

REPORT FROM: HOUSING, HEALTH AND ENGINEERING SERVICES
MANAGER

TO: BARROWFORD AND WESTERN PARISHES COMMITTEE

DATE: 2ND NOVEMBER 2022

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AREA COMMITTEE BUDGET 2022/23

PURPOSE OF REPORT

To update Members on the Committee's Budget.

RECOMMENDATIONS

- (1) That Members note that just £176 remains unallocated.
- (2) That Members note the approved schemes listed in Appendix 1.

REASON FOR RECOMMENDATIONS

To enable the Budget to be allocated effectively.

ISSUE

Uncommitted funds carried forward from Barrowford and Western Parishes Committee 2021/22.

1. £0.

Allocation for 2022/23

2. £17,850.

Effective Total Allocation for 2022/23

3. £21,550 (i.e. £17,850 + £3,700 remaining non-grant budget for Covid measures).

Commitments

4. £44,215.

Uncommitted funds

5. £176.

New/Deferred Bids

6. None.

Existing Bids

Underspend

7. None.

IMPLICATIONS

Policy: The Budget is required to be allocated and managed in accordance with the Council's policies and procedures.

Financial: At the Council meeting on 29th September, 2022 Councillors resolved to move the Area Committee Capital Programme budgets to revenue.

- The Budget allocations for each Committee remain the same.
- Previous allocations do not need to be revisited. There is no implication for these schemes.
- Applications no longer require sign off by Financial Services in order to proceed.
- Awards can be made for schemes which are either revenue or capital in nature so capital schemes can still be funded.
- Capital schemes may incur additional charges for internal services, e.g. Engineers' costs in delivering the scheme.
- Wherever possible, all payments should be made in the year of the Budget award by 31st March.
- The cap on Budget slippage still applies and any slippage will need to be agreed by the Council in line with Financial Regulations.
- No more than one year's worth of Budget can be rolled forward into future years.

A list of good practice has been proposed by the Chief Finance Officer in order to assist Members when considering the allocation of the Budget. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.

4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The proper management of the Budget is intended to minimise any exposure to unnecessary risk associated with the Budget and the individual schemes within it.

Health and Safety: The implementation of the Budget has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the approved schemes have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The Budget is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Barrowford & Western Parishes Committee Commitments 2022/23

LIST OF BACKGROUND PAPERS: None.

Barrowford and Western Parishes Committee Commitments 2022/23

(Shaded schemes are completed)

