

**MINUTES OF A MEETING OF
WEST CRAVEN COMMITTEE
HELD AT SALTERFORTH VILLAGE HALL
ON 7TH JUNE 2022**

PRESENT –

Councillor R. E. Carroll – (Chairman, in the Chair)

Councillors

*C. Church
M. Goulthorp
J. Purcell
D. M. Whipp
T. Whipp*

Co-optees

*A. Inman, Earby Town Council
J. Hoyle, Barnoldswick Town Council
P. Maskell, Kelbrook & Sough Parish Council*

Police

*Sgt S.Banks
PCSO N. Wallin*

Officers Present

<i>D. Walker N. Watson I. Bokhari J. Eccles</i>	<i>Environmental Services Manager and Area Co-ordinator Planning, Economic Development and Regulatory Services Manager Senior Regeneration Officer Committee Administrator</i>
--	--



The following person attended and spoke at the meeting on the item indicated –

<i>Andrew Morgan</i>	<i>21/0666/FUL - Full: Erection of 3 holiday lodges with associated parking, access and amenity area Land to the rear of The Greyhound, Manchester Road, Barnoldswick</i>	<i>Item 27(a)</i>
----------------------	---	-------------------

21. HER MAJESTY THE QUEEN'S PLATINUM JUBILEE

Congratulations were given to Her Majesty the Queen on the occasion of her Platinum Jubilee, marking her 70 years of service to the country. Residents in Pendle and all over the country had celebrated her reign over the long Bank Holiday weekend, and she was wished many more years to come.

22. APPOINTMENT OF VICE-CHAIRMAN

RESOLVED

That Councillor J. Purcell be appointed Vice-Chairman of this Committee for the municipal year 2022/23.

23. DECLARATIONS OF INTEREST

Members were reminded of the legal requirements concerning the declaration of interests.

24. PUBLIC QUESTION TIME

There were no questions from members of the public.

25. MINUTES

RESOLVED

That the Minutes of this Committee, at the meeting held on 10th May 2022, be approved as a correct record.

26. POLICE AND COMMUNITY SAFETY ISSUES

The crime figures for May 2022 compared to the same period in 2021 had been circulated prior to the meeting. They were broken down as follows –

	2021	2022
Burglary - Residential	1	2
Burglary - Commercial	2	0
Vehicle Crime	2	6
Hate Crime	0	0
Assaults	13	20
Theft	15	11
Criminal Damage	1	10
Other Crime	32	54
ALL CRIME	66	103
	2021	2022
Anti-Social Behaviour (ASB)	27	34

Sergeant S. Banks and PCSO N. Wallin attended the meeting and answered Members' questions. Whilst it appeared that there had been a significant increase in all crime, the presentation of the statistics were not being collated on a like for like basis at the moment. This was mainly due to a changeover of staff. Sergeant Banks said he would see if they could be improved for future meetings, although the classifications of crime were set by Home Office guidelines. He reassured Members that crime in the area was relatively low, there were no patterns of burglaries or assaults, and no areas of particular concern. The Police would continue to target anti-social behaviour in the parks.

The Police had been working with Social Services in Colne in an operation called Stay Safe targeting vulnerable children. This had been very successful and it was hoped to do something similar in other parts of the borough.

There were complaints of vehicles speeding on Manchester Road, Barnoldswick and on the A56 between Kelbrook and Foulridge and discussions of how to slow traffic down. It was acknowledged that permanent traffic calming was better than occasional speed cameras. Sergeant Banks informed Members that Police had carried out an Anti-Social Driving Operation which had included numerous stop checks, checking the documents of drivers, checking vehicles were fit for the road which had resulted in various tickets being issued and cars being seized. This work would continue around the Borough.

Sergeant Banks emphasised the importance of members of the public reporting crimes on line or calling 111 so that it built a picture of any hotspots or patterns in an area, and resources deployed accordingly.

He would be leaving his post at the end of July. James Cooper would be the new Sergeant for the area starting on 1st July. The new Police Officer, Andy Wyatt had been out on foot with PCSO N. Wallin, getting to know the area.

