

REPORT FROM: HOUSING, HEALTH AND ENGINEERING MANAGER

TO: COLNE AND DISTRICT COMMITTEE

DATE: 3 NOVEMBER 2022

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AREA COMMITTEE BUDGET 2022/23

PURPOSE OF REPORT

To advise members on the Committee's 2022/23 area committee budget.

RECOMMENDATIONS

- (1) That members note only the schemes listed in Appendix 1 have agreed funding.
- (2) That members consider the new bid detailed in paragraph 6.

REASON FOR RECOMMENDATIONS

To enable the area committee budget to be allocated efficiently and effectively.

ISSUE

Uncommitted Balance for 2021/22

1. This is **£6,631**.

Allocation for 2022/23

2. This is **£42,390**.

Commitments for 2022/23

3. These total **£15,318** (see Appendix 1 for a detailed breakdown).

Balance for 2022/23

4. This is **£33,703**.

Financial Advice (as reported to all Area Committees in May 2018)

5. Please refer to the financial implications section of this report. Bids for new funding should be submitted on the May 2018 revised forms (Form A for internal bids and Form B for external bids) in order that members can evaluate them on a consistent basis.

New/Deferred Bids

6. **Campion Garden Pocket Park Green Waste Recycling Wormery** – submitted by Cllr Lord – £450 to provide two types of wormery to provide peat-free compost (see bid form at Appendix 2).

Existing Bids

Overspend – Additional Funding Required

7. None.

Underspend – De-allocate Funding

8. None.

Councillors' Capital Projects

9. At the meeting on 12.05.22, councillors were allocated £1,000 each. It was also resolved that the unspent funds from 2021/23 of Cllr Butterworth for Boulsworth and Foulridge be redistributed to Cllrs Sarah Cockburn-Price and David Cockburn-Price (£657.57 each) but that Cllr Butterworth be allocated the unspent funds of former councillor Darren Harrison (£1,923.06).

| Ward | Councillor | c/f | Allocation | Committed | Balance |
|--------------------------|----------------------|-------------------|------------------|------------------|-------------------|
| Boulsworth and Foulridge | David Cockburn-Price | £1,972.70 | £1,000.00 | £150.00 | £2,822.70 |
| | Sarah Cockburn-Price | £1,972.70 | £1,000.00 | £150.00 | £2,822.70 |
| | Kevin Salter | £0.00 | £1,000.00 | £0.00 | £1,000.00 |
| Vivary Bridge | David Albin | £3,250.00 | £1,000.00 | £2,219.50 | £2,030.50 |
| | Kieran McGladdery | £3,250.00 | £1,000.00 | £2,219.50 | £2,030.50 |
| | Paul McGladdery | £0.00 | £1,000.00 | £0.00 | £1,000.00 |
| Waterside and Horsfield | Neil Butterworth | £1,923.06 | £1,000.00 | £0.00 | £2,923.06 |
| | Dorothy Lord | £2,423.07 | £1,000.00 | £1,600.00 | £1,823.07 |
| | Ash Sutcliffe | £1,923.07 | £1,000.00 | £0.00 | £2,923.07 |
| Total | | £16,714.60 | £9,000.00 | £6,339.00 | £19,375.60 |

July 2022

10. **Alkincoates Woodland Nature Reserve Group:** £1,244.50 each from Cllrs David Albin and Kieran McGladdery.
11. **Campion Green Pocket Park Spring/Summer Project:** £475 each from Cllrs David Albin and Kieran McGladdery.
12. **Philip Wright Crown Green Bowling Academy:** £500 each from Cllrs David Albin and Kieran McGladdery for path and disabled access improvements around the bowling greens at Alkincoates Park.

13. **Minibus for Colne Youth Action Group:** £1,000 from Cllr Dorothy Lord.
14. **Repairs to Setts near to Back Duke Street, Colne:** £600 from Cllr Dorothy Lord.

August 2022

15. **New Dog Waste Bin at Winewall:** £150 from Cllr Sarah Cockburn-Price.
16. **New Dog Waste Bin at Laneshaw Bridge:** £150 from Cllr David Cockburn-Price.

IMPLICATIONS

Policy: The area committee budget is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2021/24.

