

**MINUTES OF A MEETING OF MANAGEMENT TEAM  
HELD ON 1<sup>st</sup> FEBRUARY, 2022  
VIA MICROSOFT OFFICE TEAMS**

**PRESENT:** R. Rouse, P. Mousdale, N. Watson, J. Whittaker, D. Walker, J. Watson, H. Culshaw, R. Gibson, J. McDonnell and S. Miller

**ALSO PRESENT:** A. Pearson (PS Research) E. Slater (PS Research) R. Shaw and 3 students (Nelson and Colne College)

Apologies for absence were received from J. McDonnell and M. Poulter

**121. MINUTES**

The Minutes of the Management Team meeting held on 18<sup>th</sup> January, 2022 were submitted.

**AGREED**

That the Minutes be approved.

**122. TIMETABLE OF REPORTS FOR FUTURE MEETINGS**

The timetable for future meetings was submitted for consideration in conjunction with the Policy and Resources Work Programme.

**AGREED**

That any additions to the timetable be forwarded to Jane Watson.

**All Service Managers/  
Jane Watson**

**123. LIFE IN PENDLE**

Adam Pearson and Emma Slater gave a presentation on the results of the Life in Pendle survey. They were accompanied by Ruth Shaw and three students from Nelson and Colne College who, along with other students, had helped design the survey. They had also promoted the completion of the survey with other college students and friends and family. They had also undertaken two radio interviews and posted the survey on the College's social media.

As a result there had been an increased response from the 24 and under age group. Overall there had been 743 responses compared to 456 in 2020 and 510 in 2018.

There was a lengthy discussion and it was acknowledged that there was a lot of information which needed to be processed. It was felt that there needed to be a series of discussions with smaller groups and for information to be

fed into the transformation programme as well as Members and the Corporate Peer Challenge.

It was also acknowledged that it was important to keep the students involved.

#### **AGREED**

That the Chief Executive, Corporate Director and Chief Finance Officer meet to discuss a way forward with the results of the Life in Pendle survey.

**Rose Rouse/  
Philip Mousdale/  
Richard Gibson**

#### **124. COVID UPDATE**

It was reported that there was a mixed picture across East Lancashire with regards to the number of positive Covid cases. Although, in general, things were improving but there had been an increase in hospital admissions at two hospitals over the weekend. There was still a concern, generally, about business resilience and continuity.

#### **125. EARLY PRIORITIES FOR TRANSFORMATION**

In the absence of Mike Poulter there was no discussion on this item.

#### **126. SPECIAL BUDGET POLICY AND RESOURCES COMMITTEE**

Management Team considered the agenda and reports for the Special Policy and Resources Committee scheduled for 10<sup>th</sup> February, 2022.

A number of amendments were suggested with some reports being postponed to future meetings.

#### **AGREED**

That the agenda and reports scheduled for the Special Policy and Resources Committee on 10<sup>th</sup> February, 2022 be agreed, as amended.

**Jane Watson**

#### **127. COMMUNICATIONS**

Management Team were advised that it was their responsibility to speak with the Communication Teams about potential press releases following discussion of the Policy and Resources papers to ensure more timely releases.

## **AGREED**

That press releases be prepared for the following:

- COVID Omicron Grant and Additional Restrictions Grant Scheme
- Budgets 2022/23

**Rose Rouse/  
Richard Gibson**