

**REPORT FROM: HOUSING, HEALTH AND ENGINEERING SERVICES
MANAGER**

TO: COLNE AND DISTRICT COMMITTEE

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CAPITAL PROGRAMME 2021/22

PURPOSE OF REPORT

To advise members on the Committee's 2021/22 capital budget.

RECOMMENDATIONS

- (1) That members note only the schemes listed in Appendix 1 have agreed funding.
- (2) That members note the update on the heritage plaque for Trawden in paragraph 13.

REASON FOR RECOMMENDATIONS

To enable the capital programme funding to be allocated efficiently and effectively.

ISSUE

Uncommitted Balance from 2020/21

1. This is £0.

Allocation for 2021/22

2. This is £42,390 capital.

Commitments for 2021/22

3. These total **£33,260** (see Appendix 1 for a detailed breakdown).

Balance for 2021/22

4. This is **£9,130**.

Financial Advice (as reported to all Area Committees in May 2018)

- Committee members are reminded that, as agreed in the Capital Programme and Strategy 2018/21 report to Council on 22.02.2018, only items of a capital nature can be funded from the area committee budgets. As such, all bids must be reviewed by Financial Services prior to their inclusion on the agenda for each meeting so as to determine whether the bids are capital or revenue. If not reviewed beforehand, bids will need to be ratified as capital expenditure at a later date and agreement to allocate funds will need to be made at the following meeting.
- Please refer to the financial implications section of this report. Bids for new funding should be submitted on the May 2018 revised forms (Form A for internal bids and Form B for external bids) in order that the Chief Finance Officer can confirm that they qualify as capital spending and that members can evaluate them on a consistent basis.

New/Deferred Bids

No late bids or funding allocations are to be made unless, with the consent of the Chairman, the bid is considered to be an urgent item. If a late/urgent bid is approved and is in the opinion of the Chief Finance Officer a revenue item then the decision will be reported to the Policy and Resources Committee for determination. No payment will be made in respect of the bid pending a resolution by the Policy and Resources Committee.

- None.

Existing Bids

Overspend – Additional Funding Required

- None.

Underspend – De-allocate Funding

- None.

Councillors Capital Projects

- At the meeting on 10/06/21, councillors were allocated £2,500 each. The uncommitted funds from previous years totalling £1,800 were de-allocated.

Ward	Councillor	Allocation	Committed	Balance
Boulsworth and Foulridge	Neil Butterworth	£2,500	£568.20	£1,931.80
	David Cockburn-Price	£2,500	£568.20	£1,931.80
	Sarah Cockburn-Price	£2,500	£568.20	£1,931.80
Vivary Bridge	David Albin	£2,500	£0.00	£2,500.00
	Donna Lockwood	£2,500	£0.00	£2,500.00
	Kieran McGladdery	£2,500	£0.00	£2,500.00
Waterside and Horsfield	Darren Harrison	£2,500	£76.94	£2,423.06
	Dorothy Lord	£2,500	£76.93	£2,423.07
	Ash Sutcliffe	£2,500	£76.93	£2,423.07
Total		£22,500	£1,935.40	£20,564.60

June 2021

11. **Wycoller Beck Footpath Stabilisation Project:** £500 each from Cllrs Neil Butterworth, David Cockburn-Price and Sarah Cockburn-Price.

September 2021

12. **Two Dog Waste Bins at Gib Hill, Colne:** £230.80 in total from Cllrs Darren Harrison, Dorothy Lord and Ash Sutcliffe.

December 2021

13. **Heritage Plaque at Trawden Recreation Ground:** £68.20 each provisionally agreed from Cllrs Neil Butterworth, David Cockburn-Price and Sarah Cockburn-Price on condition that the remaining balance of £204.60 be met from Trawden Forest Parish Council. Trawden Forest Parish Council considered the request on 17.01.22 and agreed to contribute the agreed funds. They would prefer the lettering to be black and that it is guaranteed not to peel off as they have had issues in the past with lettering coming off plaques.

IMPLICATIONS

Policy: The capital programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2019/22.

Financial: Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (eg buildings, land, plant and machinery). "Enhancement" means substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (eg officers' salaries and professional fees). Anything not covered by "proper practices" (Section 21(2) of the Local Government Act 2003) must be treated as revenue expenditure. Under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Chief Finance Officer in order to assist members when considering the allocation of the capital budget. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.
2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Sustainability: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The capital programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Capital Programme Commitments for 2021/22 for Colne and District Committee.

LIST OF BACKGROUND PAPERS

None.