RESOLVED

- (1) That Sergeant Banks pass on the Committee's thanks to all those involved in doing a really good job of policing the Bands on the Square event in Barnoldswick over the weekend.
- (2) That the Police be encouraged to continue with their proactive and preventative approach to working with young people.
- (3) That the Fire & Rescue Service Partnerships Officer be invited to the next meeting to discuss the possibility of engaging with young people in West Craven to try and make them aware of the danger in lighting fires.
- (4) That the Police continue to monitor anti-social behaviour around Victory Park, Barnoldswick, and the Waterfalls and play area in Earby.
- (5) That the Committee's previous request to the Road Safety Partnership Road Scheme for average speed cameras along the A56, Kelbrook Road through to Barnoldswick, Skipton Road, Barnoldswick from the County boundary and Gisburn Road be reiterated and that Manchester Road, Barnoldswick also be included.
- (6) That Sergeant Banks be thanked for his work in the area and wished well for the future.

27. PLANNING APPLICATIONS

(a) Planning applications for determination

The Planning, Economic Development and Regulatory Services Manager submitted a report on the following planning application for determination -

21/0666/FUL Full: Erection of 3 holiday lodges with associated parking, access and amenity area at land to the rear of the Greyhound, Manchester Road, Barnoldswick for Greyhound Cottages Ltd

(A site visit was undertaken prior to the meeting.)

RESOLVED

That planning permission be **granted** subject to the following conditions -

1. The proposed development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason: Required to be imposed by Section 91 of the Town and Country Planning Act 1990, as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2. The development hereby permitted shall be carried out in accordance with the following approved plans:
- Location Plan ADM/21/28/04
 - Proposed Site Layout Plan ADM/21/28/02
 - Proposed Elevation & Floor Plans ADM/21/28/03
3. Samples of all external materials shall be submitted to the Local Planning Authority for written approval prior to commencement of work on the site. The development shall be carried out using only the agreed materials.

Reason: In order that the Local Planning Authority can assess the materials in the interest of the visual amenity of the area.

4. The holiday lets hereby approved shall be occupied for holiday purposes only and shall not be occupied as a person's sole or main place of residence. The operators of the site shall maintain an up-to-date register of the names of the occupiers of the holiday lets and of their main home addresses and shall make this information available at all reasonable times to the local planning authority.

Reason: In order to ensure proper control of the use of the holiday unit and to prevent the establishment of permanent residency.

5. Prior to commencement of development the developer should provide details of the proposed arrangements for the future management and maintenance of the road. These should include the establishment of a private management and maintenance company.

Reason: To ensure that the internal road serving the development is completed and thereafter maintained to an acceptable standard in the interest of residential/highway safety.

6. The proposed development should not be brought into use unless and until the parking and manoeuvring areas shown on the approved plans have been constructed, laid out and surfaced in bound porous materials. The parking areas shall thereafter always remain available for the parking of domestic vehicles associated with the development, and the manoeuvring areas kept free from obstructions for the lifetime of the development.

Reason: In order to ensure satisfactory levels of off-street parking are achieved within the site to prevent parking on the surrounding highway to the detriment of highway safety.

7. Electric vehicle charging points to be provided in accordance with a scheme to be approved by the Local Planning Authority and the vehicle charging points to be provided in accordance with the approved plan, prior to first occupation of any unit.

Reason: To ensure that the development provides sustainable transport options.

8. Prior to the commencement of development on site a method statement shall be submitted to the Local Planning Authority for written approval which shall include the following:
- i) the parking of vehicles of site-operatives and visitors
 - ii) loading and unloading of plant and materials
 - iii) storage of plant and materials used in constructing the development
 - iv) the erection and maintenance of security hoardings including decorative displays, where appropriate
 - v) wheel-washing facilities
 - vi) measures to control the emission of dust and dirt during construction
 - vii) a scheme for re-cycling/disposing of waste resulting from demolition and construction works.

The development shall proceed strictly in accordance with that method statement.

Reason: In the interest of the amenity of the area and highway safety during construction work.

9. Prior to commencement of development, a foul and surface water drainage scheme shall be submitted to and approved in writing by the Local Planning Authority.

