



**REPORT FROM: CHIEF EXECUTIVE**

**TO: POLICY AND RESOURCES COMMITTEE**

**DATE: 26<sup>th</sup> MAY 2022**

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## **PROPOSED TIMETABLE FOR DEVELOPING THE CORPORATE PLAN 2023-27**

### **PURPOSE OF REPORT**

To present and agree the proposed outline and timetable for developing the Corporate Plan 2023-27.

### **RECOMMENDATION**

That the proposed process and timetable for the development of the Council's Corporate Plan 2023-27 is approved

### **REASON FOR RECOMMENDATION**

To ensure a realistic, timely process for developing a meaningful and engaging Corporate Plan aligned to the Council's MTFP.

### **ISSUE**

A refresh of Pendle Borough Council's Corporate Plan for 2022-23 is underway as a priority-setting exercise for the coming year.

In order to set the strategic direction of the organisation for a further four-year period, it is proposed that a more in-depth and inclusive approach is taken to developing the Council's Corporate Plan for 2023-27. This will include a consultation and engagement plan, involving Elected Members, staff, the local community, local businesses and partners. It will follow on from the Life in Pendle survey and will intertwine with the budget consultation; thus ensuring it complements the Council's Medium Term Financial Plan (MTFP), enabling the priorities of the Council to be resourced accordingly.

## LIFE IN PENDLE SURVEY

This survey was completed in late 2021 and the results and proposed actions will be brought to Policy and Resources Committee in July. The themes are intrinsically linked to the development of the Corporate Plan. As such, it is proposed that the engagement sessions to develop the Corporate Plan are designed as a follow-on to the Life in Pendle survey and the sessions which took place as part of the research.

The Life in Pendle Survey was undertaken as part of the 'Research the Research' project, led by PS Research, in which engagement with harder to reach groups (such as young people and the BME community) was explored. The aim of this was to understand the best way to engage with these groups and enable us to tailor our future research and consultation projects to ensure we reach as much of the community as possible.

## CORPORATE PEER CHALLENGE

The results of the Corporate Peer Challenge, which took place in February, will also link with the development of the Corporate Plan. A separate report will be brought to Policy and Resources Committee in June, outlining the recommendations of the report. These will be used to develop and agree an action plan for delivery.

## PROPOSED TIMETABLE – CORPORATE PLAN 2023-27

This is a draft plan at this stage and is subject to the availability of partners who will support and engage in the process:

Milestone / Deliverable	Completion Date
Pendle Profile developed using existing research and data, including the results of the Life in Pendle survey.	June 2022
Workshop with Policy and Resources Committee Members and representatives from the Corporate Management Team	June/July 2022
Promote engagement sessions	July-September 2022
Facilitate engagement sessions with targeted groups	July-September 2022
Large, partner engagement event including Education, Police, LCC	September 2022
Draft priorities for new Corporate Plan with Elected Members	Sept/Oct 2022
Re-consult (using new Census data)	October 2022
Develop first draft of Corporate Plan, alongside the MTFP	Nov 2022 – Feb 2023
Adopt final Corporate Plan 2023-27 at Budget Council meeting	Feb 2023

## IMPLICATIONS

**Policy:** A focused in-depth and inclusive approach to the development of the Corporate Plan, which is intertwined with the development of the MTFP, will enable the Council to ensure that it is better able to deliver the services and projects the borough needs.

**Financial:** There are no immediate cost implications arising directly from this report at this stage.

The costs of the research work involved in the development / refresh of the Pendle Profile and presentation of the Life in Pendle findings are covered by the Council's annual subscription costs to PS Research.

**Legal:** None arising directly from this report.

**Risk Management:** A focused in-depth and inclusive approach to the development of the Corporate Plan, which is intertwined with the development of the MTFP, will enable the Council to ensure that it is better able to deliver the services and projects the borough needs.

The Council also has a risk management framework which serves to highlight the key risks for the Council and ways in which those risks will be effectively managed. These key risks are recorded in the Council's Strategic Risk Register and are reviewed on a regular basis to ensure that appropriate actions are taken as required.

**Health and Safety:** None arising directly from this report.

**Sustainability:** None arising directly from this report.

**Community Safety:** None arising directly from this report.

**Equality and Diversity:** None arising directly from this report.

## **APPENDICES**

N/A

## **LIST OF BACKGROUND PAPERS**

N/A