

**BID FOR CAPITAL FUNDING FROM AREA COMMITTEES
PRO FORMA**

1. Short project title:.....Branded signage for Colne Youth Action Group's Youth Hub
2. Bid submitted by:David Cockburn-Price, Trustee & Treasurer
3. On behalf of (please include contact details): Colne Youth Action Group ("CYAG")
.....c/o Heyroyd, Skipton Old Road, Colne, BB8 7AD
..... 07801 468303 or david@cockburn-price.com
- 4(a). Does your organisation have a constitution?.....Yes, we are a CIO, see attached
(b). Does it have a board of governors/directors or a committee that oversees its work?.....Board of Trustees
(c). Does your organisation have its own bank account? Yes
(d). How many signatures are required to authorise a payment from your bank account? Two
5. Is your organisation VAT-registered?*Yes
6. Amount requested: £.....£3,180.00 (net)
7. Brief details of project:..... Now that CYAG has finalised negotiations and signed the 30-year lease for the Youth Hub on Byron Road, we are progressing decoration, repairs and capital works. We have already secured £30k from the Lancs Env Fund to go towards an anticipated overall capital programme of ~£100k for the roof, kitchen, internal office/wall reconfigurations etc and we have several other bids progressing, as well as our own fundraising activities.

Looking outside the building, we have started removing the old LCC signage and would like to brand it as CYAG – see images overleaf. The estimated cost provided by John Hartley Associates (used for other CYAG design/branding projects).

The total amount is to be allocated from the Horsfield Env Improv Fund (#11).
8. Main outcomes to be achieved:.....CYAG's activities & outcomes submitted previously
9. When will the project be implemented?..... As soon as funds allocated
10. Who will undertake the project works?CYAG Trustees & Volunteers, working with signwriter.....
11. Is there match funding for the project from elsewhere?Yes
If so, please give details: See above re overall decoration/repair/renovation programme
12. Are there long-term revenue consequences and how will these be funded?
No long-term revenue consequences for PBC. Any costs will be covered by CYAG.

****Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT***

Revised May 2018



Estimated Cost:

From: John Hartley ;

Sent: 30 September 2022 11:56

To: David C-P

Subject: Re: CYAG Action Centre

I've asked for a formal quote, but I don't know how busy they are. I'd estimate £3,000 plus VAT for signage & labour.

My time works out at £180 plus VAT to include design and visuals, liaising with the sign company and providing them with artwork.

J