The drainage scheme must include:

- (i) An investigation of the hierarchy of drainage options in the National Planning Practice Guidance (or any subsequent amendment thereof). This investigation shall include evidence of an assessment of ground conditions and the potential for infiltration of surface water;
- (ii) A restricted rate of discharge of surface water agreed with the local planning authority (if it is agreed that infiltration is discounted by the investigations); and
- (iii) A timetable for its implementation.
- (iv) Details of how foul and surface water will be disposed of.

The approved scheme shall also be in accordance with the Non-Statutory Technical Standards for Sustainable Drainage Systems (March 2015) or any subsequent replacement national standards.

The development hereby permitted shall be carried out only in accordance with the approved drainage scheme which shall be implemented prior to the first use of the lodges and remain in place for the lifetime of the development unless otherwise agreed in writing with the local planning authority.

Reason: To promote sustainable development, secure proper drainage and to manage the risk of flooding and pollution.

10. All works involving excavation of soil, including foundations and the laying of services, within the recommended distance calculated under the BS 5837 (2005) of the trees to be retained on the site, shall be dug by hand and in accordance with a scheme of works which has been submitted to and approved by the Local Planning Authority, prior to the commencement of works.

Reason: To protect the trees in the interest of the amenity of the area.

11. Unless approved in writing by the Local Planning Authority no ground clearance, demolition, or construction work shall commence until protective fencing, to BS 5837 : 2005 at least 1.25

metres high securely mounted on timber posts firmly driven into the ground has been erected around each tree/tree group or hedge to be preserved on the site or on immediately adjoining land, and no work shall be carried out on the site until the written approval of the Local Planning Authority has been issued confirming that the protective fencing is erected in accordance with this condition. The fencing shall be located at least 1.00 metre beyond the protected area detailed in BS 5837. Within the areas so fenced, the existing ground level shall be neither raised nor lowered. Roots with a diameter of more than 25 millimetres shall be left unsevered. There shall be no construction work, development or development-related activity of any description, including the deposit of spoil or the storage of materials within the fenced areas. The protective fencing shall thereafter be maintained during the period of construction

Reason: To prevent trees from being damaged during building works.

12. The development hereby permitted shall not be commenced until a detailed landscaping scheme has been submitted to and approved in writing by the Local Planning Authority. The scheme shall be submitted at a scale of 1:200 and shall include the following:
- a. the exact location and species of all existing trees and other planting to be retained;
 - b. all proposals for new planting and turfing indicating the location, arrangement, species, sizes, specifications, numbers and planting densities;
 - c. an outline specification for ground preparation;
 - d. all proposed boundary treatments with supporting elevations and construction details;
 - e. all proposed hard landscape elements and pavings, including layout, materials and colours;
 - f. the proposed arrangements and specifications for initial establishment maintenance and long-term maintenance of all planted and/or turfed areas.

The approved scheme shall be implemented in its entirety approved form within the first planting season following the substantial completion of the development. Any tree or other planting that is lost, felled, removed, uprooted, dead, dying or diseased, or is substantially damaged within a period of five years thereafter shall be replaced with a specimen of similar species and size, during the first available planting season following the date of loss or damage.

Reason: To ensure that the development is adequately landscaped so as to integrate with its surroundings.

REASON

Section 38 of the Planning and Compulsory Purchase Act 2004 requires that applications be determined in accordance with the development plan unless material considerations indicate otherwise. The proposed development would accord with Local Planning Policy and would be compliant with the guidance set out in the Framework. The development therefore complies with the development plan. There is a positive presumption in favour of approving the development and there are no material reasons to object to the application.

(b) Appeals

The Planning, Economic Development and Regulatory Services Manager submitted a report for information on outstanding planning appeals.

28. ENFORCEMENT ACTION

The Head of Legal Services submitted a report for information, giving the up-to-date position on prosecutions and answered questions.

29. CAPITAL PROGRAMME 2022/23

The Housing, Health and Engineering Services Manager reported that the current balance for the Committee's capital programme was £33,340: Barnoldswick £22,954 and Earby and Coates £10,386.