Financial: At the Council meeting on 29 September 2022, councillors resolved to move the area committee capital programme budgets to revenue.

- The budget allocations for each committee remain the same.
- Previous allocations do not need to be revisited. There is no implication for these schemes.
- Applications no longer require sign off by Financial Services in order to proceed.
- Awards can be made for schemes which are either revenue or capital in nature so capital schemes can still be funded.
- Capital schemes may incur additional charges for internal services, eg Engineers' costs in delivering the scheme.
- Wherever possible, all payments should be made in the year of the budget award by 31 March.
- The cap on budget slippage still applies and any slippage will need to be agreed by the Council in line with Financial Regulations.
- No more than one year's worth of budget can be rolled forward into future years.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the area committee budget. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.

6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The area committee budget is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Sustainability: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The area committee budget is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Area Committee Budget Commitments for 2022/23 for Colne and District Committee.

Appendix 2: Form B: Campion Garden Pocket Park Green Waste Recycling Wormery.

LIST OF BACKGROUND PAPERS

None.

Colne and District Committee Commitments for 2022/23

Appendix 1

| Sch. No. | Date Allocated and Scheme Details | Lead Officer/ Service Area | c/f from previous Years | Allocated 2022/23 | Reallocated | Total Allocation | In-Year Spend | Allocation Remaining in Ledger | Status of Scheme/Remarks |
|----------|--|----------------------------|-------------------------|-------------------|-------------|------------------|---------------|--------------------------------|--|
| 3 | 04/04/19 & 10/06/21 Premises improvement grants | M Williams (PEDRS) | £17,910 | | | £17,910 | £2,599 | £15,311 | New allocation of £9,563 agreed on 10/06/21 One payment already made and another commitment of £2,599 nearing completion. £9,000 was committed for three businesses but the works have been delayed and may result in being de-committed. Further enquiries are being made whether the works will progress |
| 9 | 30/03/17 Boulsworth environmental improvement fund | M Hunting (HHE) | £2,395 | | | £2,395 | £1,667 | £728 | £599.56 uncommitted from 2021/22 |
| 11 | 30/03/17 Horsfield environmental improvement fund | M Hunting (HHE) | £6,762 | | | £6,762 | £1,140 | £5,622 | £5,123.04 uncommitted from 2021/22 |
| 16 | 30/03/17 and 05/07/18 Horticulture projects | M Hunting (HHE) | £5,330 | | | £5,330 | £781 | £4,549 | £2,000 allocated on 05/07/18 to each councillor. Remaining balance of £1,200 de-allocated on 10/06/21 |
| 24 | 05/10/17 Tree pit enhancement | S Whalley (HHE) | £2,000 | | | £2,000 | £0 | £2,000 | £2,000 agreed, subject to the colour of the materials being sent to members for agreement |
| 30 | 06/09/18 Laneshaw Bridge to Wycoller footpath improvements | T Partridge (ES) | £2,500 | | | £2,500 | £0 | £2,500 | This £2,500 was intended as part of a funding package which included an LEF bid. This LEF bid was unsuccessful but we ended up doing a much smaller scheme to keep the path open but this has since collapsed into the river. Works to be combined with scheme 43 |

