

**REPORT FROM: HOUSING, HEALTH AND ENGINEERING SERVICES
MANAGER**

TO: COLNE AND DISTRICT COMMITTEE

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CAPITAL PROGRAMME 2022/23

PURPOSE OF REPORT

To advise members on the Committee's 2022/23 capital budget.

RECOMMENDATIONS

(1) That members note only the schemes listed in Appendix 1 have agreed funding.

REASON FOR RECOMMENDATIONS

To enable the capital programme funding to be allocated efficiently and effectively.

ISSUE

Uncommitted Balance for 2021/22

1. This is **£6,631**.

Allocation for 2022/23

2. This is **£42,390** capital.

Commitments for 2022/23

3. These total **£9,000** (see Appendix 1 for a detailed breakdown).

Balance for 2022/23

4. This is **£40,021**.

Financial Advice (as reported to all Area Committees in May 2018)

5. Committee members are reminded that, as agreed in the Capital Programme and Strategy 2021/24, only items of a capital nature can be funded from the area committee budgets. As such, all bids must be reviewed by Financial Services prior to their inclusion on the agenda for each meeting so as to determine whether the bids are capital or revenue. If not reviewed beforehand, bids will need to be ratified as capital expenditure at a later date and agreement to allocate funds will need to be made at the following meeting.
6. Please refer to the financial implications section of this report. Bids for new funding should be submitted on the May 2018 revised forms (Form A for internal bids and Form B for external bids) in order that the Chief Finance Officer can confirm that they qualify as capital spending and that members can evaluate them on a consistent basis.

New/Deferred Bids

No late bids or funding allocations are to be made unless, with the consent of the Chairman, the bid is considered to be an urgent item. If a late/urgent bid is approved and is in the opinion of the Chief Finance Officer a revenue item then the decision will be reported to the Policy and Resources Committee for determination. No payment will be made in respect of the bid pending a resolution by the Policy and Resources Committee.

7. None.

Existing Bids

Overspend – Additional Funding Required

8. None.

Underspend – De-allocate Funding

9. None.

Councillors’ Capital Projects

10. At the meeting on 12.05.22, councillors were allocated £1,000 each. It was also resolved that the unspent funds from 2021/23 of Cllr Butterworth for Boulsworth and Foulridge be redistributed to Cllrs Sarah Cockburn-Price and David Cockburn-Price (£657.57 each) but that Cllr Butterworth be allocated the unspent funds of former councillor Darren Harrison (£1,923.06).

Ward	Councillor	c/f	Allocation	Committed	Balance
Boulsworth and Foulridge	David Cockburn-Price	£1,972.70	£1,000.00	£0.00	£2,972.70
	Sarah Cockburn-Price	£1,972.70	£1,000.00	£0.00	£2,972.70
	Kevin Salter	£0.00	£1,000.00	£0.00	£1,000.00
Vivary Bridge	David Albin	£3,250.00	£1,000.00	£2,219.50	£2,030.50
	Kieran McGladdery	£3,250.00	£1,000.00	£2,219.50	£2,030.50
	Paul McGladdery	£0.00	£1,000.00	£0.00	£1,000.00
Waterside and Horsfield	Neil Butterworth	£1,923.06	£1,000.00	£0.00	£2,923.06
	Dorothy Lord	£2,423.07	£1,000.00	£1,600.00	£1,823.07
	Ash Sutcliffe	£1,923.07	£1,000.00	£0.00	£2,923.07
Total		£16,714.60	£9,000.00	£6,039.00	£19,675.60

July 2022

11. **Alkincoates Woodland Nature Reserve Group:** £1,244.50 each from Cllrs David Albin and Kieran McGladdery.
12. **Campion Green Pocket Park Spring/Summer Project:** £475 each from Cllrs David Albin and Kieran McGladdery.
13. **Philip Wright Crown Green Bowling Academy:** £500 each from Cllrs David Albin and Kieran McGladdery for path and disabled access improvements around the bowling greens at Alkincoates Park.
14. **Minibus for Colne Youth Action Group:** £1,000 from Cllr Dorothy Lord.
15. **Repairs to Setts near to Back Duke Street, Colne:** £600 from Cllr Dorothy Lord.

IMPLICATIONS

Policy: The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2021/24.

