

# site nomination form



## What is this form for?

The Council is looking to identify sites to help meet future development needs in Pendle.

We want you to help us identify:

1. Sites of over 0.4 hectares, which have the potential for future development including housing, retail, employment and community use.

These sites can include:

**Brownfield sites** – previously developed land that could be put to better use – e.g. derelict sites or vacant buildings that could be redeveloped for another use.

**Greenfield sites** – land in, or on the edge of, a town or village that has not previously been developed.

2. Areas that are highly valued, by local residents or visitors to the area, where new development should either be restricted, resisted or required to meet higher design standards.

Examples include:

Public open space, which you think should be protected for recreational or other uses.

Employment areas, which should continue to provide jobs rather than be redeveloped for other uses such as retailing or housing.

**Please Note:**

*The protection of natural habitats, valued landscapes and the historic environment is supported through planning policy, but each has its own designation process outside the planning system – e.g. Areas of Outstanding Natural Beauty (AONB), conservation areas etc.*

## What do I need to do?

Please use this form to identify any site(s) that you wish to put forward for consideration.

1. Complete a **separate form** for each site – photocopies are acceptable.
2. Include a **site plan**, clearly showing the site boundary and at least two named roads to help confirm its exact location.
3. Clearly state the **preferred use** for the site you have identified.
4. Indicate why you think the site is **deliverable** by commenting on its availability, suitability and viability.
5. Sign and return your completed form to the address shown.

**Please Note:**

*Submitting a site nomination form does **not** guarantee that the site will be allocated in the Local Plan.*

## What happens next?

Pendle Council will need to consult a wide range of organisations (e.g. the Environment Agency) to identify any known constraints to development.

Sustainability and environmental assessments will also be carried out, in accordance with the Planning and Compulsory Purchase Act 2004.

All sites will go through a detailed appraisal process to determine their:

- Suitability for the use(s) proposed.
- Contribution to wider environmental, economic and social objectives.
- Deliverability within the lifetime of the Local Plan.

Sites that are taken forward will also be subject to public consultation.

## Data protection

In compliance with the General Data Protection Regulation 2016 and the Data Protection Act 2018, the personal information you provide will only be used by Pendle Council for the purpose of preparing new planning policy documents.

The information you supply cannot be treated as confidential.

The Council is obliged to make all representations available for public inspection, but personal contact details will be removed before these are included in reports, or placed on the website.

All written material held by the Council must be considered for release under the Freedom of Information Act 2000, and the Environmental Information Regulations 2004, unless falling under a statutory exemption or exception.

## Further information

### Telephone

John Halton 01282 661330  
Principal Planning Officer (Policy)

Craig Barnes 01282 661377  
Senior Planning Officer (Policy)

### Post

Pendle Borough Council  
Planning, Economic Development and  
Regulatory Services  
Town Hall  
Market Street  
Nelson  
BB9 7LG

### Email

[LDF@pendle.gov.uk](mailto:LDF@pendle.gov.uk)

### Website

[www.pendle.gov.uk/siteallocations](http://www.pendle.gov.uk/siteallocations)

# 1 Contact Details

(a) You

(b) Agent or representative  
(if applicable)

Name	<input type="text"/>	<input type="text"/>
Organisation (if applicable)	<input type="text"/>	<input type="text"/>
Position (if applicable)	<input type="text"/>	<input type="text"/>
Address	<input type="text"/>	<input type="text"/>
Postcode	<input type="text"/>	<input type="text"/>
Telephone	<input type="text"/>	<input type="text"/>
Email	<input type="text"/>	<input type="text"/>

# 2 Site Details

Please answer as many questions as possible

**A Name of site**

**B Description of site**  
Please describe the site boundaries, or identify the field numbers affected

**C Nearest town or village**

**D Grid reference (six figure)** SD

**E Location plan**  
You **must** attach a plan of the site, clearly indicating the full extent of the boundary of the site. Preferably this plan should be on an Ordnance Survey map base at a scale no smaller than 1:10 000.

**F Approximate site area**  hectares **and / or**  acres

**Please Note:** Sites under 0.25 hectares are unlikely to be allocated in the Local Plan, but may be included on the Small Sites Register, if one is prepared in the future.

**G Current or previous use**

**H Access**

*Please indicate which road(s) vehicles will enter the site from.*

**I Is there an existing access road into the site?**

Yes     No     Don't know

**J Are mains services available within the site?**

*e.g. water, sewerage, drainage, gas and electric*

Yes     No     Don't know

If **No**, where are the nearest connections?

Don't know

**K Are you the sole owner of the site?**

Yes     No

If **No**,

(a) Are the landowner(s) aware of this site submission?

Yes     No

(b) Do the landowner(s) support this site submission?

Yes     No     Not aware

(c) Please provide contact details for all known landowners (below):

<b>1.</b>	<b>2.</b>
<b>3.</b>	<b>4.</b>

**L Please identify any other physical or ownership constraints that may affect development on the site.**

*e.g. contamination, steep slopes, poor drainage, flood risk etc.*

### 3 Proposed Use

**A** Please indicate what you think the future use of the site should be

**B** When do you think the site will be available for development?

- Immediately                       Within one year                       2-5 years  
 6-10 years                       11-15 years                       Over 15 years

**C** Does the proposed use include an element of housing?                       Yes                       No

If Yes,

(a) How many new homes will be built on the site?

(b) Could the whole (or part) of the site be made available for self-build / custom-build housing?                       Yes                       No                       Don't know

*N.B. The Council maintains a register of people who would like to be involved in designing and/or building their own home and can help to bring people and 'available plots' together.*

**D** Please state below how the site will help to meet one, or more, of the eleven strategic objectives identified in the Pendle Core Strategy (*see link below*)

[www.pendle.gov.uk/corestrategy](http://www.pendle.gov.uk/corestrategy)

**E** Please state why you consider the site to be in a sustainable\* location.

*Sustainable in this context means that the proposed use of the site should meet the present needs of the local community, without compromising the ability of future generations to meet their own needs.*

**The End / Thank-you**

Please return this form to the address / email shown on the front cover.