30. CHAPMAN COURT VERGE

In March Members had provisionally agreed to allocate £1,500 from the Barnoldswick Councillors' allocation of the Capital Programme towards a £3,500 scheme to surface a strip of grass verge at Chapman Court, which was on an adopted highway, to help with parking, and to ask Lancashire County Council (LCC) to contribute the remaining £2,000 towards the work.

At the last meeting Members were informed that LCC had indicated that funding for this scheme would not be a priority. Members undertook a site visit on 18th May to decide how to proceed and since then had been emailed more recent prices for the work. It was understood that Councillors were now in discussion with the LCC Cabinet Member for Highways about funding for this scheme and the response would be reported to the next meeting.

RESOLVED

That this item be considered at the next meeting when the outcome of further discussions with LCC would be reported.

31. TRAFFIC LIAISON MEETING

The Minutes of the Traffic Liaison Meeting held on 12th May, 2022 were submitted for information.

It was noted that PBC Engineers in carrying out flood alleviation works in Earby had confirmed that there was no longer a requirement for a barrier to be erected at Victoria Road, and one way traffic could be brought back.

The minutes stated that there were no objections to the Albert Road/Albert Square/Ellis Street/Frank Street TRO. Whilst this was correct, the Committee had withdrawn its objections following a site visit with LCC and subject to the agreement of certain conditions regarding signage and a review of Driving Orders in due course.

RESOLVED

That the Housing, Health and Engineering Services Manager be asked to request LCC -

- (1) For an update on the proposal to extend lines on Colne Road, Kelbrook at the junction with Church Lane and their consultations, which was not mentioned in the minutes.
- (2) Not to proceed with the Victoria Road, Earby TRO Prohibition of Driving Order and that the one way system be brought back.
- (3) To have a more open discussion with residents about the parking problems on Colne Road towards Westgate, Barnoldswick and possible options prior to the proposed consultation on the introduction of double yellow lines on the inside of the bend opposite Nos 1-9 Town Head (see para 5.4).
- (4) For an assurance that the actions promised at a site meeting following the Committee's objections to the Albert Road/Albert Square/Ellis Street/Frank Street TRO would be undertaken.

REASON

To progress highways issues in West Craven.

32. BARNOLDSWICK, EARBY AND COLNE MASTERPLAN

The PBC Senior Regeneration Officer gave a presentation on the progress and general direction of the proposed Barnoldswick, Earby and Colne Masterplan which had been made possible from £70k One Public Estate funding and £80k from the Lancashire Economic Recovery Growth Fund.

The Masterplan would explore the opportunities and challenges associated with each of the towns. It would look at how the towns could act as both independent entities as well as looking at any interdependence and contribution to the wider district. It was not designed to be prescriptive and would enhance and complete existing work taking place, for example the Kelbrook and Sough Neighbourhood Plan. It would be a useful tool to help bring in future resources.

The indicative timetable anticipated appointing consultants by the end of July. The consultants would then be taking views from businesses, Parish, Town and Borough Councillors, the community and other organisations working towards a draft Masterplan by the end of October, and a final report at the end of November.

Members sought clarification on the scope and status of the document and asked if Parish and Town Councils could also be informed of the Masterplan process as soon as possible.

RESOLVED

That the Masterplan process be reported to Parish and Town Councils as soon as possible.

REASON

To involve the Parish and Town Councils at the earliest opportunity.

33. NORTHOLME COMMUNITY CENTRE

A note of a meeting held on 18th May to discuss the potential future use of Northolme Community Centre was submitted for information. Earby Town Councillors had since met and voted in favour of taking on responsibility for the community centre subject to due diligence.

RESOLVED

That Together Housing be asked if they would be willing to transfer Northolme Community Centre to Earby Town Council as a community asset.

REASON

For the benefit of local residents.

34. DRAINAGE ISSUES AT WENTCLIFFE DRIVE

Members met the Engineering Services Manager on 18th May to discuss drainage issues previously reported at Wentcliffe Drive. Water continued to be a problem in the area flowing across the roads even in dry weather and there was water accumulating in people's gardens.