Colne and District Committee Commitments for 2021/22

Appendix 1

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2021/22	Reallocated	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
3	04/04/19 & 10/06/21 Premises improvement grants	M Williams (PEDRS)	£11,347	£9,563		£20,910	£3,000	£17,910	New allocation of £9,563 agreed on 10/06/21 One payment already made and another commitment of £2,599 nearing completion. £9,000 was committed for three businesses but the works have been delayed and may result in being de-committed. Further enquiries are being made whether the works will progress
5	14/06/12 A Safer Colne project	W Iqbal (PEDRS)	£385	-£385		£0	£0	£0	The remaining funds were to be spent on purchasing cocaine wipes and further sniffer dog operations in licensed premises in September but these were cancelled due to Covid-19 restrictions. The remaining balance of £385 de-allocated on 10/06/21
7	04/07/13 Provision of missing grate covers	S Whalley (HHE)	£489	£0		£489	£0	£489	Ongoing
8	05/12/13 Parkway TRO and lockable bollards	S Whalley (HHE)	£1,750	-£1,750		£0	£0	£0	£1,750 agreed by CDC on 05/12/13. LCC was to advertise the TRO and bollards to be ordered once TRO in place. However, LCC no longer support the scheme and therefore the funds were de-allocated on 04.11.21

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2021/22	Reallocated	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
9	30/03/17 Boulsworth environmental improvement fund	M Hunting (HHE)	£3,783	£0		£3,783	£540	£3,243	£2,642.87 uncommitted from 2020/21 <ul style="list-style-type: none"> • £233.06 for gardening equipment for Trawden in Bloom (20.08.21) (Paid) • £450 towards a woodchip hopper for Foulridge Parish Council (04.10.21). • £307 for spring bulbs for Laneshaw Bridge Parish Council (21.10.21) (Paid) • £300 for Outdoor Learning Provision – From Plant to Plate (16.12.21) • £185 for a raised planter in Trawden for the Queen's Platinum Jubilee (05.01.22) £1,166.81 uncommitted
11	30/03/17 Horsfield environmental improvement fund	M Hunting (HHE)	£6,762	£0		£6,762	£0	£6,762	£5,623.04 uncommitted from 2020/21
12	30/03/17 Vivary Bridge environmental improvement fund	M Hunting (HHE)	£12	£0		£12	£0	£12	£12.36 uncommitted from 2020/21
16	30/03/17 and 05/07/18 Horticulture projects	M Hunting (HHE)	£14,011	-£1,200		£12,811	£6,148	£6,663	£2,000 allocated on 05/07/18 to each councillor. Remaining balance of £1,200 de-allocated on 10/06/21
24	05/10/17 Tree pit enhancement	S Whalley (HHE)	£2,000	£0		£2,000	£0	£2,000	£2,000 agreed, subject to the colour of the materials being sent to members for agreement
30	06/09/18 Laneshaw Bridge to Wycoller footpath improvements	T Partridge (ES)	£2,500	£0		£2,500	£0	£2,500	This £2,500 was intended as part of a funding package which included an LEF bid. This LEF bid was unsuccessful but we ended up doing a much smaller scheme to keep the path open but this has since collapsed into the river. Works to be combined with scheme 43

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2021/22	Reallocated	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
32	09/05/19 & 10/09/20 & 10/06/21 Councillors' capital projects	M Hunting (HHE)	£53,668	£20,700	-£1,500	£72,868	£35,169	£37,699	£2,500 allocated to each councillor to be spent on appropriate capital projects, subject to receipt of a completed capital programme bid form. See main report for details. £1,800 allocated in previous years de-allocated on 10/06/21 and returned to the capital programme. £1,500 vired to scheme 43
33	08/08/19 Colne War Memorial plaque for John William Stell	S Whalley (HHE)	£500	£0		£500	£500	£0	Completed
38	05/11/20 Virtual high street/ click and collect service	Colne BID	£1,190	£0		£1,190	£1,190	£0	Completed
39	31/03/21 Building works to the Little Theatre, Colne	M Hunting (HHE)	£5,750	£0		£5,750	£5,750	£0	Plus £2,000 each from the Councillors' Capital Projects allocation of Cllrs Lord and Mann. Completed
40	31/03/21 Mobile speed cameras	M Hunting (HHE)	£9,100	£0		£9,100	£0	£9,100	Equipment to be purchased via Trawden Forest Parish Council. Awaiting invoices
41	10/06/21 New dog waste bin at Colne Road/Back Lane, Trawden	J Lord (ES)		£147		£147	£0	£147	Completed and paid for w/c 01.08.21 but is awaiting journal transfer
42	10/06/21 New litter/dog waste bin at Cockhill Lane/ Castle Road, Colne	J Lord (ES)		£185		£185	£0	£185	Completed and paid for w/c 01.08.21 but is awaiting journal transfer

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous Years	Allocated 2021/22	Reallocated	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
43	10/06/21 Wycoller Beck Footpath Stabilisation Project	T Partridge (ES)		£6,000	£1,500	£7,500	£0	£7,500	Funding of £6,000 agreed on 10/06/21 together with an allocation of £500 each from the funds of Cllrs Neil Butterworth, David Cockburn-Price and Sarah Cockburn- Price. In addition, Trawden Forest Parish Council be asked to contribute a further £2,500 to the project. Ground investigations have started. These will be used to inform the design of a bridge which is intended to span the collapsed section. This project will need to be rolled forward to 2022/23.
	Subtotal		£113,247	£33,260	£0	£146,507	£52,297	£94,210	
	Unallocated Funds		£0	£9,130		£9,130		£9,130	
	Total Funds Available 21/22		£113,247	£42,390	£0	£155,637	£52,297	£103,340	