

**REPORT FROM:** Planning, Economic Development and Regulatory Services Manager

**TO:** Colne and District Committee

**DATE:** 6<sup>th</sup> January 2022

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**For Information**  
**Colne Town Centre Re-opening**

**PURPOSE OF REPORT**

1. To report to the committee on the RHSSF (Re-opening the High Streets Safely Fund) grant funding for Re-opening of Colne Town Centre.
2. To report to the Committee on the Welcome Back Fund (WBF)

**1. Current Position**

Remaining funding from last year's RHSSF for Colne was £4370 and this was added to this year's new WBF Allocation for Colne of £20,299. So the TOTAL Amount to spend was £24,669. The installation of both of the digital totem signs has been **estimated** to cost £5000. This has increased from the original estimate of £4000 because the Queen Street site requires a new electricity supply.

**2. Spending Decisions**

As previously approved by the September committee it was agreed that the WBF grant be spent on events activities in the lead up to Christmas. An original list of those activities was approved by the Grant Body and is in our Grant Contract with them. The current progress on these items is indicated in APPENDIX 1.

At the time of writing this report most of the items have been paid for. Taking account of the all these items and the £5000 required for the totem installations there is £4780 left to spend of Colne's WBF grant allocation

### 3. Final Spend

At the last meeting it was suggested that the remaining budget of £4780 is spent on items for a "light Up" style event for Colne

Colne BID will provide us with a list of the items and costs/quotes that need to be ordered for this event. Any items which are over £2500 will need 3 quotes as per the grant rules.

The main thing to consider is that all items **must be delivered and paid for by the end of March 2022**, otherwise we will not be able to claim back the grant. This should take account of the time to pay after invoices arrive to us.

These items are additional to the ones which are already on our Grant Contract and will need to have the approval of the grant body before we order them. This will also take time.

All items that are purchased need to follow the publicity guidelines for grant-aided spending for this project, and carry the appropriate grant sponsors logos.

### IMPLICATIONS

**Policy:** None arising directly from this report

**Financial:** As detailed in this report

**Legal:** PBC Legal team are involved in the appropriate legal actions to secure the totem sign sites

**Risk Management:** The totem signs have been reported to our insurers

**Health and Safety:** None arising directly from this report

**Sustainability:** The totem signs are on a 2 year repair or replace policy initially

**Community Safety:** None arising directly from this report

**Equality and Diversity:** None arising directly from this report

**APPENDICES – APPENDIX 1 – current position of budget/activities**

**LIST OF BACKGROUND PAPERS** None