	
	<b>Un-allocated Funds</b>		<b>£36,775</b>	<b>£0</b>	<b>£36,775</b>	<b>-</b>	<b>£36,775</b>	
	<b>Total Funds Available 2023/24</b>		<b>£197,340</b>	<b>£0</b>	<b>£197,340</b>	<b>£0</b>	<b>£197,340</b>	

**BID FOR FUNDING FROM AREA COMMITTEE BUDGET  
PRO FORMA**

- A. Project title:** Premises Improvement Grants 2023/24
- B. Bid submitted by:** Deborah McCarthy
- C. On behalf of (please include contact details):**  
PBC, Planning, Economic Development and Regulatory Services  
[deborah.mccarthy@pendle.gov.uk](mailto:deborah.mccarthy@pendle.gov.uk) Tel: 01282 661973
- D. Amount requested:** £15,000  
(Note this was agreed in principle by the committee on 27 March 2023 and needs ratification).
- E. Is there match funding for the project from elsewhere? Yes**  
**If so, please give details:** Applicants.  
  
See report sent to Nelson, Brierfield & Reedley Committee on 27 March 2023.
- F. Brief details of project:**  
To allow the Premises Improvement Grant programme to fund future projects. See report sent to Nelson, Brierfield & Reedley Committee on 27 March 2023.
- G. Main outcomes to be achieved:**  
See report sent to Nelson, Brierfield & Reedley Committee on 27 March 2023.
- H. When will project be implemented?**  
**Start Date:** When funding becomes available  
**Expected Completion Date:** End of March 2024
- I. Who will undertake the project works?**  
Applicant to organise works.
- J. Are there long-term revenue consequences and how will these be funded?**  
No.

**BID FOR FUNDING FROM AREA COMMITTEE  
PRO FORMA**

- K. Project title:** Litter and Dog Waste Bins
- L. Bid submitted by:** David Walker, Environmental Services Manager
- M. On behalf of (please include contact details):** Environmental Services,  
Pendle Borough Council Tel 01282 661746 Email [david.walker@pendle.gov.uk](mailto:david.walker@pendle.gov.uk)
- N. Amount requested:** £1,000
- O. Is there match funding for the project from elsewhere? No**  
**If so, please give details:** N/A
- P. Details of project:** Provision of litter and dog waste bins for the financial year 2023/24.
- Q. Main outcomes to be achieved:** To provide sufficient waste bins to help keep Pendle streets cleaner and to be able to respond to demand for such bins from members of the public, council members, etc.
- R. When will project be implemented?**  
**Start Date:** 2023/24  
**Expected Completion Date:** 2023/24
- S. Who will undertake the project works?** Environmental Services
- T. Are there long-term revenue consequences and how will these be funded?**  
Emptying of existing bins is currently funded via the Environmental Services revenue budget. Any increase in the number of bins will add additional revenue costs. All requests received for bins to be sited in new locations will be assessed by Environmental Services Officers. There must be sufficient demand and need for the bin.



**BID FOR FUNDING FROM AREA COMMITTEE BUDGET  
PRO FORMA**

A. **Project title:** Heyhead park S106 Improvements

B. **Bid submitted by:** Phil Riley – Greenspaces manager

C. **On behalf of (please include contact details):** PBC

D. **Amount requested:** £2622.68

E. **Is there match funding for the project from elsewhere?  
If so, please give details:**

S106 £89,000

F. **Brief details of project:**

Refurbishment of sports courts inc MUGA creation, access improvements, fencing, gates, walling and drainage. Initial tender was within budget but increased inflationary costs and additional requirements of to remedy poor drainage on all 3 courts has taken the cost over and above S106 funding provided.

G. **Main outcomes to be achieved:**

Improved access for sports encouraging healthy lifestyles by creating welcoming and fit for purpose places

H. **When will project be implemented?**

**Start Date:** April 2023

**Expected Completion Date:** May/ June 2023 dependant on contractor availability

I. **Who will undertake the project works?**

Colin Braithwaite excavators ltd

J. **Are there long-term revenue consequences and how will these be funded?**

Reduced maintenance costs in the long term

**BID FOR FUNDING FROM AREA COMMITTEE BUDGET  
PRO FORMA**

- A. Project title:** Resurfacing of Back 47-65 Stanley Street, Nelson
- B. Bid submitted by:** Scott Whalley
- C. On behalf of (please include contact details):** Cllr Asjad Mahmood
- D. Amount requested:** £24,000 (from Scheme 5 – Nelson Town Council Highway Improvements in Nelson)
- E. Is there match funding for the project from elsewhere? No**  
**If so, please give details:**
- F. Brief details of project:** Resurfacing of Back Street to provide a new tarmac
- G. Main outcomes to be achieved:** Resurfaced back street will improve safety and amenity for residents
- H. When will project be implemented?**  
**Start Date:** 2023/24  
**Expected Completion Date:** End of March 2024
- I. Who will undertake the project works?** Approved Local Contractor
- J. Are there long-term revenue consequences and how will these be funded?**  
No – LCC will maintain the street as it is an adopted highway