

**BID FOR FUNDING FROM AREA COMMITTEE BUDGET
PRO FORMA**

1. **Project title:** Kelbrook Summer Fair
2. **Bid submitted by:** Sharon Ashley
3. **On behalf of (please include contact details):**

Kelbrook Community Projects
2 Millbeck Lane, kelbrook, Lancs, BB18 6SL
4.
 - a) **Does your organisation have a constitution?** Yes
 - b) **Does it have a board of governors/directors or a committee that oversees its work?** Committee of members
 - c) **Does your organisation have its own bank account?** Yes
 - d) **How many signatures are required to authorise a payment from your bank account?** Two
5. **Is your organisation VAT-registered?*** No
6. **Amount requested:** £500
7. **Total amount of project:** £1200 approx
8. **Is there match funding for the project from elsewhere?**
If so, please give details:
Other funds will be generated through stall fees, a raffle and donations on the gate. We have also applied for sponsorship from a couple of local businesses. Any monies raised over what the costs of running the event will be used for other community projects including our free lunch club and a Christmas party for village children.
9. **Brief details of project:** We are bringing back the traditional village fair that happened previously. This is to include a variety of free childrens activities such as crafts, stone painting, soft play, circus skills, tractors, fun village treasure hunt and more.
There will be a range of free entertainment such as local dance schools, martial arts, brass band, belly dancers etc – all local groups, most are performing at no cost but some have a small charge. There are a range of stalls, food available and some fairground rides. The local school and village hall are involved. Our main cost is a couple of gazebos to house some of the events in case of unpredictable weather which is an unavoidable cost in our climate.
The event is fully insured, all risk assessments will be undertaken and an events licence applied for.

- 10. Main outcomes to be achieved:** A Fun Family Community Event
- 11. When will project be implemented?**
Start Date: 03/06/23
Expected Completion Date: 03/06/23
- 12. Who will undertake the project works?** The committee for Kelbrook Community Projects and a range of volunteers
- 13. Are there long-term revenue consequences and how will these be funded?**
NO

****Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT***