

**MINUTES OF A MEETING OF MANAGEMENT TEAM  
HELD ON 4<sup>th</sup> JANUARY, 2022  
VIA MICROSOFT OFFICE TEAMS**

**PRESENT:** R. Rouse, P. Mousdale, N. Watson, J. Whittaker, D. Walker, J. Watson, H. Culshaw, R. Gibson, J. McDonnell and S. Miller

**107. MINUTES**

The Minutes of the Management Team meeting held on 21<sup>st</sup> December, 2021 were submitted.

**AGREED**

That the Minutes be approved.

**108. TIMETABLE OF REPORTS FOR FUTURE MEETINGS**

The timetable for future meetings was submitted for consideration in conjunction with the Policy and Resources Work Programme.

**AGREED**

That any additions to the timetable be forwarded to Jane Watson.

**All Service Managers/  
Jane Watson**

**109. COVID UPDATE**

It was reported that there were and had been a number of staff absences over the past few weeks due to positive Covid tests. Environmental Services had been particularly hit but had still managed to provide a service.

Management Team were reminded of the need to report all Covid cases to HR via the Covid forms which could be found on the Intranet.

The message to staff was that homeworking should continue where possible and where rotas were in place staff shouldn't come into the office more than two days a week. This was to protect services and other members of staff.

**All Management Team**

**110. COUNTY DEAL**

Some background papers produced by the County Council were submitted for information.

The papers set out the initial scope of the 'county deal' and was a first phase of work that would begin to frame a

set of devolution asks as part of a 'new deal for a Greater Lancashire.'

The 'deal' focused on four key priorities:

- Economic Growth and Investment
- Transport and Infrastructure
- Education, Skills and Employment
- Environment and Housing

Leaders and Chief Executives of the 15 Lancashire Districts had been working for months to develop this which would benefit all parts of Lancashire.

The Governments levelling up White Paper was expected in December but had been delayed and was now expected next month. It was felt this was an opportunity to make a case for more powers and investment to deliver a 'new deal for a Greater Lancashire.'

For this to move forward all 15 Districts needed to agree to it and a joint report was to be submitted to these Councils this month and early next month, setting out in more detail the ambition, governance principles and asks of Government. An Extraordinary Full Council meeting was scheduled for 27<sup>th</sup> January, 2022.

A number of questions were asked around financing, governance, areas that were not represented sufficiently such as aerospace and the role of the LEPs going forward.

Management Team noted that Members were only going to be asked to sign up to the outline of the programme and not the actual model at this stage.

## **111. EARLY PRIORITIES FOR TRANSFORMATION**

The Chief Executive and Chief Finance Officer had met with a consultant who had a lot of experience in the field of 'transformation' and had worked in unitary authorities but also had a good understanding of districts.

Once this person had been engaged a programme plan and savings target would be produced with quarterly reports submitted to the Policy and Resources Committee. A Member Steering Group would be needed as well as staff engagement.

**112. REVIEW OF CAR PARK PROVISION AND PROPOSALS FOR NELSON TOWN CENTRE PARKING**

The Housing, Health and Engineering Services Manager submitted a report which provided an update on the current provision of public car parks in the Borough.

The report also provided information on ideas for potential savings or income generation and information, specifically, on the usage of Nelson town centre car parks and suggested proposals for improvements for some Nelson town centre parking to coincide with the Accessible Nelson Project.

It was noted that the report omitted to acknowledge the ongoing discussions with the Town and Parish Councils about the possible transfer of some of the car parks to them.

It was acknowledged that this was essentially work in progress and further consideration on how to progress with the suggestions in the report was needed.

**AGREED**

- (1) That the report be noted.
- (2) That this issue be picked up as part of the transformation process.

**Julie Whittaker/  
Sandra Farnell**

**113. DISABLED FACILITIES GRANT SCHEDULE OF RATES FOR BATHROOM ADAPTATIONS**

The Housing, Health and Engineering Services Manager submitted a report on a revised schedule of rates for the delivery of bathroom adaptations.

**AGREED**

That the revised schedule of rates for bathroom adaptations be approved.

**Sarah Whitwell**

**114. POLICY AND RESOURCES COMMITTEE**

Management Team considered the agenda and reports for the Policy and Resources Committee scheduled for 20<sup>th</sup> January, 2022.

A number of amendments were suggested with some reports being postponed to future meetings.

**AGREED**

That the agenda and reports scheduled for the Policy and Resources Committee on 20<sup>th</sup> January, 2022 be agreed, as amended.

**Jane Watson**

**115.**

**COMMUNICATIONS**

**AGREED**

Communications on the following Policy and Resources items be prepared with a view to release following the meeting:

**Alice Barnett/  
Sarah Lee**

- Public Spaces Protection Orders – Parks and Sports Grounds
- Levelling Up Fund
- Compulsory Purchase Order, property in Nelson