The Desk Study report by Betts Geo Engineers commissioned by Pendle Council had been circulated to Members along with the Environment Agency's Good Practice guide for ground source heating and cooling. The study summarised their findings and suggested further work that was needed.

RESOLVED

- (1) That the Housing, Health and Engineering Services Manager be asked to request approval from LCC for the excess water in the Wentcliffe Drive area to be discharged into the highway gullies, enabling the Engineering Team to carry out some remedial works.
- (2) That Policy and Resources Committee be recommended to agree that legal action be taken against the contractors who carried out installation works in Wentcliffe Drive without carrying out a geological survey.

REASON

- 1. To tackle the excess water flowing across the road.*
- 2. To try to resolve this issue for residents.*

35. ENVIRONMENTAL BLIGHT

The Housing, Health and Engineering Services Manager submitted a report on environmental blight issues in West Craven. Members reported that there were further incidents of flytipping, outside the household waste recycling centre (HWRC) in Barnoldswick. The Environmental Services Manager said that Pendle Council officers regularly visited the site to check for flytipping and evidence of producers. Following discussions with staff at the HWRC he was hopeful that CCTV would be installed soon which would deter people or companies from flytipping there in the future.

There was a discussion about weed spraying reducing from 2 sprays to only 1, due to the price of weedkiller. This was making certain areas e.g. Essex Street, Barnoldswick look unsightly. The Environmental Services Manager explained that discussions had taken place with the highway authority regarding the possibility of additional support being provided. At the moment spraying was expected to commence on 20th June.

36. COUNCIL REPRESENTATIVES ON OUTSIDE BODIES & ORGANISATIONS 2022/23

The Committee was asked to consider appointing 2 representatives on the Earby and Salterforth Internal Drainage Board for 2022/23. It was also understood that former Councillor Ken Hartley had been a trustee of Bancroft Mill Museum and that they might want a replacement trustee.

RESOLVED

- (1) That Councillors R. Carroll and M. Goulthorp continue as the Council's representatives on the Earby and Salterforth Internal Drainage Board in 2022/23.
- (2) That the Bancroft Mill Museum be asked if they wanted to appoint a representative from this Committee, and if so, that Councillor C. Church be appointed.

REASON

To provide representation on outside bodies.

37. OPEN SPACE AT CORNMILL PLACE

Since the last meeting, Council officers had met with residents of Cornmill Place, and the shrub and tree pruning work requested at the open space had been undertaken. The 2 rotten benches had been replaced. Going forward, the grass would be regularly mowed and there would be some winter pruning works undertaken.

At the last meeting Members had asked for progress on the Committee's request in 2019 for the open space to be transferred to Barnoldswick Town Council as a community asset. However, it was reported that when the Legal Team looked into the ownership issues of this land it appeared that the transfer of land from the developer to the Council, set out in a Section 106 Agreement, had not been actioned and the company had now been dissolved. The Legal Team were making enquiries with the Practitioner that had dealt with the liquidation to try to resolve this issue.

RESOLVED

That the Head of Legal Services be asked to report back on the land ownership issues at the open space at Cornmill Place in due course.

REASON

To try to ensure future maintenance and upkeep of this open space is maintained.

38. ITEMS FOR DISCUSSION

(a) Possible closure of some streets around schools at drop off/pick up times

Members considered whether any of the schools in West Craven would benefit from streets around them being closed at drop off/pick up times. LCC had advised the Committee to look at locations where there was a history of complaints or existing proven accident records etc.

RESOLVED

- (1) That the Housing, Health and Engineering Services Manager be asked to request LCC to undertake a pilot scheme for a school of their choice in West Craven, to see if there were benefits from streets around it being closed at drop off/pick up times.
- (2) That LCC also be requested to remove the yellow lines at Springfield Avenue, Earby, which used to be used for access to school, as they were now redundant.

REASON

- 1. To evaluate the benefits of closing streets around schools at drop off/pick up times.***
- 2. To remove unnecessary road markings.***

(b) The condition of bus shelters in West Craven provided by Primesight and LCC's Quality Bus Route shelter renewal scheme for West Craven

Members discussed the state of some of the bus shelters in West Craven. It was understood that the Council was looking at a 3 way agreement between Pendle/Primesight and LCC to terminate the advertising agreement between Pendle and Primesight and transfer ownership from Primesight to LCC. These included 4 shelters in Barnoldswick, 1 in Earby and 2 in Kelbrook/Sough.