| Sch. No. | Date Allocated and Scheme Details | Lead Officer/ Service Area | c/f from previous Years | Allocated 2022/23 | Reallocated | Total Allocation | In-Year Spend | Allocation Remaining in Ledger | Status of Scheme/Remarks |
|----------|---|----------------------------|-------------------------|-------------------|-------------|------------------|---------------|--------------------------------|---|
| 32 | 09/05/19 & 10/09/20 & 10/06/21 & 12/05/22 Councillors' capital projects | M Hunting (HHE) | £35,699 | £9,000 | | £44,699 | £9,000 | £35,699 | £2,500 allocated to each councillor to be spent on appropriate capital projects, subject to receipt of a completed capital programme bid form. See main report for details. £1,800 allocated in previous years de-allocated on 10/06/21 and returned to the area committee budget. £1,500 vired to scheme 43 and £2,000 vired to scheme 44 |
| 40 | 31/03/21 Mobile speed cameras | M Hunting (HHE) | £9,100 | | | £9,100 | £0 | £9,100 | Awaiting clarification from NALC about how to purchase the cameras |
| 41 | 10/06/21 New dog waste bin at Colne Road/Back Lane, Trawden | J Lord (ES) | £147 | | | £147 | £147 | £0 | Completed |
| 42 | 10/06/21 New litter/dog waste bin at Cockhill Lane/ Castle Road, Colne | J Lord (ES) | £185 | | | £185 | £185 | £0 | Completed |
| 43 | 10/06/21 Wycoller Beck Footpath Stabilisation Project | T Partridge (ES) | £7,500 | | | £7,500 | £960 | £6,540 | Funding of £6,000 agreed on 10/06/21 together with an allocation of £500 each from the funds of Cllrs Neil Butterworth, David Cockburn-Price and Sarah Cockburn-Price. In addition, Trawden Forest Parish Council be asked to contribute a further £2,500 to the project. Ground investigations have started. These will be used to inform the design of a bridge which is intended to span the collapsed section. This project will need to be rolled forward to 2022/23 |

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|----------|---|----------------------------|-------------------------|-------------------|-------------|------------------|----------------|--------------------------------|--|
| 44 | 03/03/22 Provision of architectural lighting to Colne War Memorial and Wallace Hartley Memorial | S Whalley (HHE) | £4,000 | | | £4,000 | £4,000 | £0 | £2,000 allocated from the central capital programme plus £500 from the capital projects funds of Cllrs Albin, Harrison, McGladdery and Sutcliffe |
| 45 | 03/03/22 Colne Light Trail and future light festivals | Colne BID | £1,000 | | | £1,000 | £616 | £384 | |
| 46 | 08/09/22 CYAG-branded clothing for volunteers | M Hunting (HHE) | £0 | £1,138 | | £1,138 | £0 | £1,138 | |
| 47 | 13/10/22 All-weather practice nets for Colne Cricket Club | M Hunting (HHE) | £0 | £2,000 | | £2,000 | £0 | £2,000 | |
| 48 | 13/10/22 CYAG-branded signage at CYAG's Youth Hub | M Hunting (HHE) | £0 | £3,180 | | £3,180 | £0 | £3,180 | |
| | Subtotal | | £94,528 | £15,318 | £0 | £109,846 | £21,095 | £88,751 | |
| | Unallocated Funds | | £6,631 | £27,072 | | £33,703 | | £33,703 | |
| | Total Funds Available 22/23 | | £101,159 | £42,390 | £0 | £143,549 | £21,095 | £122,454 | |

(FORM B: EXTERNAL BID)

**BID FOR FUNDING FROM AREA COMMITTEES
PRO FORMA**

- 1. Short project title:** Champion Garden Pocket Park Green Waste Recycling Wormery
- 2. Bid submitted by:** Councillor Dorothy Lord
- 3. On behalf of (please include contact details):** Colne and Nelson Rugby Club – Pocket Park managed by Keith Turbitt
- 4(a). Does your organisation have a constitution?** Yes
(b). Does it have a board of governors/directors or a committee that oversees its work? Yes
(c). Does your organisation have its own bank account? Yes
(d). How many signatures are required to authorise a payment from your bank account? One
- 5. Is your organisation VAT-registered?*** No
- 6. Amount requested:** £450
- 7. Brief details of project:** To supplement our existing composting system, we would like to introduce two types of wormery (vermiculture). The first would be the introduction of a commercially produced four-tier bin and the second would be a custom build flow-through system using sustainable and recycled materials where possible. This would include a shelter
- 8. Main outcomes to be achieved:** The aim of the project is not only recycling of green waste to provide peat-free compost but also as an educational item for visitors to the pocket park
- 9. When will the project be implemented?** Build during autumn/winter. Spring utilisation 2023 onwards
- 10. Who will undertake the project works?** Volunteers
- 11. Is there match funding for the project from elsewhere?** Yes
Volunteer labour estimated 12 operative hrs. Shelter donated, shelter base donated. Total value £543
- 12. Are there long-term revenue consequences and how will these be funded?**
No further capital costs expected. There will be a reduction in costs with the production of compost

****Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT***