

**REPORT FROM: HOUSING, HEALTH AND ENGINEERING SERVICES
MANAGER**

TO: BARROWFORD AND WESTERN PARISHES COMMITTEE

DATE: 2ND FEBRUARY 2022

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CAPITAL PROGRAMME 2021/22

PURPOSE OF REPORT

To advise Members on the Committee's Capital Budget.

RECOMMENDATIONS

- (1) That Members note all the budget has been committed.
- (2) That Members note only schemes listed in Appendix 1 have agreed funding.

REASON FOR RECOMMENDATIONS

To enable the Capital Programme to be allocated effectively.

ISSUE

Uncommitted funds carried forward from Barrowford and Western Parishes Committee 2020/21.

1. £546.

Allocation for 2021/22

2. £17,850.

Effective Total Allocation for 2021/22

3. £18,396 (i.e. £17,850 + £546).

Commitments

4. £45,963.

Uncommitted funds

5. £0.

Financial Advice (as reported to all Area Committees in May 2018)

6. Committee Members are reminded that, as agreed in the Capital Programme and Strategy 2018/21 report to the Council on Thursday 22nd February 2018, only items of a capital nature can be funded from the Area Committee budgets. As such all bids must be reviewed by Financial Services prior to their inclusion on the agenda for each meeting so as to determine whether the bids are capital or revenue. If not reviewed beforehand, bids will need to be ratified as capital expenditure at a later date and agreement to allocate funds will need to be made at the following meeting.
7. Bids for funding should be submitted on the May 2018 revised forms (Form A for internal bids and Form B for external bids) so that they can be evaluated on a consistent basis. Please refer to the Financial Implications section of this report.

New/Deferred Bids

8. None.
9. No late bids or funding allocations can be made unless, with the consent of the Chairman, the bid is considered to be an urgent item. If a late/urgent bid is approved and is in the opinion of the Chief Finance Officer a revenue item then the decision will be reported to the Policy and Resources Committee for determination. No payment can be made in respect of the bid pending a resolution by the Policy and Resources Committee.

Existing Bids

Underspend

10. None.

IMPLICATIONS

Policy: The Capital Programme is required to be allocated and managed in accordance with the Council's Corporate Capital Strategy 2018/21.

Financial: Expenditure for capital purposes is primarily expenditure on the acquisition, reclamation or enhancement of assets (e.g. buildings, land, plant and machinery). "Enhancement" means substantially lengthening the useful life of the asset, substantially increasing its open market value or substantially increasing the use of the asset. Other expenditure for capital purposes can include computer costs (for use over a period exceeding one year) and incidental costs involved in a capital project (e.g. officers' salaries and professional fees). Anything not covered by "proper practices" (Section 21(2) of the Local Government Act 2003) must be treated as revenue expenditure. Under no circumstances can the capital allocation be used to fund revenue expenditure.

A list of good practice in the allocation of funding has been proposed by the Council's Financial Manager to assist Members when considering the allocation of capital budgets. The list is as follows:

1. The funding should assist a scheme which contributes to meeting the Council's corporate priorities.

2. Allocate reasonable amounts to projects early to allow for effective planning and implementation.
3. Look for opportunities to maximise the effectiveness of the allocation through match funding.
4. Consider allowing some contingency for projects that may be presented during the year.
5. Try to avoid allocation of funds at the end of the financial year.
6. Consider the revenue consequences of capital schemes in terms of ongoing cost.

Legal: There are legal implications for a number of the proposals listed above in terms of necessary permissions, agreements and possible long-term liabilities and responsibilities.

Risk Management: The Capital Programme is required to be allocated and managed in accordance with the Council's policies and procedures. The proper management of the programme is intended to minimise any exposure to unnecessary risk associated with the programme and the individual schemes within it.

Health and Safety: The implementation of the programme has associated risks in terms of health and safety. The Council is required to meet all relevant legal requirements for the effective management of health and safety risk and has policies and procedures in place to ensure health and safety standards are maintained.

Climate Change: Some of the schemes identified will encourage the reduction of carbon emissions, such as traffic calming schemes and cycle facility provision.

Community Safety: A number of the schemes listed above have implications in terms of community safety. Wherever possible, the projects are managed in a way that enhances community safety.

Equality and Diversity: The Capital Programme is required to be allocated and managed in accordance with the Council's policies and procedures, including those relating to equality and diversity.

APPENDICES

Appendix 1: Barrowford and Western Parishes Committee Commitments 2021/22.

LIST OF BACKGROUND PAPERS

None.

Barrowford and Western Parishes Committee Commitments 2021/22

(Shaded schemes are completed)

Appendix 1

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2021/22	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
1	06/07/17 - £506 Litter and dog waste bins	C Taylor (ES)	£157	£0	£157	£157	£0	No further funding can be allocated for this.
2	04/07/19 - £3,000 Barrowford Premises Improvement Grant	D McCarthy (PERS)	£3,000	£0	£3,000	£0	£3,000	Details of grants available on request from M Williams/D McCarthy.
3	08/05/08 – £2,500 05/07/12 - £2,500 Flood Prevention in the area of Barrowford and Western Parishes	S Whalley (HHES)	£3,000	£0	£3,000	£0	£3,000	On 07/11/19 the Committee agreed to use this allocation for the Clough Springs investigations/solutions.
4	05/07/18 - £2,500 Footpath Repairs Project	D Heap (Barley with Wheatley Booth PC)	£2,500	£0	£2,500	£0	£2,500	Roughlee PC has also been allocated £2,500 towards this project by BWPC (Scheme 6). Initial scheme too expensive and the application to LEF unsuccessful. Looking at a lower-priced scheme and making a fresh application to the LEF.

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2021/22	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
5	05/07/18 - £1,000 Rectify/control water at playing field	J Sutcliffe (Goldshaw Booth PC)	£676	£0	£676	£0	£676	
6	05/07/18 - £2,500 Footpath Repair Project	M Reed (Roughlee PC)	£2,500	£0	£2,500	£0	£2,500	Barley with Wheatley Booth PC has also been allocated £2,500 towards this project by BWPC (Scheme 4). Initial scheme too expensive and the application to LEF unsuccessful. Looking at a lower-priced scheme and making a fresh application to the LEF.
7	07/02/19 - £2,000 04/07/19 - £500 Installation of CCTV system	J Sutcliffe (Goldshaw Booth PC)	£2,500	£0	£2,500	£0	£2,500	
8	04/07/19 - £1,500 Refurbishment of footpath at Spenbrook	J Sutcliffe (Goldshaw Booth PC)	£1,500	£0	£1,500	£0	£1,500	Works to commence once the renovation to the adjacent property has been completed.
9	30/07/20 - £2,500 Barley Car Park Payment System and Barriers	D Heap (Barley & Wheatley Booth PC)	£2,500	£0	£2,500	£0	£2,500	

Sch. No.	Date Allocated and Scheme Details	Lead Officer/ Service Area	c/f from previous year/s	Allocated 2021/22	Total Allocation	In-Year Spend	Allocation Remaining in Ledger	Status of Scheme/Remarks
10	30/07/20 - £4,000 CCTV System	P Rosthorn (Higham with West Close Booth PC)	£4,000	£0	£4,000	£0	£4,000	
11	30/07/20 - £2,900 Caring for our Community	R Hay (Old Laund Booth)	£2,110	£0	£2,110	£1,896	£214	
12	30/07/20 - £2,500 Roughlee Heritage Project	M Reed (Roughlee PC)	£2,500	£0	£2,500	£528	£1,972	Money originally allocated for the Riverside Shed-screening Project. On 28/01/21 it was reallocated towards the Roughlee Heritage Project.
13	30/07/20 - £3,500 Surface improvements and steps at Newchurch Recreation area	T Partridge (PBC)	£3,500	£0	£3,500	£0	£3,500	
14	03/09/20 - £2,360 Contribution towards St Thomas's Church CCTV	Rev J Smith	£2,360	£0	£2,360	£0	£2,360	

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15	01/10/20 - £2,000 Pendle Scouts Club – contribution towards outdoor shelter and IT equipment	T Tichiner (Pendle Scouts)	£1,661	£0	£1,661	£1,242	£419	
16	04/08/21 - £4,796 Play Equipment at Barrowford Memorial Park	I Lord (Barrowford PC)		£4,796	£4,796	£0	£4,796	
17	04/08/21 - £1,000 Fencing Allotment Site and Wild Flower Garden	M Wood (Blacko PC)		£1,000	£1,000	£0	£1,000	
18	04/08/21 - £3,000 Boosting Community Spirit Post Covid	R Hay (Old Laund Booth PC)		£3,000	£3,000	£2,374	£626	
19	04/08/21 - £3,500 Improvements to Newchurch Recreation Area	A Macadam (Goldshaw Booth PC)		£3,500	£3,500	£0	£3,500	
20	04/08/21 - £2,500 Secure External Storage Shed	P Rosthorn (Higham with West Close Booth PC)		£2,500	£2,500	£0	£2,500	

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21	04/08/21 - £2,100 Barley Toilets Hand Basin	D Heap (Barley PC)		£2,100	£2,100	£0	£2,100	
22	04/08/21 - £1,500 Roughlee Security Project	J Bailey (Roughlee PC)		£1,500	£1,500	£700	£800	
	Subtotals		£34,464	£18,396	£52,860	£6,897	£45,963	
	Uncommitted Funds		£546	-£546	£0	-	£0	
	TOTAL FUNDS AVAILABLE 2021/22		£35,010	£17,850	£52,860	£6,897	£45,963	