

(FORM B: EXTERNAL BID)

**BID FOR CAPITAL FUNDING FROM AREA COMMITTEES
PRO FORMA**

1. **Short project title:** Tables
2. **Bid submitted by:** Salterforth Parish Council (SPC)
3. **On behalf of (please include contact details):** Salterforth Parish Council: Chairman Christine Pollard; Clerk Carole Singleton – 01282 537464
- 4(a). **Does your organisation have a constitution?** Yes
(b). **Does it have a board of governors/directors or a committee that oversees its work?** No
(c). **Does your organisation have its own bank account?** Yes
(d). **How many signatures are required to authorise a payment from your bank account?** Two
5. **Is your organisation VAT-registered?*** No
6. **Amount requested:** £915.47
7. **Brief details of project:** Purchase of 4 tables for SPC. The old tables belonged to other people and were unwieldy and beyond repair. They also did not allow for social distancing. The tables used in the village hall are not always available to us. These new chairs will belong to SPC.
8. **Main outcomes to be achieved:** For use at parish meetings to enable social distancing – 2 members per table. We have 7 councillors and a clerk.
9. **When will the project be implemented?** Immediately
10. **Who will undertake the project works?** Tables to be purchased
11. **Is there match funding for the project from elsewhere?** No
If so, please give details: N/A
12. **Are there long-term revenue consequences and how will these be funded?**
None.

****Please note that grants inclusive of VAT will only be awarded where the organisation is not VAT-registered and is unable to reclaim VAT***