RESOLVED

That the Housing, Health and Engineering Services Manager be asked to provide a report to the next meeting on the condition of bus shelters in West Craven and their ownership.

REASON

To improve the condition of bus shelters for users of the bus service.

(c) Dotcliffe Road, Kelbrook- grass verge and parking issues

Residents had complained about the grass verge being cut less frequently and a reduced area being cut that meant vehicles were parking further away from the kerb and narrowing the highway. Trees on the verge opposite No. 10 were dropping large branches. There were also complaints that conditions from the planning consents had not been implemented when development took place several years ago, and concerns about the possibility of further development at the top of Dotcliffe Road increasing traffic and taking away land currently used for parking.

RESOLVED

- (1) That Together Housing be asked to undertake appropriate maintenance to the grass verge on Dotcliffe Road, Kelbrook to improve the parking situation for local residents.
- (2) That the Planning, Economic Development and Regulatory Services Manager be asked to check that the planning conditions for the developments at the top of Dotcliffe Road had been adhered to, and if not, if the developer could be asked to comply with the planning permission, and to check if there was a bond.
- (3) That the Planning, Economic Development and Regulatory Services Manager be asked to arrange for the Trees Officer to inspect the trees on the grass verge opposite No.10 Dotcliffe Road.

REASON

To address the concerns of residents.

39. OUTSTANDING ITEMS

It was noted that the following items had been requested and updates or a report would be provided to a future meeting -

- (a) Traffic issues on Skipton Road, Barnoldswick near junction of Coates Lane – awaiting update from LCC (2/11/2021)
- (b) Request for LCC to upgrade the carriageway on Station Road (02/11/2021)
- (c) Request to repair the pavement in front of the old post office buildings on the corner of Station Road/Skipton Road, Barnoldswick (2/11/21)
- (d) Request to use HRA to strengthen the carriageway on Skipton Road/Fernlea Avenue junction Barnoldswick (29/03/2022)
- (e) Water Supply pressure in Kelbrook – request for meeting with YW (1/2/2022)
- (f) Back Myrtle Grove Car Parking Scheme – in discussions with LCC (4/1/2022)
- (g) Victoria Road Reflagging Scheme – awaiting response from P&R on funding (10/5/2022)

An update on these items was given at the meeting. It was noted that when Earby Town Council had been asked to contribute to the cost of the Victoria Road Reflagging Scheme their response was to agree in principle, but that the project should not be extended to include an event space or other enhancements. The condition of the pavements along Victoria Road was considered to be a risk to the safety and wellbeing of users and that repair should not be delayed by extending the project and subsequent funding required.

RESOLVED

- (1) That in relation to Item (a) LCC be requested to repair the interactive sign on Skipton Road, Barnoldswick which was raised at a meeting with Councillors on 7th October 2021.
- (2) That item (e) be removed from the outstanding list following confirmation from residents that the water supply pressure in Kelbrook had improved.

- (3) That an update on the Back Myrtle Grove Car Parking Scheme (Item f) be brought back to the next meeting.
- (4) That Earby Town Council's response to the request for funding towards the Victoria Road reflagging scheme (Item g) be noted and an update on this and resolution from Policy and Resources Committee on 30th June be discussed at the next meeting.

40. EXCLUSION OF PUBLIC AND PRESS

Members agreed to exclude the public and press from the meeting during the following item of business in pursuance of the power contained in Section 100(A) (4) of the Local Government Act, 1972 as amended when it was likely, in view of the nature of the proceedings or the business to be transacted, that there would be disclosure of exempt information which was likely to reveal the identity of an individual.

41. OUTSTANDING ENFORCEMENTS

The Planning, Economic Development and Regulatory Services Manager submitted a report on outstanding enforcements in West Craven and answered related questions. He said he would check the latest position on an enforcement case which looked like it had been missed off the list.

Chairman.....