Appendix 1

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2022/23	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	04/07/19 - £3,000 Barrowford Premises Improvement Grant	D McCarthy (PERS)	£3,000	£0	£3,000	£0	£3,000	Details of grants available on request from M Williams/D McCarthy.
2	08/05/08 – £2,500 05/07/12 - £2,500 Flood Prevention in the area of Barrowford and Western Parishes	S Whalley (HHES)	£3,000	£0	£3,000	£0	£3,000	On 07/11/19 the committee agreed to use this allocation for the Clough Springs investigations/solutions.
3	05/07/18 - £2,500 Footpath Repairs Project	D Heap (Barley with Wheatley Booth PC)	£2,500	£0	£2,500	£0	£2,500	Roughlee PC has also been allocated £2,500 towards this project by BWPC (Scheme 6). Initial scheme too expensive and the application to LEF unsuccessful. Looking at a lower-priced scheme and making a fresh application to the LEF.
4	05/07/18 - £1,000 Rectify/control water at playing field	J Sutcliffe (Goldshaw Booth PC)	£676	-£676	£0	£0	£0	Completed. £676 underspend deallocated 03/08/22.
5	05/07/18 - £2,500 Footpath Repair Project	M Reed (Roughlee PC)	£2,500	£0	£2,500	£0	£2,500	Barley with Wheatley Booth PC has also been allocated £2,500 towards this project by BWPC (Scheme 4). Initial scheme too expensive and the application to LEF unsuccessful. Looking at a lower-priced scheme and making a fresh application to the LEF.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2022/23	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
6	07/02/19 - £2,000 04/07/19 - £500 Installation of CCTV system	J Sutcliffe (Goldshaw Booth PC)	£2,500	£0	£2,500	£2,500	£0	Completed.
7	04/07/19 - £1,500 Refurbishment of footpath at Spenbrook	J Sutcliffe (Goldshaw Booth PC)	£1,500	£0	£1,500	£0	£1,500	Works to commence once the renovation to the adjacent property has been completed.
8	30/07/20 - £2,500 Barley Car Park Payment System and Barriers	D Heap (Barley & Wheatley Booth PC)	£2,500	£0	£2,500	£0	£2,500	
9	30/07/20 - £4,000 CCTV System	P Rosthorn (Higham with West Close Booth PC)	£4,000	£0	£4,000	£4,000	£0	Completed.
10	30/07/20 - £2,500 Roughlee Heritage Project	M Reed (Roughlee PC)	£1,840	£0	£1,840	£250	£1,590	Money originally allocated for the Riverside Shed-screening Project. On 28/01/21 it was reallocated towards the Roughlee Heritage Project.
11	30/07/20 - £3,500 Surface improvements and steps at Newchurch Recreation area	T Partridge (PBC)	£3,500	£0	£3,500	£3,500	£0	Scheme carried forward but it was already completed. Payment not tied up as It included Scheme 16 and section 106 monies.
12	03/09/20 - £2,360 Contribution towards St Thomas's Church CCTV	Rev J Smith	£2,360	-£2,360	£0	£0	£0	Scheme not going ahead. £2,360 deallocated on 11/05/22.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2022/23	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
13	01/10/20 - £2,000 Pendle Scouts Club – contribution towards outdoor shelter and IT equipment	T Tichiner (Pendle Scouts)	£419	£0	£419	£0	£419	
14	04/08/21 - £4,796 Play Equipment at B'ford Memorial Park	I Lord (Barrowford PC)	£4,796	£0	£4,796	£0	£4,796	
15	04/08/21 - £1,000 Fencing Allotment Site and Wild Flower Garden	M Wood (Blaqcko PC)	£1,000	£0	£1,000	£0	£1,000	
16	04/08/21 - £3,500 Improvements to Newchurch Recreation Area	A Macadam (Goldshaw Booth PC)	£3,500	£0	£3,500	£3,500	£0	Scheme carried forward but it was already completed. Payment not tied up as It included Scheme 11 and section 106 monies.
17	04/08/21 - £2,100 06/07/22 - £1,500 Barley Toilets Upgrade	D Heap (Barley PC)	£2,100	£1,500	£3,600	£2,100	£1,500	£2,100 spent on hand basin.
18	06/07/22 - £3,243 CCTV for Spenbrook and Sabden Fold	A Macadam (Goldshaw Booth PC)	£0	£3,243	£3,243	£0	£3,243	
19	06/07/22 - £3,000 CCTV	P Rosthorn (Higham with West Close Booth PC)	£0	£3,000	£3,000	£3,000	£0	Completed.

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20	06/07/22 - £2,500 Easy Access	R Hay (Old Laund Booth PC)	£0	£2,500	£2,500	£0	£2,500	
21	06/07/22 - £5,000 Reinstatement of derelict building	P Clegg (Armed Forces Support Group)	£0	£5,000	£5,000	£0	£5,000	
22	06/07/22 - £2,656 Safety Fencing and Handrail	M Reed (Roughlee Booth PC)	£0	£2,656	£2,656	£0	£2,656	
23	06/07/22 - £3,000 Memorial Finch Tree	M Wood (Blacko PC)	£0	£3,000	£3,000	£0	£3,000	
24	06/07/22 - £3,011 Improve traffic issues Wilton Street <u>or</u> Higher Causeway to Dalesway Footpath improvements	N Yates (PBC)	£0	£3,011	£3,011	£0	£3,011	
25	12/10/22 - £500 Heritage Trust – A walk around Pendle, then and now	J Mousdale (PBC)	£0	£500	£500	£0	£500	
	Subtotals		£41,691	£21,374	£63,065	£18,850	£44,215	
	Uncommitted Funds		£0	£176	£176	–	£176	
	TOTAL FUNDS AVAILABLE 2022/23		£41,691	£21,550	£63,241	£18,850	£44,391	