Financial: Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery). "Enhancement" means substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers' salaries and professional fees). Anything not covered by "proper practices" (Section 21(2) of the Local Government Act 2003) must be treated as revenue expenditure. Under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the capital budget. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended

to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Sustainability: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Capital Programme Commitments for 2022/23 for Colne and District Committee.

LIST OF BACKGROUND PAPERS

None.

Colne and District Committee Commitments for 2022/23

Appendix 1

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2022/23	Reallocated	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
3	04/04/19 & 10/06/21 Premises improvement grants	M Williams (PEDRS)	£17,910			£17,910	£2,599	£15,311	New allocation of £9,563 agreed on 10/06/21 One payment already made and another commitment of £2,599 nearing completion. £9,000 was committed for three businesses but the works have been delayed and may result in being de-committed. Further enquiries are being made whether the works will progress
9	30/03/17 Boulsworth environmental improvement fund	M Hunting (HHE)	£2,395			£2,395	£329	£2,066	£599.56 uncommitted from 2021/22
11	30/03/17 Horsfield environmental improvement fund	M Hunting (HHE)	£6,762			£6,762	£0	£6,762	£5,123.04 uncommitted from 2021/22
16	30/03/17 and 05/07/18 Horticulture projects	M Hunting (HHE)	£5,330			£5,330	£541	£4,789	£2,000 allocated on 05/07/18 to each councillor. Remaining balance of £1,200 de-allocated on 10/06/21
24	05/10/17 Tree pit enhancement	S Whalley (HHE)	£2,000			£2,000	£0	£2,000	£2,000 agreed, subject to the colour of the materials being sent to members for agreement
30	06/09/18 Laneshaw Bridge to Wycoller footpath improvements	T Partridge (ES)	£2,500			£2,500	£0	£2,500	This £2,500 was intended as part of a funding package which included an LEF bid. This LEF bid was unsuccessful but we ended up doing a much smaller scheme to keep the path open but this has since collapsed into the river. Works to be combined with scheme 43

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2022/23	Reallocated	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
32	09/05/19 & 10/09/20 & 10/06/21 & 12/05/22 Councillors' capital projects	M Hunting (HHE)	£35,699	£9,000		£44,699	£0	£44,699	£2,500 allocated to each councillor to be spent on appropriate capital projects, subject to receipt of a completed capital programme bid form. See main report for details. £1,800 allocated in previous years de-allocated on 10/06/21 and returned to the capital programme. £1,500 vired to scheme 43 and £2,000 vired to scheme 44
40	31/03/21 Mobile speed cameras	M Hunting (HHE)	£9,100			£9,100	£0	£9,100	Awaiting clarification from NALC about how to purchase the cameras
41	10/06/21 New dog waste bin at Colne Road/Back Lane, Trawden	J Lord (ES)	£147			£147	£0	£147	Completed and paid for w/c 01.08.21 but is awaiting journal transfer
42	10/06/21 New litter/dog waste bin at Cockhill Lane/ Castle Road, Colne	J Lord (ES)	£185			£185	£0	£185	Completed and paid for w/c 01.08.21 but is awaiting journal transfer
43	10/06/21 Wycoller Beck Footpath Stabilisation Project	T Partridge (ES)	£7,500			£7,500	£0	£7,500	Funding of £6,000 agreed on 10/06/21 together with an allocation of £500 each from the funds of Cllrs Neil Butterworth, David Cockburn-Price and Sarah Cockburn-Price. In addition, Trawden Forest Parish Council be asked to contribute a further £2,500 to the project. Ground investigations have started. These will be used to inform the design of a bridge which is intended to span the collapsed section. This project will need to be rolled forward to 2022/23

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44	03/03/22 Provision of architectural lighting to Colne War Memorial and Wallace Hartley Memorial	S Whalley (HHE)	£4,000			£4,000	£4,000	£0	£2,000 allocated from the central capital programme plus £500 from the capital projects funds of Cllrs Albin, Harrison, McGladdery and Sutcliffe
45	03/03/22 Colne Light Trail and future light festivals	Colne BID	£1,000			£1,000	£616	£384	
	Subtotal		£94,528	£9,000	£0	£103,528	£8,085	£95,443	
	Unallocated Funds		£6,631	£33,390		£40,021		£40,021	
	Total Funds Available 22/23		£101,159	£42,390	£0	£143,549	£8,085	£135,464	